

## 2. TENDER NOTICE & INVITATION TO TENDER

### TENDER NO. BV951/2022

#### SUPPLY AND DELIVERY OF HIGH, MEDIUM AND GENERAL SECURITY PADLOCKS (INCLUSIVE OF PROTECTED KEYS AND ACCESSORIES) FOR THE PERIOD ENDING 30 JUNE 2025

The Breede Valley Municipality invites tenders for the supply and delivery of high, medium and general security padlocks (inclusive of protected keys and accessories) for the period ending 30 June 2025.

Service Providers/ Manufactures / Suppliers/ distributors, and who meet the conditions set out in the conditions of the tender, are encouraged to participate in this tender. Interested service providers can collect bid documents from the Supply Chain Management Offices, 51B Baring Street, Worcester. Documents are to be requested or collected as from Friday, 18 February 2022, during office hours Mondays to Fridays 08h00 – 13h00 and 13h30 – 15h00. A non-refundable fee of R 230-00 (Two Hundred and Thirty Rand) for each set of documents, payable by bank guaranteed cheque made out in favour of the Breede Valley Municipality, is required on collection of the bid documents. Cash deposits and EFT's will also be accepted. **Please note: The R230 is only payable if you collect the documents in hard copy from our offices. Documents are also electronic available upon request, free of charge, as the printing costs are for the bidder's own account.**

Any enquiries regarding the bidding procedure or the issue of bid documents shall be directed to the Supply Chain Management Unit, for attention of Mr. Haydn Craig Anyster, at telephone number 023 348 2966 or e-mail address: [hanyster@bvm.gov.za](mailto:hanyster@bvm.gov.za). Alternatively, the SC Officer: Procurement, Mr. Wilfred Bells, can be contacted at telephone number 023 348 2954 or e-mail at [wbells@bvm.gov.za](mailto:wbells@bvm.gov.za). Any enquiries regarding technical information shall be directed to the Supervisor Stores, Mr. Ziphozhle Ceza, at telephone number 023 348 2895 or e-mail address: [zceza@bvm.gov.za](mailto:zceza@bvm.gov.za). Alternatively, the Senior Technician: Electrical Services, Mr. Heinrich Schreuder, can be contacted at telephone number 023 348 8000/ 023 348 2989 or e-mail address: [hschreuder@bvm.gov.za](mailto:hschreuder@bvm.gov.za) and the Superintendent: Bulk Water, Mr. Reggie Walters, at telephone number 023 348 8000 or e-mail address: [rwalters@bvm.gov.za](mailto:rwalters@bvm.gov.za).

Due to the NATIONAL STATE OF DISASTER – COVID – 19 briefing session / clarification meeting will not be held. Bidders are requested to send electronic mails for any enquiries related to the bid to the Employer's representative Mr. Ziiphozihle Ceza, email: [zceza@bvm.gov.za](mailto:zceza@bvm.gov.za). Enquiries related to the bid, if necessary, by notifying the employer's agent at least ten (10) calendar days before the closing date stated in the tender data. The employer's agent will respond to all enquiries related to the bid at least a week (seven calendar days) before the closing date stated in the tender data. A schedule of the questions and answers will be uploaded on the Breede Valley Municipality website to ensure that all bidders receive the information.

Tender offers, in properly sealed envelopes and clearly marked on the outside with the corresponding bid number and description, must timeously be placed in the tender box at Breede Valley Municipality, Credit Control Offices, 53 Baring Street, Worcester, by not later than 11h00 on **Friday, 25 March 2022**. Telephonic, telegraphic, telex, facsimile, electronic or e-mailed, bids will not be accepted. If the bid is late, it will not be accepted for consideration.

The Employer does not bind itself to accept the lowest or any tender and reserves the right to accept any tender or any part thereof, which may result in the acceptance of more than one tender, whichever the case may be. The Employer shall apply the Municipal Supply Chain Management Policy as adopted in terms of Section 111 of the Municipal Financial Management Act, 2003 (Act No 56 of 2003) and relevant regulations. All eligible bids received shall be evaluated in terms of the Employer's Supply Chain Management Policy and the Preferential Procurement Framework Act. The 80/20 preference point system shall be applicable. No bids will be considered from persons in the service of the state.

Breede Valley Municipality     D. McThomas  
 Private Bag X3046                Municipal Manager  
 WORCESTER                        **SC 08/2022**