



1 Cullinan Crescent • Civic Centre • Kimberley • 8301 • enquiries@whag.co.za • 053 8311724/5 • www.whag.co.za

30 October 2025

REQUEST FOR PROPOSALS: OFFER TO PURCHASE VEHICLE

The William Humphreys Art Gallery (WHAG) based in Northern Cape is a schedule 3 public entity (not for profit) and public benefit organisation supported by the National Department of Sport, Arts and Culture. The William Humphreys Art Gallery provides for the aesthetic and cultural needs of the local community it serves as well as to the people of South Africa and the African continent.

WHAG invites **offers to purchase vehicle** in full compliance with the Public Finance Management Act (PFMA) Act 1 of 1999 and related regulations.

To arrange for viewing and inspection of the vehicle contact Mpho Matsitle at 053 831 1724.

Closing date for proposals is **28 November 2025**. Submit written proposals through via email to:

Mpho Matsitle
mpho@whag.co.za

The William Humphrey Art Gallery reserves the right to not make any appointment in this regard.

REQUEST FOR PROPOSALS: OFFER TO PURCHASE VEHICLE

Introduction

The William Humphreys Art Gallery (WHAG) hereby invites interested parties to submit proposals for the purchase of vehicle through an asset auction process.

Conditions of Sale

1. **Voetstoots:** All items are sold *voetstoots* (as is). WHAG provides no guarantees or warranties on the condition, quality, or fitness for purpose of any items.
2. **Removal of Items:** Successful bidders will be responsible for all costs and arrangements related to the removal and transportation of items from WHAG premises.
3. **Payment Terms:**
 - Payment must be made in full before collection.
 - Payment must be completed within **20 working days** of notification of a successful bid.
4. **Collection:** Paid-for items must be collected within **20 working days** from the date of payment.
5. **Evaluation of Bids:** Bids will be assessed in line with the **80/20 Price and Preference Points System** as per the Preferential Procurement Regulations.

Requirements for Submission

To be considered, your proposal must include the following documents and information:

1. A completed and signed Offer to Purchase form
2. Copy of Identification Document and/or business registration
3. WHAG SBD 4 Form – Bidder's Disclosure

TRUCK SPECIFICATIONS

1. Truck

Make	Tata
Model	Ultra 1014 with Van Body, Aircon, and Radio
Engine capacity	3.0L Diesel
Purchase date	02 March 2021
Vehicle category	Heavy load vehicle (GVM > 3500kg equip to draw)
Tare	4880kg
Mileage	6031

2. Installed Tail Lift

Make	Dhollandia
Model	Dhollandia DH-VB.15.E1 – 1500kg Column Tail Lift
Purchase date	29 March 2022
Platform	1250 x 2300mm
Weight	450kg
Includes:	6x Wrap around hinges
	Galvanized columns
	Aluminium platform
	Pallet stops



Front View



Front and Side View



Back View with Tail Lift Up



Inside Cargo Box with Tail Lift Down



Back and Side View with Tail Lift Down



Inside Cabin

EVALUATION CRITERIA

Preferential Evaluation

The following 80/20 criteria will be used for the evaluation of the proposals:

- a. **Pricing** 80 points
- b. **Preferential Points** 20 points

Preferential Points will be awarded as per below scoring:

CRITERION	POINTS	PROOF OF CLAIM
B-BBEE Status	4	Valid B-BBEE verification certificate or an affidavit confirming micro enterprise status
Business Based in the Northern Cape	4	Proof of Business Address not older than three months
Ownership by Youth	4	WHAG SBD 4 Form, Company Registration Documents, and Identity Documents of Shareholders
Ownership by Women	4	WHAG SBD 4 Form, Company Registration Documents, and Identity Documents of Shareholders
Ownership by People with Disabilities	4	WHAG SBD 4 Form, Company Registration Documents, and Identity Documents of Shareholders

B-BBEE Status Points will be awarded as per below:

B-BBEE STATUS	POINTS
Level 1	4
Level 2	3
Level 3	2
Level 4 and below	1
Non-compliant	0

Ownership Points for Youth, Women, and People with Disabilities will be awarded as per below:

OWNERSHIP	POINTS
Above 50%	4
Above 40%	3
Above 25%	2
Above 10%	1

MANDATORY INFORMATION TO BE SUBMITTED

The written proposals should be accompanied by the following minimum documentation:

- a. Central Supplier Database (CSD) Registration Number
- b. Offer to Purchase Form
- c. WHAG SBD 4 Form – Bidder's Disclosure



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OFFER TO PURCHASE: VEHICLE

This Offer to Purchase is made and submitted by the undersigned bidder in response to the Request for Proposal: Offer to Purchase Vehicle issued by the William Humphreys Art Gallery for the vehicle as indicated.

1. BIDDER INFORMATION

Legal Name:			
Registration No:			
CSD No:	MAAA		
Address:			
Herein represented by:			
Identity Number:		Capacity:	
Telephone:		Email:	

2. ITEM BID DETAILS

Please complete for each item being bid on.

Asset Number	Description	Bid price
V1500	Tata Truck	R

3. COMPLIANCE & DOCUMENTS ATTACHED

Please confirm submission of the following documents (tick as applicable):

	Company registration documents/ID
	CSD
	BBBEE certificate / affidavit

4. DECLARATION

I, the undersigned, declare that the information provided in this Offer to Purchase is true and correct, and that I am duly authorised to submit this offer on behalf of the bidder. I understand that WHAG reserves the right to accept or reject any offer without obligation.

Full Name: _____

Signature: _____

Designation: _____

Date: _____



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WHAG-SBD4

BIDDER'S DISCLOSURE

1. Purpose of the form

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in the table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the William Humphreys Art Gallery? **YES/NO**

2.2.1 If so, furnish particulars:

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

3 Declaration of shareholding

3.1 Are any of the bidder's directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, designated as youth, women, and/or people with disabilities? **YES/NO**

3.1.1 If so, furnish particulars of the names, individual identity numbers, sex, shareholding and, if applicable, disability of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in the table below.

[illegible]

4 DECLARATION

I, the undersigned, (name) in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 4.1 I have read and I understand the contents of this disclosure;
- 4.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 4.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 4.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 4.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 4.6 There have been no consultations, communications, agreements, or arrangements made by the bidder with any official of the William Humphreys Art Gallery in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 4.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2, 3 and 4 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature

Date

Position

Name of Bidder