

	BITOU MUNICIPALITY			
	TENDER NOTICE AND INVITATION TO TENDER			
	ADVERTISED ON:	MUNICIPAL NOTICE BOARD; MUNICIPAL WEBSITE; NATIONAL TREASURY e-TENDER		
NOTICE NO:	381/2022	TENDER NO:	SCM/2023/69/FIN	
Tenders are hereby invited for:	PROVISION OF DEBT COLLECTION SERVICES			
PUBLISHED DATE:	9 December 2022	CLOSING DATE:	20 January 2023	
CLOSING TIME	No later than <b>12H00</b> . Tenders will be opened immediately thereafter, in public at the Bitou Municipality, Supply Chain Management Unit, Shop 59, 2 <sup>nd</sup> Floor, Mellville's Corner, C/o Main & Marine Drive, Plettenberg Bay			
AVAILABILITY OF TENDER DOCUMENTS:				
Tender Documents will be available electronically at no charge from the following email address: <a href="mailto:scmtenders@plett.gov.za">scmtenders@plett.gov.za</a>				
Printed copies of the Tender Documents will be available as from 12h00 and thereafter, on weekdays from 07h30 until 16h30, at Bitou Municipality: Supply Chain Management Unit, Shop 59, 2 <sup>nd</sup> Floor, Mellville's Corner, C/o Main & Marine Drive, Plettenberg Bay, at a non-refundable fee, payable to a cashier at Bitou Municipality, Shop 54, 2 <sup>nd</sup> Floor, Mellville's Corner, C/o Main & Marine Drive, Plettenberg Bay.		The fee may also be transferred via EFT (Bitou Municipality, Current Account – 372884709, Standard Bank, Plettenberg Bay, Branch Code - 050714). Proof of payment will be required upon collection of Tender documents. Tender Number to be used as payment reference with name of payee		
Date Available:	15 December 2022	Non-refundable Fee:	100.00	
TENDER SUBMISSION RULES:				
<ol style="list-style-type: none"><li>1. Tenders are to be completed in accordance with the conditions and Tender rules contained in the Tender document.</li><li>2. The Tender Document &amp; supporting documents must be placed in a sealed envelope and externally endorsed WITH: THE TENDER NUMBER; DESCRIPTION &amp; CLOSING DATE OF THE TENDER.</li><li>3. Tender Documents must be deposited in the Tender Box, at the Supply Chain Management, Bitou Municipality, Shop 59, 3rd Floor, Mellville's Corner, C/o Main &amp; Marine Drive, Plettenberg Bay. The dimensions of the slot of the quotation box is: 5 cm x 30 cm and submissions may not exceed the thickness per envelope.</li><li>4. Tenders may only be submitted on the Tender documentation issued by the Municipality.</li><li>5. The Bitou Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any tender, as it may deem expedient.</li><li>6. Tenderers who are not yet registered are required to register on the Municipality's Accredited Supplier Database (CSD). Application forms are obtainable from the website <a href="https://secure.csd.gov.za">https://secure.csd.gov.za</a></li></ol>				
Tenders shall be evaluated in terms of the Bitou Supply Chain Management Policy as well as the Preferential Procurement Policy		Tenderers may claim preference points in terms of the <b>80/20</b> principle per their B-BBEE status level of contribution		
Preferential Procurement Policy Local Procurement		Not applicable		
CIDB Registration Required		None		
Site Meeting/Information Session		None	Validity Period	90 Days
ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:		ANY ENQUIRIES REGARDING THE TENDERING PROCEDURE MAY BE DIRECTED TO:		
Division:	Revenue Services	Section:	Supply Chain Management	
Contact Person:	Mr. A Zindlu	Contact Person:	Ms. A Mqikwa	
Tel:	e-mail Enquiries Only	Tel:	e-mail Enquiries Only	
E-mail:	<a href="mailto:azindlu@plett.gov.za">azindlu@plett.gov.za</a>	E-mail:	<a href="mailto:scmtenders@plett.gov.za">scmtenders@plett.gov.za</a>	