

	CONTRACTOR ENVIRONMENTAL PRE-WORK ASSESSMENT	Template Identifier	240-43921898	Rev	7
		Document Identifier	240-151560800	Rev	2
		Effective Date	December 2017		
		Review Date	December 2021		

Contractor Name:	
Contractor Representative:	
Contractor Contact Details:	
Contractor Site Supervisor:	
Project Name:	
Site:	
Scope of Work:	
Eskom Site Supervisor:	
Date/s of Assessment:	

PURPOSE

To assess whether the above-mentioned supplier/contractor have submitted all the required *environmental documentation* prior to commencements of project. *This takes place after project / contract have been awarded and it shall be specific to the scope of work.

REFERENCE DOCUMENTATION

SHEQ Policy: 32-727
SHE Requirements for the Eskom Commercial Process: 32-726
Environmental Authorisation – *where applicable*

NO	ITEM	YES	NO	N/A	COMMENTS
1. Environmental / SHEQ Policy					
1.1	Environmental or SHEQ policy signed by Company Owner/CEO/MD: Commitment to: (1) Compliance to environmental compliance obligations.	X			
	(2) Environmental duty of care.	X			
2. Environmental responsibilities / Resources / Competencies					
2.1	(Consider scope of work, risks, Environmental Management Plan and applicability) CV's and qualifications / certificates e.g. - Environmental Officer	X			
	- Environmental Control Officer				
	- Project environmental / SHEQ representative	X			
	- Environmental management structure within the Company:				
	- Professional Registration of environmental resources(s), responsibility and accountability NB: A signed project specific Environmental Representative appointment Letter			X	
2.2	Proof of training and skills of persons performing significant activities (e.g. application of herbicides and removal of asbestos AIA Approval)				
NO	ITEM	YES	NO	N/A	COMMENTS

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3. Identification of Environmental Aspects and Impacts and Risks					
3.1	Identification, assessment and control of activities that have or may have an impact on the environment	X			Aspects & Impacts Register
4. Compliance Obligations					
4.1	Environmental authorisation in place – If applicable i.t.o. NEMA: EIA Regulations (Include all the documents that needs to be given to the contractor by Eskom)			X	
4.2	copies of relevant permits/License as per scope of work e.g. Water Use , protected tree permits, bird nest removal, waste etc.			X	
5. Environmental Management Plan for the scope of work (EMP)					
5.1	Environmental management plan / method statements /procedure / work instructions related to activities, illustrating how environmental impacts and risks are managed and approach to ensuring compliance with environmental compliance obligations. Name of the waste disposal/recycling site and its permit.	X			
6. Awareness					
6.1	Proof of Environmental awareness	X			
6.2	Environmental induction				
7. Operation and Control					
7.1	Waste Management Plan/method statement, Including but not limited to waste generation, separation, storage, transportation, recycling and disposal.	X			
7.2	Environmental Incident reporting procedure/template	X			
7.3	Emergency Preparedness and response Plans (e.g. oil / chemical spill, environmental disasters and Hazards of Nature N.B. Include Emergency contact telephone numbers	X			
8. ISO 14001 / Certified					
9. ESKOM DOCUMENTS TO BE PROVIDED TO CONTRACTOR BASED ON RELEVANCE TO SCOPE OF WORK					
16.1	ESKOM DOCUMENT	YES	NO	N/A	COMMENTS
16.2	Copy of Eskom SHEQ Policy (32-727)				
16.3	SHE Requirements for the Eskom Commercial Process(32-726)	X			
16.4	Emergency Contact Telephone Numbers – (Contractor, Emergency services, Grid Applicable)				
16.5	Contractor Environmental Compliance Pro-forma (240-110600836)	X			



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