

SECTION 2.1 SPECIFICATIONS**2.1.1 BACKGROUND**

i. Hessequa Municipality intends to appoint an experienced service provider for provision of Fire and Rescue Services in Hessequa Municipal area, which include the following towns:

- Riversdale (main town/main station)
- Heidelberg (substation)
- Albertinia (substation)
- Still Bay (substation)
- Jongensfontein
- Melkhoutfontein
- Gouritsmond
- Slangrivier
- Witsand

The service must be rendered in terms of the Fire Brigade Services Act, Act 99 of 1987, as amended and relevant SANS Code(s). The contract will be for a period of three (3) years.

The contractor will be expected to commence working on **01 January 2026**.

The required service is subject to budget availability. Procurement will proceed based on approved funding.

The required services will include the supply of:

- a. Thirty (30) Trained, qualified and registered Firefighting personnel with at least Fire Fighter one/ or equivalent
 - b. Four (4) Learner Fire Fighters
 - c. Personal Protective Equipment
 - d. Personal Protective Clothing
 - e. Provide I.F.S.A.C accredited training courses to permanent and contract Fire Fighters
 - f. Extinguishing all types (classes) of fires, assist during
 - g. Provision of ten (10) two-way radio devices hand radio's
 - h. 24-hour fire and rescue service based at the town of Riversdale, and a daily 12-hour shift and on standby during nights, in the towns of, Still bay, Heidelberg and Albertinia, Witsand and Gouritzmond
 - i. Two (2) all terrain light delivery vehicles (L.D.V) branded with the standard branding of the Hessequa fire and rescue services vehicles and equipped with warning lights and siren and a skid unit.
- v. The successful bidder shall be liable to ensure that all the equipment provided under this tender is sufficiently insured, at their cost and proof thereof must be provided to the Municipality on a quarterly basis.
- vi. The bidder is required to mark, or complete the appropriate boxes in the tender specifications below and fully motivate or explain as necessary. If space is insufficient, the response should be provided in a separate response document.
The responses in the response document should be numbered exactly the same as the corresponding clauses in the tender specifications. The symbols in the response boxes in this tender has the following meanings:
Y = YES (Can fully comply)
N = NO (Cannot comply)

2.1.3 TENDER PRICES, PAYMENT AND INVOICING

The bidder shall: i. Tender a set fee covering all obligations in terms of this contract ii. Submit to the Hessequa Municipality on or before the 7th working day of each calendar month a value-added tax invoice detailing the fees payable by Hessequa Municipality to the contractor in respect of services rendered. iii. Acknowledge that no additional payments for any reason whatsoever will be paid by Hessequa Municipality to the contractor over and above those provided for in this clause			
2.1.4 PERSONNEL i. Appoint (30) x Junior Fighters, trained and qualified (Fire Fighter 1 NFPA 1001) or equivalent to N.Q.F 4 Occupational Fire Fighter qualification in accordance with the staffing regulations. ii. Appoint (4) x Learner Fire Fighters iii. Have the option that the current 21 Fire Fighter personnel continue with the new contract. iv. Take sole responsibility for any sub-contractors and agents the bidder may appoint to assist in delivering the contractor services and acknowledge that the bidder remains solely responsible for ensuring that the bidder services are rendered in accordance with the terms and conditions of this agreement v. Take full responsibility for all human resource and all employment related issues. If for any reason an employee is dismissed, transferred, resigns, or for any other reason his/her contract of employment is terminated, it will be the sole responsibility of the successful bidder to make sure that replacement staff is in place no later than 24 hours after the last working day of the Fire Fighter or control room operator that is being dismissed. vi. The bidder will provide this service to the Municipality as an independent contractor and Hessequa will bear no direct or vicarious liability in terms of any labour related dispute that may arise between the bidder and its employees or its sub-contractors, and there will be no presumption of an employment contract between Hessequa and any of the employees or sub-contractors provided by the bidder. PERSONNEL MUST BE PAID NOT LESS THEN THE MINIMUM SALARY WAGES			
2.1.6 RADIO'S i. The bidder must provide 10 digital radio's that is able to communicate from all our towns (Albertinia, Gouritsmond, Still Bay, Heidelberg, Slangrivier, Witsand and Vermaaklikheid) to Riversdale where our control room is. ii. The radio must consist of ten (10) hand radio's iii. The radio's must have a belt clip and must be able to withstand a high temperature level iv. The bidder will be liable for all independent communications authority of South Africa. ICASA and licensing cost			
2.1.7 PPE i. The bidder shall issue all its personnel, on an annual bases with Base wear and a full bunker set that shall comply with all relevant standards as set in the NFPA 1971 Standard on Protective Ensemble for Structural Fire Fighting, 2013 edition codes, and in the event of an employee leave as set out in under personnel, the bidder will ensure that the replaced employee is fitted with the			

necessary gear as mentioned below at the cost of the bidder. Samples, as mentioned in the under samples, must be submitted with tender document on closing date.			
2.1.8 EACH FIRE FIGHTER PPC AND UNIFORM TO CONSTST OF THE FOLLOWING: See table for PPC			
2.1.9 MANAGEMENT i. The bidder must submit monthly a report on all incidents attended to the Chief Fire Officer. ii. Must attend a monthly management meeting with representatives of Hessequa Municipality on the progress of the tender and any related matters iii. Must submit minutes of monthly meetings no later than working seven working days after the meeting iv. Must submit report of progress, that will contain, but not limited to, personnel development, injury on duty incidents, community programmes and any related programs. v. Chief Fire Officer's Authority: The Chief Fire Officer (CFO) will have full authority and oversight over the contract fire fighters deployed under this agreement. This includes, but is not limited to, supervision, discipline, training, and performance management of all fire fighting personnel. vi. Operational Control: The CFO will be responsible for ensuring that all fire fighting personnel adhere to the standards, protocols, and operational procedures as required by the contract and South African fire safety regulations. vii. Coordination with Service Provider: While the service provider will be responsible for the employment and payroll of the fire fighters, the CFO will direct their daily operations and ensure that they are available for duties as required by the contract, including emergency response, training, and drills. viii. Performance Monitoring: The Chief Fire Officer will conduct regular assessment of the fire fighters' performance and will communicate directly with the service provider regarding any necessary adjustments or improvements.			
2.1.10 ADDITIONAL FIRE FIGHTING RESOURCES i. The bidder must be able to supply additional Fire Fighting resources, if and when the need arises and on pre-approval from the Hessequa Municipalities representative, and shall include but not limited to: - Fire fighting vehicles - Fire Fighting clothing - Personal Protective equipment - Training - Additional manpower and - Any other related fire fighting services - Crew leader's The bidder must indicate these costs on a separate page, and this will not form part of the price evaluation.			

2.1.11 Client references:

i. Please provide at least three (3) references where your organization has implemented a similar service to what you are proposing, in an organization of similar size and complexity as the Municipality of Hessequa.

Client 1 Name:		
No	Description	Bidders Comments
1	A short description of the service implemented including products used, number of users and the role that your organization played	
2	The length of time taken to implement the service example: delivery of staff, delivery of vehicles, delivery of PPE and PPC.	
3	The number of staff allocated to the project at each phase	
4	The cost to the client	
5	Any subcontractors or alliance partners that worked with you on the project and what their function was	
Client 2 Name:		
No	Description	Bidders Comments
1	A short description of the service implemented including products used, number of users and the role that your organization played	
2	The length of time taken to implement the service example: delivery of staff, delivery of vehicles, delivery of PPE and PPC.	
3	The number of staff allocated to the project at each phase	
4	The cost to the client	
5	Any subcontractors or alliance partners that worked with you on the project and what their function was	
Client 3 Name:		
No	Description	Bidders Comments
1	A short description of the service implemented including products used, number of users and the role that your organization played	
2	The length of time taken to implement the service example: delivery of staff, delivery of vehicles, delivery of PPE and PPC.	
3	The number of staff allocated to the project at each phase	
4	The cost to the client	
5	Any subcontractors or alliance partners that worked with you on the project and what their function was	

EACH FIRE FIGHTER PPC AND UNIFORM TO CONSIST OF THE FOLLOWING:

ITEM (All PPE must be new.)	DESCRIPTION QUANTITY PPC	ONE SAMPLE OF EACH ITEM MUST BE PROVIDED YES/NO	
		YES	NO
Yellow Structural Fire Fighter Helmet including visor (NFPA Compliant)	1		
Structural Fire Fighting Flash hood (NFPA)	1		
Structural Fire Fighting glasses	1		
Pair of Structural Fire Fighting gloves (NFPA Compliant)	1		
Pair of rescue gloves	1		
Bunker Jacket (NFPA Compliant)	1		
Bunker Trousers (NFPA Compliant)	1		
Leather structural Fire Fighting boots (NFPA Compliant)	1		
Head Flashlight (strap on to helmet or attached to helmet) once off	1		
Base wear warm Uniform Jacket (Oxford Blue) per year	1		
Base wear Uniform Shirts (Oxford Blue) per year	2		
Base wear Uniform T- Shirts (Oxford Blue) per year	3		
Base wear Uniform Trousers (Oxford Blue) per year	2		
Uniform Socks (Oxford Blue) per year	5		
Base wear Uniform Boots (Black) per year	1		
Baseball caps per year	2		
Belt per year	1		
Rank markings according to the Western Cape province.			

Failure to adhere to the beforementioned may result in your tender being declared non-responsive.

DECLARATION,

I, THE UNDERSIGNED (NAME)
 CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT. I ACCEPT THAT THE MUNICIPALITY MAY ACT
 AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

AUTHORISED SIGNATURE:

NAME:

CAPACITY:DATE:

Initials of Service Provider's Authority: