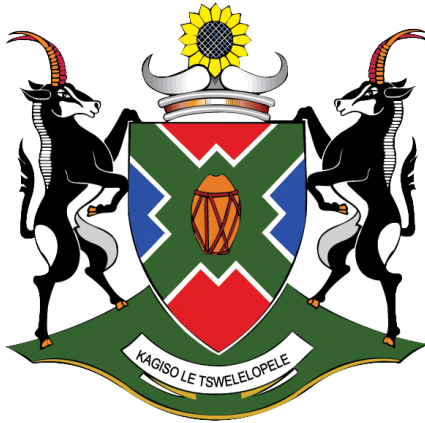


North West Provincial Government



Department of Public Works and Roads

TENDER NUMBER : PWR 107/24

**PROFESSIONAL ENGINEERING SERVICES:
APPOINTMENT OF PROFESSIONAL ROAD SAFETY CONSULTANT TO
CONDUCT ROAD SAFETY AUDIT/APPRAISALS ON THE NORTH WEST
PROVINCIAL ROAD NETWORK FOR A PERIOD OF 36 MONTHS**

ISSUED BY:

Department of Public Works and Roads
Private Bag X 2080
Mmabatho
2735

NAME OF TENDERER : _____

TOTAL TENDER PRICE (All Inclusive) : _____

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	PWR 107/24	CLOSING DATE:	04th September 2025	CLOSING TIME:	11h00
DESCRIPTION	PROFESSIONAL ENGINEERING SERVICES FOR APPOINTMENT OF PROFESSIONAL ROAD SAFETY CONSULTANT TO CONDUCT ROAD SAFETY AUDIT/APPRAISALS ON THE NORTH WEST PROVINCIAL ROAD NETWORK FOR A PERIOD OF 36 MONTHS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Modiri Molema Road					
Provincial Head Office					
Mmabatho					
2735					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
		TCS PIN:		OR	CSD No:
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? <input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ANSWER PART B:3 BELOW]		
SIGNATURE OF BIDDER		DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)					
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE (ALL INCLUSIVE)		
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:			TECHNICAL INFORMATION MAY BE DIRECTED TO:		
DEPARTMENT/ PUBLIC ENTITY			CONTACT PERSON	Ms M.K Moiloa	
CONTACT PERSON	Mr Keoagile Aloysious Sitase		TELEPHONE NUMBER	018 388 4218	
TELEPHONE NUMBER	018 388 1398		FACSIMILE NUMBER	n/a	
FACSIMILE NUMBER	n/a		E-MAIL ADDRESS	Mkmoiloa@nwpg.gov.za	
E-MAIL ADDRESS	Sitase@nwpg.gov.za				

PART B

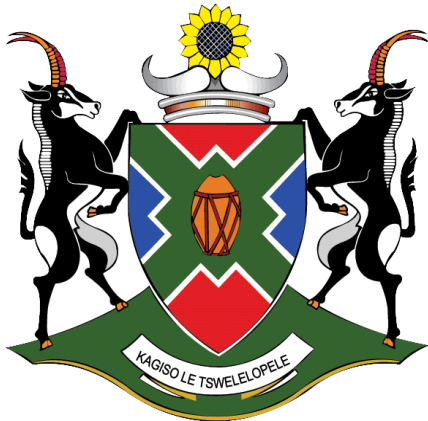
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
<p>1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.</p> <p>1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE</p> <p>1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES).</p> <p>1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION.</p> <p>1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.</p>
2. TAX COMPLIANCE REQUIREMENTS
<p>2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.</p> <p>2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.</p> <p>2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.</p> <p>2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.</p> <p>2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.</p> <p>2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.</p>
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS
<p>3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.</p>

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

TABLE OF CONTENTS		
NUMBER	HEADING	COLOUR OF PAGE
<i>This tender is made of the following:-</i>		
THE TENDER (T)		
PART T1 : TENDERING PROCEDURES		
T1.1	Tender Notice and Invitation to Tender.	White
T1.2	Tender Data.	Pink
PART T2 : RETURNABLE DOCUMENTS		
T2.1	List of Returnable Documents.	Blue
T2.2	Returnable Schedules.	Blue
THE CONTRACT (C)		
PART C1 : AGREEMENTS AND CONTRACT DATA		
C1.1	Form of Offer and Acceptance.	Yellow
C1.2	Contract Data.	Yellow
PART C2 : PRICING DATA		
C2.1	Pricing Instructions.	Yellow
C2.2	Activity Schedule/ Bills of Quantities.	Yellow
PART C3 : SCOPE OF WORK		
C3.1	Introduction	White
C3.2	Aim and Objectives	White
C3.3	Overview/ Brief Description of the Current RAMS	White
C3.4	Planned work	White
PART C4 : SITE INFORMATION		
C4	There is not Site Information.	White

North West Provincial Government



Department of Public Works and Roads


PROFESSIONAL ENGINEERING SERVICES FOR APPOINTMENT OF PROFESSIONAL ROAD SAFETY CONSULTANT TO CONDUCT ROAD SAFETY AUDIT/APPRAISALS ON THE NORTH WEST PROVINCIAL ROAD NETWORK FOR A PERIOD OF 36 MONTHS

PART T : THE TENDER

PART T1 : TENDERING PROCEDURES

T1.1	Tender Notice and Invitation to Tender.	White
T1.2	Tender Data.	Pink

T1.1 : TENDER NOTICE AND INVITATION TO TENDER.

Purpose	The North West Provincial Government, Department of Public Works and Roads invite tenders for PROFESSIONAL ENGINEERING SUPPORT SERVICES FOR APPOINTMENT OF PROFESSIONAL ROAD SAFETY CONSULTANT TO CONDUCT ROAD SAFETY AUDIT/APPRAISALS ON THE NORTH WEST PROVINCIAL ROAD NETWORK FOR A PERIOD OF 36 MONTHS
The Employer/ Client.	 <p>Department of Public Works and Roads North West Provincial Government Republic of South Africa</p>
Tender Nr	PWR 107/24
Tender Description	PROFESSIONAL ENGINEERING SUPPORT SERVICES: APPOINTMENT OF PROFESSIONAL ROAD SAFETY CONSULTANT TO CONDUCT ROAD SAFETY AUDIT/APPRAISALS ON THE NORTH WEST PROVINCIAL ROAD NETWORK FOR A PERIOD OF 36 MONTHS.
Important Tender Notes	<p>(i) Tenders are invited from well experienced and capable Consultants, as this project is of highly specialized in nature.</p> <p>(ii) Although preferences are offered to tenders who have Historically Disadvantage Individual (HDI) Equity Ownership, most of the tender adjudication points are based on Technical Ability and Proven Experience.</p> <p>Only tenderers with at least the Key Project Team Members professionally registered with the Engineering Council of South Africa (ECSA), and who has substantial experience in Road Safety Appraisal are eligible to submit tenders as stipulated under clause F3.11.9.</p> <p>The 80:20 preferential point systems will be applicable, as follows: Price and Functionality = 80 points, and preference participation goals = 20 points.</p> <p>Only tenderers scoring a minimum of 62 points for functionality will be considered for next level of evaluation.</p>

	(iii) Tender Closures are only administered at the Supply Chain Management Offices below. Telegraphic, Telephonic, Telex, Facsmille, E-mail and late Tenders will not be accepted.		
	(iv) Requirements for Sealing, Addressing, Delivery, Opening and Assessment of tenders are stated in the Tender Data .		
Physical Address and Contact Office for collection of Tender Documents.	<u>Physical Address</u> Provincial Head Office - Department of Public Works and Roads, Modiri Molema Road, Old Parliment Complex - Main Gate House, Mmabatho		
	<u>Contact Office: Supply Chain Management</u> OFFICE HOURS: From 08h00 to 16h30 TEL : 018 - 388 1390/4481		
Queries relating to Technical Issues may be addressed to .	<u>Ms MK Moiloa</u> Tel : 018 388 4218 Email : mkmoiloa@nwpg.gov.za	OR	<u>Mr Keoagile Aloysious Sitase</u> Tel : 018 388 1398 Email : Sitase@nwpg.gov.za
Tender Document Price.	A non-refundable tender deposit of R500.00 is payable in cash or by bank guaranteed cheque made in favour of the "North West Provincial Government Department of Public Works and Roads, at the above-mentioned Supply Chain Management Offices between 8h30 until 12h45, and between 13h30 until 16h00 on Week days, is required on collection of the tender documents.		
A Compulsory Clarification Meeting	A Compulsory Clarification Meeting with representatives of the Employer will take place as follows:- Date : 21 August 2025 Time : 10h00 Venue : DPWR Offices Gate House Boardroom Mafikeng		

Tender Closing Date and Time.	<p>The Closing Date and Time for the receipt of the tender is as follows: -</p> <p>Date : 04th September 2025</p> <p>Time : 11h00</p> <p>Place : Supply Chain Management Offices - Main Gate.</p>
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T1.2 : TENDER DATA.

CLAUSE NUMBER	DATA
F1	The conditions of tender are the Standard Conditions of Tender as contained in Annex F of Board Notice 86 of 2010 in Government Gazette No 33239 of 28 May 2010, Construction Industry Development Board (CIDB) Standard for Uniformity in Construction Procurement. (See www.cidb.org.za) which are reproduced without amendment or alteration for the convenience of tenderers as an Annex to this Tender Data.
	The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of tender. Each item of data given below is cross-referenced to the clause in the Standard Conditions of Tender to which it mainly applies. (Attached un-amended as Annex F at the end of this Part T1: Tendering Procedures).
	The Standard Conditions of Tender for Procurements make several references to the Tender Data for details that apply specifically to this tender.
The following variations, amendments and additions to the Standard Conditions of Tender as set out in the Tender Data below shall apply to this tender: -	
F1.1	The Employer is the North West Department of Public Works and Roads, / Provincial Government, Republic of South Africa.
F1.2	<p>The tender documents issued by the employer comprises:</p> <p>THE TENDER</p> <p>Part T1 : Tender Procedures.</p> <p style="padding-left: 40px;">T.1.1 : Tender Notice and Invitation to Tender.</p> <p style="padding-left: 40px;">T1.2 : Tender Data.</p> <p>Part T2 : Returnable Documents.</p> <p style="padding-left: 40px;">T2.1 : List of Returnable Documents.</p> <p style="padding-left: 40px;">T2.2 : Returnable Schedules.</p> <p>THE CONTRACT</p> <p>Part C1 : Agreements and Contract Data.</p> <p style="padding-left: 40px;">C.1.1 : Form of Offer and Acceptance.</p> <p style="padding-left: 40px;">C1.2 : Contract Data.</p> <p style="padding-left: 40px;">C1.3 : Form of Guarantee</p> <p>Part C2 : Pricing Data.</p> <p style="padding-left: 40px;">C.2.1 : Pricing Instructions.</p> <p style="padding-left: 40px;">C.2.1 : Activity Schedules/ Bills of Quantities.</p> <p>Part C3 : Scope of Work</p> <p style="padding-left: 40px;">C.3 : Scope of Work.</p>

CLAUSE NUMBER	DATA		
F1.4	Communication and the Employer's Agents (s) obviously under the management of the Head of Department: Public Works and Roads:		
	<u>Ms MK Moiloa</u> Tel : 018 388 4218 Email : mkmoiloa@nwpg.gov.za	OR	<u>Mr Keoagile Aloysious Sitase</u> Tel : 018 388 1398 Email : Sitase@nwpg.gov.za
F1.6.2	The Employer reserves the right to utilize a competitive negotiation procedure in the case where the tender could not be awarded without further processing.		
F1.6.3	A Two-Stage Envelope will not be followed.		
F2.1	Only those who satisfy the following eligibility criteria are eligible to submit tenders: (i) Well experienced and capable consultants in this specific field, as this project is highly specialised in nature. (ii) Proven success with Road Safety Audits.		
	Only those tenderers who score a minimum score of 62 points in respect of the Score Sheet for Quality Rating to proceed to the other stages of evaluation.		
	In order to be considered for an appointment in terms of this tender, tenderers must have an office in one of the Major Towns within the North West Province, ideal in Mahikeng area, through which all communication with the employer will flow. The address of such local office must be indicated on Schedule 1, Part t2.2: Returnable Schedules , and which will be regarded as the <i>domicillium citandi et executandi</i> for the purpose of any contract arising from this tender submission.		
	In order to be considered for an appointment in terms of this tender, the tenderer must have Key Personnel in its permanent employment at the close of tender.		
F2.7	The arrangements for a compulsory clarification meeting are as stated in the Tender Notice and Invitation to Tender.		
F2.10.3	Tendered Time-Based Fees shall be adjusted in terms of clause 3.16 of the Standard Professional Services Contract. Disbursements will be adjusted in line with the published Public Works rates for recoverable disbursements.		
F2.12	If tenderer wishes to submit an alternative tender offer, the only criteria permitted for such alternative tender offer is that it demonstrably improves the Employer's ability to achieve the objectives for the services as stated in the Scope of Works to be achieved, <u>at no additional cost</u> .		
F2.13.1	Tenderers must offer all parts of the required services as a whole.		

CLAUSE NUMBER	DATA
F2.13.2	No Electronic Tender or information will be allowed.
F2.13.3	Parts of each tender offer communicated on paper shall be submitted as an original, plus 3 (three) copies.
F2.13.4	Tenders submitted by Joint Ventures of two or more firms shall accompanied by the document of Formation of the Joint Venture, in which is defined precisely the conditions under which the joint venture will function, its period of duration, the persons authorized to represent and obligate it, the participation of the several firms forming the joint venture, Individual Company Profile with its main Shareholders/ Directors' IDs and any other information necessary to permit a full appraisal of its functioning. The tender shall be signed by a person duly authorized to do so.
F2.13.6 & F3.5	A Two-Enveloped Procedure will not be followed.
F2.13.9	Telephonic, Telegraphic, Telex, Facsimile or Emailed tender offers will not be accepted. By signing the offer part of C1.1 Form of Offer and Acceptance the tenderer declares that all information provided in the tender submission is true and correct.
F2.15	The Closing Time for receipt of tenders is at 11h00, on 04th September 2025 . Note that tender closures are only administered at the following: - <ul style="list-style-type: none"> : <u>Supply Chain Management Offices</u> : Provincial Head Office - Department of Public Works and Roads, : Modiri Molema Road, : Old Parliament Complex : Mmabatho.
F2.16	The tender offer validity period is 90 days from the date of closure of which 90 days will lapse on the 04 December 2025 at 17h00 .
F2.17	A tender may be rejected as non-responsive if the tenderer fails to provide any clarification requested by the employer within Five (5) working days from employer's written request for such clarification.

CLAUSE NUMBER	DATA
F2.18	<p>Provide, on written request by the Employer, where the tendered amount inclusive of VAT exceeds R10 million: -</p> <ul style="list-style-type: none"> (i) Audited Annual Financial Statements for 3 years, or for the period since establishment if established during the last 3 years, if required by the law to prepare Annual Financial Statements for auditing; (ii) A Certificate certifying that the tenderer has no undisputed commitments for municipal services towards a municipality or other service provider in respect of which payment is overdue for more than 30 days. (iii) Particulars of any contracts awarded to the tenderer by an organ of state during the past Five (5) years, including particulars of any material non-compliance or dispute concerning the execution of such contract; <p>Each party to a Consortium/ Joint Venture shall submit separate Certificate/ Statements in the above regard.</p>
F2.19	<p>Access shall be provided for the following inspections, tests and analysis: -</p> <p style="padding-left: 40px;">Tender Briefing Meeting as stated in the Invitation to Tender.</p>
F2.23	<p>The tenderer is required to submit with his tender the Compulsory Returnable Documents as listed in T2.1 below.</p>
F3.4	<p>The time and location for opening of the tender offers will be communicated at the tender briefing session.</p>
F3.8	<p>Add the following:-</p> <p>Tenders will be considered non-responsive if , inter alia:</p> <ul style="list-style-type: none"> - The tenderer does not comply with the eligibility criteria listed in F2.1 above; - The tenderer has failed to clarify or submit any supporting documentation within the time for submission stated in the employer's written request; - The tenderer has failed to achieve the minimum score for quality as stated in F3.11.5

CLAUSE NUMBER	DATA
F3.11.5	<p>The procedure for evaluation of Tender Offers will be Method 4: Financial Offers, Quality and Preferences. The responsive tender with the highest total points as defined below is the preferred tender:</p> <ul style="list-style-type: none"> - Responsive tenders will be assessed for Functionality/ Quality. However, functionality will not be considered as an evaluation criterion but rather gateway to further evaluation. minimum threshold of 62 points (out of 100) is required. - The 80/20 Preference Point System will be used in accordance with the Preferential Procurement Regulations 5 and 6. <p><u>Where:</u></p> <ul style="list-style-type: none"> ➤ 80 points will be allocated to price., and ➤ 20 points awarded in terms. <p>In the case of a financial offer, quality and preferences:</p> <ul style="list-style-type: none"> - Score each tender in respect of the financial offer made, preference claimed, if and the quality offered in accordance with the provisions of F3.11.7 TO F3.11.9, rejecting all tender offers that fail to score the minimum number of points for quality stated in the tender data, if any. - Calculate the total number of tender evaluation points (TEV) in accordance with the following formula, unless otherwise stated in the Tender Data: $TEV = N_{FO} + N_P$ <p>Where :</p> <ul style="list-style-type: none"> N_{FO} = Number of tender evaluation points awarded for the financial offer made in accordance with F3.11.7; N_P = Number of tender evaluation points awarded for preferences claimed in accordance with F3.11.8; <ul style="list-style-type: none"> - Rank tender offers from the highest number to tender evaluation points to the lowest. - Recommend the tenderer with the highest number to tender evaluation points for the award of the contract, unless there are compelling and justifiable reasons not to do so. - Rescore and re-rank all tenderers should there be compelling and justifiable reasons not to recommend the tenderer with highest number of tender evaluation points and recommend the tender with the highest number of tender evaluation points, unless there are compelling and justifiable reasons not to do so and the process set out in this sub-clause is repeated

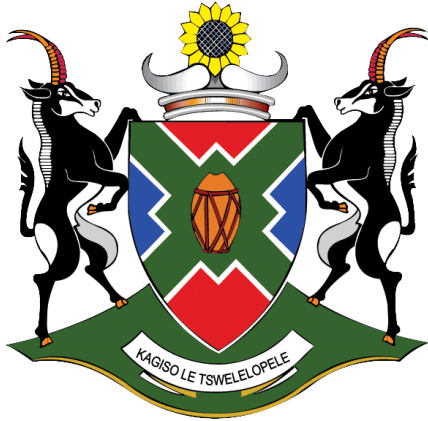
CLAUSE NUMBE R	DATA									
F3.11.7	<p>Financial Offer: As stated in F3.11.5 Method 4: Financial Offer, Quality and Preferences. Score then financial offers of remaining responsive tender offers using the following formula:</p> $N_{Fo} = W_1 + A$ <p>Where:</p> <p>N_{Fo} : Is the number of tender evaluation points awarded for the financial offer. W₁ : Is the maximum possible number of tender evaluation points awarded for the financial offer as stated in the Tender Data. A : Is a number calculated using the formula and option described in Table F1 for this tender:</p> $A = 1 - \frac{(P - P_m)}{P_m}$ <p>Which is Formulary 2 (Option 1) as per standard Conditions of Tender, Clause F3.11.7 and</p> <p>P_m : Is the comparative offer of the most favorable comparative offer. P : Is the comparative offer of the tender offer under consideration.</p>									
F3.11.8	<p>Scoring Preferences: Ownership as specific goal</p> <p>A maximum of 20 points (80/20) preference points system may be allocated. Bidder may score preference points based on company ownership. If an organ of state applies ownership as specific goal, the department may advertise the tender with specific tendering preferential procurement requirement that in order for a tenderer to claim 20 points for specific goal, a tendering company must have the following ownership:</p> <table><tr><th>The specific goals allocated points in terms of this tender</th><th>Number of points claimed (80/20 system) (To be completed by the tenderer)</th><th>Number of points allocated (80/20 system) (To be completed by the department)</th></tr><tr><td>(Ownership) Enterprises owned by black people (HDI)(at least 51% black owned)</td><td></td><td>8</td></tr><tr><td>(Locality) Enterprises must have an active office within the North West province</td><td></td><td>12</td></tr></table>	The specific goals allocated points in terms of this tender	Number of points claimed (80/20 system) (To be completed by the tenderer)	Number of points allocated (80/20 system) (To be completed by the department)	(Ownership) Enterprises owned by black people (HDI)(at least 51% black owned)		8	(Locality) Enterprises must have an active office within the North West province		12
The specific goals allocated points in terms of this tender	Number of points claimed (80/20 system) (To be completed by the tenderer)	Number of points allocated (80/20 system) (To be completed by the department)								
(Ownership) Enterprises owned by black people (HDI)(at least 51% black owned)		8								
(Locality) Enterprises must have an active office within the North West province		12								

CLAUSE NUMBER	DATA																										
F3.11.9	Scoring Preferences:																										
	A bidder who scores less than 62% on the total functionality points (that is less than 62 points), will be disqualified and won't be further considered for evaluation.																										
	The quality criteria and maximum score in respect of each of the criteria are as out in the table <i>Score Sheet for Quality Rating</i> after this table.																										
	<table><tr><th>No</th><th>Item</th><th>Criteria</th><th>Experience</th><th colspan="3">Method of Evaluation</th></tr><tr><td colspan="4">CAPACITY</td><th>A</th><th>B</th><th>C</th></tr><tr><td colspan="4">Resources & experience of professionals employed by civil engineering company</td><td>Tenderer rating (Score1-5)</td><td>Weighting</td><td>Tenders Score (%) '=(AxB)/5</td></tr></table>						No	Item	Criteria	Experience	Method of Evaluation			CAPACITY				A	B	C	Resources & experience of professionals employed by civil engineering company				Tenderer rating (Score1-5)	Weighting	Tenders Score (%) '=(AxB)/5
	No	Item	Criteria	Experience	Method of Evaluation																						
	CAPACITY				A	B	C																				
	Resources & experience of professionals employed by civil engineering company				Tenderer rating (Score1-5)	Weighting	Tenders Score (%) '=(AxB)/5																				
	1	PROJECT LEADER	Must be Registered with ECSA as PrEng or PrTech and Built Environment Qualification (NQF 8 or Higher).	Total Years of Post Registration Project Lead Experience in road safety audit or similar type projects less than 3 years	1	15																					
				Total Years of Post Registration Project Lead Experience in road safety audit or similar type projects from 3 to less than 6 years	2																						
				Total Years of Post Registration Project Lead Experience in road safety audit or similar type projects from 6 to less than 10 years	3																						
				Total Years of Post Registration Project Lead Experience in road safety audit or similar type projects from 8 to less than 10 years	4																						
Total Years of Post Registration Project Lead Experience road safety audit or similar type projects more than 10 years				5																							
(CV, qualification and affidavit from individuals to be attached as proof)																											
2	ROAD SAFETY AUDITOR	Must be a certified and accredited Road Safety Auditor (SARF) and Registered with ECSA as PrEng or PrTech and to be evaluated on the experience	Total Years of Post Certification (SARF) Experience less than 3 years	1	10																						
			Total Years of Post Certification (SARF) Experience from 3 to less than 6 years	2																							
			Total Years of Post Certification (SARF) Experience from 6 to less than 8 years	3																							
			Total Years of Post Certification (SARF) Experience from 8 to less than 10 years	4																							
			Total Years of Post Certification (SARF) Experience more than 10 years	5																							
			(CV, qualification and affidavit from individuals to be attached as proof)																								
3	PROJECT AUDIT MEMBERS X4	Must be Registered with ECSA as be Registered with ECSA as PrEng or PrTech or PrTechni , Proof of successful completion of road	Total Years of Post Registration (ECSA) Experience less than 3 years	1	20 (5 points per Qualifying																						
			Total Years of Post Registration (ECSA) Experience from 3 to less than 6 years	2																							
			Total Years of Post Registration (ECSA) Experience from 6 to less than 8 years	3																							

			safety accreditation must be attached	Total Years of Post Registration (ECSA) Experience from 8 to less than 10 years	4	Audit Member	
			5 points each will be allocated for qualifying audits	Total Years of Post Registration (ECSA) Experience more than 10 years	5		
			(CV, qualification and affidavit from individuals to be attached as proof)				

F3.13.1	<p>Acceptance of Tender offer:</p> <ol style="list-style-type: none"> 1) The tenderer has in his or her possession an original valid Tax Clearance Certificate issued by the South African Revenue Services (SARS); 2) The tenderer or any of its directors is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector; and 3) The tenderer has not: <ol style="list-style-type: none"> a) Abused the Employer's Supply Chain Management System; or b) Failed to perform on any previous contract and has been given a written notice o this effect; c) It is considered that the performance of the services will not be compromised through any of interest.
F3.18	The number of paper copies of the signed contract to be provided by the employer in 3 (three).

North West Provincial Government



Department of Public Works and Roads

PROFESSIONAL ENGINEERING SERVICES FOR
APPOINTMENT OF PROFESSIONAL ROAD SAFETY CONSULTANT TO CONDUCT ROAD
SAFETY AUDIT/APPRAISALS ON THE NORTH WEST PROVINCIAL ROAD NETWORK
FOR A PERIOD OF 36 MONTHS

PART T : THE TENDER

PART T2 : RETURNABLE DOCUMENTS

T2.1	List of Returnable Documents.	Blue
T2.2	Returnable Schedules.	Blue

2.1 : LIST OF RETURNABLE DOCUMENTS

The tenderer must complete the returnable documents as listed below:	
<p>It is important that the tenderer to note the following:</p> <p>The tenderer is required to submit with his tender the Compulsory Returnable Documents as listed here.</p> <p>Non-Submission of any document may lead to disqualification of the tender.</p> <p>The tenderer must complete these returnable documents and include with the tender submission.</p> <p>Supply Chain procurement Pre - Qualification requirements:</p> <p>A : Duly signed bid documents (entire document) and all attached SBD Forms.</p> <p>B : Signed Form of Offer.</p> <p>C : Record of Addenda to Tender Documents, where applicable.</p> <p>D : Legal Joint Venture Agreement, where applicable.</p> <p>E : Identity documents of Owners/ Directors/ Members/ Shareholders.</p> <p>F : Certified copy of Contractor Registration for Incorporation or of Company, as applicable.</p> <p>G : Closed corporations to attached an Association Agreement.</p> <p>H : Shareholders' Agreements/ Share Certificates/ Memorandum of Association for Companies.</p> <p>I : Valid VAT Certificate in the event the bidder is a VAT Vendor.</p> <p>J : An original valid Tax Clearance Certificate issued by the South African Revenue Services.</p> <p>K : Certificate of Authority of an Entity.</p> <p>L : Valid letter of Good Standing from the Department of Labour.</p> <p>M : SBD1, SBD4, SBD6.1</p> <p>Compulsory tender Document</p> <p>The tender document must be accompanied by the company profile of the entity that is tendering. The following are compliance documentation that must be included in the tender documentation. If they are not included, the tender will be deemed as non-compliant and therefore set aside. This must include:</p> <p>N : SBD1- Part A Invitation to bid; Part B terms and conditions for bidding</p> <p>O : SBD 4 - Declaration of interest</p> <p>Q : Annexure 6.1 - Preference Points Claim Form in terms of the Preferential Procurement Regulations 2017.</p> <p>R : Bidding Entity Documentation.</p> <p>S : Certificate of Valid Professional Registration with the Engineering council (ECSA).</p> <p>T : Letter of good standing (COIDA)</p> <p>The Service Provider will be required to sign a declaration of independence to be submitted when required.</p> <p>It is compulsory for the Service Provider to engage one additional Road Safety Audit team member from QSE/EME companies/firms for capacity building in order to achieve the transformation objectives of the Client.</p> <p>N.B: Tenderer will be disqualified if any of the Project Audit Team Leader is not ECSA registered, and Audit team member has not attended the 5-Day Road Safety Audit course.</p>	
1.	Other document that will be incorporated into the contract:
a)
b)
c)
2.	C1.1 : Offer and Acceptance.
3.	C1.2 : Contract Data (Part C1.2).
4.	C2.2 : Activity Schedule.
1.	Other

d)
e)
f)

BIDDER'S DISCLOSURE**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

- 2.3.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of above R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

The applicable preference point system for this tender is the 80/20 preference point system.

- a) The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

- (b) **“price”** means an amount of money tendered for goods or services and includes all applicable taxes less all unconditional discounts.
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2 In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 80/20 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 80/20 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 80/20 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points claimed (80/20 system) (To be completed by the tenderer)	Number of points allocated (80/20 system) (To be completed by the organ of state)
(Ownership) Enterprises owned by black people (HDI)(at least 51% black owned)		8
(Locality) Enterprises must have an active office within the North West province		12

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3 Name of company/firm

4.4 Company registration number:

4.5 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
Close corporation
- ☐ Public Company
Personal Liability Company
(Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6 I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of

having to make less favourable arrangements due to such cancellation.

- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audialterampartem* (hear the other side) rule has been applied; and
- (e) Forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:.....

.....

Record of Addendum to Tender Documents

I/ We confirm that the following communications received from the Employer or his representative before the date of submission of this tender offer, amending the tender documents, have been taken into account in this tender offer.

ADD No	DATE	TITLE OR DETAILS
1		
2		
3		
4		
5		
6		

Name: _____

Signature: _____

(Of person authorized to sign on behalf of the Tenderer)

Certificate of Authority of an Entity

Indicate the status of the tenderer by ticking the appropriate box hereunder. The tender must complete the certificate set out below for the relevant category.

(i) Company	(ii) Close Corporation	(iii) Partnership	(iv) Joint Venture	(v) Sole Proprietor

(I) CERTIFICATE FOR COMPANY

I _____, chairperson of the Board of Directors
_____, hereby confirm that by resolution of the Board (copy
attached) taken on _____ 20_____.

Mr/ Mrs. _____, acting in the capacity of
_____, was authorized to sign all documents in connection
with this tender and any contract resulting from it on behalf of the company.

Name of Chairman: _____

Signature: _____

As Witnesses:

1 _____ Name in Block Letters _____

2 _____ Name in Block Letters _____

Date: _____

(II) CERTIFICATE FOR CLOSE CORPORATTION

We, the undersigned, being the key members in the business trading as _____

herby authorizes Mr/ Mrs. _____

acting in the capacity of _____

to sign all documents in connection with the tender for Contract No. _____

and any contract resulting from it on our behalf.

Signature of Signatory: _____

As Witnesses:

1 _____ Name in Block Letters _____

2 _____ Name in Block Letters _____

Date: _____

NAME	ADDRESS	SIGNATURE	DATE

Note: This certificate is to be completed and signed by all the key members upon whom rests the direction of the affairs Close Corporation as a whole.

(III) CERTIFICATE FOR PARTNERSHIP

We, the undersigned, being the key members in the business trading as _____

herby authorizes Mr./ Mrs. _____

acting in the capacity of _____

to sign all documents in connection with the tender for Contract No. _____ and any contract resulting from it on our behalf.

Signature of Signatory: _____

As Witnesses:

1 _____ Name in Block Letters _____

2 _____ Name in Block Letters _____

Date: _____

NAME	ADDRESS	SIGNATURE	DATE

Note: This certificate is to be completed and signed by all the key members upon whom rests the direction of the affairs Close Corporation as a whole.

IV) CERTIFICATE FOR JOINT VENTURE

We, the undersigned, being the key members in the business trading as _____

herby authorizes Mr./ Mrs. _____

acting in the capacity of _____

to sign all documents in connection with the tender for Contract No. _____ and any contract resulting from it on our behalf.

This authorization is evidence by the attached power of attorney signed by legally authorized signatories of all the partners to the Joint venture.

Signature of Signatory: _____

As Witnesses:

1 _____ Name in Block Letters _____

2 _____ Name in Block Letters _____

Date: _____

NAME OF FIRM	ADDRESS	AUTHORSING SIGNATURE, NAME AND CAPACITY
Lead Partner		

Note: This certificate is to be completed and signed by all the key members upon whom rests the direction of the affairs Partnership as a whole.

(V) CERTIFICATE FOR SOLE PROPRIETOR

[Important note to Tenderer: Certified copies of the identity documents must be included here in case of a Sole Proprietor]

I _____,
hereby confirm that I am the sole owner of the business trading as _____

Signature of Sole Owner: _____

As Witnesses:

1 _____ Name in Block Letters _____

2 _____ Name in Block Letters _____

Date: _____

Registration Certificate of an Entity

IMPORTANT NOTE TO TENDERER:

The following documentation *must be inserted here*.

- 1. Registration Certificates for Companies,**
- 2. Close Corporations and Partnerships,**
- 3. Certified copies of ID documents for Sole Proprietors,**
- 4. the case of a Joint Venture, a copy of a duly signed Joint Venture Agreement must also be included.**

Certificate of Authority for Joint Ventures

This Returnable Schedule is to be completed by joint ventures.

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorize Mr / Mrs....., authorized signatory of the company, acting in the capacity of lead partner, to sign all documents in connection with the tender offer and any contract resulting from it on our behalf

Name of firm	Address	Duly Authorized Signatory
Lead Partner		Signature:.....
		Name:
		Designation:.....
		Contact Nr:
Firm 2		Signature:.....
		Name:
		Designation:.....
		Contact Nr:
Firm 3		Signature:.....
		Name:
		Designation:.....
		Contact Nr:

- Attached JV agreement to this document.

Proposed Amendments and Qualifications

The Tender should record any deviations or qualifications; he may wish to make to the tender documents is this Returnable Schedule. Alternatively, a tenderer may state such deviations and qualification in a covering letter to his tender and reference such letter in this schedule.

The Tenderer's attention is drawn to clause F3.8 of the Standard Conditions of Tender referenced in the Tender Data regarding the employer's handling of material deviations and qualifications.

Tenders must not include deviations or qualifications relating to the scope of work in this schedule where they are required to submit an Approach Paper.

Page	Clause or Item	Proposal

Signed: _____
Name: _____
Tender: _____

Date: _____
Position _____

Key Personnel

The Tenderer shall list below the personnel which he intends to utilize on the project, including key personnel.

Category of Employee	Number of Persons	
	Personnel, Part of the Contractor's Organization	Personnel to be contracted if not available within the employ of the company
Others:

Notes: The categories marked are Key Personnel

SIGNATURE: _____

(of person authorized to sign on behalf of the Tenderer)

DATE: _____

Curriculum Vitae Format of Key Personnel

To be done for at least the following personnel.

Name:.....	Date of Birth:.....
Professional:.....	Nationality:.....
Qualifications:.....	
Professional Registration Number:.....	
Name of Employer (firm):.....	
Current Position:.....	Years with firm:.....
<u>Employment Record:</u>	
<u>Experience Record Pertinent to Required Service:</u>	

Certification:

I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.

.....
Signature of person named in the schedule

.....
Date

Schedule of Proposed Specialist Sub-Contractors

The Contractor hereby notifies the Employer of his intention to employ the following specialist Sub-Contractors for work in this contract.

If we are awarded a contract, we agree that this notification does not change the requirement for us to submit the names of proposed Sub-contractors in accordance with requirements in the contract for such appointments.

If there are no such requirements in the contract, then your written acceptance of this list shall be binding between us.

	Name and address of proposed Sub-Contractor	Nature and extent of work	Previous experience with Sub-Contractor
1			
2			
3			
4			
5			

Signed: _____

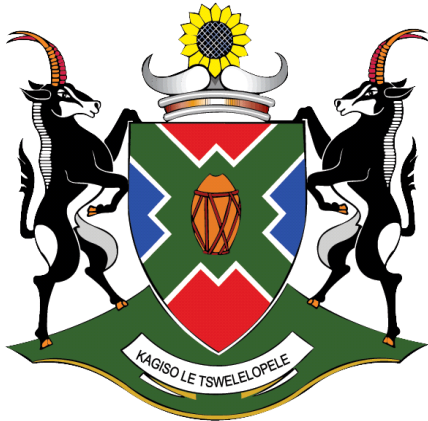
Date: _____

Name: _____

Position: _____

Tenderer: _____

North West Provincial Government



Department of Public Works and Roads

PROFESSIONAL ENGINEERING SERVICES FOR APPOINTMENT OF PROFESSIONAL ROAD SAFETY CONSULTANT TO CONDUCT ROAD SAFETY AUDIT/APPRAISALS ON THE NORTH WEST PROVINCIAL ROAD NETWORK FOR A PERIOD OF 36 MONTHS

PART C : THE CONTRACT		
PART C1 : AGREEMENTS AND CONTRACT DATA		
C1.1	Form of Offer and Acceptance (Option 2)	Yellow
C1.2	Contract Data for CIDB Standard Professional Services Contract	Yellow

Offer:

The employer identified in the acceptance signature block has solicited offers to enter into contract for the procurement of **PROFESSIONAL ENGINEERING SERVICES FOR APPOINTMENT OF PROFESSIONAL ROAD SAFETY CONSULTANT TO CONDUCT ROAD SAFETY AUDIT/APPRAISALS ON THE NORTH WEST PROVINCIAL ROAD NETWORK FOR A PERIOD OF 36 MONTHS**

The tender, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all the obligations and liabilities of the service provider under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX (for all three years (36 months))

..... Rand (in words);

R..... (in figures)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named in the provider in the conditions of contract identified in the contract data.

Signature :

Name:

Capacity:

For the tenderer:

.....

Acceptance

By signing this part of this form and acceptance, the employer identified below accepts the tenderer's offer. In consideration thereof, the employer shall pay the provider the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that in the subject of this agreement.

The terms of the contract, are contained in:

Part C1: Agreements and contract data (which includes this agreement)
Part C2: Pricing data
Part C3: Scope of work

and documents or parts thereof, which may be incorporated by reference into Parts C1 to C3 above.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule.

The tender shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contract the employer's agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfill any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect two working days after the submission by the employer of one fully completed original copy of this document including the schedule of deviations (if any), to a courier-to-counter delivery, provided that the employer notifies the tenderer of the tracking number within 24 hours of such submission. Unless the tenderer (now contractor) within seven working days of the date of such submission notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a bidding contract between the parties.

Signature:

Name:

Capacity:

for the Employer:

North West Provincial Department of Public Works and Roads

Old Parliament Complex - Main Gate House
Modiri Molema Road
Mmabatho
2735

Private Bag x 2080
Mmabatho, 2735
Tel: (018) 388 1390

(Name and address of organization)

Schedule of Deviations

1. Subject:

Details:

.....

2. Subject:

Details:

.....

3. Subject:

Details:

.....

4 Subject:

Details:

.....

By the duly authorized representatives signing this agreement, the employer and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the tender schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

Function and broad outline of contents: This document identifies which standard conditions of contract are applicable, and together with contract specific data, establishes the risks, liabilities and obligations of the contracting parties and the procedures for the administration of the contract.

The Conditions of Contract are the Standard Professional Services Contract (.....) published by the Construction Industry Development Board. Each item of data given below is cross-referenced to the clause in the Conditions of Contract to which it may apply.

Part 1: Data provided by the Employer

Clause		
	The Employer is the North West Provincial Department of Public Works and Roads	
3.4 and 4.3.2	The authorized and designated representative of the Employer is.	Name : Ms M.K Moiloa
	The address for receipt of communications is: Tel : 018 388 4218 Email : mkmoiloa@nwpg.gov.za	Old Parliament Complex - New Building Modiri Molema Road Mmabatho 2735
1	The Project is APPOINTMENT OF PROFESSIONAL ROAD SAFETY CONSULTANT TO CONDUCT ROAD SAFETY AUDIT/APPRAISALS ON THE NORTH WEST PROVINCIAL ROAD NETWORK FOR A PERIOD OF 36 MONTHS	
1	The period of performance is three years (36 months) .	
3.4.1	Communication by facsimile is not permitted.	
3.5	The location for the performance of the Project is: Departmental Head Office, Mmabatho, North West Province.	
3.11	Penalties and Delays It is explicitly stated that no payment will be made for partially submitted, unapproved, or substandard reports. Once the consultant is appointed and the program is approved, the Department will impose penalties if the consultant defaults on the approved program, especially if the delay affects the Department's ability to meet the NDOT's deadline. The penalty payable is R4 000-00 per day subject to a maximum amount of R500 000-00 .	
3.14	The programme shall be submitted within 21 days of the award of the Contract.	
5.4.1	The Service Provider is required to provide professional indemnity cover as set out in the Professional Indemnity Schedule.	

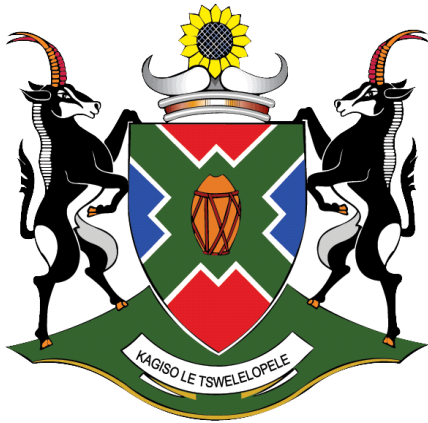
	<p>The Service Provider is required to provide the following insurance:</p> <p>1. Insurance against : Failure to substantially deliver and perform in terms of the Contract by the end of Year 3</p> <p>Cover is : R10 000 000-00</p> <p>Period of cover : For 36 months from start of contract.</p>
--	---

Clause	
5.5	<p>The Service Provider is required to obtain the Employer's prior approval before taking any of the following:</p> <ol style="list-style-type: none"> 1) Change of project key personnel 2) Perform work out of the approved project scope or any other activity that deviates from the provisions of the contract and approved project execution plan. <p><i>The department reserves the right to approve or reject any subconsultant or additional support brought to the project by the appointed service provider.</i></p>
7.2	The Service Provider is required to provide personnel in accordance with the provisions of clause 7.2 and to complete the Personnel Schedule.
8.1	The Service Provider is to commence the performance of the Services within 14 days of the date that the Contract becomes effective.
8.2.1	The Contract is concluded three years (36 months) after the start date .
8.4.3 (c)	The period of suspension under clause 8.5 is not to exceed 4 months.
9.1	Copyright of documents prepared for the Project shall be vested with the Employer.
12.1	Final settlement is by of disputes is to be by mediation .
12.2/ 12.3	Final settlement is by arbitration .
12.2.1	In the event that the parties fail to agree on an arbitrator, is nominated by SAACE.
13.13	All persons in a joint venture or consortium shall carry a minimum professional indemnity insurance of
15	The interest rate will be prime interest rate of the Employer bank at the time that the amount is due.
	<p>The additional conditions of contract are:</p> <p>.....</p> <p>.....</p> <p>.....</p>

Part 2: Data provided by the Service Provider

Clause																			
1	<p>The Service Provider is:.....</p> <p>Address :</p> <p>Telephone :</p> <p>Facsimile :</p>																		
5.3	<p>The authorized and designated representative of the Service Provider is:</p> <p>Name :</p> <p>The address for receipt of communication is:</p> <p>Telephone :</p> <p>Facsimile :</p> <p>Address :</p> <p>:</p> <p>:</p>																		
5.5 7.1.2	<p>The Key Persons and their jobs/ functions in relation to the services are:</p> <table border="1"> <tbody> <tr> <td>Name:.....</td> <td>Role:.....</td> </tr> <tr> <td>Name:.....</td> <td>Role:.....</td> </tr> <tr> <td>Name:.....</td> <td>Role:.....</td> </tr> <tr> <td>Name:.....</td> <td>Role:.....</td> </tr> <tr> <td>Name:.....</td> <td>Role:.....</td> </tr> <tr> <td>Name:.....</td> <td>Role:.....</td> </tr> <tr> <td>Name:.....</td> <td>Role:.....</td> </tr> <tr> <td>Name:.....</td> <td>Role:.....</td> </tr> <tr> <td>Name:.....</td> <td>Role:.....</td> </tr> </tbody> </table>	Name:.....	Role:.....	Name:.....	Role:.....	Name:.....	Role:.....	Name:.....	Role:.....	Name:.....	Role:.....	Name:.....	Role:.....	Name:.....	Role:.....	Name:.....	Role:.....	Name:.....	Role:.....
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North West Provincial Government



Department of Public Works and Roads

PROFESSIONAL ENGINEERING SERVICES FOR APPOINTMENT OF PROFESSIONAL ROAD SAFETY CONSULTANT TO CONDUCT ROAD SAFETY AUDIT/APPRAISALS ON THE NORTH WEST PROVINCIAL ROAD NETWORK FOR A PERIOD OF 36 MONTHS

PART C2 : PRICING DATA		
C2.1	Pricing Instructions	Yellow
C2.2	Activity Schedule, Quantities and Prices	Yellow

PREAMBLE TO THE PRICING SCHEDULE

- a.** The Pricing schedule (Part C2.2C Activity Schedule/ Bill of Quantities) includes estimated hours for a range of personnel covering the various tasks in the project. For the purposes of this schedule, the following words shall have the meanings assigned to them:
- **Unit** : The unit of measurement for each item of work as defined in the standard specifications or the project specifications.
 - **Quantity** : The number of units of work for each item.
 - **Rate** : The payment required per unit of work executed.
 - **Amount** : The product of the quantity and the tendered rate.
 - **Lump Sum** : An amount tendered for an item, the extend of which is described in the pricing schedule, the specifications or elsewhere, but of which the quantity of work is not measured in units.
 - **Prov. Sum:** (Provisional Sum): An amount allowed for an item, the exact extent of which is currently unknown. Such amounts are under the sole discretion of the Employer and can only be expended following a specific instruction from the Employer.
 - **Percent** : Mark-up percentage applied to an item.
 - **No** : The number of items to which a rate is applied.
 - **PC Sum** : (Prime Cost Sum): an allowance for the supply of work or materials to be provided by a contractor or supplier. The allowance is independent of any mark-up or labor by the Consultant.
- b.** This Pricing Schedule forms part of the contract documents and must be read in Conjunction with all the other documents comprising the contract documents.
- c.** The estimated hours, disbursement quantities and provisional sums set out in the Pricing Schedule are approximated values only. The values of work finally accepted and certified for payment, and not values given in the Pricing Schedule will be used to determine payments to the Consultant.
- d.** The validity of the contract shall in no way be affected by differences between the values in the Pricing Schedule and values finally certified for payment.
- e.** The hourly rates, disbursement, sums, lump sums and rate only items shall include full Compensation for support staff (topics, filing etc.), overheads, profits, incidentals, tax (other than VAT), etc.
- f.** The bidder shall fill in on hourly rate or disbursement rate for each item where provision is made for it. Items against which no rate has been entered in the tender will not be paid for when the work is executed.

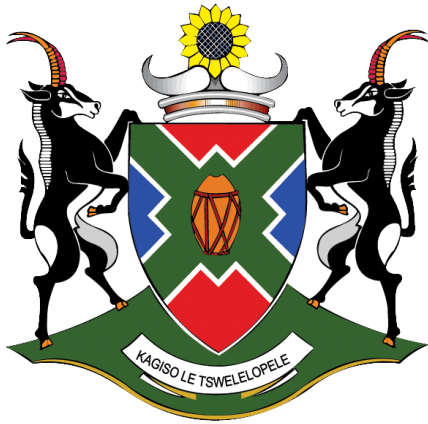
- g.** Bidders shall not enter "included" against any item, nor shall be grouped together and a single amount entered if a tenderer wishes to make any alteration to the Pricing Schedule, then it should be treated as an alternative bid in terms of Tender Data Paragraph F2.12.
- h.** The bid hourly and disbursement rates shall be irrespective of any change in the quantities during the execution of the contract.
- i.** The value of work or provisional sums stated in the Pricing Schedule shall not be considered as restricting or extending the amount of work to be done or value of services to be supplied by the consultant.
- j.** The value of work or provisional sums in the Pricing Schedule shall not be regarded as authorization for the consultant to engage sub-consultants or to execute work. The consultant shall obtain the Employer's approval prior to execute work or making arrangements in this regard.
- k.** The short descriptions of the payment items in the Pricing Schedule are given to identity the items and to provide specific details.
- l.** The hourly rates and disbursement rates filed in by the bidder in the Pricing Schedule shall be final and bidding, and may not be adjusted should there be any mistakes in the extensions thereof and in the total sums appearing in the tender. Should there be any discrepancies between the bid sum and the correctly extended and totaled Pricing Schedule, the rates will be regarded as being correct.
- m.** The Employer shall have the right to make adjustments to the bid sum to reconcile the sum with the total of the Pricing Schedule. The Employer shall liaise with the consultant in making adjustments to the bid sum but, failing agreement between the parties, the decision of the Employer shall be final and binding. Adjustment of the bid sum will take places prior to the signing of the contract. In their own interest bidders must make certain of the correctness of their tendering rates, the extensions and the tender sum.
- n.** A bid may be rejected if the hourly rates or adjustment rates (or hour quantities where no such quantities are provided) for any of the items in the Pricing Schedule are, in the opinion of the Employer, unreasonable or out of proportion. The bidder will be given a period of seven (7) days after having been notified in writing by the Employer to adjust the rates (or hours where not provided in the Pricing Schedule) for the relevant items.
- o.** All rates and sums of money quoted in the Pricing Schedule shall be in South African Rand and whole cents. Fractions of cent shall be discarded.
- p.** **The item numbers appearing in the Pricing Schedule refer to the corresponding item numbers in Section C3: Scope of Services included in this project document.**

- q. The rates tendered for lump sum items shall be adjusted annually using CPI as published by Stats SA for the RSA.
- r. Reimbursement of Time-Based Fees as per item 4.4 – GG No. 44333, are payable at the tariffs as set out on the National Department of Public Works “Rates for reimbursable expenses”. Latest DPWI publication shall be applicable. Specific approval to be obtained before commencement of works.
- s. The bidder should be in possession of all the necessary ICT capacity required to support this project and no procuring costs of software and hardware will be entered and should be included within the rates tendered.

Part C2.2 **Activity schedule / Bill of quantity to be inserted here**

BILL OF QUANTITY	Hours			
A.PROFESSIONAL SERVICES WORK BREAKDOWN	Road Safety Audit Team			
	Road Safety Audit Expert	Safety Team	Safety Team	
		Member 1	Member2	
1) Project Briefing Meeting	230	150	150	
2) Site Inspection, day and night. Including interviews with local stakeholders and data collection tasks.	250	375	375	
3) Data Collection:				
i) Crash Data	2	20	20	
ii) Traffic Counts	2	12	12	
iii) Speed Surveys	2	50	50	
iv) Pedestrian Interviews	2	25	25	
v) Infrastructure Audit	2	12	12	
vi) Road Alignment	2	12	12	
4) Traffic and Road Safety Analysis				
i) Crashes	20	10	10	
ii) Traffic Volumes	20	10	10	
iii) Pedestrians/ Cyclists	16	8	8	
iv) Land Use Patterns	16	8	8	

5) Risk Assessment and identification of causes of crashes	24			
6) Crash Reduciton Strategy and develoment of mitigation measures mitigation measures	24			
7) Conceptual layouts and costing of preferred	40	10	15	
8) Draft and Final Report	24	12	12	
9) Project Meetings	46	46	46	
TOTAL HOURS PER CATEGORY	722	760	765	
RATE PER CATEGORY (R per hour)				
TOTALS PER CATEGORY	R	R	R	
SUB-TOTAL PROFESSIONAL SERVICES	R			
B : DISBURSEMENTS				
	Unit	Qty	Rate	AMOUNT
a) Travel Km	km			Rate Only
b) Accommodation Day	day			Rate Only
c) Travelling time	hour			Rate Only
d) Other (meetings, venues, photographs, printing of reports, etc.)	Lump Sum	1	50000	R 50 000,00
e) Allowance for additional Requirements by Employer	Prov	1	120000	R 120 000,00
SUB-TOTAL DISBURSEMENTS				
SUMMARY OF PRICING SCHEDULE				
1 PROFESSIONAL SERVICES	R			
2 DISBURSEMENTS	R			
SUBTOTAL	R			
VAT (15,5%)	R			
TOTAL	R			



Department of Public Works and Roads

PROFESSIONAL ENGINEERING SERVICES FOR APPOINTMENT OF PROFESSIONAL ROAD SAFETY CONSULTANT TO CONDUCT ROAD SAFETY AUDIT/APPRAISALS ON THE NORTH WEST PROVINCIAL ROAD NETWORK FOR A PERIOD OF 36 MONTHS

PART C3 : SCOPE OF WORK		
C3.1	Introduction	Blue
C3.2	Objectives	Blue
C3.3	Scope of Work	Blue
C3.4	Deliverables	Blue
C3.5	Submission Requirements	Blue
C3.6	Penalties and Delays	Blue

1. Introduction and Background

As part of the Provincial Road Maintenance Grant (PRMG) framework outlined in the 2025 Division of Revenue Act (DoRA), the North West Department of Public Works and Roads requires Road Safety Appraisals to be conducted on the road network, particularly on the strategic network.

A Road Safety Appraisal is defined as "a systematic examination of an existing road location in which an independent and qualified team reviews on-site conditions and historical evidence to identify existing or potential road safety problems and suggest measures to mitigate those problems."

This definition of Road Safety Appraisal closely mirrors that of a Road Safety Audit, with the added review of historical data. This allows for the incorporation of road crash information and other relevant data, combining a reactive approach to road safety improvements with the proactive approach of a road safety audit.

2. Objectives

The objectives of Road Safety Audits on existing roads are as follows:

- To ensure compatibility between the road's safety features and its functional classification;
- To identify features that could potentially create safety problems over time, such as vegetation blocking a sign;
- To identify any features in the road environment that pose a safety hazard to road users.

3. Scope of Work

3.1 Scope of Work for Stage 2

Qualified and professionally registered road safety auditors are required to undertake road safety appraisals for the Department over a period of 36 months. The purpose of these appraisals is to identify hazardous locations on the road network and assist the Department in implementing safety countermeasures as part of road maintenance programs.

The appraisals must be carried out by independent auditors whose firms are not involved in the design of the roads being assessed.

The appraisals will be conducted in accordance with the South African Road Safety Audit Manual 2012, with the following specific process outlined:

3.1.1 Process

- The audit brief and background information shall follow the road safety audit process with certain additional requirements:
 - Analyze existing crash data to identify potential crash clusters and over-represented crash types, and compare with control data where possible.
 - (The appraisal team leader may choose not to assess crash data prior to a site inspection to minimize bias toward existing crash locations).
 - Assess risks regarding specific concerns, where the team makes a qualitative judgment about the importance of remedial measures.
 - Site inspections play a crucial role in formulating possible remedial measures, especially when junction layout information is unavailable. Both day and night site visits are required. (Note: Google Earth Street View is not a substitute for a physical site inspection).

- Identification of road safety concerns must be done for all issues, including those that stem from routine maintenance. Maintenance-related concerns should be grouped and reported separately in the road safety appraisal report.

3.1.2 Reporting

The road safety appraisal report must follow the basic layout of a road safety audit report, as described in Chapter 3 of the manual. The report should include recommended remedial measures, similar to the road safety audit reports. The findings should be grouped by site-specific concerns, recurring concerns along the route, or by features located along the route (e.g., road markings).

Special attention should be given to:

- The analysis of crash data (if the quality of data is acceptable);
- Identifying remedial measures based on both crash data and site inspections;
- Recording the level of risk and its components.

3.1.3 Deliverables

a) Appraisal Procedure

The general procedure for the appraisals is as follows:

- The Department assigns roads to the successful bidder.
- The Consultant familiarizes themselves with the road and area.
- The Consultant carries out daytime and nighttime appraisals.
- The Consultant prepares a draft report with detailed findings for review.
- The Department reviews and provides comments on the draft report.
- The Consultant issues a final report incorporating the Department's comments.
- Findings must be recorded in GIS format as prescribed.
- All appraisals must include a statement confirming the independence of the Road Safety Audit Team Leader.

b) Data Collection

On-site findings must be recorded in digital format to aid future reporting, maintenance programs, and road safety interventions. The digital data must include, at a minimum:

- GPS location of the finding;
- Photograph of the finding;
- Kilometer distance on the road;
- Description of the finding.

The recorded findings must be presented in a digital format compatible with GIS mapping software.

c) Appraisal Reports

In addition, the Department may require sample reports to be reviewed independently to ensure the quality of reports submitted by the consultant. Reports must be submitted in both hard copy and digital format (PDF), along with a web-based interface displaying the relevant section of the road appraised, the findings, and their linkage to the appraisal report. The digital data will become the property of the Department and must be submitted in a user-friendly agreed-upon format.

d) Submission Requirements

Consultants must submit the following, in addition to the statutory returnable schedules:

- Indicative timeline for undertaking a road safety appraisal (assume a 20km Class 2 Provincial Road);
- Methodology of the road safety appraisal process, demonstrating an understanding of the Safe System Approach;
- Project organogram;
- Evidence of knowledge in digital data collection;
- Evidence of knowledge in GIS software and digital reporting forms.

3.2 Scope of Work: Stage 4 & 5

A specialist road safety engineer is being engaged on the design team and it is not the responsibility of the road safety auditor to develop design solutions for road safety hazards. However, the Client instructed that the services of an independent road safety auditor be obtained from preliminary design stage onwards in order to facilitate the fast tracking of the design development process.

The road safety reviews and audits must be carried out in accordance with industry best-practice, SANRAL design policies and guidelines, and The South African Road Safety Audit Manual (2nd Edition, May 2012). This document can be sourced from the following website: - <http://www.rtmco.co.za/index.php/publications/rs-audit-manual>

3.2.1 Stage 4: Construction Work Zone Traffic Management Audit Stage Scope Is Not Limited but Must Cover the Following:

- Evaluation of proposed traffic management scheme, especially conditions in transition areas;
- Adequacy of warning signs;
- Proposed and actual speed limits;
- Conflicts between permanent and temporary structures;
- Any aspects of the layout that could be misread by road user's or aspects that violate driver expectancy;
- Likelihood of mud or dust obscuring devices;
- Appropriateness of vehicle restraint systems/barriers and the correct installation and safety of the terminals;
- Conflict points between site traffic and the general public;
- The effect of congestion during peak periods; and
- The effect of an accident within the detour /deviation areas.

3.2.2 Stage 5: Pre-Opening Stage Audit Scope Is not limited but must cover the Following:

- Evaluate the adequacy of roadside facilities provided for the different road users of the project;
- Evaluate the adequacy of protection measures provided for protection against roadside hazards;
- Evaluate road signs and markings, lighting and other night-time related issues;
- Confirm traffic management utilities placed during the construction period have been removed and are not a hazard to the new construction; and
- Evaluate the implemented mitigating factors of previous audits;

3.2.3 Methodology

The Employer views the following activities as the minimum required to achieve the objectives:

- Brief by Project Engineers regarding the rationale behind the road scheme and development strategy, and finalization of the methodology and scope of the audits
- Conduct a Project information review
- Conduct a site inspection
- Undertake a Road Safety Hazard/Appraisal Report
- Draft Audit Report (Stage 4) of the construction work zone audit, during the construction phase of the project.

- Conduct site inspection post construction of works;
- Draft Stage 5 Audit Report after opening of the construction works
- Expression of an Audit Opinion regarding the acceptability or not of the Phase 1 Contract design from a Road Safety point of view.

The Tenderer is free to elaborate on the specific methodology that he intends to follow by attaching a separate methodology statement to his quotation.

3.2.4 Personnel Requirements

Information regarding the key person (road safety audit team leader) and supporting personnel who will be involved in the project must be provided in the proposal using the prescribed forms.

The Service Provider's proposal of key persons becomes a contractual commitment upon award. However, the Employer recognises that key persons may for some or other reason not be available for the full duration of the project and any changes to those listed are, to all intents and purposes, a change or variation to the contract. Any proposed change should be handled formally by way of written request and approval, but does not require a variation order to be submitted. Replacement personnel shall be of same or better competence and experience as those initially accepted. Re-evaluation by the Employer's Agent of any replacement key personnel shall be paid for by the Service Provider unless the circumstances dictating the changes are completely outside of the Service Provider's control.

The Service Provider's Road Safety Audit Team Leader shall be permanently employed staff of the Service Provider; other key persons may be subcontracted.

The Service Provider must ensure that the minimum qualifications of the Road Safety Audit Team Leader are:

- Must be a Registered Professional Engineer or Professional Engineering Technologist with the Engineering Council of South Africa (ECSA), or international body recognized by the Client,
- Must have at least 10 years of experience post-graduation in Road Safety and/or Traffic and Transportation Engineering and/or Geometric Design,
- Has successfully completed a recognized Road Safety Audit course to the equivalent of at least 5 CPD points,
- Has successfully completed a recognized Road Safety courses to the equivalent total of 2 CPD points within the last five (5) years, and
- Has undertaken at least 2 formal Road Safety Audits within a period of three (3) years as the Audit Team Leader or Audit Team member.
- The Service Provider must ensure that the minimum qualifications of the Audit Team Members meet the following:
 - Diploma in technology or a Degree in Engineering or equivalent recognised qualification;
 - At least 3 years of experience in Traffic and Transportation Engineering and/or Geometric Design and/or Road Safety Audits/Construction.
 - Has successfully completed a recognised Road Safety Audit Course to the equivalent of at least 5 CPD points.

The Service Provider will be required to sign a declaration of independence to be submitted when required.

It is compulsory for the Service Provider to engage one additional Road Safety Audit team member from QSE/EME companies/firms for capacity building in order to achieve the transformation objectives of the Client.

3.2.5 Time Frame for Study

The envisaged time frame for the audit is as follows:

- Submission of quotes:
- Award of quotation:
- Commencement of audit:
- Submission of audit report (Stage 4):

- Commencement of Stage 5 Audit:
- Submission of audit report (Stage 5):
- Completion meeting:

3.2.6 Reporting

The Auditor shall submit the draft audit reports (Stage 4 and 5) to the Client and Employer, who will facilitate responses from and issue instructions to the Project Engineers where required.

The final audit reports will be submitted to the Client and Employer and a copy provided to the Environmental Consultant for consideration in their Environmental Impact Assessment Report.

It is a requirement of this contract that the Auditor shall not be influenced by the Employer or Project Engineer during engagement regarding the improvement of the road scheme plan, and shall not be interfered with in the execution of his duties, save for when the Project Engineer is required to make submissions or provide clarifications.

3.2.7 Measurements and Payment

Item

PROFESSIONAL SERVICES WORK BREAKDOWN

- | | | |
|-----|--|------|
| (a) | Brief by Project Engineers regarding entire future road scheme and implementation | Hour |
| (b) | On site Road Safety Inspection | Hour |
| (c) | Stage 4 Road Safety Audit of the construction works zone, including compilation of the Road Safety Audit Report and engagement with the Employer for improvement | Hour |
| (d) | Stage 5 Road Safety Audit of the pre-opening of completed construction works, including compilation of the Road Safety Audit Report and engagement with the Employer for improvement | Hour |
| (e) | Issuing the above reports and discussing the findings with the Employer and the Client (SANRAL Representative) via Video Conferencing facilities (e.g. Skype) | Hour |
| (f) | Initiating and conducting a completion meeting including finalization of the report and submission of a digital version | Hour |
| (g) | Cost for managing, mentoring and guiding the EME | Hour |

The tenderer shall quote the number of hours required to perform all tasks and activities as listed under sub-item 1(a) to (f) per category of the audit team personnel as well as the hourly rate for each category of the audit team personnel. The tenderer shall quote the number of hours required to perform all tasks and activities as listed under Sub-item 1(a) to (f) as well as the hourly rate for of the Audit Team Member sourced from an QSE/EME company as part of the building the capacity and growing the base in the Road Safety Audit field of specialty.

The tendered unit of measurement for sub-item 1(g) shall be the number of hours required to manage, mentor and guide the QSE/EME company in connection with sub-items 1(a) to (f).

DISBURSEMENTS (incl. for QSE/EME member)

- (a) Handling costs i.r.o sub-item 2(g)..... Lump Sum
- (b) Travel..... km
- (c) Accommodation..... day
- (d) Other (meetings, venues, photographs, printing of reports, etc.)..... Lump Sum
- (e) Allowance for additional Requirements by Employer..... Prov Sum

The tendered unit of measurement for sub-item 2(a) shall be a Lump Sum and shall cover all additional costs associated with managing, mentoring and guiding the QSE/EME company during the execution of the RSA contract not covered in sub-item 1(g).

The tendered unit of measurement for sub-item 2(b) shall be kilometers (km) and shall cover all costs associated with all travel by the Service Provider's team and the QSE/EME companies audit team member during the execution of the RSA contract.

The tendered unit of measurement for sub-item 2(c) shall be in days and shall cover all costs associated with all accommodating the Service Provider's team and the QSE/EME companies audit team member during the execution of the RSA contract.

The tendered unit of measurement for sub-item 2(d) shall be a Lump Sum and shall cover all disbursement costs associated with meetings, venues, photographs, printing of reports and all other costs required by the Service Provider's team and the QSE/EME companies audit team member during the execution of the RSA contract.

The tendered unit of measurement for sub-item 2(e) shall be a Provisional Sum and shall cover any other additional requirements or services required by the Employer and not covered elsewhere in the provided items. Funds under this item will only be utilised on written approval from the Employer and Client.