

23 February 2022



JOE MOROLONG
LOCAL MUNICIPALITY

Quotation Name : Facilitation of Strategic Planning Session

Quotation No : Q 4, 23/02/2022

Joe Morolong Local Municipality invites interested registered service providers to quote for the following:

Quotations Closing

Date: 03 March 2022

Time: 09:00

Venue: Joe Morolong Local Municipality Office

Street Address: Churchill Village, D320 Cardington Road

Returnable Documents Required:

- MBD Forms (1, 4, 8, & 9) for all Directors
- BBBEE Certificate or SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE
- Registered with the Joe Morolong Vendor Database
- Registered with Central Supplier Database (Quote CSD Number)
- Proof of rates & taxes from the relevant authority
- Proof of rates & taxes of all the directors
- Proof of registration with South African Revenue Services (SARS)/ SARS Pin

Contact Person

Mr BE Khokong: 053 773 9300/ 082 394 2433 & Mr T. Molaolwe: 053 773 9300 /082 829 9300

The quotation and supporting documentation must be enclosed in an envelope clearly endorsed with quotation name, number and must be submitted to Supply Chain Management Office, not later than the prescribed time and date. The quotation will be evaluated in accordance with the Joe Morolong Local Municipality's Supply Chain Management Policy, Preferential Procurement Policy Framework Act No 5 of 2000, using the 80/20 points system. The validity period of this quotation is 30 Days.

NOTE: Emailed or Faxed quotation will not be accepted. Please note that only vendors that are currently registered in the Joe Morolong Local Municipality Database and CSD can submit quotations for this advert.

Date: 23/02/2022

Mr T. Tlhoale

Municipal Manager

SPECIFICATIONS FOR STRATEGIC PLANNING

Terms of Reference for the Facilitation of Strategic Planning Session

1. Background

The Municipal Systems Act, 32 of 2000, in Section 34, makes provision for a municipality to, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan for the development of the municipality which-

- Links, integrates and co-ordinates plans and takes into account proposals for the development of the municipality;
- Aligns resources and capacity of the municipality with the implementation of the plan;
- Form the policy framework and general basis on which annual budgets must be based;
- Is compatible with national and provincial development plans and planning requirements binding on the municipality in terms of legislation.

The Joe Morolong Local Municipality would like to hold a strategic planning session, to assess its current status as part the integrated planning process.

2. Terms of Reference

The municipality therefore invites bids from competent and experienced service provider to facilitate a strategic planning session and compile a report, which will be informed by the revised IDP.

Proposals must clearly indicate how the assignment will be carried out to the satisfaction of the municipality.

3. Scope of Work

- 3.1 Assist in the preparation for the Strategic planning session.
- 3.2 Facilitate the analysis of the performance of the municipality during the first and second performance cycles in line with the Service Delivery and Budget and Implementation Plan (SDBIP)
- 3.3 To conduct the current situational analysis and develop appropriate strategies to respond to the challenges
- 3.4 Assist to review the Vision, Mission, Development Priorities and value where necessary
- 3.5 To review the current development objectives and strategies in order to address the organizational challenges
- 3.6 To develop the short, medium and long-term strategies in line with the IDP objectives for adoption by council