

NDLAMBE MUNICIPALITY



TENDER DOCUMENT

TENDER 19/2526

STREETLIGHTING & HIGH MAST MAINTENANCE

NAME OF BIDDER : _____

BIDDERS CSD NO : _____

BIDDERS CIDB NO : _____

CONTACT PERSON : _____

TELEPHONE NO. : _____

EMAIL ADDRESS : _____

PHYSICAL ADDRESS : _____

: _____

: _____

Closing date:

Friday, 27 March 2025 at 12:00



NDLAMBE MUNICIPALITY

TENDER 19/2526

INVITATION TO TENDER - STREETLIGHTING & HIGH MAST MAINTENANCE

Ndlambe Municipality hereby invites experienced service providers to submit bids for the appointment of five service providers for STREETLIGHTING & HIGH MAST MAINTENANCE.

Bidders are required to have a minimum **CIDB Grading of 2 EP or Higher**; failure to meet this grading requirement will deem the bid non-responsive.

EVALUATION

Bids will be evaluated on compliance with specifications and functionality as follows (the detailed requirement matrix is set out in the returnable document).

Functionality Criteria	Maximum Points
Maximum Points	100
• Expertise:	20
• Company Experience	40
• Company Vehicles & Equipment	20
• Locality	20

Bidder proposals not achieving a functionality score of at least 70 points will NOT go forward to the Price/Specific Goals points calculation stage of the evaluation process.

Bidders shall take note of the following BID CONDITIONS:

1. Prices must be valid for at least ninety (90) days from the closing date.
2. Prices quoted must be firm and must, where applicable, be inclusive of VAT.
3. Ndlambe Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.
4. An original tax clearance certificate issued by SARS must accompany all tenders OR a tax reference number and PIN or TCC number must be provided. Tax status will also be verified against the Central Supplier Database (CSD)
5. Evidence of registration of company on the Central Supplier Database must be provided (CSD "MAAA" number).
6. Bidders must complete the following forms, which are included in the returnable document:
 - o Declaration of Interest (**MBD4**).
 - o Declaration of Bidder's Past Supply Chain Management Practices (**MBD8**).
 - o Certificate of Independent Bid Determination (**MBD9**).
7. Bidders who wish to claim for preferential points for Specific Goals in terms of the Preferential Procurement Policy of Council and the Preferential Procurement Regulations, 2022, must submit a completed form **MBD 6.1** (included in the returnable document) as well as a **certified copy** of the proof of B-BBEE status level of contribution.
8. A Municipal Billing Clearance Certificate, which covers, if applicable, both the company and its directors, must accompany all bids (included in the returnable document).

9. It should be noted that the 80/20 preferential points system will be applied, 80 being for price and 20 for Specific Goals as defined in the Preferential Procurement Policy.
10. The award will be made in terms of the Municipality's Preferential Procurement and Supply Chain Management Policies.
11. This bid is subject to the General Conditions of Contract (GCC)
12. Documents are to be completed in full and in accordance with the conditions and bid rules contained in the bid documents.

To ensure that tenders are not exposed to invalidation, documents are to be completed in accordance with the conditions and bid rules contained in the bid documents. The returnable tender document, which includes full details of the specifications, is available for download, **free of charge**, from Ndlambe Municipality's website <https://ndlambe.gov.za/web/returnable-bid-documents/>

N.B. Bidders requiring a hard copy to be supplied by the municipality must pay a non- refundable tender deposit of R134-35 inclusive of VAT. In the latter case, the original receipt should be attached to the submitted tender document.

BIDS MAY ONLY BE SUBMITTED ON THE BID DOCUMENTATION ISSUED BY NDLAMBE MUNICIPALITY.

Tender documents may be collected from the Supply Chain Management office at Ndlambe Local Municipality Offices, 44 Campbell Street, Port Alfred, 6170 from **13 March 2026** (office hours 08h00 until 16h00).

Late submitted, unmarked, faxed, falsified, incomplete or e-mailed proposals will not be considered and will be disqualified.

Completed Tender documents, supporting documents and externally endorsed documents must be placed in a sealed envelope marked "**T19/2526 – STREETLIGHTING & HIGH MAST MAINTENANCE**" and deposited in the Tender Box at the Supply Chain Management Offices, 44 Campbell Street, Port Alfred not later than 12h00 on **27 March 2026**. Tenders will be opened at the Supply Chain Management Unit at 12h05 on the same day.

N.B. ENVELOPES NOT MARKED AS INDICATED ABOVE WILL NOT BE OPENED AND SUCH BIDS WILL BE DISQUALIFIED.

Further technical details may be obtained from tenders@ndlambe.gov.za or tmaluleke@ndlambe.gov.za

**NOTICE NUMBER: 60/2026
12 MARCH 2026
NOTICE BOARDS, WEBSITE, TALK OF THE TOWN**

**ADV R. DUMEZWENI
MUNICIPAL MANAGER**

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INVITATION TO BID (MBD 1)

YOU ARE HEREBY INVITED TO SUBMIT A PROPOSAL FOR STREETLIGHTING & HIGH MAST MAINTENANCE (TENDER 19/2526).

BID NUMBER: TENDER 19/2526

CLOSING DATE: 27 MARCH 2026

CLOSING TIME: 12H00

THE SUCCESSFUL BIDDERS WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM

BID DOCUMENTS TOGETHER MUST BE DEPOSITED IN THE CORRECT BID BOX SITUATED AT:

NDLAMBE MUNICIPALITY tender box on the 1st Floor, Supply Chain Management office, 44 Campbell Street, Port Alfred.

Bidders should ensure that bids are delivered timeously to the correct address and placed in the bid box. If the bid is late, or if it is deposited in an incorrect box it will not be accepted for consideration.

The physical bids must be submitted during office hours, namely 08H30 to 16H00 Monday to Friday.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL TENDER DOCUMENTATION PROVIDED BY THE NDLAMBE MUNICIPALITY.

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

NB: NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (as defined in Regulation 1 of the Local Government: Municipal Supply Chain Management Regulations)

1. GENERAL REQUIREMENTS

- 1.1 The Ndlambe Municipality wishes to invite service providers to submit bids for the **Tender 19/2526 – STREETLIGHTING & HIGH MAST MAINTENANCE**
- 1.2 The bidder is required to furnish full details requested on the bid forms.
- 1.3 The bidder is requested to furnish all relevant information not entertained on the form of bids under separate cover which shall form part of the bid.

2. CONTACT PERSON FOR QUERIES

Name : Mr. Lizo Mohapi
Telephone: 046 604 5639
Email : tenders@ndlambe.gov.za

Project Manager: Mr Thulani Maluleke
Telephone: 046 604 5500
Email: tmaluleke@ndlambe.gov.za

3. TERMS AND CONDITIONS

3.1 Confidentiality

All materials, specifications, service level requirements detailed information and everything else supplied with this request for the bid remains the property of the Ndlambe Municipality and may be recalled if deemed necessary.

With reference to the POPI Act all personal information will be treated with the strictest confidentiality and will not be used for any unnecessary processing not related to the tender in question.

3.2 Contractual obligations

The request for bid does not constitute a contract nor does it create an obligation on the part of the Ndlambe Municipality to purchase services, products or equipment from any vendor submitting a bid.

3.4 Response to Questions

Where appropriate, questions should be answered explicitly by providing specific details requested.

Bidders selecting to omit any of the required information or who do not follow the specified format will be disqualified from the bid process.

Should additional information be required by Ndlambe Municipality, bidders may be approached to provide more details, including aspects not specifically covered in this request for bids.

Please ensure that the documentation required is completed in full and signed, **failure to complete the tender document in full, placement of signature where required, and commissioning may render the bid non-responsive.**

3.5 Ambiguities

It must be noted that if there are any ambiguities found in this bid document, it is the responsibility of the bidder to clarify any such ambiguities before the closing of queries. If any ambiguities are noted during the bid evaluation process, the Bid evaluation committee shall make a determination on interpretation of the ambiguity.

3.6 Use of Bidders information

Under the POPI Act, by submission of this bid, the bidder hereby provides consent to the municipality to utilize information and data sources available to confirm the information provided by bidders and obtain any other relevant information to ensure compliance with applicable procurement regulations. The municipality will treat the bidders' information with confidentiality and access only the information that is required for evaluation and procurement processes.

I _____(bidder's nominated representative)
grant the Ndlambe Municipality permission to utilize information and data sources available to confirm the information provided by our enterprise and obtain any other relevant information to ensure compliance with applicable procurement regulations.

3.7 Award Processes

Bidders are advised that any information relating to the bid award process (including the correspondence related to intentions to appoint) will only be issued by the Supply Chain Management office.

The municipality will only be awarding the bid to the top highest scoring service providers in terms of the 80/20 preferential points system.

THIS BID DOCUMENT WILL ONLY BE ACCEPTED IF IT IS COMPLETED IN BLACK NON-ERASABLE INK.

SCOPE OF WORKS

SPECIFICATIONS FOR THE STREETLIGHTING & HIGH MAST MAINTENANCE

INTRODUCTION

The purpose of this tender is to appoint five reputable service providers for the maintenance of streetlights and high mast and lights within all the sports field and facilities for the Ndlambe area of jurisdiction as outlined below:

The table below reflects the current number of lights that are placed within the different wards within the municipal area of jurisdiction.

WARDS	Number of High masts	Number of Streetlights
Ward 1	5	201
Ward 2	0	275
Ward 3	7	388
Ward 4	2	565
Ward 5	7	413
Ward 6-10	13	489
TOTAL	34	2331

EQUIPMENT SPECIFICATIONS:

1 LED STREETLIGHTS LUMINAIRE SPECIFICATIONS AND LED FLOODLIGHTS FOR HIGHMAST LIGHTING

1.1 This specification details the manufacture, testing, supply and delivery of street light luminaires, as specified below.

The street light luminaires shall be suitable for use with light emitting diode (LED) technology.

1.2 The following standards contain provisions that, through reference in this text, constitute requirements of this specification.

- 1.2.1. CIE Publication 27 Photometry of luminaires for street lighting
- 1.2.2 SANS 17576:2014 Light-emitting diode products for interior lighting, streetlighting and floodlighting — Performance requirements
- 1.2.3 IEC 60598-1 Luminaires - Part 1: General requirements and tests
- 1.2.4 IEC 60598-2-3 Luminaires - Part 2: Requirements - Section 3: Luminaires for road and street lighting
- 1.2.5 SANS 475 Luminaires for interior lighting, streetlighting and floodlighting Performance requirements
- 1.2.6 SANS 529 Heat-resisting wiring cables
- 1.2.7 SANS 121 Hot dip galvanized coatings on fabricated iron and steel articles — Specifications and test methods.
- 1.2.8 SANS 1088 Luminaire entries and spigots
- 1.2.9 SANS 60529 Degrees of protection provided by enclosures (IP Code)
- 1.2.10 ISO 4762 Hexagon socket head cap screws
- 1.2.11 SANS 1507 Electric cables with extruded solid dielectric insulation for fixed installations

(300/500 V to 1 900/3 300 V) Part 3: PVC Distribution cables

1.2.12 SANS 1574 Electric flexible cores, cords and cables with solid extruded dielectric insulation Part 3: PVC-insulated cores and cables

1.2.13 OHSACT (Act 85 of 1993) Occupational Health and Safety Act and Regulations

1.2.14 SANS 61000-3-2 Electromagnetic compatibility (EMC) Part 3-2: Limits — Limits for harmonic current emissions (equipment input current ≤ 16 A per phase)

1.2.15 IEC 61000-4-5 Electromagnetic compatibility (EMC) - Surge immunity test

1.2.16 IEC 55015 Limits and methods of measurements of radio disturbance characteristics of electrical lighting and similar equipment

1.2.17 IEC 5502 Information technology equipment. Radio disturbance characteristics

2 TECHNICAL REQUIREMENTS OF LED STREETLIGHTING LUMINAIRES

2.1 General

2.1.1 The luminaires shall be delivered completely assembled with housing, driver, LED module and lens.

2.2. 2 Luminaires shall be Class 1 of IEC 60598-1 and be of the totally enclosed type.

2.2. 3 The luminaire output shall be provided as output flux at Tq of 25 0C after all the optical losses, Nominal flux will not be considered.

2.2. 4 The colour temperature of the luminaires shall be neutral white, 5000 K. No other colour temperature will be accepted.

2.2. 5 The colour rendering index of the luminaires shall be 70 (minimum).

2.2.6 The luminaires shall deliver 90% of the initial lumens, when installed for 100 000 hours with a 10% maximum LED failure rate (L90B10). The bidder shall provide a lumen depreciation graph by means of the IES LM 80-08 data of the LEDs.

2.2.7 The LED light source test data shall provide the expected data for at least 25% of rated LED light source lifetime, i.e. 15 000hrs

The following information and conditions shall be met and the manufacturer shall supply test data that includes, but is not limited to, the following:

- The LED light source(s) have been tested according to LM-80-08.
- The LED drive current specified by the luminaire manufacturer is less than or equal to the drive current specified in the LM-80 test report.
- The LED light source(s) manufacturer prescribes/indicates a temperature measurement point (Ts) on the light source(s).
- The Ts is accessible to allow temporary attachment of a thermocouple for measurement of in-situ temperature. Access via a temporary hole in the housing, tightly resealed during testing with putty or other flexible sealant is allowable.
- For the hottest LED light source in the luminaire, the temperature measured at the Ts is less than or equal to the temperature specified in the LM-80 test report for the corresponding drive current.

2.2.7.1 The luminaire shall be designed in such a manner that there is a thermal separation between the optical and gear compartments. This will allow air to freely flow through and ensure optimal cooling of the luminaire especially during possible daytime maintenance.

2.2.7.2 Lifespan estimation deterioration curves of LED to be submitted for various design currents, e.g. 350 mA, 500 mA, 700 mA, etc. on request.

2.2.7.3 The complete assembly and testing of the LED luminaire/s shall be undertaken in South Africa, within an ISO 9001 certified factory.

2.2.7.4 Luminaires shall further comply with the following standards:

IEC 55015 "Limits and methods of measurements of radio disturbance characteristics of electrical lighting and similar equipment"

IEC 5502 "Information technology equipment. Radio disturbance characteristics."

IEC 61000-4-5 "Electromagnetic compatibility (EMC) - Surge immunity test"

2.3 IP Rating

The luminaires shall have minimum rating of IP 66 in accordance with SANS 60529 for both the control gear (driver) and optical (LED engine) compartments, when normally mounted as per SANS 475.

2.4 Construction of Luminaires

2.4.1 The housing shall be robustly constructed, weatherproof, hail proof, insect proof, corrosion proof, ultra-violet light resistant and vandal resistant. Luminaires shall be suitable for operation at an ambient temperature, T_a , of 35° C. Fixing devices, junctions, lips and the like shall be designed to shed water. Pockets and ledges in which condensation may accumulate shall be avoided.

2.4.2 The luminaires shall contain a heat sink with no fans, pumps or liquids, and the design of the heat sink shall prevent the accumulation of dirt and nesting of insects or ants, thus ensuring effective heat dissipation. Heat from the LED source should take the shortest path to the exterior by direct conduction or any other reliable form of cooling that will not compromise the useful life of the LEDs.

2.4.3 Luminaires shall have three separate compartments being: the LEDs compartment, the control gear compartment and the spigot, and shall have a minimum degree of protection of IP66 for the optical and control gear compartments.

2.4.4 The cooling fins shall be designed in such a manner to prevent the accumulation of dirt, thus ensuring the continuous effective cooling.

2.4.5 The luminaires shall have High-pressure diecast LM6 aluminium housings. ***Bidders shall submit a metallurgical report from an independent metallurgist confirming the grade of aluminium for all the luminaires offered.*** The Municipality reserves the right to submit luminaires for metallurgical testing when necessary.

2.4.6 The luminaires shall be supplied in raw aluminium finish. i.e. The finish shall be unpainted.

2.4.7 Ferrous components shall be hot dipped galvanised and shall withstand the test specified in the current edition of SANS 121 for heavy duty application.

2.4.8 Small components (such as toggle clips, bolts, screws, nuts, washers) shall be manufactured of stainless steel (grade 304 or better)

2.4.9 The driver shall be mounted internally and be replaceable with the aid of commonly available hand tools.

2.4.10 The luminaire housing shall incorporate an IP66 rated air pressure relief valve to ensure longevity and reliability on the total luminaire IP rating as well as reducing potential condensation on the glass protector.

2.4.11 The luminaire must have an integrated adjustable spigot (-15 to +15 degrees rake)

2.5 Mounting

Spigot entries shall be designed to fit easily over the bracket pipe and shall be truly parallel to the fitting axis and shall comply with Table 1 of SANS 1088:1990 as follows:

a) Nominal size - 42 mm side entry.

2.5.1 The luminaire shall be secured on its spigot by at least two stainless steel M8 screws as specified in SANS 60598-2-3, which are screwed into stainless steel sockets or any other proven method to prevent cathodic corrosion between stainless steel and aluminium. The construction of the housing shall be such that cracking cannot occur during the process of fixing the luminaire to the pole or bracket. The attachment of the luminaire should be designed to withstand wind speeds of up to 150 km/h on the projected surface of the luminaire without due deflection.

2.6 Protector

2.6.1 The photometrical lens, covering each individual LED, shall not be exposed directly to the elements of nature and will have a separate high impact, toughened, clear 4mm (minimum) clear tempered glass protector covering the complete optical (LED) compartment.

2.6.2 The protector shall form a seal completely preventing the entry of moisture, dust and insects into the optical (LED) compartment. A one-piece gasket of silicon sponge material shall be used for this purpose. Gaskets shall not deteriorate or suffer permanent deformation due to light, heat or compression, to which they will be exposed in practice, during the life of the luminaire.

2.6.3 The gasket shall be fitted into a groove in the housing and shall be seated in a manner ensuring the integrity of the IP66 rating and shall not work loose during maintenance of the luminaire.

2.7 Power Supply or Driver Requirements

2.7.1 LED module(s) drivers shall be housed fully within the body of the luminaire and be suitable for operation with the specified rating of luminaire.

2.7.2 The output frequency of the drivers shall be 100 Hz or greater, to avoid visible flicker.

2.7.3 The LED module driver(s) shall be compatible with 1-10V dimming and shall be Tele management ready.

2.7.4 The LED module driver(s) shall operate at a power factor of 0,98 or greater, and the total harmonic distortion levels shall be less than 20% to not cause interference on the electrical network and shall comply with the limits given in SANS 61000-3-2.

2.7.5 The control gear (or driver) compartment shall be sealed in the same manner as described in items 3.5.2 and 3.5.3.

2.7.5 The control gear (or driver) compartment shall be so designed that there is sufficient space to permit repairs, replacement of components and reassembly without difficulty and without the removal of the luminaire from its mounting.

2.7.6 The power supply or driver shall be able to withstand surges of up to 10kV/10kA by means of an external, inline fused surge protection device. This surge protection device shall be easily replaceable, and it shall fail in an open circuit mode to protect the luminaire from further surges.

2.7.7 The lifetime of the power supply (driver) shall be 100 000hrs with 90% survival over the lifetime.

2.7.8 The power supply (driver) shall incorporate a thermal switch to prevent exceeding the case temperature for maximum lifetime of equipment.

2.8 Earthing

2.8.1 The luminaire shall be earthed in accordance with Clause 13 of the Electrical Machinery Regulations of the OHSACT (Act 85 of 1993).

2.8.2 Metal parts of luminaires which may become live in the event of an insulation fault, which are not accessible when the luminaire is mounted but liable to come into contact with the supporting surface, shall be permanently and reliably connected to an earthing terminal and shall withstand the test specified in IEC 60598-2-3.

2.8.3 Protection against electric shock shall be maintained for all methods and positions of installation in normal use. Protection shall also be maintained after removal of all parts which can be removed by hand.

2.8.4 Earthing terminals shall comply with sub-clause 7.2 of IEC 60598-1. All parts of an earth terminal shall be made of brass or other corrosion resistant metal, and the contact surfaces shall be bare metal and not painted or varnished surfaces.

2.8.5 All earth connections shall be done by means of suitable lugs appropriately made to avoid all possibility of electrolytic corrosion.

2.8.6 An earth connection shall be provided in all instances, even if the luminaire is fully insulated and even if all conductive parts, which could become live in the event of an insulation fault, are not accessible. This is to facilitate future wiring should the luminaire be replaced by a unit which requires an earth connection.

2.9 Wiring

2.9.1 The internal wiring of the luminaires shall be flexible and suitably insulated to withstand the voltage and the temperature encountered in service. Wiring colours shall be, live-brown (or red), neutral-blue (or black) and earth-green/yellow.

2.9.2 Wiring to the LED module compartment shall be suitably grommeted, ensuring a perfect seal between compartments and protection of the wiring.

2.9.3 The supply terminals shall accept 4mm² wires and be easily accessible. No part of the cover shall damage the supply wires when closed.

2.9.4 The luminaire wiring shall be wired for the luminaire to be Tele management ready, for Tele management adoption if/when required.

2.10 Optics

Although the LED streetlight luminaire shall be supplied with a specific and stated optic distribution, various optic distributions shall be available as a standard, at no extra cost. This is to ensure that specific distributions may be considered, per project type, for upgrading of existing installations as well as new installations. The luminaire must have (PMMA) Zhaga "Book 15" compliant lenses.

2.11 Photoelectric Control Unit

2.11.1 The luminaire shall be supplied complete with a NEMA 3-pin base socket receptacle mounted on the top surface of the luminaire in a position where it is least likely to be affected by luminaire heat.

2.11.2 The photocell device receptacle shall be the ANSI C136.41 – Locking Type receptacle (NEMA 3-pin socket), with ground, for dimming control. This receptacle is suitable for use with either a standard 3-pin photoelectric control unit or overridden using a blanking cap (dummy link) for future upgrade to Tele management.

2.11.3 The 3-pin (or contacts) receptacle shall be pre-wired ready for use with a Tele management unit mounted onto the receptacle if/when required. A blanking cap (dummy link), which can be removed and replaced, shall also be supplied.

2.11.4 The photoelectric unit receptacle (3-pin NEMA base socket) shall comply with NRS 025. Each photoelectric control unit receptacle shall indicate on its base each terminal as line, load or neutral.

2.11.5 The photocell receptacle shall be fitted to a flat surface on the luminaire and secured by means of at least four fixing screws. The receptacle shall form a watertight joint with the luminaire body. Sealing gaskets manufactured from cork will not be acceptable.

2.11.6 Contacts within the photocell receptacle base shall be manufactured from brass, copper or other acceptable corrosion-resistant material that is galvanically compatible with copper.

2.11.7 Each luminaire shall be supplied with a clip-on rubber or durable material receptacle cover, over the NEMA receptacle, to prevent the ingress of dirt or water during storage and installation until a photocell, blanking cap (dummy link) or Tele management unit can/is be fitted to the unit.

3 LED STREETLIGHT LUMINAIRE MARKINGS

3.1 Each luminaire shall be distinctly marked in clear lettering on the outside of the control gear compartment, with the following information:

3.1.1 Rated wattage of luminaire in accordance with the description specified, e.g. 50 W LED.

3.1.2 The name of supplier followed by the luminaire model, e.g. SUPPLIER X, LUMINAIRE MODEL NAME

3.1.2 Each luminaire shall bear the name or trademark of the manufacturer and the date of manufacture

3.1.3 Luminaires delivered without the specified markings shall be rejected.

4 LED STREETLIGHT LUMINAIRE PACKAGING

Each luminaire shall be delivered completely assembled ready for use and shall be individually packed in suitable containers such as cardboard boxes. The containers shall be marked with appropriate description and stock code of the luminaire contained within.

5 LED LUMINAIRE DOCUMENTATION AND TEST REPORT TO BE SUBMITTED WITH THE OFFER

5.1 Full technical and descriptive details, relating to all the items offered in this enquiry shall be submitted so the offer can be fully evaluated. Failure to provide the documents & test reports below may result in the rejection of the Bid: This shall include:

- 5.1.1 Name of LED luminaire.
- 5.1.2 Luminaire product sheet stating all relevant information i.e., weight, wattage, output lux, etc.
- 5.1.3 LM-80-08 test report for the LED's used in the luminaire
- 5.1.4 Type test according to IEC 60598-1:2004 and IEC 60598-2-3:2003
- 5.1.5 IP rating test reports for all items offered in accordance with SANS 60529.
- 5.1.6 ISO 9001:2015 certificate of the factory producing the luminaires
- 5.1.7 The test reports shall be issued by SANS or IEC accredited test authority.

6 LED LUMINAIRE SAMPLES

6.1 When samples are requested for evaluation, properly labelled samples (Contract/Enquiry number, the item number and the bidding company name) shall be delivered to Ndlambe Municipality

6.2 Ndlambe Municipality reserves the right to submit samples to such tests as deemed reasonable and necessary.

7 GUARANTEES

All luminaires offered shall have a minimum warranty period of five (5) years. If luminaires are found to have failed within this period because of poor manufacturing processes and/or poor materials it shall be replaced free of charge by the manufacturer.

8. STREETLIGHT ACCESSORIES

8.1 Outreach arm

The outreach arms will be used to mount the streetlights on existing wooden poles, and they must have the following specifications;

- They must be made of Galvanised high tensile steel
- The arm must be straight with a 15-degree angle and be 500-600mm long.
- It must have two clamps
- The diameter of the arm must not exceed 43mm
- The clamps must be atleast 40mm apart

8.2 Pin NEMA photocell

The 3 pin NEMA photocell cells will be used to control the lights, and they should have the following specs;

- Compatible with the NEMA base installed.
- Must have the twist and lock mechanism
- Input voltage (100 – 240V)
- Operating temperature (-15°C to + 40°C)

- IP65 rated

8.3 Streetlight cable/wiring

Luminaires are to be connected to the network using 2.5mm² x 3 core copper cable using a connector block.

9. STREETLIGHT /LUMINAIRE TESTING (FAULT FINDING)

Fault finding on luminaires should be done initially on site and if the problem/failure cannot be identified a further factory / laboratory analysis should be done (*latter being necessary if the luminaire is still under warranty*).

9.1 The site assessment should include the following;

- Physical assessment of the fitting for breakage, missing components etc.
- Check any breakage/damage on the supply cable
- Test voltage on the termination block (230V AC).
- Test output voltage of the driver
- Check the functionality indicator of the Surge Protection Device (SPD)
- Check the condition of the LEDs

9.2 The factory assessment should include the following;

- Physical assessment of the fitting for breakage, missing components etc.
- Circuit analysis
- LED Driver analysis
- Any other tests that might be required.

10. TECHNICAL SPECIFICATIONS OF LED FLOODLIGHTS FOR HIGHMAST LIGHTING

10.1. Technical Specifications

10.1.1 Luminaire construction

- Luminaire body and control gear housing must be constructed with High-pressure diecast LM6 aluminum finished with polyester epoxy powder coating.
- Clips and fasteners must be made from 304 grade stainless steel.
- The luminaire must have a 4mm clear tempered glass diffuser.
- The luminaire optics must be of Optical grade acrylic (PMMA) and ZHAGA book 15 compliant lenses.
- The luminaire must have an adjustable stirrup bracket suitable for mounting on high mast.
- The luminaire must be compliant with the following SANS Standards: SANS 475 & IEC 60598-2-3

10.1.2 Lighting Data

- The luminaire must have a design life of 100 000hrs with a Typical Lumen Maintenance of 90% after 100 000hrs (L90@>100 000hrs).
- The luminaire must maintain a Light Output Ratio (LOR) up to 85%
- The colour rendering index (CRI) of the LED modules shall be of a minimum value of 70
- The LED modules must conform to the latest ZHAGA consortium Book 15 specifications.
- The correlated colour temperature (CCT) of the LED modules shall be 4000 K.
- The operating temperature of the luminaire must be between -30°C and 45°C
- The LED modules must have a 41819 optic.

10.1.3 Electrical Requirements

- Wattage & effective lumen output: 415W (61350lm)
- Power Supply: 220to 240V AC (50Hz)
- Power factor: 0.98pu
- Surge Protection: 10kV / 10kA
- Insulation protection: Class 1

10.1.4 Luminaire lifetime & warranties

- Lifetime body: up to 20yrs
- Lifetime of internal components: up to 7yrs
- Warranty: 5years

PERFORMANCE OF SUCCESSFUL BIDDER

The successful bidder will undergo a performance review by the Ndlambe Municipality upon delivery of each order that will assess the bidder's performance. If the successful bidder is underperforming on a continuous basis, or not meeting the service level required as per the contract, the service provider will be issued with a written notification of such poor service. Continued poor performance shall result in the termination of the contract.

Signature of the bidder.....

Functionality Evaluation

The bid will be subject to a functionality evaluation, to determine the technical capability of the bidder.

Bidders must obtain a minimum functionality score of 80 points out of 100 points to proceed to the Price and Specific Goals evaluation stage. Bidders failing to achieve the minimum score stated above, will be disqualified from further evaluation.

DETAILED BREAKDOWN OF FUNCTIONALITY POINTS		
Details	Points Score	Item Max. Points
1. Expertise: To score points, bidders must submit comprehensive CV's with certified qualification certificates (Not older than 3 months). Failure to submit both documents and meet the requirements stipulated below as per each candidate will result in Zero score:		20
1.1 Electrician		
Electrical Trade Test or equivalent certification in electrical maintenance and must have 5 years of relevant working experience.	10 Points	20
The Licensed electrician must have a wireman's license registered with the Department of Labour.	10 Points	
2. Company Experience: To score points, the bidder must submit completion certificates or reference letters for projects executed as the main contractor. Each certificate must be signed by the client and includes the project's contract number and a contactable reference. For this purpose, a client is defined as a representative from a municipality or any organ of the state. Please note that letters from subcontracted projects will not be considered. Failure to provide the specified documentation will result in a score of zero for this criterion.		40
2.1 Successfully completed \geq 3 projects in the maintenance of street lights above R200 000.00		20
2.2 Successfully completed \geq 3 projects in the maintenance of high mast lights above R200 000.00		20
3. Company Vehicles & Equipment To score points, the bidder must submit proof of ownership for the following vehicles & equipment		20
3.1 Light Delivery Vehicle (LDV) – Bakkie		10
3.2 Aerial lift equipment (e.g., cherry pickers or bucket trucks)		10
4. Locality Bidders must provide proof of residence through a billing clearance, statement of account or lease agreement. All addresses shall be verified by the municipality.		20
4.1 Bidders from the Ndlambe area of jurisdiction shall be awarded points in line with the Preferential Procurement Policy of the municipality.		20
TOTAL EVALUATION SCORE FOR FUNCTIONALITY		100

Minimum score for functionality is 70 points.

INFORMATION REQUIRED FOR FUNCTIONALITY EVALUATION

The information required for the functionality evaluation must be submitted in the following format:

COMPANY EXPERIENCE

1. List of previous experience in similar work on street lights or High masts.
2. Provided by the bidder (Completion certificates with a minimum transaction value of R200 000 for similar work on street lights or High masts to be attached to substantiate the experience requested below).

	Project name	Description of scope of work/services	Project Value in R	Contract period (Start – end date)	Institution Name and Address	Contact person and number for reference purposes
1.						  
2.						  
3.						  
4.						  
5.						  
6.						  

Where more space is required for other products, the bidder is to provide additional information on a separate page, using the above format, with their proposal and reference it accordingly. Alternatively, a copy of this page can be made for the relevant item.

INFORMATION REQUIRED FOR FUNCTIONALITY EVALUATION

The information required for the functionality evaluation must be submitted in the following format:

KEY PERSONNEL EXPERIENCE:

1. Provide details of the professional team that will be allocated to this project (Attach CV and certified certificates)

	Team Member	Name and Surname	Highest Relevant Qualification	Professional Registration	Number of years of Experience	Contact person and number for reference purposes)
1.	Electrician with a trade test certificate					
2.	Electrician must have a wireman's license					

Where more space is required, the bidder is to provide additional information on a separate page, using the above format, with their proposal and reference it accordingly.

RESOLUTION OF AUTHORITY TO SIGN DOCUMENTS

Indicate the status of the tenderer by ticking the appropriate box hereunder. The tenderer must complete the certificate set out below for the relevant category.

A Company	B Partnership	C Joint Venture	D Sole Proprietor	E Close Corporation	F Other (Specify)

I/We, the undersigned, am/are* duly authorised to sign the Tender Form for this contract on behalf of..... (bidding entity) acting in the capacity of (Position in the Enterprise), and will sign as follows....., the Bid/Tender, and all documents and/or correspondence of this tender and any contract resulting from it on behalf of the company.

Witness 1 Signature:

Witness 2 Signature:

Chairperson's Signature:

Date:

Name of Directors/Members or Partners	Capacity	Signature	Date

Note:

This resolution must be signed by all the Directors/Members/Partners of the Bidding Enterprise. Should the number of Directors/Members/Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

Alternative a resolution taken by the parties to the bidding entity may be attached to this bid, authorizing a signatory for THIS bid.

FORM OF OFFER
TENDER 19/2526 – STREETLIGHTING & HIGH MAST MAINTENANCE FIRM PRICES
(PURCHASES) (MBD 3.1)

Name of Bidder: _____	Bid Number: TENDER 19/2526
Closing Time: 12:00 (NOON)	Closing Date: 27 March 2026

TENDER WILL BE VALID FOR 90 CALENDAR DAYS

Having examined the bid documentation and the requirements as set out in the document, and noting the requirement that any disputes arising must be settled by means of mutual consultation, mediation (with or without legal representation) or, when unsuccessful, in a South African court of law, I/We* offer to provide the required services, as fully detailed in the bid invitation notice and this bid document, for the **fully inclusive** sum(s) as follows:

Having examined the bid documentation and the requirements as set out in the document, and noting the requirement that any disputes arising must be settled by means of mutual consultation, mediation (with or without legal representation) or, when unsuccessful, in a South African court of law, I/We* offer to provide the required services, as fully detailed in the bid invitation notice and this bid document, for the **fully inclusive** sum(s) as follows:

_____ (AMOUNT IN WORDS)

TOTAL PRICE OFFER (INCLUDING VAT) PER ABOVE

R.....

I the undersigned (Full Names)duly authorized thereto hereby undertake to supply all the stipulated goods to Ndlambe Local Municipality in accordance with the requirements and specifications stipulated in Tender No. 19/2526 for the **STREETLIGHTING & HIGH MAST MAINTENANCE** as per the above price/s quoted. The offer/s remains binding upon me/company/close cooperation and open for acceptance by Ndlambe Local Municipality during the validity period indicated and calculated from the closing time of the bid.

Signed on this..... day of2024, at

..... (Place)

SIGNATURE OF AUTHORISED PERSON:

NAME OF AUTHORISED PERSON:

On behalf of the bidder (Company Name).....

WITNESS 1:

WITNESS 2:

FORM OF OFFER AND ACCEPTANCE (continued)

TENDER 19/2526: STREETLIGHTING & HIGH MAST MAINTENANCE AND INSTALLATIONS

ACCEPTANCE (TO BE FILLED IN BY THE NDLAMBE MUNICIPALITY)

By signing this part of this form of offer and acceptance, the employer identified below accepts the tenderer's offer. In consideration thereof, the employer shall pay the supplier the amount due in accordance with the conditions of contract. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract are contained in:

(7) & (8): Special and General Conditions of Tender

(5) Price schedule

13: Specifications

and drawings and documents or parts thereof, which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the returnable schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this form of offer and acceptance. No amendments to or deviations from said documents are valid unless contained in this schedule.

The tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documents to be provided in terms of the conditions of contract identified in the special contract conditions. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the parties have signed the table below and confirms receipt from the employer of one fully completed original copy of this agreement, including the schedule of deviations (if any). The tenderer (now supplier) shall within five working days of the agreement coming into effect notify the employer in writing of any reason why he cannot accept the contents of this agreement as a complete and accurate memorandum thereof, failing which the agreement presented to the contractor shall constitute the binding contract between the parties.

The Parties Employer Supplier

Business Name

Business

Registration

Tax number (VAT)

Physical Address

Accepted contract	sum including tax	
Accepted contract	duration	
Signed who by	signature	hereto
warrants authority		
Name of signatory		
Signed: Date		
Signed: Location		
Signed: Witness		
Name of Witness		

FORM OF OFFER AND ACCEPTANCE (continued)
(TO BE FILLED IN BY NDLAMBE LOCAL MUNICIPALITY)

Schedule of Deviations

Notes:

1. The extent of deviations from the tender documents issued by the NDLAMBE MUNICIPALITY before the tender closing date is limited to those permitted in terms of the conditions of tender.
2. A tenderer's covering letter shall not be included in the final contract document. Should any matter in such letter, which constitutes a deviation as aforesaid, become the subject of agreements reached during the process of offer and acceptance, the outcome of such agreement shall be recorded here.
3. Any other matter arising from the process of offer and acceptance either as a confirmation, clarification or change to the tender documents and which it is agreed by the Parties becomes an obligation of the contract shall also be recorded here.
4. Any change or addition to the tender documents arising from the above agreements and recorded here, shall also be incorporated into the final draft of the Contract.

1	Subject
	Details

2	Subject
	Details

3	Subject
	Details

4	Subject
	Details

ONLY TO BE COMPLETED AT ACCEPTANCE STAGE

By the duly authorised representatives signing this agreement, the NDLAMBE MUNICIPALITY and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to this tender document and addenda thereto as listed in the returnable schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the tenderer and the NDLAMBE municipality during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

PRICING SCHEDULE
TENDER 19/2526 – STREETLIGHTING & HIGH MAST MAINTENANCE FIRM PRICES
(PURCHASES) (MBD 3.1)

Name of Bidder: _____	Bid Number: TENDER 19/2526
Closing Time: 12:00 (NOON)	Closing Date: 27 March 2026

TENDER WILL BE VALID FOR 90 CALENDAR DAYS

Bid specifications may not make any reference to any particular trademark, name, patent, design, type, specific origin or producer, unless there is no other sufficiently precise or intelligible way of describing the characteristics of the work, in which case such reference must be accompanied by the words “or equivalent”.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADEMARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN, OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS ‘OR EQUIVALENT’

Pricing Instructions:

- 5.1 State the rates and prices in Rand unless instructed otherwise in the tender conditions.
- 5.2 Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes (except Value Added Tax (VAT), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable 14 days before the closing time stated in the General Tender Information.
- 5.3 All prices tendered must include all expenses, disbursements and costs (e.g. transport, labour, tools, plant/equipment, collection, delivery of material (refer to clause 8 of the Specification volume 3), all required traffic accommodation and accommodation etc.) that may be required for the execution of the tenderer’s obligations in terms of the Contract, and shall cover the cost of all general risks, liabilities and obligations set forth or implied in the Contract as well as overhead charges and profit (in the event that the tender is successful). All prices tendered will be final and binding.
- 5.4 All prices shall be tendered in accordance with the units specified in this schedule.
- 5.5 Where a value is given in the Quantity column, a Rate and Price (the product of the Quantity and Rate) is required to be inserted in the relevant columns.
- 5.6 The successful tenderer is required to perform all tasks listed against each item. The tenderer must therefore tender prices/rates on all items as per the section in the Price Schedule. **An item against which no rate is/are entered, or if anything other than a rate or a nil rate (for example, a zero, a dash or the word “included” or abbreviations thereof) is entered against an item, it will also be regarded as a nil rate having been entered against that item, i.e. that there is no charge for that item. The Tenderer may be requested to clarify nil rates, or items regarded as having nil rates; and the Employer may also perform a risk analysis with regard to the reasonableness of such rates. Tenderer must tender prices for the preferred district/s and for the Adhoc services (item 13 in the Price Schedule).**
- 5.7 Provide fixed rates and prices for the duration of the contract that are not subject to adjustment except as otherwise provided for in clause 17 of the Conditions of Contract and as amplified in the Special Conditions of Contract.
- 5.8 Item 27 of the Price Schedule which is subject to adjustment in terms of the applicable Sectorial Determination for the Private Security Sector.
- 5.9 The prices quoted shall be for all activities performed within the Ndlambe Municipality Municipal boundaries.
- 5.10 The tendered rates shall include the cost of collection of material from stores, delivery to site and the return of unused material back to stores, disposal of rubble/waste to the dump sites and transporting of decommissioned/obsolete material to Ndlambe Municipality district offices, reclamation yard or as directed by the Directorate’s Representative.

5.11 The normal working hours are any 8 hours up to 16:00 during the week. No planned work will be done out of normal working hours without prior approval of the Directorate's Representative. Overtime (as agreed by the Directorate's Representative) – After-hours and Saturday time rates shall be the rates stated above multiplied by a factor of 1.5. The Sunday and Public Holiday time rates shall be the rates stated above multiplied by a factor of 2.0. These factors are in terms of the Basic Conditions of Employment Act.

5.12 In certain instances, there shall be Planned or Pro-active interventions under this Contract that will include group replacements of network assets on identified sections of the Street Light Networks. The main triggers to this will be equipment replacement requirements, major maintenance interventions and specialised projects e.g. luminaire replacements for energy saving purposes. Work under these activities shall be identified by the relevant Directorate's Representative and pre-agreed with the Contractor before any work commences. The main criteria over and above the work being planned will be intervention to more than 40% of the affected structures and/or equipment in the identified section. Tenderers are therefore requested to indicate the multiplying factor for such activities as required in Item no. 29 of the Pricing Schedule for each Area tendered for, shall be less than one. Failure to indicate the Multiplier shall render the tender submission non-responsive.

5.13 The transport rate (item 26.2 of the Pricing Schedule) shall be in line with AA rates and/or South African Revenue Services (SARS) rates

PRICING SCHEDULE

STREET LIGHTING & HIGH MAST MAINTENANCE – SCHEDULE OF RATES

1. LABOUR RATES (HOURLY)

Item	Description	Unit	Rate (R)
1.1	Qualified Electrician – Standard Hourly Rate	Hour	
1.2	Electrician Assistant / Semi-skilled Worker	Hour	
1.3	General Worker	Hour	
1.4	Supervisor / Foreman	Hour	
1.5	Safety Officer	Hour	

Overtime Rates

Item	Description	Rate	
1.6	Qualified Electrician – Standard Hourly Rate	Hour	
1.7	Electrician Assistant / Semi-skilled Worker	Hour	
1.8	General Worker	Hour	
1.9	Supervisor / Foreman	Hour	
1.10	Safety Officer	Hour	

2. PLANT AND EQUIPMENT RATES

Item	Description	Unit	Rate (R)
2.1	Cherry Picker / Bucket Truck (up to 18m)	Hour	
2.2	High Mast Maintenance Truck (30m capability)	Hour	
2.3	Crane Truck (Min. 35 Ton)	Hour	
2.4	Tractor Loader Backhoe (TLB)	Hour	
2.5	Generator	Hour	
2.6	Portable Lighting Tower	Hour	
2.7	Ladder Access Equipment	Hour	
2.8	Electrical Testing Equipment	Hour	

3. VEHICLE RATES

Item	Description	Unit	Rate
3.1	LDV / Bakkie	km	
3.2	Truck (3 – 5 ton)	km	
3.3	High Mast Service Vehicle	km	

4. STREET LIGHT MAINTENANCE ITEMS

The rates provided shall include the supply and delivery of all materials and any associated costs required for the execution and completion of the works. Labour costs are excluded from these rates and shall be remunerated separately in accordance with the labour rates stipulated under Section 1 of the Bill of Quantities.

Item	Description	Unit	Rate (R)
4.1	Replace LED street light luminaire	Each	
4.2	Replace photocell / day-night switch	Each	
4.3	Replace street light bracket	Each	
4.4	Replace pole box	Each	
4.5	Fault finding on street light	Each	
4.6	Reconnect street light wiring	Each	
4.7	Install underground cable joint -16mm Resin joint.	Each	
4.8	Replace luminaire LED driver / surge arrestor		

5. HIGH MAST MAINTENANCE ITEMS

The rates provided shall include the supply and delivery of all materials and any associated costs required for the execution and completion of the works. Labour costs are excluded from these rates and shall be remunerated separately in accordance with the labour rates stipulated under Section 1 of the Bill of Quantities.

Item	Description	Unit	Rate
5.1	Lower high mast for maintenance	Each	
5.2	Raise high mast	Each	
5.3	Replace high mast luminaire	Each	
5.4	Replace high mast floodlight	Each	
5.5	Replace high mast control gear	Each	
5.6	Replace high mast winch	Each	
5.7	Replace high mast cable	Each	
5.8	Replace pulley system	Each	
5.9	Service high mast head frame	Each	
5.10	Full high mast inspection and report	Each	
5.11	Maintain high mast control gear	Each	
5.12	Maintain high mast winch	Each	
5.13	Maintain high mast cable	Each	
5.14	Maintain pulley system	Each	
5.15	Replace high mast drum winch (single)	Each	
5.16	Replace high mast drum winch (double)	Each	
5.17	Replace high mast 5c x 2.5mm trailing cable	Each	
5.18	Service/Replace high mast lamp cage/ top ring	Each	
5.19	Replace Highmast Distribution Board (IP30, 5pin, 16A/5kA, E/Leakage)	Each	
5.20	Replace high mast photocell	Each	
5.21	Replace lightning spike (2m) with 70mm-Square Bare-Copper-Earth-Wire	Each	

6. ELECTRICAL DISTRIBUTION WORKS

The rates provided shall include the supply and delivery of all materials and any associated costs required for the execution and completion of the works. Labour costs are excluded from these rates and shall be remunerated separately in accordance with the labour rates stipulated under Section 1 of the Bill of Quantities.

Item	Description	Unit	Rate
6.1	Repair street light distribution board	Each	
6.2	Replace contactor	Each	
6.3	Replace timer	Each	
6.4	Replace circuit breaker	Each	
6.5	Install surge protection	Each	
6.6	Cable fault location	Each	

7. CABLE WORK

The rates provided shall include the supply and delivery of all materials and any associated costs required for the execution and completion of the works. Labour costs are excluded from these rates and shall be remunerated separately in accordance with the labour rates stipulated under Section 1 of the Bill of Quantities.

Item	Description	Unit	Rate
7.1	Supply & install streetlight cable – 16mm 2 core (SWA)	m	
7.2	Supply & install streetlight cable – 16mm 4 core (SWA)	m	
7.3	Cable joint 16mm Resin Joint	Each	
7.4	Cable termination	Each	
7.5	Cable trench excavation (Minimum Depth of 600mm)	m	
7.6	Cable Trench backfill	m	

8. POLE AND STRUCTURAL WORK

The rates provided shall include the supply and delivery of all materials and any associated costs required for the execution and completion of the works. Labour costs are excluded from these rates and shall be remunerated separately in accordance with the labour rates stipulated under Section 1 of the Bill of Quantities.

Item	Description	Unit	Rate
8.1	Replace street light wooden pole (9m – 180 Tops)	Each	
8.3	Replace street light wooden pole (11m - 180 Tops)	Each	
8.4	Remove damaged pole	Each	
8.5	Install pole foundation	Each	
8.6	Straighten leaning pole	Each	
8.7	Install LV Strut Pole	Each	
8.8	Install Pole Tags & Anti-Climb	Each	
8.9	Install LV Stays	Each	

9. EMERGENCY RESPONSE

Item	Description	Unit	Rate
9.1	Emergency call-out (normal hours)	Each	
9.2	Emergency call-out (after hours)	Each	
9.3	Emergency call-out (weekends / public holidays)	Each	

10. MATERIAL MARK-UP

Item	Description	Unit	Rate
10.1	Mark-up on other electrical materials supplied	%	
10.2	Mark-up on subcontracted services	%	



NDLAMBE LOCAL MUNICIPALITY – MBD 4

Causeway Road
P O Box 13
Port Alfred
6170

Phone: (046) 604 5500
Fax: (046) 604 2702
tenders@ndlambe.gov.za
<http://www.ndlambe.gov.za>

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, hareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

.....

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars.....
.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.
.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars
.....
.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.
.....
.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.
.....
.....

3.14 Do you or any of the directors, trustees, managers, principal shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:
.....
.....

1. Full details of directors / trustees / members / shareholders:

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder



NDLAMBE LOCAL MUNICIPALITY – MBD 6.1

Causeway Road
P O Box 13
Port Alfred
6170

Phone: (046) 604 5500
Fax: (046) 604 2702
tenders@ndlambe.gov.za
<http://www.ndlambe.gov.za>

SPECIFIC GOALS PREFERENTIAL POINTS CLAIM FORM IN TERMS OF THE MUNICIPALITY'S PREFERENTIAL PROCUREMENT POLICY, 2023 AND THE PREFERENTIAL PROCUREMENT REGULATIONS OF 4 NOVEMBER 2022 (Gazette 47452)

This specific goals preferential points claim form is submitted with bids invited where the estimated procurement amount exceeds R30 000. It contains general information and serves as a claim form for points for **specific goals** as follows:

- Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution, and
- Bidder Locality

1. GENERAL CONDITIONS

1.1. The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2. Points shall be awarded for:

- 1.2.1. Price;
- 1.2.2. B-BBEE Status Level of Contributor (Specific Goal 1); and
- 1.2.3. Locality of bidder (Specific Goal 2)

1.3. The formulae and methodologies to be applied in calculating price and specific goal points shall be those as set out in the 2022 PPPFA Regulations (the Preferential Procurement Regulations made by the Minister on 4 November 2022) 4 to 7, which formulae and methodologies are subject to amendment by the Minister from time to time.

1.4. The maximum points for this bid are allocated as follows:

#	Component	Maximum Points – value up to R50 million	Maximum Points – value above R50 million
1	Price	80	90
2	B-BBEE Status Level of Contributor	10	5
3	Locality of bidder	10	5
	Total points	100	100

- 1.5. Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6. Failure on the part of a bidder to submit proof of locality with the bid, will be interpreted to mean that preference points for Bidder Locality are not claimed.
- 1.7. Ndlambe Local Municipality reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to specific goals, in any manner required by the municipality.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
- 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (j) "specific goals" means specific goals as contemplated in Para 4 of Ndlambe Municipality's Preferential Procurement Policy.

3. BID DECLARATION – SPECIFIC GOALS

3.1 Bidders who wish to claim points in respect of B-BBEE Status Level of Contribution must complete the following:

B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4

B-BBEE Status Level of Contributor: = _____ Points claimed = _____(see below)

B-BBEE Level	Points - value up to R50 million	Points - value above R50 million
1	10	5
2	5	2.5

N.B. B-BBEE Certificate or Affidavit to be attached.

3.2 Bidders who wish to claim Locality Points must complete the following:

Full physical address of bidder: _____

Bidder Locality	Points - value up to R50 million	Points - value above R50 million
Ndlambe LM	10	5

N.B. a recent Municipal Billing Certificate (not dated earlier than two months before the bid closing date) to be attached.

4. DECLARATION WITH REGARD TO COMPANY/FIRM

4.1 Name of company/firm: _____

4.2 VAT registration number (if a VAT Vendor) _____

4.3 CSD (Central Supplier Database) number: MAAA _____

4.4 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

4.5 MUNICIPAL INFORMATION

Municipality where business is situated: _____

Registered Account Number: _____

Stand Number: _____

4.6 I/we, the undersigned, who is/are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor and Locality in paragraphs 1.4 and 3 of the foregoing certificate, qualifies the company/firm for the preference(s) shown and I/we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 3, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have -
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES
1.....
2.....

SIGNATURE(S) OF BIDDERS(S)	
DATE:
ADDRESS



NDLAMBE LOCAL MUNICIPALITY – MBD 8 DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

Causeway Road
P O Box 13
Port Alfred
6170

Phone: (046) 604 5500
Fax: (046) 604 2702
tenders@ndlambe.gov.za
<http://www.ndlambe.gov.za>

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 1 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION
FORM TRUE AND CORRECT.**

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder



NDLAMBE LOCAL MUNICIPALITY – MBD 9 CERTIFICATE OF INDEPENDENT BID DETERMINATION

Causeway Road
P O Box 13
Port Alfred
6170

Phone: (046) 604 5500
Fax: (046) 604 2702
tenders@ndlambe.gov.za
<http://www.ndlambe.gov.za>

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder



CERTIFICATE FOR MUNICIPAL SERVICES

Causeway Road
P O Box 13
Port Alfred
6170

Phone: (046) 604 5500
Fax: (046) 604 2702
tenders@ndlambe.gov.za
<http://www.ndlambe.gov.za>

Information required in terms of Ndlambe Municipality's Supply Chain Management Policy, Para 14(5)(b):

Tender Reference or Description: TENDER ###/2526 – STREETLIGHTING & HIGH MAST MAINTENANCE

Name of Bidder:

FURTHER DETAILS OF THE BIDDER/S: Proprietor/Director(s)/Partners, etc:

Physical Business address of the Bidder	Municipal Account Number(s)

If there is not enough space for all the names, please attach the additional details to the Tender documents.

Name of Director/Member/ Partner	Identity Number	Physical residential address of Director/Member/ Partner	Municipal Account number(s)

I, _____, the undersigned,

(full name in block letters) certify that the information furnished on this declaration form is correct and that I/we have no undisputed commitments for municipal services towards a municipality or municipal entity in respect of which payment is overdue for more than 30 days.

Signature

THUS DONE AND SIGNED for and on behalf of the Bidder/Contractor

at _____ on the ____ day of _____

Please note:

Even if the requested information is not applicable to the Bidder, the table above should be endorsed NOT APPLICABLE and THIS DECLARATION MUST STILL BE SIGNED.



**AUTHORISATION FOR THE DEDUCTION OF OUTSTANDING AMOUNTS OWED TO THE
NDLAMBE MUNICIPALITY**

Causeway Road
P O Box 13
Port Alfred
6170

Phone: (046) 604 5500
Fax: (046) 604 2702
tenders@ndlambe.gov.za <http://www.ndlambe.gov.za>

To: THE MUNICIPALITY MANAGER, NDLAMBE MUNICIPALITY

From: _____
(Name of tenderer)

**RE: AUTHORISATION FOR THE DEDUCTION OF OUTSTANDING AMOUNTS OWED TO THE NDLAMBE
MUNICIPALITY**

The tenderer:

- a) hereby acknowledges that according to SCM Regulation 38(1)(d)(i) the Municipality Manager may reject the tender of the tenderer if any municipal rates and taxes or municipal service charges owed by the tenderer (or any of its directors/members/partners) to the NDLAMBE MUNICIPALITY, or to any other municipality or municipal entity, are in arrears for more than 3 (three) months; and
- b) therefore hereby agrees and authorises the NDLAMBE MUNICIPALITY to deduct the full amount outstanding by the Tenderer or any of its directors/members/partners from any payment due to the tenderer; and
- c) confirms the information as set out in the tables below to give effect to b) above;
- d) The tenderer hereby certifies that the information set out in this schedule and/or attached hereto is true and correct, and acknowledges that failure to properly and truthfully complete this schedule may result in steps being taken against the tenderer, the tender being disqualified, and/or (if the tenderer is successful) the cancellation of the contract, restriction of the tenderer or the exercise by the employer of any other remedies available to it.

Physical Business address(es) of the tenderer	Municipal Account Number

If there is not enough space for all the names, please attach the information to **List of other documents attached by tenderer** schedule in the same format:

Name of Director / Member/Partner	Identity Number	Physical residential address of Director / Member / Partner	Municipal Account number(s)

Signature
On behalf of the tenderer (duly authorised)

Date

NDLAMBE MUNICIPALITY



TENDER 19/2526

STREETLIGHTING & HIGH MAST MAINTENANCE

ADDITIONAL DOCUMENTATION

Attach further required documentation after this page
(refer also to Tender Invitation Notice and elsewhere in the Bid Documentation):

1. CSD REPORT
2. CIDB GRADING REPORT
3. TAX CLEARANCE CERTIFICATE/COPY OF TAX COMPLIANCE STATUS DOCUMENT (TCS) MUST BE ATTACHED
4. ATTACH VALID B-BBEE CERTIFICATE/ OR LETTER FROM REGISTERED AUDITORS
5. MUNICIPAL ACCOUNT NOT OLDER THAN THREE MONTHS
6. PROOF OF JOINT VENTURE AGREEMENT (IF APPLICABLE)

BIDDER MUST ATTACH THE CENTRAL SUPPLIER DATABASE (CSD) REGISTRATION SUMMARY REPORT

BIDDER MUST ATTACH CONFIRMATION OF THEIR CIDB GRADING

**TAX CLEARANCE CERTIFICATE/COPY OF TAX COMPLIANCE STATUS DOCUMENT (TCS)
MUST BE ATTACHED**

ATTACH VALID B-BBEE CERTIFICATE/ OR LETTER FROM REGISTERED AUDITORS

THE BIDDING ENTITY AS WELL AS ALL ITS DIRECTORS MUST SUBMIT A MUNICIPAL ACCOUNT WHICH IS NOT MORE THAN THREE (3) MONTHS IN ARREARS

ATTACH PROOF OF JOINT VENTURE AGREEMENT

GENERAL REQUIREMENTS

- 1 The service provider is required to furnish full details requested on the tender forms. All rates tendered shall be inclusive of Value Added Tax at the prevalent rate and will be evaluated inclusive of VAT.

The bidder is requested to furnish all the relevant information not entertained on the form of bid under separate cover which shall form part of the bid.

2 COMPETENCY REQUIREMENTS

The service provider should have expertise and experience in the provision of services of a similar nature to the services requested by the NDLAMBE MUNICIPALITY.

3 COMPLETENESS OF THE BID INFORMATION

The NDLAMBE MUNICIPALITY may request clarification or additional information regarding any aspect of the bid. The Bidder must supply the requested information within 48 hours after the request has been made.

4 TERMINATION FOR DEFAULT

The client, without prejudice to any other remedy for breach of contract, by written notice of default sent to the service provider, may terminate this contract in whole or in part:

- a) if the service provider fails to deliver any or all of the goods or provide the required services within the period(s) specified in the contract, or within any extension thereof granted by the client;
- b) if the service provider fails to perform any other obligation(s) under the contract; or
- c) If the service provider, in the judgement of the client, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

In the event the client terminates the contract in whole or in part, the client may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the service provider shall be liable to the client for any excess costs for such similar goods, works or services.

However, the service provider shall continue the performance of the contract to the extent not terminated.

5 EVALUATION CRITERIA

The evaluation of this Bid will be conducted in the following:

a) Assessment of Compliance to bid conditions and scope of work

Bids will be assessed for compliance to the bid requirements and scope of works after which they will progress to the 80/20 evaluation.

b) Assessment of functionality

The assessment of functionality will be done in terms of the evaluation criteria. A Bid will be disqualified if it fails to meet the minimum threshold for functionality as per the Bid invitation and will not proceed to the evaluation for price and specific goals. All responses to this Request for bids shall be evaluated in terms of the Functionality Criteria and Score Sheet which is to be completed by all bidders and, documentation supporting each criteria must be supplied.

Functionality Criteria

1.	Relevant experience	60
2.	Key Personnel	40
TOTAL		100

The minimum functionality score is 80/100

c) Preference points systems and Specific Goals

Only those qualifying Bids will be evaluated in terms of the 80/20 preference points systems, where the 80 will be used for price (VAT inclusive) and the 20 points for specific goals as follows as per the MBD 6.1 document.

- a. The following formula shall be used to calculate the points out of 80 for price inclusive of all applicable taxes:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration; P_t = price of tender under consideration; and P_{min} = price of lowest acceptable tender.

- b. The following tables shall be used to award points for B-BEE contribution and locality points as per the Ndlambe Municipality specific goals.

In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in table 1 below:

B-BBEE Level	Points - value up to R50 million	Points - value above R50 million
1	10	5
2	5	2.5

N.B. B-BBEE Certificate or Affidavit to be attached as per invitation to tender.

Bidders who wish to claim Locality Points must complete the following:

Full physical address of bidder: _____

Bidder Locality	Points - value up to R50 million	Points - value above R50 million
Ndlambe LM	10	5

Evidence required to claim locality points: –

- A recent Ndlambe Municipality Billing Clearance Certificate indicating that the bidder's property details in the Ndlambe jurisdiction is not in arrears for more than three months, is to be attached , or
- Lease agreement with a Ndlambe Municipality address, or
- A statement of account with a Ndlambe Municipality address

Where a lease agreement or statement of account has been provided, it subject to the address of the bidder being the same as that on their company registration documents, Central Supplier Database preferred address and have not changed for a period of two years.

A Bidder failing to submit proof of B-BBEE status level of contributor will score zero(0) points. A Bidder will not be awarded points for B-BBEE status level of contributor if the response indicates that the Bidder intends subcontracting more than 25% of the value of the contract to any other person not qualifying for at least the points that the Bidder qualifies for, unless the intended subcontractor is an

EME that has the capability to execute the subcontract.

The points scored by an Bidder for specific goals will be added to the points scored for price.

The points scored will be rounded off to the nearest two decimal places. The contract shall be awarded to the Bidder scoring the highest points.

If the price offered by a bidder scoring the highest points is not market related, the Ndlambe Municipality may not award the contract to that bidder.

The Ndlambe Municipality may:

- a) negotiate a market related price with the Bidder scoring the highest points or cancel the bid;
- b) if the Bidder does not agree to a market related price, negotiate a market related price with the bidder scoring the second highest points or cancel the bid;
- c) if the Bidder scoring the second highest points does not agree to a market related price, negotiate a market related price with the bidder scoring the third highest points or cancel the bid.
- d) If a market related price is not agreed, the NDLAMBE MUNICIPALITY will cancel the bid.

2 COMPULSORY SUB-CONTRACTING

The tender is subject to subcontracting as indicated in the scope of work.

3 SUBMISSION OF PROPOSALS

Proposals should be submitted in a sealed envelope, clearly marked "where after, Bids will be opened in public as per the invitation to tender. Late, telephonic, faxed and emailed electronic bids will not be accepted.

4 RETURNABLES:

The following documents must be submitted with the bidder's Application:

4.1 Applications to be submitted by a Trust require certified copies of:

4.1.1 The Trust Deed and any amendments thereto;

4.1.2 The Trust's Letters of Authority and endorsements thereto;

4.2 Applications to be submitted by a Partnership require certified copies of:

4.2.1 The applicable Partnership Agreement;

4.3 The Identity Document or Registration Document of each partner. Applications to be submitted by a Natural Person require a certified copy of the persons ID.

4.4 Each Bidder shall note the functionality criteria score sheet and, where applicable, documentation supporting each criterion in the functionality table must be supplied.

4.5 Each Bidder shall complete the form of offer, failure to complete the form of offer will deem the bid non-responsive.

4.6 Each Bidder shall submit proof of B-BBEE status level of contributor as per the invitation to tender. Failure to submit will result in zero (0) points scored for the B- BBEE points in the specific goals.

4.7 Each Bidder must complete and submit the MBD 4 hereto given Paragraph 44 of the Supply Chain Management Policy of the NDLAMBE MUNICIPALITY which provides that:

4.7.1 Irrespective of the procurement process followed, no award may be made to a person:

4.7.1.1 who is in the service of the state;

4.7.1.2 if that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or

4.7.2 a person who is an advisor or consultant contracted with the NDLAMBE MUNICIPALITY.

4.8 Each Bidder shall complete and submit the Certificate of Independent Bid Determination.

4.9 Each Bidder shall submit proof that it is registered on the National Treasury Central Supplier

Database (CSD).

- 4.10 Each Bidder shall submit proof of valid and compliant SARS Tax status issued in respect of Good Standing, through a SARS Tax pin/Tax Clearance Certificate or CSD SARS compliant status.
- 4.11 Proof of its VAT registration number, where applicable.
- 4.12 All Bidders should furnish proof that all amounts due to the Ndlambe Municipality by the Bidder, its Directors, Members, Trustees or Partners are up to date or that arrangements have been made in respect thereof. Bidders whose address or registered office is not within the jurisdiction of the Ndlambe Municipality should furnish proof that all amounts due to the local authority in whose jurisdiction their address or registered office is situated are up to date or that arrangements have been made in respect.
- 4.13 Have proof of registration of its SANAS/ The inspection body accreditation of South Africa, if applicable.
- 4.14 Have a certificate of registration in terms of the Compensation for Occupational Injuries and Diseases Act 130 of 1993, if applicable.
- 4.15 Details of services provided by the Bidder to any organ of state in the last five (5) years.

BID FORM AND IMPORTANT CONDITIONS

- 1 I/We hereby Bid to supply all of the supplies and/or to render all or any of the services described in the attached documents to the Ndlambe Municipality on the terms and conditions and in accordance with the specifications stipulated in the Bid documents (and which shall be taken as part of, and incorporated into, this Bid) at the prices and on the terms regarding time for delivery and/or execution inserted therein.

 - 2 I/We agree that:
 - (a) the offer herein shall remain binding upon me/us and open for acceptance by the Accounting Officer during the validity period indicated and calculated from the closing time of the Bid;

 - (b) this Bid and its acceptance shall be subject to the terms and conditions contained in the General Conditions of contract and Preference Certificate with which I am/we are fully acquainted;

 - (c) if I/we withdraw my/our Bid within the period for which I/we have agreed that the Bid should remain open for acceptance, or fail to fulfill the contract when called upon to do so, the NDLAMBE MUNICIPALITY may without prejudice to its other rights, agree to the withdrawal of my/or Bid or cancel the contract that may have been entered into between me/us and the NDLAMBE MUNICIPALITY and I/we will then pay to the NDLAMBE MUNICIPALITY any additional expense incurred either to accept any less favorable Bid or fresh Bidders have to be invited, the additional expenditure incurred by the invitation of fresh Bids and by the subsequent acceptance of any less favorable Bid, the NDLAMBE MUNICIPALITY shall also have the right to recover such additional expenditure by set-off against moneys which may be due or become to me/us under this or any other Bid or contract or against any guarantee or deposit that have been furnished by me/us or on my/our behalf for the due fulfillment of this or any other Bid or contract and pending the ascertainment of the amount of such additional expenditure to retain such moneys, guarantee or deposit as security for any loss the NDLAMBE MUNICIPALITY may sustain by reason of my/our default;

 - (d) the law of the Republic of South Africa shall govern the contract created by the acceptance of my/our Bid and that I/we choose domicilium citandi et executandi in the Republic (full address).

 - 3 I/We furthermore confirm that I/we have satisfied myself/ourselves as to the correctness and validity of my/our Bid, that the price(s) and rate(s) quoted cover all the work/items(s) in these documents; and that the price(s) and rate(s) cover all my/our obligations under a resulting contract. I/we accept that any mistakes regarding price(s) and calculations will be at my/our risk.

 - 4 I/we hereby accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving on me/us under this agreement as the Principal(s) liable for the due fulfillment of this contract.

 - 5 I/We agree that any action from this contract in all respects be instituted against me/us and I/we hereby undertake to satisfy fully any sentence or judgment which may be pronounced against me/us as a result of such action.

 - 6 I/We declare that I/we have participation / no participation in the submission of any other offer for the supplies/service described in the attached documents. If in the affirmative, state name(s) or Bid (s) involved.

 - 7 Are you duly authorized to sign the Bid? ***YES / NO**

 - 8 Has the Declaration of Interest been duly completed and included with the other Bid forms? ***YES / NO**
- *Delete whichever is not applicable***

SIGNATURE (S) OF BIDDER _____
DATE: _____

Please complete the following in block letters

Capacity and particulars of the authority under which this Bid is signed _____

Name of Bidder _____

Postal Address _____

Telephone number(s) _____

Facsimile number(s) _____

Bid Number _____

Name of contact person

IMPORTANT CONDITIONS

1. Failure on the part of the Bidder to sign this Bid form and thus to acknowledge and accept the conditions in writing or to complete the attached forms, questionnaires and specifications in all respects, may invalidate the Bid.
2. Bids should be submitted on the official forms and should not be qualified by the Bidder's own conditions of Bid. Failure to comply with these requirements or to renounce specifically the Bidder's own conditions of Bid, when called upon to do so may invalidate the Bid.
3. If any of the conditions on this Bid form are in conflict with any special conditions, stipulations or provisions incorporated in the Bid, such special conditions, stipulations or provisions shall apply.
4. This Bid is subject to the Supply Chain Management Regulations and the General Conditions and Procedures and subsequent amendments thereto and re-issues thereof.
5. This Request for tender forms part of the official Supply Chain Management Processes of the Ndlambe Municipality and in the event of any conflict between the Supply Chain Management Policy and the Applicable Legislation, the provisions of the Applicable Legislation shall prevail.
6. Late and incomplete bids will not be accepted. The only or lowest bid will not necessarily be accepted and the Ndlambe Municipality reserves the right to accept the whole or any portion of a bid, or not to make an award.
7. Posted, e-mailed, or faxed applications will not be accepted.
8. Receipt by the NDLAMBE MUNICIPALITY of the Bidder's response shall not in any manner whatsoever oblige the NDLAMBE MUNICIPALITY to enter any negotiations or to enter into any contract with the Bidder and any award made in terms of this bid shall be subject to an agreement being concluded between the Bidder and the NDLAMBE MUNICIPALITY on terms and conditions acceptable to the Accounting Officer of the NDLAMBE MUNICIPALITY.
9. NDLAMBE MUNICIPALITY accepts no liability for any loss incurred by any person(s) due to events or actions taken as a consequence of the preparation and dissemination of this bid.
10. Any costs and/or expenses incurred by any Bidder in submitting its response shall be for the exclusive account of the Bidder and the NDLAMBE MUNICIPALITY shall not be liable in this respect whatsoever.
11. The Bidder acknowledges and agrees that it shall have no claim or claims whatsoever against the NDLAMBE MUNICIPALITY, including claims for damages whether direct, indirect or consequential, arising from and/or pursuant to and/or in relation to the submission by the Bidder of its response pursuant to the Bidder having been invited to submit same in terms of this documentation.

12. Any Bidder:

having a conflict of interest in respect of the transaction for which the response is submitted or in the Service of the State; and/or

having been convicted for fraud or corruption within a five-year period prior to the submission of its response; and/or

who has willfully neglected, reneged on or has failed to comply with a government or local government contract within a five-year period of the submission of its response; and/or

has outstanding tax obligations to the South African Revenue Services in respect of which arrangements have not been made; and/or

is in arrear in respect of charges payable to the Ndlambe Municipality in terms of Section 118 of the Municipal Systems Act and has failed to make suitable arrangements to settle such arrears;

shall be barred from applying.

13. Failure to provide all information required in this bid will result in the application not being considered.

14. The Bidder acknowledges that this bid request is for the Bidder to submit a response to the NDLAMBE MUNICIPALITY as constituted by this document, it does not confer on the Bidder any legal right or entitlement or legitimate expectation in relation to the NDLAMBE MUNICIPALITY and the Bidder acknowledges that this bid similarly does not impose or create any obligation on the NDLAMBE MUNICIPALITY to be discharged in favour of the Bidder.

15. No verbal and / or telephonic queries and clarifications will be entertained by the NDLAMBE MUNICIPALITY and must be made in writing and will be responded to accordingly. The NDLAMBE MUNICIPALITY reserves the right to circulate the questions and answers to all registered Bidders in the form of a bulletin. **All queries and clarifications are to be addressed to tenders@ndlambe.gov.za, the tender reference number TENDER 19/2526 must clearly be stated subject line. The cut-off date for such queries and clarifications will be the close of business on Friday, 27 March 2026.** Responses to queries received will be published on the municipal website where the notice has been placed. The onus is on bidders to monitor the website to be able to view queries and responses provided that shall be used to complete the tender document.

BID CHECK LIST

This list is aimed at assisting all bidders to submit complete bid documents.

Bidders are to check the following points before the submission of their tender document and to complete YES/NO next to each item as an indication that the bidder has complied with the provision of the item concerned. If any of the items are marked as NO – it might lead to the disqualification of your bid.

ITEM	DESCRIPTION	YES	NO
1.	Provided copy of your company registration document.		
2.	Provided certified copy of your company VAT registration Certificate		
3.	Tax clearance certificate/copy of tax compliance status (TCS) document has been submitted – in the name of the bidding entity		
4.	The bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, which is in arrears for more than three (3) months? No bid will be awarded to a company and its directors that owe more than three (3) months charges to any municipality or metro.		
5.	Lease agreement/municipal account of not older than three months in the name of the bidding entity. (Copy of the lease agreement will only be accepted if water and lights are part of lease payment).		
6.	<ul style="list-style-type: none"> ▪ Valid B-BBEE Rating Certificate or letter from registered auditor ▪ Consolidated B-BBEE certificate / letter in case of a trust, consortium or joint venture. 		
7.	All pages of the bid document have been read by the bidder and the returnable schedules and MBD forms duly completed and signed.		
8.	All pages requiring information have been completed in full and in black ink.		
09.	No pages removed from the tender document		
10.	The pricing schedule has been signed.		
11.	A copy of the resolution of your Board of Directors, similar to the attached specimen, authorizing the signatory to sign the tender and the subsequent contracts, has been attached and signed.		
12.	JV agreement has been attached and signed (if applicable)		
13	Bidder must attach the Central Supplier Database (CSD) registration summary report.		

14.	In case of any amendments made, was it signed in full by the authorized signatory? Please note that the use of tipp-ex will lead to immediate disqualification.		
15.	<p>Please declare any interest as required in terms of MBD - 4 truthfully and correctly as incorrect declarations are considered a criminal offence.</p> <ul style="list-style-type: none"> ▪ Personal Tax Numbers included ▪ State Employee Number / Persal Number ▪ Identity number ▪ Name 		
16.	Please take note of the functionality evaluation criteria that will be applied to your submission in order to ensure that your company has the necessary capacity and capability to successfully execute this tender, if appointed. Ensure that sufficient information is included in your submission to ensure successful evaluation of your bid.		

PLEASE NOTE:

- No contract will be awarded to a service provider, if the service provider or its directors are in arrears with their municipal accounts for more than three (3) months.
- In case of a Joint Venture, please note that individual documents have to be submitted for all parties in the JV, like tax clearance certificates, municipal accounts, etc.
- No communication with Ndlambe Municipal officials is allowed after the closing date of the tender. The only authorized form of communication will be through the Supply Chain Management Office.
- No bids will be accepted if not submitted on the correct closing date and time in the tender box located at the Supply Chain Management Offices at the Ndlambe Municipality. No late bids will be considered, even if only late by a minute.