

SECTION 2.1 SPECIFICATIONS

COLLECTION OF RECYCLABLE WASTE IN HESSEQUA MUNICIPAL AREA

SPECIFICATIONS	COMPLY YES/NO	Page to reference
<p><u>Areas to be covered</u></p> <p>Hessequa Municipality invites bids from service providers to submit proposals for the collection of recycling waste in the Hessequa Municipal area that include all residential and business premises in the towns of Albertinia, Gouritsmond, Stilbaai, Jongensfontein, Melkhoutfontein, Riversdale, Vermaaklikheid, Garcia, Heidelberg, Witsand and Slangrivier including all CBD business premises.</p> <p>The objective of this tender process is to establish recycling as a viable and sustainable business opportunity to reduce and eventually eliminate the additional cost encountered by municipalities to recycle.</p>		
<p><u>Project Background</u></p> <p>Recycling is an established activity to the inhabitants of Hessequa over the past 12 (years) and the municipality is desirous to grow this practice and thereby reducing the need for building and maintaining huge undesirable land masses as waste disposal facilities. The following key activities are required and tenderers should bid according to these guidelines although alternative proposals which will yield more benefits to the municipality may be considered as well:</p> <p>A. The tenderer must tender a monthly amount for the implementation of proposal to collect recyclable waste once per week in clear white bags from households. Arrangements should be made with businesses for the collection of recyclable material. It must be noted that Jongensfontein, Stilbaai, Witsand and Gouritsmond is seasonal towns whereby the waste volumes may double during holidays and therefore will require additional collections. Allowance should therefore be made for additional collections in these towns during peak season.</p> <p>B. Monthly rates must be based on weekly collections in the following towns. Additional collections at certain business premises that may require additional collection will be for the cost of such businesses which falls outside the scope of works for the municipality. Weekly collections must be done in the following towns:</p> <ul style="list-style-type: none"> • Riversdale, Stilbaai, Heidelberg, Albertinia, Gouritsmond, Melkhoutfontein, Jongensfontein, Vermaaklikheid, Garcia, Slangrivier and Witsand. • Separate monthly rates must be provided for each town. 		

<p>C. Bags must be of the clear white type, size 750 x 950 in depths for recycling and must be provided by the tenderer and be priced separately to be supplied on the basis of an empty / clean bag for every full bag that is removed.</p>		
<p><u>Marketing and Advertising</u></p> <p>1. During implementation, the tenderer must advertise the project and submit a separate price for:</p> <p>1.1 Delivering an information pamphlet and empty bag at all households in all residential / business areas, the first week after commencing of the tender and every 6 (six) months thereafter.</p> <ul style="list-style-type: none"> • The minimum information must include awareness of the recycling program, times and dates for the collection of recycling waste and the types of recyclable waste. • The information must be placed on an A4 single sided color sheet. • The total number of households in Hessequa is approximately 15 000 which include all towns. • Tenderers must advertise and market the recycling project at all schools in the Hessequa region at least twice a year. <p>2. The municipality reserves the right to make use of marketing and advertising as priced by tenderer.</p>		
<p><u>Reporting</u></p> <p>A. The tenderer must provide a monthly written report to Hessequa Municipality, stating volume/ tonnage and type of collected recycled material with monthly invoices. The tenderer must declare all income generated per category of recycled material from the resale of recyclable waste.</p>		
<p><u>Collection</u></p> <p>A. The collection of the clear white bags must be done in each residential area the same day at which the municipality collects black bags. Black bags are collected by the municipality as follows:</p>		

<p>Riversdale: Tuesdays and Thursdays</p> <p>Stilbaai: Monday through Friday</p> <p>Jongensfontein: Mondays</p> <p>Melkhoutfontein: Mondays</p> <p>Gouritsmond: Wednesdays</p> <p>Vermaaklikheid: Mondays</p> <p>Garcia: Fridays</p> <p>Heidelberg: Tuesdays and Thursdays</p> <p>Witsand: Wednesdays</p> <p>Slangrivier: Mondays</p> <p>B. All clear white bags must be collected before 16:30 on the days that black bags are collected. The bags should be collected once a week every month as indicated above. Please assume a 4-week period per month for pricing instructions.</p> <p>C. Both parties are free to cancel the contract/ tender with a written notice of 30 days, in which case the tenderer will receive a pro- rata amount for the work completed within the notice period. In case of poor performance by the tenderer, a written notice will be issued in which the tenderer will be granted 2 weeks to comply with the conditions of the notice.</p> <p>D. The tenderer will act as employer and must therefore comply with all labor safety or any other applicable legislation.</p> <p>E. A proposed operational plan should be included in the tender document which will incorporate all activities of the recycling process train.</p> <p>F. The tender will commence on a date determined by Hessequa Municipality and will run for a period of no longer than three (3) years.</p>		
---	--	--

<p>G. Should any waste be dumped for whatever reason, the tenderer will make use of their own dumping site to dump waste that cannot be recycled. Details of such dumping site will be included in the proposal submitted with the tender document.</p> <p>H. The collection days may be changed with successful bidder.</p>		
<p><u>Legal Compliance</u></p> <p>National Environmental Management: Waste Act; Act 59 of 2008.</p> <p>Licence or permit to collect recyclable waste.</p> <p>Proof to be provided with tender document.</p>		

Failure to provide the information as stated above, will result in your tender being declared non-responsive.

DECLARATION

I, THE UNDERSIGNED (NAME)

CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT. I ACCEPT THAT THE MUNICIPALITY MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

AUTHORISED SIGNATURE:

NAME:

CAPACITY:

DATE:

Initials of Service Provider's Authority: