

TENDER NOTICE

The ZULULAND DISTRICT MUNICIPALITY
hereby invites tenders for:

Tender Ref. No	Tender Name & Details	Closing Date
ZDM010/2026-2027	PROVISION OF LANDSCAPING MAINTENANCE SERVICES, PEST CONTROL AND GENERAL SUPPORT FOR A PERIOD OF 36 MONTHS	07 OCTOBER 2026

No Compulsory Clarification Meeting: Tender documents will be available for collection from **07 to 18 September 2026** during office hours (08h00 to 15h00, on working days) at the SCM Offices, at **Lot B-400 uGagane Street, Ulundi, 3838**, upon presentation of proof of payment (no cash sales).

Tenderers wishing to obtain the tender document are to strictly adhere to the following procedures:

- Tenderers are required to make a reservation and payment **at least two (2) days before** collecting the tender document. The payment reference must include the **Tender Number** and **Company Name**, for example: **ZDM010/2026-2027/ Company Name X**.
- Proof of payment must be emailed to **tzulu@zululand.org.za** and **bzulu@zululand.org.za**.
- **Tender document will not be issued to bidders who have not made a reservation. Payment for the tender document without a valid reservation will not qualify the bidder for the issuance of the tender document.**
- The Zululand District Municipality will not accept late reservations, and **no refunds** will be made for deposits under any circumstances.

A R3 900.00 non-refundable EFT purchase is required for tender document drawn.

Tenderers are requested to pay for bid documents prior reservation of bid documents and provide proof of deposit before document can be issued. Bank Name: ABSA Bank. Bank Account:404 716 2045. Branch Code: 632 055. Reference: Tender Number and Company Name.

Technical Enquiries can be directed to: Director-Corporate Services : MS Buthelezi on Tel: 035 874 5510 during office hours or Email mmthembu@zululand.org.za. **Further Supply Chain and related enquiries may be directed to: The SCM: Mr. T.S Zulu** on Tel: **035 874 5614** during office hours or email tzulu@zululand.org.za.

STAGE 1: TEST FOR RESPONSIVENESS

Tender submissions will first be assessed for responsiveness. Only submissions that fully comply with the mandatory requirements and include all returnable documents will proceed to the next stage of evaluation. Non-responsive submissions will be disqualified.

In order for a tender to be considered responsive, it must comply with ALL of the following criteria:

1. Bids will be evaluated in accordance with the applicable Preferential Point Scoring System as set out in the Councils Supply Chain Management Policy.
- The following form, MBD 1, MBD 4, MBD 6.1, MBD 8 and MBD 9 must be completed and submitted with the bid.
2. A valid Tax Clearance Compliance Status Pin Certificate must accompany all bids;
3. Full CSD Report (Not older than 30 days from the tender closing);
4. Bids must be accompanied with CIPC documentation to verify ownership;
5. Current Municipal Account not in arrears for more than 90 days/ Valid Lease Agreement;
6. Company profile with traceable reference.

STAGE 2 : FUNCTIONALITY/ELIGIBILITY CRITERIA

KEY ASPECT OF CRITERION	BASIS FOR POINT ALLOCATION	POINTS	MAX SCORE	VERIFICATION METHOD
Company Experience of similar work and environment (Name of traceable reference, contract details to be included for verification).	The Tenderer have successfully completed at least 5 provisions of Landscaping services, Pest Control and General services	25	25	Attach Appointment Letter (s) and Completion Reference Letter (s) of previous experience on similar projects).
	The Tenderer have successfully been completed 4 provisions of Landscaping services, Pest Control and General services	20		
	The Tenderer have successfully been completed 3 provisions of Landscaping services, Pest Control and General services	15		
	The Tenderer have successfully been completed 2 provisions of Landscaping services, Pest Control and General services.	10		
	The Tenderer have successfully been completed 1 provision of Landscaping services, Pest Control and General services.	05		
	No Submission.	0		
Key Employee Experience: Director	Minimum - National Diploma in Landscaping/Horticulture with 5 years' or more experience in Landscaping and Pest Control.	25	25	Recent Curriculum Vitae (CV) and certified copies of qualifications.
	Minimum - National Diploma in Landscaping/Horticulture with 3-4 years' experience in Landscaping and Pest Control.	15		
	Minimum - National Diploma in Landscaping/Horticulture with 1-2 years' experience in Landscaping and Pest Control.	05		
	No qualification for Landscaping/ Horticulture, and experience.	0	0	No Submission
Specific Plant and Equipment	Well detailed and indicates all key Service Vehicle (bakkie and 1 Ton) required to execute the works is owned by the tenderer.	25	25	Attach proof of service vehicle ownership and availability or proof of lease agreement .
	Well detailed and indicates all key Service Vehicle (bakkie and 1 Ton) required to execute the works will be hired by the tenderer.	15		
	No details.	0	0	No Submission
Methodology: Demonstrates clear understanding of the provisions of Landscaping	Excellent, detailed, and well-structured methodology with clear implementation plan	25	25	Attach methodology and implementation equipment for landscaping/horticulture, staffing, work programme and supporting documents demonstrating
	Good methodology with clear execution plan	20		

services, Pest Control and General services.	Acceptable methodology but lacks detail	15		understanding of the project scope and service delivery requirements.
	Poor methodology with limited understanding of scope	5		
	No submission	0		
MAXIMUM SCORE:			100	

Bidders must score at least 70 points to move forward in the evaluation process. Those who score below 70 will be disqualified and excluded from further consideration.

STAGE 3: FINANCIAL OFFER AND SPECIFIC GOALS

No.	The specific goals allocated points in terms of this Tender	Number of points claimed (80/20 system)	Means of Verification
1.	Locality (within Zululand District Municipality)	16	Proof of municipal accounts/ proof of residence signed by ward Councilor (for those residing in rural areas) / lease agreement
2.	Director/ Owner with disability	1	Medical certificate
3.	Director/ Owner black women	1	CSD report / CK document
4.	Director/ Owner black youth	2	CSD report / CK document
5.	Non-compliant contributor	0	

The 80/20 preference point system for the acquisition of services, works or goods will be allocated for as per Zululand District Municipality Supply Chain Management Policy.

Duly completed tender documents sealed in an envelope marked with the **TENDER NUMBER AND THE CLOSING DATE** are to be deposited into the tender box at Zululand District Municipality, Lot B-400 Gagane Street, Ulundi, 3838 by no later than 12h00 on the closing date where they will be opened in public. Telegraphic, telefaxed or posted tenders **WILL NOT** be accepted

Tenders may only be submitted on the tender documentation that is issued. Requirements for sealing, addressing, delivering, opening and assessment of tenders are stated in the Tender data.

The Bid Committee of Zululand District Municipality does not bind itself to accept the lowest

Mr S.P. MOSIA
MUNICIPAL MANAGER
ZULULAND DISTRICT MUNICIPALITY