



ANNEXURE A: TERMS OF REFERENCE

APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY AND IMPLEMENT NETWORK ACCESS CONTROLLER

1. Background

ICASA Head Office is currently using a Software-defined Wide Area Network (SD-WAN) solution for Internet and interconnecting to eight (8) regional offices through a 10Mbps link for each region and a centralised 200 Mbps link to the internet. ICASA users are using CAT6 cables and internal Wi-fi to access the ICASA network.

2. Objectives

The Authority intends to appoint an eligible service provider for the supply and delivery of Network Access Control (NAC), also known as Network Admission Control, which is the process of restricting unauthorized users and devices from gaining access to our corporate or private network. NAC ensures that only users who are authenticated and devices that are authorized and compliant with security policies can enter the network. This solution is required for a period of five years at the Authority Head Office (350 Witch Hazel Avenue, Eco Point, Centurion). The supplied hardware must have 5 years next business day onsite service warranty and accidental damage cover.

3. Scope of Work

The successful bidder will:

- 3.1. Supply and install NAC to ICASA head office (350 Witch Hazel Avenue, Eco Point, Centurion) as outline in Section 4 - Technical Specifications.
- 3.2. Supply and apply necessary licenses that will be needed to use the solution.
- 3.3. Proposed solution must be able to integrate with ICASA infrastructure.
- 3.4. Provide 5-year next business day onsite service warranty and accidental damage.



4. Technical Specifications

| | | COMPLY | | |
|-------|--|--------|----|-----------------|
| | Technical Specifications | YES | NO | Provide Details |
| 4.1. | Control the users entering the corporate network. | | | |
| 4.2. | Control access to the applications and resources users aim to access | | | |
| 4.3. | Allow contractors, partners, and guests to enter the network as needed but restrict their access | | | |
| 4.4. | Segment employees into groups based on their job function and build role-based access policies. | | | |
| 4.5. | Protect against cyberattacks by putting in place systems and controls that detect unusual or suspicious activity. | | | |
| 4.6. | Automate incident response. | | | |
| 4.7. | Generate reports and insights on attempted access across the organization. | | | |
| 4.8. | Manage guests through a customizable, self-service portal that includes guest registration, guest authentication, guest sponsoring, and a guest management portal. | | | |
| 4.9. | Security posture check: Evaluates security-policy compliance by user type, device type, and operating system. | | | |
| 4.10. | Bidirectional integration: Integrate with other security and network solutions through the open/RESTful API. | | | |



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5. Bid Evaluation

5.1. Evaluation of the Bids

Bids will be evaluated on the 80/20 procurement principle as per the Supply Chain Management Policy and the relevant Treasury Regulations. The following evaluation approach will be applied:

- Phase 1 will be the screening of mandatory documents, ensuring compliance thereof.
- Phase 2 will be evaluation on Functionality.
- Phase 3 will be Price and Specific goals.

Phase 2. Special Mandatory Condition and Functionality

The following is a special mandatory condition for the proposed solution to be supplied. Bidders who fail to meet this mandatory condition will be disqualified.

| Special Mandatory Condition | | |
|---|---------------|---------------------|
| Proof of Original Equipment Manufacturer Relationship Bidders must supply certificate of an OEM relationship together with their proposals. | Comply | Not Complied |
| | | |
| Warranty and Insurance Bidder must include 5 year- next business day onsite service warranty and accidental damage cover on the pricing. | Comply | Not Complied |
| | | |

| Functionality Evaluation Criteria | Weights | Scoring Criteria |
|---|----------------|-------------------------|
| • Bidder should attach three testimonial(s) from the current/previous clients, in the | 20 | |



| | | |
|---|----|---|
| <p>form of reference letter(s) where similar services were provided on a letterhead that describe the following:</p> <ol style="list-style-type: none"> 1. Customer's experience (supply and implementation of a similar solution) 2. Period of service offered in the last three years. 3. Contactable details. | | <p>1. <i>Attached testimonial(s), in the form of reference letter(s) that did not fulfil any of the requirements stipulated above. (1 point)</i></p> <p>2. <i>Attached testimonial(s), in the form of reference letter(s) that fulfil all the requirements as stipulated above (5 points)</i></p> |
| Detail Technical Specification Conformance | 50 | <p>Comply with less than 10 requirements = (1 points)</p> <p>Comply to all 10 requirements = (5 points)</p> |
| <ul style="list-style-type: none"> • Technical Professional Skill to Implement and Support the Proposed Solution. CV showing experience and proof of qualification must be provided with a CCNP/CCIE/Equivalent certificate. | 30 | <ul style="list-style-type: none"> • Technical professional with at least 1 – 3 years' experience working on similar projects = (1 point) • Technical Professional with at least 3 - 5 years' experience working on similar projects = (3 points) • Technical Professional with 6 or more years' experience working on |



| | | |
|--------------|------------|--|
| | | similar projects = (5 points) |
| Total | 100 | Minimum threshold is 80 |

Only bidders who meet the cut-off score of 80 points out of 100 points for functionality criteria as described above will be considered further for price evaluation. All bid proposals submitted will be evaluated in accordance with the 80/20 procurement principle as prescribed by National Treasury Regulations.