

CALL FOR EXPRESSION OF INTEREST (EOI)

NAME OF APPLICANT : _____

EOI REFERENCE NUMBER :

CLOSING AT: 11H00 :

1 Invitation

- 1.1 Armscor SOC Ltd calls for an expression of interest (EOI) from 51% Black Owned Exempted Micro Enterprises (EMEs) and/or Qualifying Special Enterprises (QSEs) to participate in the panel of service providers in the IMT subcontracting programme under the Maritime domain.
- 1.2 The aim is to drive the transformation within the South African Defence Sector by subcontracting a portion of the work which the Institute for Maritime Technology (IMT) a division of Armscor conducts, whilst also providing Enterprise Supplier Development opportunities to 100% black woman owned entities within the Defence Maritime Domain.

2 Objectives

- 2.1 The primary objective is to establish a panel of service providers who are at least 51% black owned EMEs and QSEs for purposes of subcontracting work within the Defence Maritime Domain to them, as required from time to time for a period of three years.
- 2.2 The secondary objective of this EOI is to grant an additional benefit to members of the panel who are 100% black woman owned. The additional benefit being an opportunity for the 100% woman owned entities to be beneficiaries of IMT's Enterprise Supplier Development (ESD) programme where they will be provided with skills development opportunities within the Defence Maritime Domain.

3 Functional Criteria

3.1 The evaluation committee will be guided by the following considerations and definitions.

Functional Criteria	Description, Evidence and Rating Points (0 – 10)	Score out of 10	Weighting Factor (%)
1. Motivation Letter	<p>Motivation as to why the Business is the best Participant for the panel of service providers in the Maritime domain.</p> <ul style="list-style-type: none"> · Motivation letter with an understanding of the broader Defence Sector, an offering in the Information Technology and Electronics Service Industry with an understanding of the Maritime Sector. · Motivation letter with an understanding of the broader Defence Sector and the Information Technology and Electronics service offering, without an understanding of the Maritime Sector. · Motivation letter with no Maritime Domain focus, no understanding of the broader Defence Sector, with a service offering in the Information Technology and Electronics service Industry. · No motivation letter submitted or motivation letter with no Maritime Domain focus and no understanding of the broader Defence Sector and no Information Technology and Electronics offering. 	<p>10</p> <p>7</p> <p>5</p> <p>0</p>	5
2. Company Profile	<p>The Company Profile must distinctly showcase the organisation's proficiency and experience in a minimum of two of the service offerings outlined in Annexure A.</p> <ul style="list-style-type: none"> · Five (5) or more service offerings: Company Profile demonstrates exceptional proficiency and extensive experience in more than 5 service offerings outlined in Annexure A. 	10	15

Functional Criteria	Description, Evidence and Rating Points (0 – 10)	Score out of 10	Weighting Factor (%)
	<ul style="list-style-type: none"> Three (3) to Four (4) service offerings: Company Profile demonstrates proficiency and experience in more than 2 service offerings outlined in Annexure A. Only two (2) service offerings: Company Profile meets the minimum requirement, indicating proficiency and experience in exactly two service offerings outlined in Annexure A. One (1) or Zero (0) service offerings: No Company Profile submitted or Company Profile fails to meet the minimum requirement, lacking demonstrated proficiency or experience in any of the service offerings outlined in Annexure A. 	<p>7</p> <p>5</p> <p>0</p>	
3. Financial Investment	<p>Raise R4 million as an initial working capital into the entity and provide proof thereof in the form of a letter from the Bank in the name of the Business.</p> <ul style="list-style-type: none"> Bank Letter confirming R4 million initial working capital Bank Letter confirming between R3 million and R3.99 million initial working capital Bank Letter confirming between R2 million and R2.99 million initial working capital No Bank Letter or Bank Letter confirming any amount less than R2 million 	<p>10</p> <p>7</p> <p>5</p> <p>0</p>	30

Functional Criteria	Description, Evidence and Rating Points (0 – 10)	Score out of 10	Weighting Factor (%)
4. Management Capability	<p>The Managing Director/CEO/Project Leader of the Business must provide proof of management capability:</p> <ul style="list-style-type: none"> Curriculum Vitae (CV) of the MD/CEO No CV List of completed projects indicating the role of the Managing Director/CEO/Project Leader No list of completed projects Certified copies of qualifications No copies of qualifications or uncertified copied of qulaifications Three references; Less than three references or no references provided 	<p>3</p> <p>0</p> <p>3</p> <p>0</p> <p>2</p> <p>0</p> <p>2</p> <p>0</p>	10
5. Technical capability	<p>Service provider shall have in their employment technical resources with a collective skill set that align with the provider's service offerings and meeting the following minimum qualifications:</p> <p>BSc (Engineering) Electronics or equivalent NQF level 7 qualification</p> <p>BSc (Engineering) Electrical (Software Development and/or Integration) or equivalent NQF level 7 qualification</p> <p>BSc in Computer Science or equivalent NQF level 7 qualification</p> <p>BTech: Electrical Engineering or equivalent NQF level 7 qualification</p> <p>BTech: Mechanical Engineering or equivalent NQF level 7 qualification</p> <p>BTech: IT (Software Development/ Netowrking) or equivalent NQF level 7 qualification or</p> <p>National Diploma: Technical/Computer Drawing or equivalent NQF level 6</p>		40

Functional Criteria	Description, Evidence and Rating Points (0 – 10)	Score out of 10	Weighting Factor (%)
	<ul style="list-style-type: none"> 5 or more technical resources 4 technical resources 3 technical resources 2 technical resources 1 technical resource <p>Evidence: Copy of Qualifications and Certificates</p>	<p>10</p> <p>7</p> <p>5</p> <p>3</p> <p>1</p>	

4 **Special Conditions: Documentation Required**

The following documentation is required, please attach to your EOI.

- Central Supplier Database (CSD) Registration
- Valid Tax Clearance Certificate

5 **Conditions**

5.1 Term of the programme may subsist for a period of 3 years, subject to availability of funds.

5.2 The appointed applicants will form part of a panel of service providers which will be subcontracted in the maritime domain from time to time.

5.3 Often the nature of the work is specialised to Defence Capabilities within the Maritime Domain. There will also be a skills development component where members of the panel who are 100% Black woman owned are afforded further capability and skills development opportunities specific to the Defence Maritime Domain.

5.4 Being part of a panel of service providers does not guarantee anywork from Armscor.

6 **Evaluation of Criteria**

To be considered for this Programme, the company will be scored according to the functional criteria. Companies that score less than 80 of the 100 points in the functional criteria will not be considered.

7 Objective criteria

No.	Criteria
1.	EMEs or QSEs entities which are 51% black owned; OR
2.	EMEs or QSEs which are 100% black woman owned

7.1 Entities that meet the objective criteria will be included in the panel of service providers for purposes of subcontracting at least 51% or better Black Owned EMEs and QSEs in the Maritime domain.

7.2 Those entities that are 100% black owned will have an additional benefit of being included in the Enterprise Supplier Development (ESD) Programme of IMT. The ESD beneficiaries shall receive skills development in order to further build their capabilities in this domain.

8 Submission of EOI

8.1 If you fail to comply with the following, your application will not be considered:

- E-mail the quotation to the address stipulated below.
- DO NOT forward, "cc", "blind copy" or send your quotation to any other Armscor employee, as this will automatically disqualify the quotation without the option of correcting it.

8.2 Please return the completed EOI, with all the requested documentation attached, to:

Name:	Ms Azola Adams (Sourcing Official)
Tel. No:	012 428 2233
e-mail address:	azolaa@armscor.co.za

8.3 Any queries regarding the EOI must be sent in writing via email to the Sourcing Official as stipulated above. Queries sent to any other Armscor employee will automatically disqualify the application.

Expression of Interest proposal

Closing date for applications: at 11H00

Please e-mail PDF versions of completed submission forms

Enterprise name: (Please provide CIPC registration details)	
Contact person(s):	
Contact details	E-mail: Tel:
Directors/members	
Years in business	
Annual Revenue (if any)	
Number of current employees / proposed employees	
BBEEE status level	
Date:	

Functional Criteria – Checklist			
No	Description		Documentary Evidence Submitted
1.	Motivation as to why the Business is the best Participant for the panel of service providers in the Maritime domain.	YES / NO	Motivation letter.
2.	The Company Profile showcasing the organisation's proficiency and experience in a minimum of two of the service offerings outlined in Annexure A.	YES / NO	Company Profile.
3.	Raise R4 million as an initial working capital into the entity and provide proof thereof in the form of financial statements and a letter from the Bank in the name of the Business.	YES / NO	Provide proof of the initial working of Financial Statement and a letter from the bank in the name of the business.
4.	Registration Documents	YES / NO	Proof of registration of the Business in South Africa; • Central Supplier Database (CSD) Registration; • Tax Clearance; and • ID Copies of the Directors of the Business. • Copy of the shareholding and directorship of the business and shareholder IDs.
5.	The Managing Director/CEO/Project Leader of the Business must provide proof of management capability and capacity: Ø Curriculum Vitae (CV) of the MD/CEO	YES / NO	Provide a copy of their certified CV including certified copies of qualifications and three references.

Functional Criteria – Checklist			
	<ul style="list-style-type: none"> Ø List of completed projects indicating the role of the Managing Director/CEO/Project Leader Ø Certified copies of qualifications Ø Three references; 	YES / NO YES / NO YES / NO	List of completed projects.
6.	Technical capability	YES/NO	Provide copies of CVs and copies of qualifications for each technical resource.
7.	The entity shall be a EME or QSE and have a valid B-BBEE certificate issued by a SANAS accredited verification agency or CIPC B-BBEE certificate or B-BBEE sworn affidavit.	YES/NO	The entity shall submit valid proof of B-BBEE status (B-BBEE certificate issued by a SANAS accredited verification agency or CIPC B-BBEE certificate or B-BBEE sworn affidavit). If the entity is a joint venture (JV) or a consortium, the entity shall submit with the bid, a consolidated proof of B-BBEE status.

Objective Criteria: Documentation Required			
No	Description		Documentary Evidence
1.	The entity shall be an EME or QSE which is at least 51% owned by black people; OR an EMEs or QSEs which is 100% owned by black people who are Women.	YES / NO	Provide copy of the shareholding and directorship of the business.

Special Conditions: Documentation Required			
No	Description		Documentary Evidence
2.	Registration of company on Central Supplier Database (CSD)	YES / NO	Provide proof of registration on Central Supplier Database
3.	Tax Compliance	YES / NO	Provide valid Tax Clearance Certificate

Declaration

I, the undersigned (Name)_____ Certify
that this information furnished above is correct. I accept that the state may reject the application
should this declaration prove to be false.

Signature

Date

Position

ANNEXURE A: LIST OF SERVICE OFFERINGS

1. Electrical and Mechanical Engineering Solutions
2. Advanced Robotics Engineering and Integration
3. Specialised Electronics with a Focus on Internet of Things (IoT)
4. Customised Augmented Reality Solutions
5. Virtual Reality Training Solutions
6. Software Simulation
7. Mathematical Modeling and Analysis
8. Database Development
9. Cloud Computing
10. Data Science for Utility Development
11. Database Development
12. Platform Signature Management
13. Sensor Development and Maintenance
14. Evaluation and Exploration of New Sensor Technologies
15. Radar Communications and Information Systems
16. Technology Development in Radio Frequency (RF) Communications
17. Perform Feasibility Studies and Defect Investigations

FORM A: PERSONAL DISCLOSURE

COMPANY DETAILS "Company"

To be completed by Company Agent

Company Name: _____ Email: _____

Agent Name: _____ Mobile No: _____

CANDIDATE PERSONAL INFORMATION

Surname: _____

Full Names: _____

Maiden Name: _____ Date of Birth: _____

ID Number / Identifier:

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Description of Identifier: _____
eg. South African ID Number, Zimbabwean Passport Number, etc.

DEFINITIONS IN TERMS OF BELOW CONSENT

- ✓ "Candidate" means the person completing this document to be considered by the Company for purposes of employment/ continuation of employment;
- ✓ "Company" refers to MIE Client;
- ✓ "Consumer Credit Information" shall have the meaning ascribed to it in section 70 of the NCA;
- ✓ "FAIS Act" shall mean the Financial Advisory and Intermediary Services Act of 2002;
- ✓ "FSB" refers to the Financial Services Board;
- ✓ "NCA" shall mean the National Credit Act, No 34 of 2005, as amended from time to time, including any regulations made under the Act;
- ✓ "Personal Information" shall have the meaning ascribed to it in Chapter 1 of POPI and includes, but is not limited to a name, address, email address, telephone or fax number, fingerprints, criminal history and education or other personal credentials provided, or which is collected from the candidate or other third parties, before and/or during the background screening process and/or thereafter;
- ✓ "POPI" shall mean the Protection of Personal Information Act, No 4 of 2013, as amended from time to time, including any regulations made under the Act;
- ✓ "Privacy and Data Protection Conditions" refers to the 8 (eight) statutory prescribed conditions for the lawful Processing of Personal Information;
- ✓ "Responsible Parties" have meaning to the Company and MIE together, and "Responsible Party" any one of them;
- ✓ "Verification Information Suppliers" shall mean third parties acting on behalf of MIE, including, but not limited to, criminal record bureaus, credit bureaus, governmental bodies, and any educational, training, and fraud prevention organisations;

CONSENT FOR THE USE OF PERSONAL INFORMATION

- ✓ I hereby authorize the Company's duly authorized verification agent, Managed Integrity Evaluation (Pty) Ltd ("MIE"), to access my Personal Information and conduct background screening checks including, but not limited to, credit, qualifications, employment references, criminal record, fraud prevention, ID verification and drivers' licence.
- ✓ I consent to requests for consumer credit information to be released for the below prescribed purposes only:
 - ✓ For employment in a position of trust and honesty and entails the handling of cash or finances;
 - ✓ Fraud prevention or detection.
- ✓ I understand that verification requests form part of the background screening process and:
 - ✓ That requests for credit information from Credit Bureaus will only be conducted under the regulations defined as per the NCA; Data obtained from the FSB serve only for the purpose to determine the fitness and propriety as envisaged in the FAIS Act.

FORM A: PERSONAL DISCLOSURE

- ✓ I acknowledge that any Personal Information supplied to the Company is provided voluntarily and that the Company may not be able to comply with its obligations if the correct Personal Information is not supplied to the Company.
- ✓ I understand that privacy is important to the Responsible Parties and the Responsible Parties will use reasonable efforts in order to ensure that any Personal Information in their possession or processed on their behalf is kept confidential, stored in a secure manner and processed in terms of South African law and for the purposes I have authorised.
- ✓ I warrant that all information, including Personal Information, supplied to the Company is accurate and current and agree to correct and update such information when necessary.
- ✓ By submitting any Personal Information to the Company in any form I acknowledge that such conduct constitutes a reasonable unconditional, specific and voluntary consent to the processing of such Personal Information in the following manner by the Company and/or verification information suppliers:
 - ✓ Personal Information may be shared by the Company with MIE and may be further shared by MIE with the Verification Information Suppliers for verification or other legitimate purposes;
 - ✓ Personal Information may be shared by the Verification Information Suppliers with MIE and be further shared by MIE with the Company and MIE's other clients for purposes of continued or future employment or for other legitimate purposes as per the NCA;
 - ✓ Personal Information may be stored for a reasonable period by the Company, MIE and/or the Verification Information Suppliers, and
 - ✓ Personal Information may be transferred cross-border to countries, which do not necessarily have data-protection laws similar to South Africa, for verification or storage purposes. In any cross-border transfer of personal information the recipient will be notified of the need to protect the confidentiality of the personal information.
- ✓ I take note that if the Responsible Party has utilised the Personal Information contrary to the Privacy and Data Protection Conditions, I may first resolve any concerns with that Responsible Party. If I am not satisfied with such process, I have the right to lodge a complaint with the Information Regulator.
- ✓ A copy of Personal Information kept by the Responsible Parties will be furnished to me upon request in terms of the provisions of POPI or the NCA and I understand that I may dispute any information in the record provided.
- ✓ I unconditionally agree to indemnify the Responsible Parties, and Verification Information Suppliers, acting in good faith in taking reasonable steps to process my personal information lawfully, against any liability that may result from the processing of my personal information. This includes unintentional disclosures of such personal information to, or access by unauthorized persons, and/or any reliance which may inadvertently be placed on inaccurate, misleading, or outdated personal information, provided to the Company by myself or by a third party in respect of me.

CANDIDATE SIGNATURE

MOBILE NUMBER

____ / ____ / ____
DD MM CCYY

COMPANY AGENT SIGNATURE

____ / ____ / ____
DD MM CCYY

FORM C: SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE

I, the undersigned:

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a member/ director/ owner of the following enterprise and I am duly authorised to act on its behalf:

Enterprise Name	
Trading Name	
Registration Number	
Enterprise Address	

3. I hereby declare under oath that:

- The enterprise is _____% black owned;
- The enterprise is _____% black woman owned;
- Based on the management accounts and other information available on the _____ financial year, the income did not exceed R10,000,000.00 (ten million rands);
- Please confirm on the table below the B-BBEE level contributor, by **ticking the applicable box**.

100% black owned	Level One (135% B-BBEE procurement recognition)	
More than 51% black owned	Level Two (125% B-BBEE procurement recognition)	
Less than 51% black owned	Level Four (100% B-BBEE procurement recognition)	

4. The entity is an empowering supplier in terms of **the dti** Codes of Good Practice
5. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
6. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date: _____

Commissioner of Oaths

Signature & stamp