



## INVITATION TO TENDER NOTICE

CONTRACT NO CDC/374/23

### REPAIRS, RENOVATIONS AND CONSTRUCTION OF NEW ECDC EDUCATIONAL FACILITY AT MNGAZANA JUNIOR SECONDARY SCHOOL

*The Coega Development Corporation's (CDC's) strategic intent is to drive and support socio-economic development through its activities as the developer and operator of the Coega Special Economic Zone (SEZ) and in providing Implementing Agency (IA) Services to National, Provincial and Local Government and State-owned Entities. Its appointment by the Transnet SOC LTD to provide IA Services on the development of the New Manganese Export Terminal at the Port of Ngqura is in line with this strategic intent. The Coega Development Corporation (CDC) is headquartered in the City of Gqeberha, Nelson Mandela Bay Municipality, South Africa, with a strategic operational footprint in South Africa and beyond the borders in the African continent. The CDC's vision is to be the leading catalyst for the championing of socio-economic development. This it seeks to achieve through the development and operation of the 9003-hectare Coega Special Economic Zone (SEZ), a transshipment hub and a leading investment destination in Africa, providing highly skilled competence and capacity for the execution of quality complex infrastructure and related projects throughout South Africa and selected markets on the African continent, and advisory on the development of industrialization and logistics zones. The CDC's advanced capabilities are successful enablers in economic zone development and management, real assets management, infrastructure planning and development for National, Provincial, Local Government Departments and State-owned Entities, technology integration while realising related socio-economic impact areas such as skills and SMME development. The foundational culture of the CDC's approach, backed by core values, is innovation and continuous improvement.*

*The Coega Development Corporation (Pty) Ltd (CDC) is assisting the Eastern Cape Provincial Department of Education (DoE) together with the Eastern Cape Provincial Department of Public Works (DPW) in implementing infrastructure projects within the Eastern Cape Province. The Programme is seen against the background of inadequate and poor physical infrastructure in the schools and the Government's aspiration to bring all schools in the Province to an adequate standard to ensure that the facilities are conducive for effective teaching and learning.*

### **INVITATION AND SCOPE OF SERVICES**

The Coega Development Corporation (CDC) is inviting capable and competent Service Providers with proven experience and track-record to submit their bids for **CONSTRUCTION OF NEW ECDC**

## **EDUCATIONAL FACILITIES IN THE AMATHOLE DISTRICT MUNICIPALITY, ELLIOTDALE, EASTERN CAPE**

Tenderers must have a CIDB Contractor Grading designation of **5GB or higher**, emerging contractors with a CIDB Contractor grading designation of **4GBPE** are not eligible to make submissions and will not be considered. It is envisaged that the project will take 10 (Ten) months.

### **SCOPE OF WORK**

The scope of works to be completed entails the following;

- (a) Refurbishment of existing 3 x Classrooms, Admin Office and Storage
- (b) Existing VIP Ablutions – External refurbishment of fascia, barge boards, gutters and downpipes on existing ablutions
- (c) New Grade R - 2 x Single Classrooms, 1 x Kitchen and Ablutions with 1 x Disabled ablution.
- (d) New Undercover Dining/ Play area.
- (e) New Play area with jungle gym and sand pit
- (f) Associated site works such as Walkways, Parking, Platforms and Landscaping Electrical Installation
- (g) New Highrise Water Tank and 10000L Water Tanks with Stands and Pump
- (h) Sewerage, Stormwater and Water reticulation
- (i) New Drinking Fountain
- (j) Associated site works such as Walkways, Platforms, and Landscaping
- (k) Perimeter fencing
- (l) New Joinery Fittings
- (m) Electrical, Mechanical and Fire Installation
- (n) Furniture

### **CONDITIONS OF TENDER**

Failure to adhere to the conditions stated hereinunder or to provide evidence where specified, will render the submission non-responsive and the submission will be declared as null and void and will not be considered further.

- (a) Tenderers shall be registered with the Construction Industry Development Board (CIDB). It is estimated that tenderers must have a CIDB Contractor Grading designation of **5GB or higher**. Emerging contractors with a CIDB Contractor grading designation of **4GB PE** are not eligible to make submissions/ to be considered.
- (b) Tenderers are required to have a valid and current CIDB registration on the date of closing and required to maintain this registration throughout the Tender Evaluation period. Failure to do so will invalidate the tender.
- (c) The CDC's Procurement Policy and Procedures shall apply.
- (d) The following legislation shall apply:
  - (i) Public Finance Management Act (PFMA);

- (ii) Construction Industries Development Board Act, Act 38 of 2000
  - (iii) National Treasury Regulations;
  - (iv) Preferential Procurement Policy Framework Act, 2000;
  - (v) Preferential Procurement Regulations, 2022;
  - (vi) Occupational Health and Safety Act and Regulations, Act (85 of 1993);
  - (vii) Compensation for Occupational injuries and disease Act (130 of 1993);
  - (viii) National Environmental Management Act (107 of 1998);
  - (ix) Disaster Management Act (57 of 2002)
  - (x) BBBEE Act Number 53 of 2003 (as amended by Act number 46 of 2013); and
  - (xi) Any other applicable legislation.
- (e) The 80/20 preference point system, as per the Preferential Procurement Regulations, 2022
- The following scores will be applied:
- (i) Price - 80,
  - (ii) Specific Goals (B-BBEE Status level of Contribution) - 20.
- (f) Tenderers will be evaluated on functionality and are expected to meet the minimum of 60 points to be evaluated further. The evaluation criteria for assessing functionality and weight of each criterion are provided under Section T.1.3 of the tender document.
- (g) As per amended construction codes, companies with less than 51% black shareholding (QSEs & Generics) are to submit a valid SANAS Accredited B-BBEE Verification Certificate (with the full applicable B-BBEE elements) QSE with at least 51% or 100% black shareholding and EMEs with an annual turnover of R 3 million are required to submit a B-BBEE verification certificate from a SANAS accredited verification agency as they have to comply with the 33% sub-minimum requirement on the QSE Skills Scorecard to avoid being discounted a level. EMEs with a turnover of less than R3 million are exempt from complying with the subminimum requirement and may submit an affidavit or a certificate issued by CIPC, confirming their ownership and annual turnover. The consortia/Joint Venture must submit a consolidated B-BBEE Certificate as well as individual B-BBEE Certificates /affidavits of their own entities to confirm the type of enterprise.
- (h) Tenderers and if the tenderer is a Consortium/ Joint Venture, then all of the Consortium/Joint Venture (JV) members must confirm their company registration with the Companies and Intellectual Property Commission (CIPC) (formerly CIPRO) as CDC will not award any Tender to any business that appears on the CIPC List of de-registered businesses. The CDC may verify company registration with CIPC through BizPortal.
- (i) Tenderers who fail to attend the compulsory briefing meeting will be disqualified; the attendance register will be used to confirm attendance
- (j) All Tenderers must be Value Added Tax (VAT) Vendors and the Form of Offer must include VAT. Non-VAT vendors who submit bids for contracts that would, if successful, take their annual turnover above the threshold of R 1 million are obliged to include VAT in the prices quoted and must therefore immediately upon award of the contract register with the South

African Revenue Service (SARS) as VAT vendors. The award of contract would be conditional pending the successful bidder submitting proof of registration as a VAT vendor with SARS.

- (k) Tenderers (all the members in the Tendering Team in the case of Consortia or Joint Ventures) must provide proof of registration on the National Treasury's Central Supplier Database (CSD) or provide a Treasury CSD registration number e.g. MAAA0.
- (l) The CDC will only award the Tender to a Successful Tenderer who is tax compliant. The tax compliant status of the Tenderers (and all the members in the Tendering Team in the case of Consortia or Joint Ventures) will be verified through the CSD and South African Revenue Services (SARS) website.
- (m) CDC will not award more than two active Projects to one bidder, unless one Project has reached 80% completion stage and beyond. Capacity assessment may be conducted in an event that the recommended bidder is the only responsive service provider and has already been awarded two contracts.
- (n) Public servants are prohibited from conducting any form of business with organs of state, whether in their own capacity as individuals or through companies in which they are directors. Verification will be carried out by the CDC and Bidders will be disqualified should they be found to be in contravention with the regulations.
- (o) The tenderers must nominate a person who will be their Overall Project Team Leader. The Overall Project Team Leader:
  - (i) Should have delegated authority to sign:
    - (1) The Tender Submissions;
    - (2) Any correspondence with the CDC during the Tendering process;
    - (3) The Agreement to be entered into with the Successful Tenderer; and
    - (4) Any correspondence during the Contract Execution Phase.
  - (ii) Would be conferred the authority to be the duly Authorised Signatory as would be provided in the **Certificate of Authority of Signatory** that should be included in the Tender Document.
  - (iii) Will be the sole point of contact between the CDC and the Tenderer during this Tendering process, and during contract execution (i.e. for the Successful Tenderer).
  - (iv) Would be required to review and sign off all the deliverables to the CDC during the execution of the contract, confirming their quality and professional soundness.
- (p) In case of a JVs/Consortia, the Tenderer must include a Letter of Intent **to Enter into a JV/Consortium Agreement**.
- (q) Entities are permitted to be a member of more than one (1) JV/Consortium or Tendering Team.
- (r) Tenderers must complete and sign the POPI Act Form Q. In the case of a Joint Venture/Consortium, a separate form in respect of each party to the JV must be completed.
- (s) Any misrepresentation of information will lead to immediate disqualification of the Tenderer's

Submission. It is imperative that the duly authorised person conducts quality control on all the documentation to be submitted to the CDC as part of this Tender Document and signs the submission as a correct and sound documentation that the CDC could put its reliance on.

- (t) It is incumbent upon and the responsibility of the Prospective Tenderers to submit their full and correct contact details when they collect the tender documents to enable any communication that the CDC might need to issue to all the Prospective Tenderers during the Tendering process to be realised. The CDC will not be responsible for any such omission or failure by the Prospective Tenderers.
- (u) The successful bidder (Principal Contractor) will be required to comply with the Occupational Health and Safety Act and Regulations, Act (85 of 1993); Compensation for Occupational Injuries and Disease Act, Act (130 of 1993) and Disaster Management Act, Act (57 of 2002) and, all relevant legislations throughout the duration of the contract. Upon appointment of the successful bidder, the service provider will be required to develop Occupational Health, Safety and Environmental Management Systems in compliance to the CDC Norms and Standards.
- (v) Upon award the successful Bidder (Principal Contractor/s) ) will be required to provide a valid proof of registered Construction Health and Safety Officer or Construction Health and Safety Manager (CHSO/CHSM) with SACPCMP within the prescribed period. No candidate registration will be accepted. The CHSO/CHSM must have a proven record of a minimum of **5** or more years of experience.
- (w) Incomplete Tender Document Submissions will be deemed to be non-responsive.
- (x) Evaluation of bids will be done by at least three (3) CDC members of staff (Procurement representative and two (2) Project Managers). The bids will be evaluated as follows:
  - Stage 1: Responsiveness Assessment,
  - Stage 2: Functionality Assessment,
  - Stage 3: Quantitative Assessment and
  - Stage 4: Qualitative Assessment
- (y) The Tender validity period shall be twelve (16) weeks.
- (z) Tenders must only be submitted on the tender document that is issued.

Documents may be collected during working hours from **Monday, 09 October 2023**, from **10:00am AT THE RECEPTION from CDC's East London Office, Ground Floor, Harraway House, 12 Pearce Road, Berea, East London**. A non-refundable fee of **R350.00** per document must be deposited or payable by means of electronic transfers to Account Name: **CDC – DoE; Standard Bank, Account No: 080 396 038, Branch: Pickering Street**.

A **Compulsory briefing** meeting with representatives of the employer and professional team will take place on site, at **Mngazana Junior Secondary School, Gqubuzeni A/A, Elliotdale on Wednesday, 18 October 2023 starting at 11:00am**. The GPS coordinates to the site are as follows: **(-32.0895 South, 28.7994 East)**. The briefing notes will be packaged and published on the CDC website.

Bidders are requested to send enquiries related to the bid via [tendersDoEec@coega.co.za](mailto:tendersDoEec@coega.co.za), between the period of **09 October 2023** to **30 October 2023**. No new queries received after **30 October 2023** will be entertained.

The closing time for the receipt of tenders is **12h00** on **Tuesday, 07 November 2023**. One original completed bid document shall be placed in a sealed envelope clearly marked:

**“CDC/374/23 – Construction of a Double ECD Facility at Mngazana Junior Secondary School.”**

Bids are to be placed in the tender box at the **CDC’s East London Office, Ground Floor, Harraway House, 12 Pearce Road, Berea, East London.**

Bids will be opened in public, and the opening register will be placed on the CDC website within 48 hours of the tender closure and no late submissions will be considered.

Failure to provide any mandatory information required in this Bid will result in the submissions being deemed null and void and shall be considered non-responsive. Telegraphic, telexed, facsimiled or e-mailed submissions will not be accepted.

<i>The CDC reserves the right not to accept the lowest proposal in part or in whole or any proposal.</i>
--