



REQUEST FOR QUOTATION FORM FOR GOODS AND SERVICES

AGRICULTURAL RESEARCH COUNCIL (ARC)

RFQ-018287

Enquiries: Supply Chain Management

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RFQ Closing Date: 15 March 2024 before 10:00 am

Compulsory Briefing session: 12 March 2024 @10H00.

1. You are kindly requested to submit a written quotation to Agricultural Research Council as per below or attached specification.

No	Description
1.	BUILDING ASSESSMENT FOR OCCUPATION / DAIRY BUILDING REQUIOREMENTS: 1. STRUCTURAL ENGINEER X1 DIPLOMA IN CIVIL ENGINEERING WITH MORE THAN FIVE (05) YEARS OF EXPERIENCE AND VALID ECSA CERTIFICATE 2. OHSA OFFICER X1 BSC/ BTECH IN ENVIRONMENTAL HEALTH, MINUMUM OF FIVE (05) YEARS EXPERIENCE AND REGISTERED WITH OCCUPATIONAL HYGIENICS (SUBMIT PROOF OF REGISTRATION) 3. ARCHITECT WITH RELEVANT QUALIFIFCATION AND VALID REGISTSRATION WITH SACMP

	4. GEOTEC WITH RELEVANT QUALIFICATION AND VALID REGISTRATION WITH SACNASP OR ECSA SCOPE OF WORK OUTCOME: • INGEERING FLOOR PLAN / BUILDING PLAN • ASSESMENT OF THE ENTIRE BUILDING • EXPERT RECOMMENDATIONS / FINDINGS (DETAILED FINDINGS AND RECOMMENDATION AFTER THE ASSESSMENT) Standard of reference/ to comply with: SANS 10400 Supplier must conduct a Thorough Visual Inspection and Compile a Report that addresses the following: • The defects • Level of deterioration and or % strength • Conduct risk analysis using 5/5 risk matrix • Stipulate the elements of High risk • Priority repair based on visual inspection and risk assessment NB: The report should be compiled by a Qualified Professional Civil and Structural Engineer. Cv, qualifications, registrations/ Association for the above
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2. **MANDATORY REQUIREMENTS**

- Two (02) reference letters for doing similar work (work conducted should be above R 100 000.00
3. The above specified goods/services should be delivered/rendered to:
Name of Institute : ARC- API
Address : Old Olifantsfontein Road, Irene
4. The particulars of the guarantee that will apply to the goods quoted for, with particular regard to the period and extent of the warranty must be clearly stated. Where services are required, service providers must submit documentation pertaining the relevant experience.
5. **Your written quotation should be sent to:**

6. **Evaluation Criteria**

For procurement above R2000 but not exceeding R50million: 80/20 preferential procurement principle is applicable. A maximum of 20 points will be awarded to a tenderer/ service provider for the specific goals as follows:

RDP GOALS	80/20
HDIs (people who had no franchise on national elections prior to 1994)	8
Women	4
Youth	4
People with disabilities	2
Implementation of RDP goals (The promotion of SMMEs)	2

7. **Standard conditions:**

- 7.1 The 30 days or above validity of the quotations must be indicated.
- 7.2 Prices quoted should be in South African Rand and inclusive of VAT costs such as delivery, insurance, taxes, etc.
- 7.3 No price adjustments or amendment of the delivery particulars contained in paragraph 2 will be considered by the ARC.
- 7.4 The supplier accepts full responsibility for the proper execution and fulfilment of the goods/services quoted for.
- 7.5 ARC reserves the right to accept or reject any special terms and conditions that may qualify the goods/services to be provided.
- 7.6 Quotes should be submitted on an official letterhead and duly signed
- 7.7 Goods and services should be supplied/rendered upon receipt of a purchase order from the ARC
- 7.8 The General Conditions of Contract issued by National Treasury are applicable.

7.9 The ARC supply chain management code of conduct is applicable.

7.10 Your quotation must indicate the delivery date.

7.11 The ARC reserve the right to do due diligence on the quotations.

7.12 The ARC reserve the right to benchmark prices quoted.

7.13 CSD registration summary report

Thank you in anticipation

Supply Chain Management: ARC