

BID DESCRIPTION: APPOINTMENT OF A SOLUTION ARCHITECT FOR THE IMPLEMENTATION OF THE INDEPENDENT REGULATORY BOARD FOR AUDITORS' DIGITAL TRANSFORMATION PLAN

BID NO.: IRBA/01/2026/RFT

CLOSING DATE: 25 FEBRUARY 2026 AT 12H00 (SOUTH AFRICAN TIME)

RESPONSE TO ENQUIRIES RECEIVED IN RESPECT OF THE ABOVEMENTIONED BID

Pursuant to paragraph 2.3 of the bid document, the IRBA has compiled and consolidated all questions received from enquiries, along with its corresponding responses, as detailed below:

Question 1: On Page 46, Functional Evaluation Requirements, it is stated that Public Sector experience is advantageous, would experience in parastatals also be considered public sector?

Answer 1: Parastatals are considered public sector and relevant experience will be considered.

Question 2: Are you expecting each individual reference letter to demonstrate all the listed responsibilities and capabilities, or can the bidder demonstrate all the required experience collectively across the five (5) reference letters?

Answer 2: Bidders are not expected to demonstrate all the listed responsibilities and capabilities in one single project or for one client. Instead, bidders may demonstrate the required experience across multiple clients and projects, supported by multiple reference letters, the summary is meant to provide a provision to allow bidders to showcase their experience.

Question 3: Is it permissible to submit existing reference letters in their current format, considering the challenges associated with requesting clients to reformat them,

provided that the accompanying reference table will clearly indicate which experiences are supported by each letter?

Answer 3: A prescribed reference letter format has been included in the Terms of Reference to make it easier for bidders to present the required information and for the evaluators to assess the services rendered to each client. However, cross-referencing is acceptable.

Question 4: Does the review of the IRBA Digital Transformation Strategy as stated under the scope of work, bullet point 1 on page 27 assume possible changes to the strategy or is this purely for the purpose of understanding the comprehensive scope of the strategy as it relates to the architecture work?

Answer 4: The purpose of the information is to provide clarity and understanding to interested bidders. The detailed strategy, including related documentation, will be shared with the successful bidder.

Question 5: Can IRBA please confirm whether bidders may propose a team structure aligned to the overall scope of work, or whether the team composition is limited to the three areas listed under “Objectives of the Solution Architect Appointment” (page 21) and the “Required Skills and Experience” requirements (pages 44–45)?

Answer 5: There is a minimum requirement of at least the four (4) prescribed primary roles listed in the pricing structure. While roles may overlap (for example, one person may perform multiple functions), the required core roles must still be covered. Bidders may also add additional team members, if necessary, but the primary roles remain mandatory.

Question 6: Will the recording of the briefing session be shared with the bidders?

Answer 6: The recording will not be shared, but the IRBA will post all questions and answers raised during the briefing session, including those received during the enquiry window, on the IRBA website.
