


Department:	Supply Chain Management	Document no:	AIDC-SCM-FRM-004	 Automotive Industry Development Centre <i>Your partner in becoming globally competitive</i> <small>A subsidiary of the Clustering Growth and Development Agency</small>
Document Classification	Normal document			
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## AIDC STANDARD BID DOCUMENT

**Bid number:** AIDC\_T05\_2022/23  
**Bid title:** INVITATION TO AN OPEN TENDER FOR AS AND WHEN  
CONTRACT: BUILDING MAINTENANCE AT AIDC  
PREMISES FOR A PERIOD OF 12 MONTHS.

**Date issued:** 15 December 2022

**Closing date:** 07 February 2023

**Closing time:** 11:00 am

### Compulsory briefing session

yes ☒

no ☐

Venue: Automotive Supplier Park,  
30 Helium Road, Rosslyn  
0200

Date: 23 January 2023

Time: 10:00 am

### Site visit (Reference site)

(See Part C - Evaluation Criteria)

yes ☒


no ☐

Bidder's details	
Company name:	
Company registration no:	
CSD registration no:	
Contact person:	
Tel number:	
Cell number:	
Email address:	

<b>OVERALL PROJECT GRAND TOTAL (VAT Inclusive)</b>	<b>R</b> _____
----------------------------------------------------	----------------

**Please note: No "type correction fluids" or any other forms of blanking out any of the printed information on this tender document is allowed. All changes must be clearly indicated, and any deletions must be scratched out and signed next to each change.**


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## DOCUMENTS REQUIRED

Documents required for this BID	Comments	Submitted (Yes /No)
Mandatory Documents		
Central Supplier Database (CSD) Summary Report	Info provided will be validated during evaluation stage & failure to meet CSD requirements & Tax Status will lead to disqualification	
SBD 1 (Invitation to Bid – and Bid Price Statement)	Must be completed and signed.	
SBD 2 (Tax Pin) – Tax Status	Tax Status must be active on CSD &/or e-filing (status will be validated again during evaluation stage)	
SBD 3 (Pricing Schedule) – Provisional Bill of Quantities – Annexure B	Must be completed and signed – ZAR currency only All mentioned items must be priced as prescribed without any alterations or, and no alternative bill of quantities will be allowed.	
SBD 4 (Declaration of Interest)	Must be completed and signed.	
SBD 6.1 (Preferential Points Claim Form)  Tenderers other than EMEs should submit: (1) Valid B-BBEE certificate (only B-BBEE Status Level verification certificates from B-BBEE verification agencies accredited by SANAS with BVA number will be accepted) OR; (2) QSE is less than 51% black owned must submit Valid B-BBEE Certificate (issued by an agency accredited by SANAS). (3) In case of a trust, consortium or joint venture a Valid Consolidated B-BBEE Status Level Verification Certificate from B-BBEE verification agencies accredited by SANAS must be submitted.  Tenderers who qualify as EMEs should submit: (4) Valid sworn affidavit issued by the DTI (Valid sworn affidavit must comply with the Justices of the Peace and Commissioners of Oaths Act), OR. (5) B-BBEE certificate issued by the Companies and Intellectual Property Commission.	Failure on the part of a bidder to fully complete and sign this form and submit a Valid B-BBEE Certificate as outlined or Affidavit together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed and the bidder will be allocated zero (0) points for B-BBEE	
Certified Copy of Board Resolution or Company Power of Attorney, authorising the person signing this bid response.  In addition, Consent by Supplier (As per POPI ACT):  To authorize AIDC to validate the submitted documents with respective bodies to ensure the validity of supplied documents must be included on the board resolution	Must be completed and signed	
Certified Copies of Identity Documents	For all current Shareholders / Members	
Safety File	A comprehensive Safety Health and Environmental (SHE) File in line with SHE specification and should be submitted to AIDC on award,	
Letter of Good Standing (COIDA) – for Building construction Industry classifications.	To be requested at the award stage and should be submitted within 7 days. Failure to submit will lead to a disqualification	
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VAT Registration Certificate (VAT103), if available	Tax Status must be active (status will be validated during evaluation stage)	


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# PART A

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A1.

## INVITATION TO BID

SBD 1

**You are hereby invited to bid for the requirements of the AIDC**

Bid no:	AIDC_T05_2022/23	Closing Date:	07 February 2023	Closing Time:	11:00
Description:	INVITATION TO AN OPEN TENDER FOR AS AND WHEN CONTRACT: BUILDING MAINTENANCE AT AIDC PREMISES.				

**Bid response documents may be deposited in the bid box situated at (street address):**

The Main Entrance Gate

Automotive Supplier Park

30 Helium Road

Rosslyn Ext 2, Pretoria

**Bidding procedure enquiries may be directed to:**

Contact Person SCM Department

Telephone no **012 564 5001**

Facsimile no

E-mail Address aidctenders@aidc.co.za

**Technical enquiries may be directed to:**

Contact Person FMM Department

Telephone no **012 564 5001**

Facsimile no

E-mail Address aidctenders@aidc.co.za

**Closing date for Enquiries: 23 January 2023**
**Time: 11:00**
**Supplier Information**

Company Name

Company / CC Registration no

CIDB Registration no (if applicable)

Vat Registration no

Postal Address

Street Address

Telephone no Code Number

Cell Phone no

Facsimile no Code Number

E-Mail Address

**Main Contact Person**

Name

Position


Telephone no Code Number

Cell Phone no

Facsimile no Code Number

E-Mail Address


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Supplier Compliance Status			
SARS Tax e-filing Pin		Central Supplier Database (CSD) no.	
B-BBEE Status Level Verification Certificate	Yes / No	B-BBEE Status Level Sworn Affidavit	Yes / No
<b>A B-BBEE Status Level Verification Certificate/ Affidavit (for EMEs &amp; QSEs) must be submitted in order to qualify for Preference Points for B-BBEE</b>			
Are you the accredited representative in South Africa for the goods / services / works offered?	Yes / No <i>(if yes enclose proof)</i>	Are you a foreign based supplier for the goods / services / works offered?	Yes / No <i>(if yes, answer the questionnaire below)</i>
<b>Questionnaire to bidding foreign suppliers</b>			
Is the entity a resident of the Republic of South Africa (RSA)?			Yes / No
Does the entity have a branch in the RSA?			Yes / No
Does the entity have a permanent establishment in the RSA?			Yes / No
Does the entity have any source of income in the RSA?			Yes / No
Is the entity liable in the RSA for any form of taxation?			Yes / No
<b>If the answer is “no” to all of the above, then it is not a requirement to register for a Tax Compliance Status System Pin Code from the South African Revenue Service (SARS). If one or more of the answers are “yes”, register as per 2.3 below.</b>			

A1.1 TERMS AND CONDITIONS FOR BIDDING	
<b>1. Bid Submission:</b>	
1.1.	The Supplier Park Development Company (SOC) Ltd trading as AIDC considers this tender and all related information, either written or verbal, which is provided to the respondent, to be proprietary to AIDC. All information contained in any subsequent documentation shall be marked “COMPANY CONFIDENTIAL”.
1.2.	Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted for consideration.
1.3.	<b>All bids must be submitted on the official forms provided (not to be re-typed) or in the manner prescribed in the bid document.</b>
1.4.	All the documentation submitted in response to this invitation to bid must be in English.
1.5.	The service provider should verify the numbers of the pages of this document to satisfy themselves that none are missing or duplicated. No liability will be accepted by AIDC regarding anything arising from the fact that pages are missing or duplicated.
1.6.	<b>Please make proper division and clearly reference/index your bid document and bid supporting documents attached.</b>
1.7	<b>Tender responses should be submitted as follows:</b>

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**1 HARD COPY (1 X ORIGINAL + 1 x USB MEMORY STICK)** in a sealed envelope/package endorsed, “**AIDC\_T05\_2022/23**”, with service provider’s details on the back of the envelope or on the side. The sealed envelope/package must be placed in the bid box at the Main Entrance Gate, Automotive Supplier Park, 30 Helium Road, Rosslyn X2, **by the closing date and time.**

**Bidders who do not submit the exact number of copies as requested will be penalised with the cost of the copies as per the AIDC’s cost per copy charge. NB: for directions to the Automotive Supplier Park, please visit our website on [www.aidc.co.za](http://www.aidc.co.za).**

- 1.8 **The closing date, company name and the return address must also be endorsed on the back of the properly sealed envelope (or side of a properly sealed package).** If a courier service company is being used for delivery of the bid document, the bid description must be endorsed on the delivery note/courier packaging to ensure that documents are delivered into the AIDC’s Bid Box. The courier must accept responsibility for ensuring that the bid documents are properly deposited into the bid box and the AIDC accepts no responsibilities in this regard.
- 1.9 All bid documents must be submitted in hard copy in the bid box. Where a bid document is not in the bid box at the time of the bid closing, such a bid document will be regarded as a late bid. **Late bids OR BID DOCUMENTS NOT PROPERLY SEALED will not be considered.**
- 1.10 Amended bids may be made, in an envelope clearly marked “Amendment to bid no “**AIDC\_T05\_2022/23**”, to represent the original document as the “replacement bid” and should be placed in the bid box before the closing date and time. An amendment bid without original bid documents deposited in the AIDC’s Bid Box will not be considered. In such a case, only the amended bid document will be assessed in accordance with the bid criteria of this tender bid request. Under no circumstances will the AIDC be using or can the service provider rely on any information as contained in the original bid documents once replaced.
- 1.11 The service provider is responsible for all the cost that they might incur related to the preparation and submission of the bid document.
- 1.12 AIDC reserves the right not to accept the lowest bid price of any bid in part or in whole. It normally awards the contract to the service provider who proves to be fully capable of handling the contract in terms of outputs and services that are advantageous to the aims, goals and objectives of the AIDC.
- 1.13 AIDC also reserves the right to award to a company that is BBBEE (Broad Based Black Economic Empowerment) compliant or may award this bid on the conditions that a joint venture with an empowerment company is formed. This may be added to the criteria when evaluating the bids.
- 1.6** AIDC also reserves the right to cancel or award this bid as a whole or in part base on the Preferential Procurement Regulation, 2017 paragraph 13.
- 1.14 AIDC reserves the right, at its sole discretion, not to award or consider bidders with (or who had) litigation against the AIDC or have been blocked for poor performance on the AIDC’s vendor database.
- 1.17.** This bid is subject to the Preferential Procurement Policy Framework act, 2000 and the Preferential Procurement Regulations, 2017, the General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.
- 1.18.** Responses to this tender received from a service provider will be valid for a **period of 90 days** counted from the closing date of the tender.

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**1.19. The successful bidder will be required to fill in and sign a written contract form (SBD7).**

**1.20.** Respondents are to note that the Local Content commitments made by the successful respondent(s) will be incorporated as a term of the contract and monitored for compliance. Should the successful Respondent fail to meet its Local Content obligations, non-compliance penalties shall be applicable. Breach of Local Content obligation also provide SPDC SOC LTD t/a AIDC cause to terminate the contract in certain cases where material non-compliance with Local Content requirements is not achieved.

**2. Tax Compliance Requirements**

2.1 Bidders must ensure compliance with their tax obligations.

2.2 Bidders are required to submit their unique Personal Identification Number (pin) issued by SARS to enable the organ of state to verify the taxpayer's profile and tax status.

2.3 Application for Tax Compliance Status (TCS) pin may be made via e-filing through the SARS website [www.sars.gov.za](http://www.sars.gov.za).

2.4 In bids where consortia / joint ventures / sub-contractors are involved; each party must submit a separate TCS pin / CSD number.

2.5 In terms of Regulation 13 (c) of the Public Service Regulations., which read as follows "No bids will be considered from persons in the service of the state, companies with directors who are persons in the service of the state, or close corporations with members in the service of the state".

2.6

**3. Evaluation Process**

3.1 The bid will be evaluated in terms of the evaluation criteria stipulated in the tender documentation.

3.2 This bid will also be evaluated in terms of the following stages:

- a) Administration criteria
- b) Evaluation for mandatory (compliance) criteria
- c) Evaluation in terms of functionality if part of the tender
- d) Evaluation in terms of 80/20 preference point system

**NB: Failure to provide or comply with any of the above particulars may render the bid invalid.**

**DECLARATION**


I/we, the undersigned, acknowledge that the information furnished above is true and correct.

\_\_\_\_\_  
**Signature of Authorised Representative**

\_\_\_\_\_  
**Date**

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## A2. TERMS OF REFERENCE AND SCOPE OF WORK

### 1 Introduction

#### ➤ Mandate

The Automotive Industry Development Centre (AIDC) serves to develop the automotive manufacturing sector to globally competitive standards of excellence, through a world-class value proposition which enables effective and sustainable socio-economic growth. The organization was established as a government support centre, to increase the local automotive industry's global competitiveness and to promote Gauteng as the automotive industry investment destination of choice.

The organization is the dedicated developmental agency of the Gauteng Growth and Development Agency (GGDA) in relation to the specific industrial, infrastructure and training needs required by the automotive and allied sector - in particular those based in the Gauteng province.

The AIDC is thus tasked by GGDA with special developmental-oriented projects aimed at retaining and attracting investments in the automotive and allied-related sector with a focus on enterprise development; support BBBEE SMME development, skills development and limited logistical infrastructure in line with the Gauteng provincial government's objectives of transformation, modernization and re-industrialization (TMR). The AIDC also undertakes projects related to the transport and energy sectors, as well as the development of the Auto City in the Northern Corridor.

### 1.2 Vision

To be the automotive industry's thought leader and centre of excellence which promotes industry sustainability and global competitiveness.

### 1.3 Mission


Navigating the automotive industry's journey towards being an innovative and transformed sector, by providing agile, reliable and responsive industry solutions.

### 1.4 Values

The AIDC's staff aligns their behaviour to the company's shared values as listed below, which support, and is informed by, the organisation's vision and mission:

- Respect for others
- Teamwork
- Open and honest two-way communication
- Encouraging a learning culture
- On-time, on-brief, on-budget
- Client-centered
- Integrity and ethics above all

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## 2 BACKGROUND TO THE TENDER

### 2.1 INTRODUCTION

The AIDC was established to develop the automotive manufacturing sector to globally competitive standards of excellence, through a world-class value proposition which enables effective and sustainable socio-economic growth.

The organization was established as a government support center, to increase the local automotive industry's global competitiveness and to promote Gauteng as the automotive industry investment destination of choice.

The Facilities maintenance management's role and obligation encompasses a range of processes required to ensure that building infrastructure perform as originally designed and constructed to support organizational requirements of the AIDC.

### 2.2 BACKGROUND

This request will cover all as-and-when building maintenance requirements which cannot be effectively delivered internally due to the magnitude and urgency of requests. Additionally, this will include requests for onboarding of tenants.

As per the Occupational Health and Safety Act, 1993 requirement, that a safe working environment without risks to the health of occupants of buildings should be reasonably maintained at all times. Thus, facilities provided to AIDC tenants should always be in a safe, leak-free condition, acceptable and habitable state etc.


The AIDC is therefore required to address/ close the gaps impeding the respective daily operation of our tenants by improving their facilities and surroundings to acceptable standards and to sustain the usefulness and value of AIDC properties.

### 2.3 SCOPE OF WORK - OVERVIEW

The appointed maintenance contractor shall provide, as a minimum, the below services:

- 2.3.1 The maintenance contractor shall thoroughly inspect the building infrastructure in accordance with the provisions outlined in the Occupational Health and Safety Act at appropriate intervals.
- 2.3.2 Carrying out maintenance works to enable all facilities to operate in accordance with original design specifications.
- 2.3.3 Ensuring all technical maintenance work is performed by competent, skilled and experienced persons as defined by the relevant regulations under the supervision of the contractor. The AIDC reserves the right to request copies of certificates and qualifications for technical personnel.
- 2.3.4 The provision of maintenance service twenty-four (24) hours a day, seven (7) days per week as and when required. The call-out service and associated costs shall be provided at the tendered rates. All personnel shall be provided with adequate tools of trade to ensure prevent delays to emergency callout response.
- 2.3.5 Repairs and maintenance to finishes obligated by wear and tear, preventative maintenance etc and only parts that are suitable in all respects, shall be used.
- 2.3.6 The timeous repairs and replacement of obsolete items to reduce breakdowns, down time, unplanned maintenance and consequently maintain optimal building infrastructure operation.

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- 2.3.7 The provision of maintenance site registers, keeping accurate records of all maintenance activities, planned repairs and routine safety related operational tests for submission to the AIDC Facilities Manager.
- 2.3.8 The provision on request by AIDC facilities Manager computer generated reports detailing a history of callouts, repairs and break-down repairs.
- 2.3.9 To alert and advise the AIDC Facilities Manager in writing of any repairs and replacement required to existing infrastructure deemed necessary. No repairs or maintenance work shall be undertaken without prior permission from the AIDC Facilities Manager or AIDC duly appointed consultants.
- 2.3.10 The services of built environment professionals i.e., architect, engineer maybe required during the course of this contract to provide drawings, designs, refurbishments for compliance with building regulations, health and safety etc.
- 2.3.11 The AIDC to exercise step in rights in case the appointed contractor fails to comply with repairs and maintenance obligations. The AIDC shall remedy the default either, itself or procure a third party (including any subcontractor or supplier of the appointed contractor) to do so on its behalf. The reasonable costs of the Employer exercising its step-in rights in respect of any subcontractor or supplier of the contractor shall be borne by the contractor.
- 2.3.11 The building maintenance service provider shall focus mainly but not limited to, the items as follows:
- Alterations to existing buildings
  - Minor demolitions
  - Electrical works
  - External works, tarring, paving, etc.
  - Metal work, aluminum windows, shopfront, etc.
  - Plaster Work, Paint work, etc.
  - Masonry
  - Concrete work and reinforcement
  - Glazing


## 2.4 CALL OUT RESPONSE - TIMES

The appointed contractor shall ensure at any time of the day or night, seven (7) days a week, inclusive of statutory holidays, for the duration of contract, that competent staff is available to timeously attend to call-outs including emergencies.

The response times to emergency callouts including site investigations, making safe and completion of repairs, shall be within the time period as set below:

Call Out Response – Turnaround Time	Emergency (Working Hours)	Emergency (After Working Hours)
	Repairs Completed Within 24hours	Repairs Completed Within 24hours

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## 2.5 WORKMANSHIP

- 2.5.1 The appointed contractor shall employ only competent personnel including artisans to perform building maintenance work.
- 2.5.2 The works shall be executed using the latest technology, trends and best practices in accordance with building regulations to the satisfaction of AIDC. All remedial work or poor workmanship shall be rectified at the cost of the contractor
- 2.5.3 The appointed contractor shall remain responsible for completing maintenance of the building infrastructure appropriately. The inspections by the FMM department shall not discharge the contractor from his responsibilities.

## 2.6 QUALITY OF MATERIALS AND EQUIPMENT


- 2.6.1 Only quality material suitable for the climatic conditions of relevant sites shall be utilised, subject to approval by AIDC Facilities Manager. All material and equipment shall satisfy the requirements of SABS or OEM in respect of quality, manufacture, tests, and performance.
- 2.6.2 Materials manufactured within the Republic of South Africa and bearing the SABS approval shall be utilised where applicable. All materials shall be suitable for the conditions under which the materials are installed and used.

## 2.7 LOCATION OF WORKS

The building maintenance services will be rendered at the following sites:

Item	Site	Local Authority	Physical Location
01	Automotive Supplier Park, ASP	City of Tshwane	Helium Rd, Acasia, Rosslyn, Pretoria North
02	Gauteng Automotive Learning Centre (GALC)	City of Tshwane	Rosslyn, Pretoria.
03	Incubation Centre - Nissan	City of Tshwane	Rosslyn, Pretoria.
04	Incubation Centre - Ford	City of Tshwane	Silverton Pretoria
05	No.1 Central Place	City of Johannesburg	30 Rahima Moosa Street, Newtown, Johannesburg
06	Winterveld Automotive Hub	City of Tshwane	Winterveld, Pretoria.
07	Chamdor Automotive Hub	Mogale City	1 Jacobs St, Chamdor, Krugersdorp

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## 2.8 MONTHLY REPORTS

The appointed building maintenance contractor shall ensure that all reports for the corresponding month are attached and corresponds with monthly invoices. The monthly reporting shall include but not limited to:

- Issued maintenance work job cards (including percentage splits between, completed scheduled, unscheduled, emergencies etc)
- Signed off job cards between the contractor and AIDC tenant/ representative, reflecting relevant job card numbers
- Itemised format and summary for each invoice
- The summary of materials, labour and percentage markup to be included on issued job cards.
- The appointed contractor shall keep records of all submitted reports for at least 3 years after expiry of contract.
- The final format for the maintenance reports shall be agreed between the contractor and the AIDC Facilities Manager from time to time.

## 3. REQUIREMENTS SUMMARY

- 3.1. The bidder is required to compile comprehensive proposal as detailed above on the tender scope and should take note of the evaluation criteria as detailed under "Part C".
- 3.2. Successful bidder will be required to submit as part of the bid a project implementation methodology that will include but not limited to the following:
  - 3.2.1. Maintenance will be implemented within live operation with disruptions.
  - 3.2.2. Organogram of personnel onsite specifically addressed to AIDC.
  - 3.2.3. Schedule of subcontractors to be appointed and declared where applicable,
  - 3.2.4. Company profiles including a list of recent written references (letters from client) with contact details and address,
  - 3.2.5. Project implementation plan linked to project overall timelines.
  - 3.2.6. A comprehensive Safety Health and Environmental (SHE) File in line with SHE specification and should be submitted to AIDC on award,
  - 3.2.7. Quality assurance and compliance plan,
  - 3.2.8. Schedule of subcontractors to be appointed where applicable, including confirmation of material availability,

Tenderers must be registered with the CIDB as 4GB OR higher based on works capability linked to largest contract executed in the last seven years. Joint Ventures are eligible to submit tenders provided that:

- a) Every member of the joint venture is registered with the CIDB.
- b) Joint Venture BBEE Certificate
- c) The lead partner has a contractor grading designation in the 3GB OR Higher class of construction work; and
- d) The combined contractor grading designation calculated in accordance with Regulation 25 (1B) of 25 (7A) of the Construction Industry Development Regulations.


**\*NB: For other Joint Venture Combinations, refer to the Joint Venture Calculator on the CIDB website.**

A properly structured and duly signed joint venture agreement with full CIPC details of the joint venture parties must accompany this bid – when relevant.

### **Note:**

1. If there is a Joint venture, then lead partner minimum grading designation remains 3GB **OR Higher**.

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Successful bidder will be required to submit as part of the bid a project implementation methodology that will include but not limited to the following:


- Project Implementation structure
- Organogram of personnel onsite
- Schedule of subcontractors to be appointed
- Company profile
- Project implementation plan with clear milestone and target dates
- Environmental, Health and Safety Plan
- Safety File
- Quality Assurance Plan

#### 4. CONTRACT DURATION

The proposed works will commence immediately on appointment of the successful Service provider. Overall duration shall be for a period of twelve (12) Months or appointed contract amount, whichever comes first as per the signed SLA/Contract.

NB: The AIDC reserves the right to change these dates with due notice.

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**SBD 3**

### **A3. PRICING SCHEDULE AS PER SCOPE OF WORK – OVERALL PROJECT COST PRICES**

Only firm prices will be accepted, non-firm prices, including prices subject to rate of exchange variations will not be considered

**Note: Only firm prices in South African Rand ('R') will be accepted.**

Name of Bidder .....	Bid number: AIDC_T05_2022/23
Closing Date: 07 February 2023	Closing Time: 11:00

**OFFER TO BE VALID FOR THE DURATION OF THE PROJECT (CONTRACT PERIOD):**

## **(SEE ANNEXURE B – PROVISIONAL BILLS OF QUANTITIES)**

Offer to be valid for the duration of the project  
Detailed costing can be provided to substantiate the pricing schedule  
This pricing must refer to the proposed implementation plan

#### **NOTE:**

- All costs must be included on the Bid Price, including travel, subsistence and all taxes where applicable, etc.
- Agreement of Contract will be entered to after the appointment.
- **Important:** If there are any Exclusions or added services, those must be clearly indicated.


\_\_\_\_\_  
**Signature of Service Provider**

\_\_\_\_\_  
**Date**

Detailed costing can be provided to substantiate the Pricing Schedule. This pricing must refer to the proposed implementation plan.

Service Providers are encouraged to read the description properly to understand the requirements or alternatively contact the AIDC only in writing for clarity.


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# PART B

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**B1.**

## **BIDDER'S DISCLOSURE**

**SBD 4**

### **1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and /or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### **2. Bidder's declaration**

**2.1** Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state?  
**YES/NO**


**2.1.1** If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

**2.2** Do you, or any person connected with the bidder, have a relationship

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/shaving the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

**2.3** Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....


### 3 DECLARATION

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned,(name)... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.


- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.


..... Signature	..... Date
..... Position	..... Name of bidder

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# PART C

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## C1. EVALUATION CRITERIA OF OFFERS

This bid will be evaluated based on functionality and other compliance criteria as outlined on this bid document and **qualifying bids will be further evaluated in terms of the 80/20 Preference Point System if less than R50 000 000** (20 allocated to BBBEE, 80 to price)


All bidders who score less than 70 points (which is 70 points out of 100 points) on functionality will not be considered further and will be regarded as having submitted a non-responsive bid and will be disqualified.

- AIDC reserves the right to independently verify all supplied documents.
- Any bid scoring less than the minimum required in any one or more of the above-mentioned evaluation criteria will not be evaluated further.
- Any bid not covering all the above will not be evaluated.
- For purpose of comparison and to ensure a meaningful evaluation, service providers are requested to furnish detailed information in substantiation of compliance to the evaluation criteria mentioned above.
- BBBEE & Price will be evaluated as per the preference point system as outlined below.

B-BBEE	Weight = 20 points if less than R50 000 000
BBBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0
PRICE	= 80 points if less than R50 000 000
TOTAL BBBEE & PRICE	100

- **The Preference Point System and B-BBEE status level certification requirements as per the Preferential Procurement Policy Framework act no 5, 2000, including Preferential Procurement Regulations 2017:**
  - Bidders are required to submit proof of their B-BBEE Status Level. Proof includes an original and valid B-BBEE Status Level Verification Certificate or a certified copy thereof together with their tenders or price quotations, to substantiate their B-BBEE rating claim.
  - NB: A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level Verification Certificate for every separate tender.
  - Bidders must ensure that the B-BBEE Status Level Verification Certificates submitted were issued by the one of the following:
    - Bidders other than EMEs must provide B-BBEE Certificate from B-BBEE verification agencies (BVA) accredited by SANAS; or

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- Bidders who qualify as EMEs, must provide a sworn affidavit signed by the EME representative and certified by a Commissioner of Oaths

#### - Validity of B-BBEE Status Level Verification Certificates

- Verification agencies accredited by SANAS:
  - These certificates are identifiable by a SANAS logo and a unique BVA number
  - Confirmation of the validity of a B-BBEE Status Level Verification Certificate can be done by tracing the name of the issuing verification agency to the list of all SANAS accredited agencies. The list is accessible on [https://www.sanas.co.za/?page\\_id=727](https://www.sanas.co.za/?page_id=727)
  - The relevant BVA may be contacted to confirm whether such a certificate is valid
- As a minimum requirement, all valid B-BBEE Status Level Verification Certificates should have the following information detailed on the face of the certificate:
  - The name and physical location of the measured entity;
  - The registration number and, where applicable, the VAT number of the measured entity;
  - The date of issue and date of expiry;
  - The certificate number for identification and reference;
  - The scorecard that was used (for example QSE, Specialized or Generic);
  - The name and / or logo of the verification agency;
  - The SANAS logo;
  - The signature of the authorized person.


#### - Verification of B-BBEE levels in respect of Exempt Micro Enterprises (EME)

- In terms of the Generic Codes of Good Practice, an enterprise (including a sole propriety) with an annual total revenue of R10 million or less qualifies as an EME.
- An EME is required to submit a sworn affidavit** confirming their annual total revenue of R10 million or less and level of black ownership to claim points as prescribed by regulations 6 and 7 of the Preferential Procurement Regulations 2017.
- An EME automatically qualifies as a level 4 contributor with B-BBEE recognition level of 100% in terms of the Codes of Good Practice.
- An EME with at least 51% black ownership qualifies as Level 2 Contributor with B-BBEE level of 125% in terms of the Codes of Good Practice.
- An EME with 100% black ownership qualifies as a Level 1 contributor with B-BBEE level of 135% in terms of the Codes of Good Practice.
- An EME that is regarded as a specialized enterprise with at least 75% black beneficiaries qualifies as Level 1 contributor with B-BBEE level of 135% in terms of Codes of Good Practice.
- An EME that is regarded as a specialized enterprise with at least 51% black beneficiaries qualifies as a Level 2 contributor with B-BBEE level of 125% in terms of the Codes of Good Practice.

#### - Eligibility as Qualifying Small Enterprises (QSE)

- The Codes define a QSE as any enterprise with annual total revenue of between R10 million and R50 million.
- A QSE is required to submit a sworn affidavit** confirming their annual total revenue of between R10 million and R50 million and level of black ownership or a B-BBEE level verification certificate to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017.

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- A QSE with at least 51% black ownership qualifies as a Level 2 Contributor.
- A QSE with 100% black ownership qualifies as a Level 1 Contributor.
- A QSE that is regarded as a specialized enterprise with at least 75% black beneficiaries qualifies as a Level 1 contributor with B-BBEE level of 135% in terms of the Codes of Good Practice.
- A QSE that is regarded as a specialized enterprise with at least 51% black beneficiaries qualifies as a Level 2 contributor with B-BBEE level of 125% in terms of the Codes of Good Practice.


#### - HDI (Historically Disadvantaged Individual) Ownership Status

Please tick the relevant box and provide percentage

**Failure to complete this section will result in the application being declined**

Ownership Status	Tick	%
Black Ownership		
Black Woman Owned Enterprise		
Youth Owned Enterprise		
People with Disability Owned Enterprise (provide a copy of the health certificate/s)		
Owned by Black People Living in Rural or Underdeveloped Areas or Townships		
South African Manufactured Products (local content)		

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**The bid will be evaluated in accordance with the following:**

- Administration (Part A), refer to Page 2,
- Evaluation for mandatory (Part B), refer to Page 24
- Functionality and Capability Requirements (Part C) criteria refer to Page 25;
- BBB-EE Preferential points and Price (Part D) refer to Page 26

<b>PART B: Evaluation for mandatory – (Compliance Requirements) –</b>	<b>All documents to be submitted</b>												
<p>Bidders copy of CIDB Valid registration Grading with any of the 4GB OR higher, (Submit proof of registration for CIDB on-line validation).</p> <p><b>NB: AIDC shall validate submission using CIDB online platform.</b></p>	Disqualified if not submitted												
<p><b>SBD 6.2 (Local Production &amp; Content) with Annexure C Fully completed</b></p> <p>The stipulated minimum threshold percentages for the local production and content are as follows:</p> <table> <tr> <td>Floor Coverings, Upholstery and Wall linings</td><td>100%</td></tr> <tr> <td>Metalwork</td><td>100%</td></tr> <tr> <td>Tiling</td><td>100%</td></tr> <tr> <td>Glazing</td><td>100%</td></tr> <tr> <td>Cement</td><td>100%</td></tr> <tr> <td>Electrical cabling</td><td>90%</td></tr> </table> <p>The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011. The SABS approved technical specification number SATS 1286:2011 and supporting schedule are accessible on <a href="http://www.thedtic.gov.za/sectors-and-services-2/industrial-development/industrial-procurement/">http://www.thedtic.gov.za/sectors-and-services-2/industrial-development/industrial-procurement/</a> at no cost. Also refer to SBD 6.2 for the formula to be used. Information provided will be verified for accuracy.</p>	Floor Coverings, Upholstery and Wall linings	100%	Metalwork	100%	Tiling	100%	Glazing	100%	Cement	100%	Electrical cabling	90%	Disqualified if not fully completed and signed
Floor Coverings, Upholstery and Wall linings	100%												
Metalwork	100%												
Tiling	100%												
Glazing	100%												
Cement	100%												
Electrical cabling	90%												
<p><b>Project Key Personnel</b></p> <ul style="list-style-type: none"> <li>➤ Construction Health &amp; Safety Officer (CHSO) – Registered with SACPCMP</li> <li>➤ Qualified Electrician with Wireman's License</li> </ul> <p>N.B. Valid certificates certified not older than six (06) Months</p>	Disqualified if not submitted												
<p><b>Joint Venture</b> (where applicable)</p> <ul style="list-style-type: none"> <li>➤ A structured and duly signed joint venture agreement with full CIPC details of the joint venture parties – if applicable</li> </ul>	Disqualified if not submitted												
<p><b>Financial Standing</b></p> <ul style="list-style-type: none"> <li>▪ Submission of any of the following, must not be older than 6 months: <ul style="list-style-type: none"> <li>□ Letter from the bidders appointed Accountant or, CEO certifying that the bidder is in a financially sound position and that there are no pending liabilities or court cases logged against the bidder.</li> </ul> </li> </ul> <p>NB: AIDC reserves the right to request the Financial Statements.</p>	Disqualified if not submitted												

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## PART C: Functionality and Capability Requirements

Table 1: Quality of submission in addressing criteria and sub-criteria

FUNCTIONALITY & CAPABILITIES	TYPE OF SUPPORTING DOCUMENTS REQUIRED	MAXIMUM	SCORE	MINIMUM
<b>NB:</b> The bidder shall achieve a minimum score of 70 points under functionality to be able to be evaluated further on pricing & BBEE as per preferential system.		100		70
<b>1. TECHNICAL APPROACH AND METHODOLOGY</b>				
<p>Approach paper shall respond to the proposed scope of work and outlines the proposed approach/methodology. The bidder's methodology or approach shall cover the following mandatory topics:</p> <ul style="list-style-type: none"> <li>Minor Demolitions: Technical approach = 15 Methodology/approach not submitted = 0</li> <li>Electrical Works: Technical approach = 15 Methodology/approach not submitted = 0</li> </ul>	<p>Technical methodology or approach in a form of a report preferably not exceeding five (5) pages per topic covering the following topics:</p> <p>Minor Demolitions; Ceilings, Partitioning Works; Electrical Works</p>	30		
<b>2. HEALTH AND SAFETY PLAN</b>				
<p>Health and safety plan should be submitted in line with the project and AIDC SHEQ specification:</p> <p>N/B The technical approach and methodology portion of the approach paper, read in conjunction with the work,</p> <p>Safety procedure and Risk mitigation</p> <ul style="list-style-type: none"> <li>Detailed site safety procedure and Risk mitigation of any risks identified and how bidder intend to mitigate against = 15</li> <li>Safety procedure and risk mitigation not submitted = 0</li> </ul> <p>Safety procedure - The bidder to demonstrate:</p> <ul style="list-style-type: none"> <li>Detailed site safety procedure = 10</li> <li>No safety procedure submitted = 0</li> </ul> <p>Risk mitigation - Any risks identified and how bidder intend to mitigate against = 5</p> <ul style="list-style-type: none"> <li>No risk mitigation submitted = 0</li> </ul>	Detailed Health & Safety Plan addressing the project as per the tender scope	15		
<b>3. ORGANIZATION AND STAFFING ADDRESSING AIDC CONTRACT</b>				
<p><b>Project specific organogram with names and roles of each personnel,</b> (The bidder should propose the structure and arrangement of their site team as follows:</p> <ul style="list-style-type: none"> <li>Organogram with personnel full names and roles = 5 points</li> <li>Nothing provided or incomplete = 0 points</li> </ul>	Project specific organogram with Names & Role of each personnel	5		


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<b>Experience of the key staff</b> (This criterion covers the general trades experience, level of education and training of each key staff member / expert member.				
<b>A. Site Manager Qualification:</b> <ul style="list-style-type: none"> <li>Built Environment qualification in Building, Construction Management, Construction Project Management, Civil Engineering, Quantity Surveying, Construction Studies or equivalent (National N Diploma, National Diploma or B Degree) = 20 points.</li> <li>If no qualification submitted = 0 point</li> </ul> <b>Site Manager Experience:</b> <ul style="list-style-type: none"> <li>&gt; 5 years = 5 points</li> <li>≥ 4 years = 3 points</li> <li>≥ 3 years = 1 points</li> <li>&lt; 2 year = 0 points</li> </ul>				
<b>B. Building Contractor's/company Experience</b> <p>Bidder's experience with respect to same/comparable projects with the minimum value of R 1 000 000 specifically relating to any of the following: General Building Works, Refurbishments, Tiling, External Works, Paving, Masonry/plastering/painting);</p> <ul style="list-style-type: none"> <li>3 x reference letters or completion certificates = <b>25 points</b></li> <li>2 x reference letters or completion certificates = <b>20 points</b></li> <li>1 x reference letter or completion certificate = <b>15 points</b></li> <li>No reference letter or completion certificate = <b>0 points</b></li> </ul> <p><b>N.B: The reference letters to be submitted in the following format:</b></p> <ul style="list-style-type: none"> <li>Client's Company letter head</li> <li>Client's Contactable details (e.g., Physical Address, Mail, Telephone, etc.)</li> <li>Awarded Description/scope of the work</li> <li>Awarded Value, duration of the project etc</li> </ul>				
<b>Attach CV, relevant certified qualification, and Valid certified Certificate</b>				
<b>25</b>				
<b>Submit reference letters/ completion certificates</b>				
<b>25</b>				
<b>TOTAL SCORE</b>				
<b>100</b>				
<b>70</b>				

**NB: The minimum threshold for the functionality evaluation is 70 points. The Tenderers that do not meet this minimum threshold will not proceed to the next stage of evaluation of the tender.**

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## C2. PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017 SBD 6.1

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB:** Before completing this form, bidders must study the general conditions, definitions and directives applicable in respect of B-BBEE, as prescribed in the Preferential Procurement Regulations, 2017.

### 1. General conditions

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included)

1.2 Indication of the preference point system that will be used:

- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable.

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor

1.4 The maximum points for this bid are allocated as follows:

	Points
<b>Price</b>	80
<b>B-BBEE Status Level of Contributor</b>	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>


1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim regarding preferences, in any manner required by the purchaser.

### 2. Definitions

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE Status Level of Contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an

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organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;

- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a bidder to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
  - 1) B-BBEE Status Level Certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a Qualifying Small Business Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes.

### 3. Points awarded for price

#### The 80/20 or 90/10 preference point systems:


A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & & P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)
 \end{array}$$

Where:

$P_s$	=	Points scored for price of bid under consideration
$P_t$	=	Price of bid under consideration
$P_{\min}$	=	Price of lowest acceptable bid

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#### 4. Points awarded for B-BBEE Status Level of Contributor

- 4.1 In terms of Regulation 6(2) and 7(2) of the Preferential Procurement Regulations 2017, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

#### 5. Bid declaration

Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

#### 6. B-BBEE Status Level of Contributor claimed in terms of paragraphs 1.4 and 4.1

B-BBEE Status Level of Contributor = ..... (maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

#### 7. Sub-Contracting

7.1 Will any portion of the contract be sub-contracted? **Yes / No**

7.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted ..... %

ii) The name of the sub-contractor.....


iii) The B-BBEE status level of the sub-contractor.....

iv) Whether the sub-contractor is an EME or QSE **EME / QSE**

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
<b>OR</b>		
Any EME		
Any QSE		

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**8. Declaration regarding company/firm**

8.1 Name of company/firm: .....

8.2 VAT registration number: .....

8.3 Company registration number: .....

8.4 Type of company/ firm (tick the applicable box):

- ☐ Partnership / Joint Venture / Consortium
- ☐ One person business / sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

8.5 Describe principal business activities:

.....

.....

.....

.....

8.6 Company classification (tick the applicable box):


- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

8.7 Total number of years the company/firm has been in business: .....

8.8 I/we, the undersigned, who is/are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6 of the foregoing certificate, qualifies the company/firm for the preference(s) shown and I/we acknowledge that:


- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have:
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

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<b>Witnesses</b>  1. ....   2. ....	<div>..... <b>Signature(s) of bidders(s)</b></div> <b>Date:</b> .....  <b>Address:</b> ..... ..... .....
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### C3. DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT SBD 6.2 FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for Local Content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions and Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SANS 1286:2017 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), Annex D (Imported Content Declaration: Supporting Schedule to Annex C) and Annex E (Local Content Declaration: Supporting Schedule to Annex C)].

#### 1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content, will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two-stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SANS 1286:2017 as follows:

$$LC = [1 - x / y] * 100$$

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)


Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 3.1 below.

**The SABS approved technical specification number SANS 1286:2017 is accessible on [http://www.thedti.gov.za/industrial\\_development/ip.jsp](http://www.thedti.gov.za/industrial_development/ip.jsp) at no cost.**

- 1.6. A bid may be disqualified if this declaration certificate and Annex C of the South African Bureau of Standards (SABS) approved technical specification number SANS 1286:2017 (Edition 1) (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation.

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2. The stipulated minimum threshold(s) for local production and (refer to Annex A of SANS 1286:2017 or [http://www.dtic.gov.za/industrial\\_development/ip.jsp](http://www.dtic.gov.za/industrial_development/ip.jsp) ) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
Floor Coverings, Upholstery and Wall linings	100%
Metalwork	100%
Tiling	100%
Glazing	100%
Cement	100%
Electrical cabling	90%

3. Does any portion of the goods or services offered have any imported content?

**Yes / No**

- 3..1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information are accessible on [www.reservebank.co.za](http://www.reservebank.co.za)


Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SANS 1286:2017):

<b>Currency</b>	<b>Rates of exchange</b>
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

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## **LOCAL CONTENT DECLARATION**

### **(REFER TO ANNEX B OF SANS 1286:2017)**

**Local Content Declaration by Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive or Senior Member/person with management responsibility (Close Corporation, Partnership or Individual)**

In respect of bid no: .....

Issued by (procurement authority/name of institution): .....

#### **NB**

The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

- Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on [http://www.dti.gov.za/industrial\\_development/ip.jsp](http://www.dti.gov.za/industrial_development/ip.jsp). Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ..... (full names),

do hereby declare, in my capacity as .....

of .....(name of bidder entity), the following:


- The facts contained herein are within my own personal knowledge.
- I have satisfied myself that:
  - the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SANS 1286:2017 ; and
- The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SANS 1286:2017 , the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SANS 1286:2017	R
Stipulated minimum threshold for local content (paragraph 2 above)	
Local content %, as calculated in terms of SANS 1286:2017	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SANS 1286:2017, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E.

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- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SANS 1286:2017.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SANS 1286:2017, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_


**Witness no. 1** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Witness no. 2** \_\_\_\_\_

**Date:** \_\_\_\_\_

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## C4. THE NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME

SBD 5

### Introduction

The National Industrial Participation (NIP) Programme, which is applicable to all government procurement contracts that have an imported content, became effective on the 1 September 1996. The NIP policy and guidelines were fully endorsed by Cabinet on 30 April 1997. In terms of the Cabinet decision, all state and parastatal purchases / lease contracts (for goods, works and services) entered into after this date, are subject to the NIP requirements. NIP is obligatory and therefore must be complied with. The Industrial Participation Secretariat (IPS) of the Department of Trade and Industry (DTI) is charged with the responsibility of administering the programme.

### 1. Pillars of the programme

1.1 The NIP obligation is benchmarked on the imported content of the contract. Any contract having an imported content equal to or exceeding US\$ 10 million or other currency equivalent to US\$ 10 million will have a NIP obligation. This threshold of US\$ 10 million can be reached as follows:

- (a) Any single contract with imported content exceeding US\$10 million.
- or
- (b) Multiple contracts for the same goods, works or services each with imported content exceeding US\$3 million awarded to one seller over a 2 year period this in total exceeds US\$10 million.
- or
- (c) A contract with a renewable option clause, where should the option be exercised the total value of the imported content will exceed US\$10 million.
- or
- (d) Multiple suppliers of the same goods, works or services under the same contract, where the value of the imported content of each allocation is equal to or exceeds US\$ 3 million worth of goods, works or services to the same government institution, which in total over a two (2) year period exceeds US\$10 million.

1.2. The NIP obligation applicable to suppliers in respect of sub-paragraphs 1.1 (a) to 1.1 (c) above will amount to 30 % of the imported content whilst suppliers in respect of paragraph 1.1 (d) shall incur 30% of the total NIP obligation on a pro-rata basis.

1.3. To satisfy the NIP obligation, the DTI would negotiate and conclude agreements such as investments, joint ventures, sub-contracting, licensee production, export promotion, sourcing arrangements and research and development (R&D) with partners or suppliers.

1.4. A period of seven years has been identified as the time frame within which to discharge the obligation.


### 2. Requirements of the department of trade and industry

2.1 In order to ensure effective implementation of the programme, successful bidders (contractors) are required to, immediately after the award of a contract that is in excess of R10 million (Ten Million Rand), submit details of such contract to the DTI for reporting purposes.

2.2 The purpose for reporting details of contracts in excess of the amount of R10 million (Ten Million Rand) is to cater for multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as provided for in paragraphs 1.1.(b) to 1.1.(d) above.

### 3. Bid submission and contract reporting requirements of bidders and successful bidders (contractors)

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- 3.1 Bidders are required to sign and submit this Standard Bidding Document (SBD 5) together with the bid on the closing date and time.
- 3.2 In order to accommodate multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as indicated in sub-paragraphs 1.1 (b) to 1.1(d) above and to enable the DTI in determining the NIP obligation, successful bidders (contractors) are required, immediately after being officially notified about any successful bid with a value in excess of R10 million (Ten Million Rand), to contact and furnish the DTI with the following information:
- Bid / contract number
  - Description of the goods, works or services
  - Date on which the contract was accepted
  - Name, address and contact details of the government institution
  - Value of the contract
  - Imported content of the contract, if possible
- 3.3 The information required in paragraph 3.2 above must be sent to the Department of Trade and Industry, Private Bag X 84, Pretoria, 0001 for the attention of Mr Elias Malapane within five (5) working days after award of the contract. Mr Malapane may be contacted on telephone (012) 394 1401, facsimile (012) 394 2401 or e-mail at elias@thedti.gov.za for further details about the programme.


#### 4. Process to satisfy the NIP obligation

- 4.1 Once the successful bidder (contractor) has contacted and furnished the DTI with the information required, the following steps will be followed:
- a) the contractor and the DTI will determine the NIP obligation;
  - b) the contractor and the DTI will sign the NIP obligation agreement;
  - c) the contractor will submit a performance guarantee to the DTI;
  - d) the contractor will submit a business concept for consideration and approval by the DTI;
  - e) upon approval of the business concept by the DTI, the contractor will submit detailed business plans outlining the business concepts;
  - f) the contractor will implement the business plans; and
  - g) the contractor will submit bi-annual progress reports on approved plans to the DTI.
- 4.2 The NIP obligation agreement is between the DTI and the successful bidder (contractor) and, therefore, does not involve the purchasing institution.

<b>Bid Number:</b> .....	<b>Closing Date:</b> .....
<b>Name of Bidder</b> _____	
<b>Postal Address</b> _____	
<b>Signature</b> _____	<b>Name (in print)</b> _____
<b>Date</b> _____	


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# PART D

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## D1. UNDERTAKINGS BY SERVICE PROVIDER IN RESPECT OF THIS BID

### 1. Definitions:


- 1.1 “**The Board**” means the accounting authority of **AIDC** appointed by the Shareholder, GGDA;
- 1.2 “**Chief Executive Officer**” [“CEO”] means the CEO of **AIDC** or her/his duly authorized representative as appointed by the Board in concurrence with GGDA;
- 1.3 “**Contract**” shall include any schedule, drawings, patterns, samples attached, any agreement entered into and all other schedules attached hereto;
- 1.4 “**Contractor(s)**” means service provider/s whose bid has been accepted by AIDC;
- 1.5 “**Cost of materials**” means, as and when applicable, the cost of components, parts or materials which are intended for the production, manufacturing or assembling of the goods bid for and which are not produced, manufactured or assembled in the factory where the production, manufacture or assembly of such goods occurs, including freight, landing costs, port charges, import duties and other import costs of such components, parts or materials and all costs in connection with the handling and transport thereof prior to delivery at that factory;
- 1.6 “**Final delivery certificate**” means the document issued by **AIDC** confirming that all the known defects have been rectified and that the works, goods or services appear in good order and have been accepted;
- 1.7 “**GGDA**” means Gauteng Growth and Development Agency, the AIDC’s holding company;
- 1.8 “**Letter of acceptance**” means the written communication by **AIDC** to the Contractor recording the acceptance by **AIDC** of Contractor’s bid subject to the further terms and conditions to be itemized in the contract;
- 1.9 “**Local content**” means the portion of the bid price of local goods not constituting the cost of materials imported into the Republic;
- 1.10 “**Local goods**” means goods wholly or partly produced or manufactured or assembled in the Republic
- 1.11 “**AIDC**” shall mean **Supplier Park Development Company SOC Ltd T/A AIDC, which for the purposes of the tender will also act as the “employer”**;
- 1.12 “**Order(s)**” means an official letter or CONTRACT issued by **AIDC** calling for the supply of goods pursuant to a contract or bid;
- 1.13 “**Signature date**” and in relation to any contract, means the date of the letter of acceptance;
- 1.14 “**Bid**” means an offer to supply goods/services to **AIDC** at a price;
- 1.15 “**Service provider**” means any person or body corporate offering to supply goods to **AIDC**;
- 1.16 “**Termination date**” in relation to any contractor means the date of the final delivery certificate;
- 1.17 “**Value added**” means that portion of the bid price not constituting the cost of materials;
- 1.18 “**Warranties**” means collectively any and all warranties listed and otherwise (if any) given by the service provider in term of this agreement.

### 2. Interpretation

- 2.1 In this agreement, clause headings are for convenience and shall not be used in its interpretation and, unless the context clearly indicates contrary:
  - An expression which denotes:
    - any gender includes the other gender;
    - a natural person includes an artificial or juristic person and vice versa;
    - the singular includes the plural and vice versa;
  - Any reference to any statute, regulation or other legislation or official policy shall be a reference to that statute, regulation or other legislation or national policy as at the signature date, and as amended or re-enacted from time to time;

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- When any number of days is prescribed, such shall be reckoned inclusively of the first and inclusively of the last day, unless the last day falls on a day which is not a business day, in which case the last day shall be the next succeeding day which is a business day;
- Where any term is defined within a particular clause, other than the interpretation clause, that term shall bear the meaning ascribed to it in that clause wherever it is used in this agreement.

2.2 This bid request and any subsequent proposal and contract will be interpreted and dealt with under South African law.

3. **I hereby bid:**

3.1 to supply all or any of the services described in this invitation to bid and any subsequently attached documents to **AIDC**;

3.2 on the terms and conditions and in accordance with the specifications stipulated in the bid documents (and which shall be taken as part of incorporated into, this bid);

3.3 at the prices and on the terms regarding time for delivery and/or execution inserted therein.

4. **I further agree that:**

4.1 the offer herein shall remain binding upon me and open for acceptance by **AIDC** during the validity period indicated and calculated from the closing time of the bid;

4.2 this bid and its acceptance shall be subject to the terms and additions contained in the schedules hereto with which I am fully acquainted;

5. **notwithstanding anything to the contrary:**

5.1 should the bid be withdrawn by me within the period agreed such bid to remain open for acceptance, or fail to fulfill the contract when called upon to do so, **AIDC** may, without prejudice to its other rights, agree to the withdrawal of the bid or cancel the contract that may have been entered into between me and **AIDC**.

5.2 in such event, I shall then pay to **AIDC** any additional expense incurred by **AIDC** for having either to accept any less favourable bid or, if fresh bids must be invited, the additional expenditure incurred by the invitation of fresh bids and by the subsequent acceptance of any less favourable bid;

5.3 **AIDC** shall also have the right in these circumstances, to recover such additional expenditure by set-off against monies which may be due or become due to me under this or any other bid or contract or against any guarantee or deposit that may have been furnished by me or on my behalf for the due fulfillment of this or any other bid or contract;

6. Pending the ascertainment of the amount of such additional expenditure **AIDC** may retain such monies, guarantee or deposit as security for any loss **AIDC** may sustain, as determined hereunder, by reason of my/our default;


6.1 any legal proceedings arising from this bid may in all respects be launched or instituted against me and I hereby undertake to satisfy fully any sentence or judgment which may be obtained against me as a result of such legal proceedings and I hereby undertake to pay **AIDC** legal costs on an attorney and own client basis;

6.2 if the bid is accepted such acceptance may be communicated by letter or facsimile and that proof of delivery of such acceptance to SA Post Office Ltd shall be treated as delivery;

6.3 the law of the Republic of South Africa shall likewise govern any contract created by the acceptance of this bid.


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7. I have satisfied myself as to the correctness and validity of this bid, that the price and rates quoted cover all the work/items specified in the bid documents, the price and rate cover all obligations under a resulting contract and I hereby accept that any error regarding price and calculations shall be at my risk.
8. I accept full responsibility for the proper execution and fulfillment of all obligations and conditions defaulting on me under this agreement as the principal liable for the due fulfillment of this contract.
9. Notwithstanding the amount of cause of action involved, I hereby consent to the jurisdiction of the Magistrate Court for the District of Johannesburg in respect of any action whatever arising from this contract.
10. I declare **participation/no participation** in the submission of any other offer for the supply/services described in the attached documents, and the other service provider(s) involved (if applicable) is: .....
11. Service provider's information - is as furnished elsewhere in this bid response and will be re-confirmed during the contracting process, in the event this bid is successful.
12. The Service provider hereby offers to render all or any of the services described in the attached documents to AIDC on the terms and conditions and in accordance with the specifications stipulated in these tender documents (and which shall be taken as part of, and incorporated into, this proposal at the prices inserted therein).
13. Bids submitted by companies must be signed by a person or persons duly authorised thereto by a resolution of a Board of Directors, a copy of which Resolution, duly certified be submitted with the bid.
14. I hereby agree that the offer herein shall remain binding and receptive for acceptance by AIDC during the validity period indicated and determined from the closing hour and date of the tender; this proposal and its acceptance shall be subject to the terms and conditions contained in this tender document.
15. I furthermore confirm correctness and validity of the tender response, that the price and rates quoted, cover all works/items specified in the tender response documents, that the price and rates cover all obligations under a resulting contract and that any errors made regarding such are at my risk.
16. I hereby accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.

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## D2. GENERAL CONDITIONS OF CONTRACT (GCC)

The purpose of this Section E2 is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders (see attached Annexure A).
- (ii) The GCC will form part of all bid and contract documents.
- (v) Special Condition of Contract pertaining to contracts of this nature will be negotiated with the successful bidder.

## D3. SPECIAL CONDITIONS OF CONTRACT (SCC)

### 1. Definitions

The terms shall be interpreted as indicated in the General Condition of Contract (Annexure A)

### 2. Application

- 2.1 These SCC are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, SCC are also laid down to cover specific supplies, services or works.
- 2.3 Where such SCC conflict with general conditions, the special conditions shall apply.

### 3. Standards

- 3.1 The service rendered shall conform to the standards mentioned in the bidding documents and specifications.


### 4. Performance Security

- 4.1 Within thirty (30) days of receipt of the notification of contract award, the successful service provider shall furnish to the client the performance security of the amount specified in SCC / General Conditions of Contract for Construction Works.
- 4.2 The proceeds of the performance security shall be payable to the client as compensation for any loss resulting from the service provider's failure to complete his obligations under the contract.
- 4.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the client and shall be in one of the following forms:
  - 4.3.1 a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the client's country or abroad, acceptable to the client, in the form provided in the bidding documents or another form acceptable to the client; or
  - 4.3.2 a cashier's or certified cheque
- 4.4 The performance security will be discharged by the client and returned to the service provider not later than thirty (30) days following the date of completion of the service provider's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

### 5. Insurance

- 5.1 The service rendered under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC. The contractor will ensure that the insurance liability cover is adequate. Proof of insurance shall be submitted within 7 days of issue of letter of appointment.

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## 6. Payment

- 6.1 The method and conditions of payment to be made to the service provider under this contract shall be specified in SCC.
- 6.2 Monthly payment for the goods and services as per tender scope.
- 6.3 Payment will be made in South African Rand unless otherwise stipulated in SCC.
- 6.4 It is the requirement of AIDC for the successful bidder to maintain a valid Tax Compliance status and a valid CSD Status (National Treasury CSD Number must be provided) for the duration of the project. Therefore, a new valid Tax Compliance must be provided upon expiry of the previous one. The Tax Status will continuously be checked on SARS on-line system during the duration of the contract.

## 7. Prices

- 7.1 Prices charged by the service provider for services performed under the contract shall not vary from the prices quoted by the service provider in his bid, with the exception of any price adjustments authorized in SCC or in the client's request for bid validity extension, as the case may be.

## 8. Assignment

- 8.1 The service provider shall not assign, in whole or in part, its obligations to perform under the contract, except with AIDC's prior written consent.
- 8.2 AIDC on the other hand will in due course have the right to assign its contract with the service provider to another legal entity owned by the Gauteng Provincial Government. Due written notice will in such an instance be provided to the service provider.

## 9. Subcontracts

- 9.1 The Service Provider shall not subcontract work without the prior written consent of AIDC.

## 10. Penalties

- 1.1. Without restricting the Client's rights in any way, should the performance standards not be adhered to, and the Client or its tenants suffer any financial loss as results of negligence, theft, vandalism, etc. such loss shall be recovered from the service provider
- 1.2. The following penalty shall apply in an event the service provider fails to deliver the project on the completion date stipulated in the contract.

### 1.3. Poor Performance Penalty

- |        |                               |                                         |
|--------|-------------------------------|-----------------------------------------|
| 1.3.1. | 10 days' late completion      | R 5 000 per day                         |
| 1.3.2. | 11 – 20 days' late completion | R 5 000 per day                         |
| 1.3.3. | 21 – 30 days' late completion | Termination with consequence management |


- 1.4. In addition, SHEQ related penalties shall apply as per clause 10 of the SHEQ specification document (Annexure B).

## 2. Early Termination

- 2.1. The AIDC can provide a 30-day notice period for earlier termination, if the AIDC needs to participate in a transversal contract from Treasury, DED or GGDA on an earlier date than this contract's end date.

I, the service provider, has read the above PARTS E1, E2, E3 and "General Condition of Contract" (Annexure A) and confirm that I/we fully understand and comprehend its meanings intentions, provisions, stipulations and conditions as related to this invitation to bid.

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### 3. Local Content

- 3.1. Only bids with the stipulated minimum threshold of 100% SBD 6.2, for local production and content will be considered. Failing to meet this, will lead to your bid being disqualified. Local content per item is listed on SBD 6.2.
- 3.2. Bidders can apply to the DTI for an Exemption letter, (Contact details – Tebogo Makube – [tmakube@thedti.gov.za](mailto:tmakube@thedti.gov.za)), if the minimum threshold cannot be met. The Exemption letter must be submitted with this tender. Failure to provide an Exemption letter with this tender will render the tender incomplete and the tender will therefore not be considered for award of business.

Signed at .....on this..... day of .....20...

\_\_\_\_\_  
Signature of service provider (same person as in PART A)


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# ANNEXURE A

## GENERAL CONDITIONS OF CONTRACT


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# ANNEXURE B

## THE PROVISIONAL BILLS OF QUANTITIES


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# ANNEXURE C

## SHEQ SPECIFICATION

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# ANNEXURE D

## LOCAL CONTENT ANNEX C

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