

INTEGRATED WASTE MANAGEMENT SERVICES FOR A PERIOD OF THREE (3) MONTHS AT KING SHAKA INTERNATIONAL

Date:

Evaluator Name:

Bidder Name:

Functionality Evaluation:

#	Evaluation Criteria	Sub-Criteria	Sub Points	Total Weighted Points	Threshold Points	Evaluator Score
1.	COMPANY EXPERIENCE IN WASTE MANAGEMENT SERVICES			40	30	
1.1	Bidder is required to provide relevant traceable reference letters reflecting minimum 1 year experience, the letter must have contactable references in Integrated Waste Management Services. (Must include Collection, Sortation, disposal/recycling of waste	a) Bidder does not have reference letter, or reference letter does not reflect any contracts related to advertised scope of work, or the contract reflected in the letter does not exceed 1 year in duration. • 0 years – 1 years = 0 points	0			
		b) Bidder provides a minimum of 3 contactable reference letter(s) for contract(s) successfully executed with a duration of more than 1 year [10] points each.	40		30	

	streams as outlined in the service information) Note: - Indicate companies where the contractor has worked in the past and number of years at each company (please mark this clearly in documentation submitted) - Indicate the type of work and projects undertaken for the client, duration and value of each project. - ACSA will contact references listed to confirm that work had been carried out satisfactorily in terms of the contract.					
2.	KEY PERSONNEL			35	10	Evaluator Score
2.1	A bidding entity to provide comprehensive CV for Key Personnel that has previous experience relevant to Integrated Waste Management. (Contact Manager must have above 3 years' experience, and Supervisor must have above 2 years' experience in order to obtain full points for each category)	I. Contract Manager				
		a) Less than 3 years' experience related to Integrated Waste Management Services.	0			
		b) Between 3 to 5 years' experience related to Integrated Waste Management Services.	5		5	
		c) More than 5 years' experience related to Integrated Waste Management Services.	15			
		II. Supervisor				

	Provide staff that are trained to provide this service. Staff will have suitable training, including but not limited to waste management, sorting, handling, identification, recycling, hazardous waste management	a) Less than 2 years' experience related to Integrated Waste Management Services.	0			
		b) Between two (2) to three (3) years' experience related to Integrated Waste Management Services.	5		5	
		c) More than 3 years' experience related to Integrated Waste Management Services.	10			

3.	START-UP PROPOSAL			25	12	Evaluator Score
3.1	Bidder to provide a start-up proposal that shows the bidder's ability to achieve the contract deliverables.	a. No proposal	0			
		b. Service provider to demonstrate understanding of work relating Site establishment. ○ Set up of equipment. [4] <i>Minimum of 4 aspects which includes but is not limited to the aspects below</i> ▪ Storage units ▪ Sortation units ▪ Bins, containers and other receptacle's ▪ Operational planning and site layouts ○ Waste Permits and agreements [3] ▪ Landfill disposals site permits, approvals. ▪ Recycling facilities permits and approvals ▪ Hazardous waste facilities permits and approvals	7		3	

		c. Service provider to demonstrate understanding of work relating to operational Work procedures. ○ Collection of waste ▪ Compliance with the routes provided by ACSA. 1pts ▪ Allocation of labour and vehicles to effectively carry out collections. 1pts ○ Sortation of waste ▪ Process for sortation into various waste streams. 1pts ▪ Allocation of labour resources. – 1pts ○ Disposal of waste ▪ Transportation. (Includes permit requirements). – 1pts ▪ Frequency of disposal of the various waste streams (General waste, Recyclables, Hazardous waste) – 1pts	6		3	
		d. Service provider to provide summary of contingency plans relating to ○ Labour disputes / Industrial action. ▪ Plan makes provision for immediate resumption of service. – 1pts ▪ Plan makes provision for lessons learned assessments to prevent reoccurrence. – 1pts ○ Equipment/vehicles breakdowns ▪ Vehicles. – 1pts ▪ Storage and processing equipment. 1pts	4		2	

		e. Service provider to provide summary of emergency response plan relating to (All main headings to be addressed) ○ Spillages. ○ Health and safety of personnel. ▪ Accidents and incidents ▪ Medicals ○ Fire. ▪ Training ▪ Equipment ○ Accidents & incidents relating to equipment/Machinery. ▪ Reporting process. ▪ Accident/ Incident management to prevent reoccurrence.	8		4	
				100	52	
TOTAL POINTS <i>Bidders must score a minimum Threshold point per criteria and a minimum of <u>52</u> out of 100 points to be considered for further evaluation.</i>						