**High Risk Category: Objective Evidence Evaluation Criteria**

**These requirements must be submitted with the tender documents.**

| **Ref.** | **KPIs** | **Submission** | **Actual score** | **Comments** |
| --- | --- | --- | --- | --- |
| **Y = Yes**  **N= No**  **N/A = Not applicable** |
| **1.** | Is the acknowledgement of Eskom's SHE rules and requirements form (Annexure B) signed and submitted by the tenderer? |  |  |  |
|  | Costing for Safety Health and Environmental management completed and submitted **(include Covid-19 PPE).** |  |  |  |
| **3.** | Baseline Risk Assessment (BRA) submitted  Identification, assessment and management of **SHE risks related to the scope of work and Covid-19**. The risk assessment methodology must be provided together with the BRA, i.e. risk analysis,  • Consequence rating  • Likelihood rating  • Risk rating  . Review date must be two years |  |  |  |
| 4. | Valid Letter of Good Standing (COIDA or equivalent) submitted |  |  |  |
| **5.** | **SHE company and Covid-19 policy submitted**  They must both be signed by the head of the company |  |  |  |
| **6.** | Valid Medical Fitness Certificate from a registered Occupational Practitioner. Minimum 2 x Medical Certificates from an Occupational Health Practitioner |  |  |  |
| **7.**  **8.** | **SHE Competency, training certificates submitted and appointment letters**  (Consider scope of work, risks, SHE plan and applicability ) i.e. qualifications / certificates applicable for this service  • First aid level 1 & 2  • Safety Management training certificate (NEDSAM / Safety Management training), or equivalent  • Safety Health and Environment Representative  • Incident investigator  • Hazard Identification Risk Assessment (HIRA)  • Fire Warden  • Legal Liability Training for 16.2  Company SHE Organogram  • Appointment letters (as per Organogram)  **Covid-19 Awareness Training.**   * Covid-19 Compliance Manager Appointment * Covid-19 Compliance Officer |  |  |  |
| **9.** | Transport Safety;  Vehicle management procedure as per the National Road Traffic Management Act 93 of 1996 and **Covid-19 Transport Regulations**. |  |  |  |
| **10** | SHE Officer & Construction Supervisor Curriculum Vitae and their H&S appointment letters |  |  |  |
|  | Company internal and external OH&S Audit programme/plan. |  |  |  |
| **11** | Company SHE training programme/Matrix |  |  |  |
| **12** | **Incident Management Procedure**  As prescribed in relevant sections of the OHS Act 85 of 1993  Incident Management Procedure for safety related incidents.    Management of Covid-19 related incidents procedure |  |  |  |
| **13** | Fall protection plan |  |  |  |
| **14** | **Substance abuse management**  Substance abuse procedure  • Substance abuse policy  • Breathalyzer test instrument calibration certificate |  |  |  |
| **15** | **Operational Procedures (Written Safe Work Procedures)**  The written safe work procedures must address over and above the following listed activities  • Daily Operations (patrol, access control and armed response)  • Working hours – compliance with Labour Relations/Basic Conditions of Employment Act - Duty roaster must cover 40 hours a week per employee.   * Covid-19 (screening, temperature scanning, masks, gloves) |  |  |  |
| **16** | Emergency preparedness plan  Relevant to the scope and **Covid-19** |  |  |  |
| **17** | **Company SHE Performance for the past three years.**  Both new and existing suppliers/contractors must submit the incident register indicating the type of incidents experienced to date. Indicate the following incidents:  • Fatalities  • LTI (Booked off-duty occupational injury)  • Medical (Not booked off-duty occupational injury)  • First Aid injuries  • Near Misses  • Property Damage Incident |  |  |  |
| **18** | **Occupational Health and Safety Plan for the Scope of work must be submitted?** The content must include but not limited to the following elements:  •Health and Safety Organogram indicating Legal Appointments within the Company-Responsibility & Accountability |  |  |  |
| **19** | Emergency preparedness plan relevant to the project/Scope |  |  |  |
| **20** | Fall protection plan for work at height |  |  |  |
| **21** | Company induction management program and proof of induction |  |  |  |
|  | **TOTAL** | 21 |  | **Approved/ Not Approved** |

**Score:**

**0 = Document not submitted OR submitted but does not satisfy the minimum requirements**

**1 = Document submitted and the content satisfy the minimum requirements**