



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 3255-2026
Enquiries: Bongsi Mochalatjie
Tel: 012 360 9044
Date: 03-07-2026

REQUEST FOR QUOTATION

PROSPECTIVE BIDDERS

RFB No:	RFB 3255 -2026: / ERP Number 434016
Description	REQUEST TO APPOINT A SERVICE PROVIDER FOR THE SUPPLY AND INSTALLATION OF INVERTER SPLIT AIR CONDITIONING UNITS AT SEVENTEEN (17) SAPS SITES ON BEHALF OF THE SOUTH AFRICAN POLICE SERVICES (SAPS) GAUTENG
Bid Response Submission Address	SITA – ERP Oracle Portal on the link as follows: Login Step-by-step guide to navigate and respond to SITA transactions through the SITA Oracle-ERP: https://www.sita.co.za/content/erp-isupplier-ecatalogue-guidelines
Publication date	03 July 2026
Closing Date for questions / queries	08 July 2026
RFB Closing Details and Time	Date: 20 July 2026 Time: 11:00 AM (South African Time)
RFB Validity Period	120 Days from the Closing Date

Non-Executive Directors:

Prof Stella Bvuma (Chairperson), Ms. Siphumelele Dlungwane, Ms. Zimbini Hill, Ms. Nalini Maharaj, Mr. Willie Mathebula, Mr. Protas Phili, Mr. Rendani Ramabulana, Mr. Willie Vukela, Adv Johannes Collen Weapond

Executive Directors:

Mr. Magatho Mello (Managing Director), Ms. Carmen Le Grange (Interim Chief Financial Officer)

Company Secretary:

Ms. B Laka

1. Notes to the bidders:

Bidders must ensure they are registered on the Central Supplier Database and that all its company details have been updated on the CSD.

The following will apply for this Bid:

- **CLOSING OF QUOTATIONS** - The SITA-Supplier Oracle ERP portal is accessible on the URL link as follows: www.suppliers.sita.co.za
- **BID PRICING SCHEDULE** - Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided.

The published bid document is packaged as follows:

Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
Bid Response Submission Address :The SITA-Supplier Oracle ERP portal is accessible on the URL link as follows: www.suppliers.sita.co.za at 11h00 am on the Bid Closing date	

All queries to this bid must be submitted in writing to the following email address: bongi.mochalatjie@sitaco.co.za

Yours sincerely

.....
Pitsi Mashamaite
Manager Procurement (Acting)

CC/ Tender office