



higher education  
& training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA

## Central Office

Cnr Haig & Northey  
P.O.Box 2282  
WITBANK  
1035



Nkangala TVET College, hereby invites experienced and suitably qualified Service Providers to tender for the following: services.

TENDER NUMBER	TENDER DESCRIPTION	CLOSING DATE AND TIME OF TENDERS
NKTVET/ 2024/07/01	REQUEST PROPOSAL FOR SUPPLY, INSTALLATION, LEASING AND DELIVERY OF PHOTOCOPIER MACHINES FOR THE PERIOD OF THREE (03) YEARS	Thursday, 15 August 2024 at 11h00
NKTVET/ 2024/07/02	REQUEST PROPOSAL FROM PROSPECTIVE SUPPLIERS FOR A PANEL OF TERM CONTRACTOR OF PLUMBING WORKS FOR NKANGALA TVET COLLEGE FOR A PERIOD OF THREE (03) YEARS	

Tender documents can be downloaded from E-tenders website at [www.etenders.gov.za](http://www.etenders.gov.za) from **Monday, 22 July 2024**. Interested bidders are required to pay a non-refundable charge of **R 300.00 (VAT Included)**. Payment account details: Account holder: **Nkangala TVET College**, Account Number: **4087908300**, Branch Code: **632005** Bank Name: **Absa (NB: Reference must be in the name of the Bidding Company)**

Sealed tenders must be deposited into the tender box situated at: Nkangala TVET College, Central Office, Cnr. Haig and Northey Streets, Witbank 1035. Late bids will not be accepted.

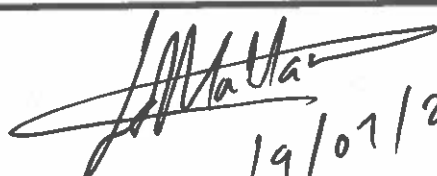
Enquiries can be directed to:

Mr. Catherine Lukhele by email for NKTVET/2024/07/01: [catherine@nkangalafet.edu.za](mailto:catherine@nkangalafet.edu.za)

Mr. Lucky Mahlangu by email for NKTVET/2024/07/02: [lucky@ntc.edu.za](mailto:lucky@ntc.edu.za)

Correspondence will be limited to shortlisted tenderers only. Should you not be contracted by the Institution within 90 days after the closing date of the tender, please consider your proposal unsuccessful. Late tenders will be disqualified from the bidding process.

Nkangala TVET College does not bind itself to accept the lowest bid and reserves the right to accept the bid as a whole, in part or not at all. Nkangala TVET College is committed to both the principle and practical implementation of the Procurement Policy of Broad-Based Black Economic Empowerment (B-BBEE). No facsimile, late and/or electronic tenders will be accepted.

  
19/07/2024.



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1035



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**NKANGALA TVET COLLEGE REQUEST PROPOSAL FOR A PANEL OF CONTRACTORS FOR  
PLUMBING AT NKANGALA TVET COLLEGE FOR A PERIOD OF THREE (3) YEARS**

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**PLEASE INDICATE NAME OF YOUR COMPANY**

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NKANGALA TVET COLLEGE REQUEST PROPOSAL FROM PROSPECTIVE SUPPLIERS FOR A PANEL OF TERM CONTRACTORS FOR PLUMBING MAINTANCE AT NKANGALA TVET COLLEGE FOR A PERIOD OF THREE (3) YEARS	
RFP NUMBER:	NKTVET/2024/07/02
RFP ISSUE DATE:	21 JULY 2024
CLOSING DATE AND TIME:	15 AUGUST 2024                      TIME: 11h00
RFP VALIDITY PERIOD	90 DAYS
DESCRIPTION:	NKANGALA TVET COLLEGE REQUEST PROPOSAL FOR A PANEL OF TERM CONTRACTORS FOR PLUMBING AT NKANGALA TVET COLLEGE FOR A PERIOD OF THREE (3) YEARS
RESPONSES TO THIS RFP SHOULD BE:	PLACED IN THE TENDER BOX AT THE RECEPTION AT THE CENTRAL OFFICE, CNR HAIG 6 NORTHEY STREET, WITBANK ,1035 BY NOT LATER THAN <b>15 AUGUST 2024</b>
ENQUIRIES	Mr. Lucky Mahlangu <a href="mailto:lucky@ntc.edu.za">lucky@ntc.edu.za</a>

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## **1. INTRODUCTION**

- 1.1. Nkangala TVET College invites proposal from experienced and suitably qualified service providers to be appointed in a panel of plumbing maintenance services for a period of three (3) years.

## **2. Objective**

To get accredited supplier to provide plumbing work when and where need arise

## **3. SCOPE**

- 3.1. The scope of work entails the assessment, repairs, replacement of damaged components and equipment (where necessary) to the existing plumbing systems within Nkangala TVET College, including procurement of additional plumbing related components if/when requested. Qualified and experienced companies with thorough knowledge and expertise in the plumbing systems will be required to carry out the work on a regular basis as well as in emergency situations as and when it is identified by the **Nkangala TVET College**
- 3.2. The scope of works for the PLUMBING maintenance Contractor shall include but not limited to the following tasks:
  - 3.2.1. Performing of plumbing work, including major and minor work and ordinary repairs
  - 3.2.2. Installation of storm, sanitary and water piping to the final point of connection
  - 3.2.3. Installation, extension, alteration, repair, maintenance and removal of water service piping or water distribution piping, approved backflow prevention devices and assemblies.
  - 3.2.4. Disconnection and sealing of water and sewer lines
  - 3.2.5. All materials provided must be SABS approved and all construction related work
  - 3.2.6. Must be carried out in line with SANS 10400 and be compliant with all construction building regulations in the country.
  - 3.2.7. Replacement/repair of different types of plumbing fixtures and fittings as well as any other plumbing repairs.
  - 3.2.8. Upgrading, adding, or making changes to any plumbing systems and issue Certificates of Compliance.
  - 3.2.9. Faultfinding on different types of plumbing systems.
  - 3.2.10. Routine maintenance/inspections of all plumbing systems as and when requested by Nkangala TVET College.
  - 3.2.11. Report and resolve all problems encountered on site while the projects are on going.
  - 3.2.12. The Contractor shall carry out routine servicing/scheduled maintenance activities on plumbing works in compliance with appropriate SANS standards and recommendations.

### 3.3. Basic Terms and Conditions

- 3.3.1. To ensure that the bid is not exposed to invalidation, documents are to be completed in accordance with the conditions and bid rules contained in the bid documents.
- 3.3.2. Bid documents must be sealed and externally marked with: **Plumbing Maintenance, bid no: NKTVET/2024/07/02 and placed in the Bid Box at Central Office, Cnr Haig 6 Northey Street, Witbank, 1035 not later than the closing date and time as advertised.**
- 3.3.3. Nkangala TVET College reserves the right not to consider any bid not suitably endorsed or comprehensively completed as well as the right to accept a bid in whole or part.

### 4. Compulsory Returnable Documents

- 4.1. RFP documents with initials
- 4.2. CSD Report summary/detail (not older than three (3) months)
- 4.3. Letter of Good Standing (COIDA)
- 4.4. Proof of payment for the purchase of the tender document. **An amount R300.00 non-refundable, payable to the following Bank Account: ABSA Bank, Account number: 4087908300, Branch Code: 632005 NB: Reference must be in the name of bidding company**
- 4.5. Company Registration Documents ( If a Joint Venture , join venture agreement)
- 4.6. CIDB grading certificate 3SO and above, if join venture join venture combine CIDB
- 4.7. Board resolution (provide a valid board resolution if not a sole Proprietor)

### 5. REASONS FOR DISQUALIFICATION

#### **Very Important Notice on Disqualification**

A bid not complying with the peremptory stated hereunder will be regarded as not being an "Acceptable bid", and as such will be rejected. "Acceptable bid" means any bid which, in all respects, complies with conditions of bid and specifications as set out in the bid documents. A Bid will be disqualified:

- 5.1. If any pages have been removed from the bid document, and have therefore not been submitted, or copy of the original bid document has been submitted.
- 5.2. If the bidder or director is restricted to do business with government, and/or the director is a state employee.
- 5.3. If the bidder is not tax compliant, based on tax laws of South Africa.
- 5.4. If the bidder has been submitted either in the wrong bid box or after relevant closing date and time.
- 5.5. If the bidder did not submit documents as per clause 4 (compulsory returnable documents).
- 5.6. A bidder scores less than 80 percent on functionality as per clause 9 (Functionality
- 5.7. If a bidder provider false information on SDB 4 clause 2.3

## 6. LOCATION OF WORKS

The Contractor/s will operate on all campuses including at the Central offices.

No	SITES	ADDRESS	GPS Coordinates
1	CENTRAL OFFICE	CNR. NORTHEY & HAIG STREET EMALAHLENI 1035	25°52'39.73"S 29°12'58.72"E
2	CENTRAL OFFICE	CNR FRANS & SUSANNA STREET FRANSVILLE EMALAHLENI 1034	25°87'38.21"S 29°24'05.13"E
3	MIDDELBURG CAMPUS	1 BRUG STREET MIDDELBURG 1050	25°45'44.41"S 29°28'33.81"E
4	MIDDELBURG CAMPUS      SKILLS	2 JAN HEYNES STREET MIDDELBURG 1050	25°45'49.80"S 29°28'17.09"E
5	MPONDOZANKOMO CAMPUS	SCHONLAND DRIVE ACKERVILLE 1039	25°52'37.07"S 29°10'7.63"E
6	TOP OF THE WORLD	3 VAN DER BIJL STREET EMALAHLENI 1035	25°53'10.03"S 29°12'46.57"E
7	CN MAHLANGU CAMPUS	TRAINING ROAD INDUSTRIAL SITE SIYABUSWA 0472	25° 8'21.59"S 29° 4'33.56"E
8	WATERVALBOVEN CAMPUS	1 PRESIDENT STREET WATERVABOVEN 1195	25°38'13.23"S 30°19'43.82"E
9	WITBANK CAMPUS	CNR SMURTS AND ARASS STREET EMALAHLENI 1034	25°52'20.25"S 29°12'54.14"E
10	VILLA ROMA BOUTIQUE HOTEL	5 BETHAL STREET MODELPARK EMALAHLENI 1039	25°87'38.21"S 29°24'05.13"E

## **7. BASIS OF THE WORKS**

The Contractor shall provide the Engineer with an effective means of contacting his nominated (in writing) responsible person(s) for the duration of the contract. A mobile phone shall be provided to this nominated responsible person with adequate battery capacity to ensure that a continuous service will be available on a 24 (twenty-four) hour basis for the duration of the Contract. A dedicated e-mail address shall be made available that is followed up daily by the contractor or his nominee for the duration of the contract.

### **7.1. Work:**

The Contractor is to respond to all callouts. The Contractor shall arrange construction way leaves (when required) with the relevant service owner and/or local authority. The Contractor & the Engineer (where applicable) shall meet to discuss all aspects of the job including making arrangements to have any required Health & Safety inductions. Physical work to commence immediately or as soon as possible. In case of unavoidable delays or problems causing the works not to be completed, the Contractor shall agree an arrangement with the Engineer or his authorised staff for temporary measures until the work can be completed to the required standard and quality. Please note the penalty on open trenches longer than Turnaround Time will be applicable. If trenches are to be open longer than Turnaround Time the Contractor shall backfill the trench and excavate and backfill to complete the work at his own cost. It is important to note that the Contractor shall maintain good communication with the Engineer or his authorised representatives at all times to aid in avoiding problems, frustrations, damage, danger, etc. At all times the Contractor shall have a competent person in charge of the works Materials to be arranged timeously to avoid unnecessary delays.

### **7.2. TURN-AROUND TIMES AND RESPONSIBILITY**

**Please note:** If the Service Provider does not meet these requirements (Emergency calls) College reserves the right to engage the services of another service provider. For this purpose, the appointed Service Provider shall remain a continuous telephone service where staff can be reached twenty-four hours per day, seven days a week, Sundays and Public Holidays included.

### **7.3. Methodology (All Completed Within TURN AROUND TIME)**

- **Emergencies**, i.e. complete failure or where the failure affects the ability of the College/ to perform their business functional operations. This is to the sole discretion of the College within **2 hours** from being notified.
- **Urgent Response**, i.e. partial system failure of malfunctioning and the rest of the system is still working – within **5 hours** from being notified.
- **Normal response**, i.e. new installations, extensions, modifications, minor repairs and general maintenance that does not affect College business functionality, or where the work does not have an immediate impact on the College - within **5 working days** from being notified.



- The Contractor to check and audit & where necessary repair or replace isolating valves in the network affecting the property involved in the Work order.
- The Contractor shall assess, and measure components required and shall close trenches (where applicable) as soon as possible and not leave trenches open for longer than required.
- Components shall be ordered for installation. The Engineer's authorised representative to be afforded the opportunity to inspect specials once manufactured and corrosion protection completed before dispatch to site. To be noted: Only approved subcontractors to be utilized for manufacture of specials as well as for corrosion protection.
- Contractor to install all internal plumbing on affected property where applicable.
- Contractor to backfill, compact, reinstate surfaces to the satisfaction of the Engineer or his authorised representative. The Contractor to maintain a photographic record of before and after work (pre and post backfilling).
- Inspection by the Engineer's authorised representative within Turnaround Time.

(a) **Commissioning and Testing:**

Contractor to prove his work to the Engineer or his authorised representative. Upon successful completion and approval of work by the Engineer or his authorised representative, the Contractor shall submit a claim for work done, the claim will be assessed, due payment will be certified for work done to rates and amounts in the purchase order.

(b) **Workmanship Guarantee:**

The Contractor shall guarantee his workmanship of each work order for a period of six (6) months from the date of the completion and acceptance by the Engineer or his authorised representative.

## **8. Proposal Evaluation**

Nkangala TVET College encourages black economic empowerment through providing opportunities to historically disadvantaged individuals, by unfair discrimination on the basis of race, gender and disability including the implementation of programmers of the Reconstruction and Development Programmers published in Government Gazette No. 16085 dated 23 November 1994.

- 8.1. Bids submitted will be adjudicated by Nkangala TVET College using functionality-scoring system.
- 8.2. Functionality will be evaluated as follows: Minimum points/score for functionality is 80 percent and any bidder that scores below 80 percent will be disqualified.

## 9. FUNCTIONALITY REFERENCE FOR 3S0

FUNCTIONALITY CRITERIA	POINTS ALLOCATED
<p><b>Provide six (6) Company Experience on plumbing service, Proof required (signed and stamp reference letter supported by service level agreement (SLA) or appointment letter or Purchase order )</b></p> <p><b>NB: They must be on the company letterhead and have contact details and scope of work within the past 10 years</b></p> <ul style="list-style-type: none"> <li>• 6 Reference letter supported by SLA/ appointment letter or PO = 60 Point</li> <li>• 5 Reference letter supported by SLA/ appointment letter or PO = 50 Point</li> <li>• 4 Reference letter supported by SLA/ appointment letter or PO = 40 Point</li> <li>• 3 Reference letter supported by SLA/ appointment letter or PO = 30 Point</li> <li>• 2 Reference letter supported by SLA/ appointment letter or PO = 20 Point</li> <li>• 1 Reference letter supported by SLA/ appointment letter or PO = 10 Point</li> </ul>	60
<p><b>Provide two 02 (CV Necessary capacity and resources to deliver on Plumbing services (e.g. CV's of the relevant staff, qualifications)</b></p> <ul style="list-style-type: none"> <li>• 2 Plumbing Qualification, CV &amp; Degree/ Artisan qualifications = 20</li> <li>• 1 Plumbing Qualification, CV &amp; Degree/ Artisan qualifications = 10</li> <li>• None CV = 0</li> </ul>	20
<p><b>Locality</b>  <b>(locality points will be awarded based on the CIDB Head Office address)</b></p> <p>Locality ( Nkangala Region) =20 points</p> <p>Locality (Mpumalanga province) =15 points</p> <p>Outside the province = 10 points</p>	20
<b>Total points</b>	<b>100</b>

## **SBD4 BIDDER'S DISCLOSURE**

### **1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### **2. Bidder's declaration**

2.1 Is the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise?

Employed by the state?

**YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

<b>Full Name</b>	<b>Identity Number</b>	<b>Name institution</b>	<b>State</b>

**SBD4**

2.2 Do you, or any person connected with the bidder, have a relationship

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, \_\_\_\_\_ the undersigned,  
(name)..... in  
submitting the accompanying bid, do hereby make the following statements  
that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>1</sup> will not be construed as collusive bidding.

**SBD4**

- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder