

REQUEST FOR PROPOSALS FOR THE PROVISION OF MEDICAL AID INSURANCE BROKERAGE SERVICES FOR A PERIOD OF FIVE (5) YEARS AT AIRPORTS COMPANY SOUTH AFRICA (SOC) LIMITED (ACSA)

REFERENCE NUMBER: COR7092/2023/RFP

Airports Company South Africa SOC Ltd
Reg No: 1993/04149/30

Airports Company South Africa SOC Limited invites suitably qualified bidders to submit bids for the above goods or services.

BID DOCUMENTS

Bid documents will be made available for download from the National Treasury E-Tender Portal www.etenders.gov.za from **Tuesday 18 April 2023**.

NON-COMPULSORY BRIEFING SESSION

This RFP includes a virtual non-compulsory briefing / clarification session which will be held on **Tuesday 25 April 2023** from **14h00 to 16h30** that may be attended by potential bidders intending to respond to this RFP. Interested Bidders will be invited to join a **Virtual Microsoft Teams**, only companies that have registered through the following e-mail address will be invited:

Portia.Motsieloa@airports.co.za

No bidding documents will be available at these meetings.

CLOSING DATE

The bid closes on **Thursday 18 May 2023 at 14:00 pm**. All bid documents must be provided in duplicate (printed) format and electronic copy using a compact disc or flash drive, sealed in a clearly marked envelope / package marked with **Bidder's name, return address and Bid Description**. Replicated documents may only be accepted as responsive if all the information is identical to the original bid document.

Mandatory Criteria

Bidders that do not meet any one of the following mandatory criteria will be disqualified and will not be evaluated further:

- **Proof of registration with the relevant Financial Service Provider (FSP). Bidders are required to submit the FSP's Letter of Introduction and Disclosure.**
- **Acceptance of Airports Company South Africa SOC Limited's terms and conditions.**
- **SBD 4 Bidders Disclosure Form.**

EVALUATION

Bids will be evaluated in terms of the 80/20 Preference point system as per the Preferential Procurement Policy Framework Act,

DISCLAIMERS

For more information bidders are requested to print and read the tender document as this document does not form part of the actual tender document and serves only to notify bidders of the bid.

Failure to provide proof of B-BEE status will result in a B-BEE scoring of 0.

No tender will be awarded to any bidder:

1. **Whose tax matters have not been declared to be in order by the South African Revenue Services;**
2. **Who is not registered on National Treasury's Central Supplier Database at csd.gov.za**
3. **Who has directors employed by the State;**
4. **Who is Blacklisted by National Treasury; and**

LATE SUBMISSIONS WILL NOT BE ACCEPTED.

Airports Company South Africa reserves a right to withdraw, cancel or not award any issued tender.

Airports Company South Africa SOC Ltd reserves the right to withdraw, cancel, award in whole or in part, to more than one bidder.

Enquiries and Contact Information for collection of RFP documents:

E-mail: Portia.Motsieloa@airports.co.za

Fax: None

Website: www.airports.co.za

Enquiries for clarity will close on Monday 15 May 2023 at 17h00

Airports Company South Africa urges its clients, suppliers and the general public to report any fraud or corruption to:

Airports Company South Africa TIP-OFFS ANONYMOUS

Free Call: 0800 00 80 80 or 086 726 1681

Email: office@thehotline.co.za



AIRPORTS COMPANY
SOUTH AFRICA