



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
PUBLIC WORKS, ROADS & INFRASTRUCTURE

TENDER NUMBER: LDPWRI- B/20564

**APPOINTMENT OF A TURNKEY CONTRACTOR FOR THE
REFURBISHMENT OF THE
PARLIAMENTARY CLUB HOUSE AT THE
PARLIAMENTARY VILLAGE – ONCE OFF**

6GB OR HIGHER

Issued by:

Limpopo Department of Public Works, Roads and Infrastructure
Works Towers Building
43 Church Street
Polokwane
0700

Contact Person: General Queries

Name : Mr NJ Motsopye,
Tel No. : 015 284 7126
Email : motsopyen@dpw.limpopo.gov.za

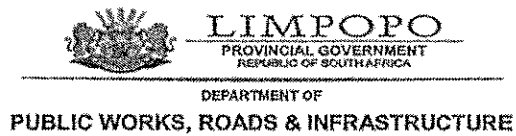
Technical: Technical Queries

Name : Ms. Modipa TR
Tel No. : 015 284 7173
Email : modipatr@dpw.limpopo.gov.za

Name of the Tenderer:.....

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PART T1: TENDERING PROCEDURE

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TENDER NO.: LDPWRI-B/20564 APPOINTMENT OF A TURNKEY CONTRACTOR FOR THE REFURBISHMENT OF THE PARLIAMENTARY CLUB HOUSE AT PARLIAMENTARY VILLAGE IN CAPRICORN DISTRICT

T1.1 TENDER NOTICE AND INVITATION TO TENDER

The Limpopo Department of Public Works, Roads and Infrastructure invites tenderers for the **APPOINTMENT OF A TURNKEY CONTRACTOR FOR THE REFURBISHMENT OF THE PARLIAMENTARY CLUB HOUSE AT PARLIAMENTARY VILLAGE IN CAPRICORN DISTRICT**. It is estimated that tenderers must have a CIDB contractor grading designation of **6GB**.

The minimum number of EPWP work opportunities expected from this project is 10.

The Conditions of Tender applicable to this contract are the Standard Conditions of Tender as contained in Annexure C of the CIDB Standard for Uniformity in Construction Procurement (August 2019) as published in Government Gazette No. 42622, Department of Public Works Notice 423 & SANS 10845. (See www.cidb.org.za), to which tenderers are referred to for their information purposes in relation to this Tender Data.

Project Name	APPOINTMENT OF A TURNKEY CONTRACTOR FOR THE REFURBISHMENT OF THE PARLIAMENTARY CLUB HOUSE AT PARLIAMENTARY VILLAGE IN CAPRICORN DISTRICT – ONCE OFF	
Tender Number	LDPWRI-B/20564	
Tender documents availability	Limpopo Department of Public Works, Roads and Infrastructure website	
Address for submission of tenders	DEPARTMENT OF PUBLIC WORKS, ROADS & INFRASTRUCTURE. Physical address: Corner River and Blaauwberg Streets, Ladanna, 0699.	
Closing date of the tender	14/10/2025	
Closing time of the tender	11H00	
Compulsory briefing meeting (<i>Tenderers must sign the attendance register in the name of the tendering entity. Addenda (if any) will be issued only to those tendering entities appearing on the attendance register</i>)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	Meeting venue	PARLIAMENTARY CLUB HOUSE AT PARLIAMENTARY VILLAGE
	Date	01/10/2025
	Time:	11H00
Evaluation criteria	1. Compliance with mandatory or compulsory requirements 2. Functionality 3. Price and Specific Goals	
Mandatory or Compulsory Requirements (<i>failure to submit or comply with these requirements will lead to automatic disqualification</i>)	Only tenderers who are registered with the Construction Industry Development Board (CIDB) with designation of 6GB or higher contractor grading determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations are eligible to have their tenders evaluated. Completed and signed Form of Offer and pricing Schedule	

T1.2 TENDER DATA

Clause number	Tender Data
	<p>The conditions of tender are the Standard Conditions of Tender as contained in Annex C of Board Notice 423 of 2019 in Government Gazette No. 42622 of 08 August 2019, Construction Industry Development Board (CIDB) Standard for Uniformity in Construction Procurement. (See www.cidb.org.za) which are reproduced without amendment or alteration for the convenience of tenderers as an Annex to this Tender Data.</p> <p>The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the standard conditions of tender. Each item of data given below is cross-referenced to the clause in the Standard Conditions of Tender to which it mainly applies.</p> <p>The contractor shall achieve in the performance of the contract the Contract Participation Goals (CPG) relating to the engagement of targeted enterprises as established in the CIDB Standard for Indirect Targeting for Enterprise Development through Construction Works Contracts Gazette Notice No. 36190 of 25 February 2013. In this case, contractor shall provide a minimum Contract Participation Goal (CPG) of 5% of the total project value and develop targeted enterprises stated under C3 of this document.</p> <p>The following variations, amendments and additions to the Standard Conditions of Tender as set out in the Tender Data below shall apply to this tender. Add the following to clauses in Standard Conditions of Tender:</p>
C.1.1	The Employer is the Limpopo Department of Public Works, Roads and Infrastructure
C.1.2	<p>The Tender Part T1: Tendering procedures T1.1 Tender notice and invitation to tender T1.2 Tender data</p> <p>Part T2: Returnable documents T2.1 List of returnable documents T2.2 Returnable schedules</p> <p>The Contract Part C1: Agreements and contract data C1.1 Form of offer and acceptance C1.2 Contract data C1.3 Joint Venture Agreement (If Applicable)</p> <p>Part C2: Pricing data C2.1 Pricing instructions C2.2 Bills of Quantities</p> <p>Part C3: Scope of work C3.1 Scope of Works C3.2 The Expanded Public Works Programme – Scope of Works C3.3: The Expanded Public Works Programme – Particular Specification</p>

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C.1.4	<p>All communications related to this tender should be directed to the persons indicated under Enquires on this tender document.</p> <p>Attention is also drawn to the fact that verbal information, given by the Employer's agent during site visits/clarification meetings or at any other time prior to the award of the Contract, will not be regarded as binding on the Employer. Only information issued formally by the Employer in writing to tenderers will be regarded as amending the Tender Documents.</p>
C.1.5	The employer reserve to cancel the tender prior to the award of the tender.
C1.6.3	A two-stage system will not be followed.
C.2.1	<p>Eligibility Criteria (Mandatory Requirements)</p> <p>Only those tenderers who satisfy the following eligibility criteria and who provide the required evidence in their tender submissions are eligible to submit tenders and have their tenders evaluated:</p> <ol style="list-style-type: none"> The tenderer: <ol style="list-style-type: none"> is registered in terms of the Companies Act, 2008 (Act 71 of 2008) or Close Corporation Act, 1984, (Act No. 69 of 1984) or, if a partnership, has in place a partnership agreement that enables the partnership to automatically continue to function in the event of a death or withdrawal of one of the partners; is not an unincorporated joint venture (i.e. the JV must be registered with CSD, CIPC and SARS as a JV, and all supporting documents must be submitted); and The tenderer is registered on the National Treasury Central Supplier Data Base (https://secure.csd.gov.za). Eligibility in respect to CIDB <p>Only tenderers who are registered with the Construction Industry Development Board (CIDB) with designation of 6GB or higher contractor grading determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations are eligible to have their tenders evaluated.</p> <p>Joint ventures are eligible to submit tenders provided that:</p> <ol style="list-style-type: none"> Every member of the joint venture is registered with the CIDB. The lead partner has a contractor grading designation General building works as follows: 2.1 6GB or higher. The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for an elevator maintenance and service – Infrastructure or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations.
C2.2	<p>Cost of tendering</p> <p>The tenderer accept that, unless otherwise stated in the tender data, the employer will not compensate the tenderer for any costs incurred in the preparation and submission of a tender offer, including the costs of any testing necessary to demonstrate that aspects of the offer complies with requirements</p>

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C.2.7	<p>Compulsory site briefing</p> <p>There will be a compulsory briefing session.</p>
C.2.11	<p>Alterations to the documents</p> <p>Tenderers are required to not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations</p>
C.2.12	<p>Alternative tender offer</p> <p>No alternative tender offer is permitted in this tender.</p>
C.2.13.2	<p>Replace sub-clause C.2.13.2 with the following; Return all returnable documents to the employer after completing them in their entirety by writing in non-erasable black ink</p>
C.2.13.3	<p>Parts of each tender offer communicated on paper shall be submitted as an original</p>
C.2.13.4	<p>The tender shall be signed by a person duly authorized to do so.</p>
C.2.13.5	<p>The employer's details and address for delivery of tender offers and identification details that are to be shown on each tender offer package are:</p> <p>Location of tender box: DEPARTMENT OF PUBLIC WORKS, ROADS & INFRASTRUCTURE. Physical address: Corner River and Blaauwberg Streets, Ladanna, 0699 Identification details: Sealed Tender with Tender reference number, Title of Tender and the closing date and time of the tender.</p>
C.2.15.1	<p>The closing time for submission of tender offers is as stated in the Tender Notice and Invitation to Tender. Telephonic, telegraphic, telex, facsimile or e-mailed tender offers will not be accepted.</p>
C.2.16.1	<p>The tender offer validity period is 16 weeks or 120 days.</p>
C.2.16.2	<p>The tender accepts that a tender submission that has been submitted to the employer may only be withdrawn or substituted by giving the employer's agent written notice before the closing time for tenders that a tender is to be withdrawn or substituted. If the validity period stated in C.2.16 lapses before the employer-evaluating tender, the contractor reserves the right to review the price based on Consumer Price Index (CPI).</p>
C.3.1	<p>The tenderer is required to indicate how they claim points for each preference point system and attached relevant supporting documents. The specific goals for claiming of preference points include the following:</p> <ul style="list-style-type: none"> - Enterprises owned by People with Disabilities (Submit: Disability certificate issued by health professionals) - Enterprises owned by Women (Submit: Central Supplier Database (CSD). - Small, Medium and Micro Enterprises (SMMEs) (Submit: Central Supplier Database (CSD). - Enterprises owned by Youth (Central Supplier Database (CSD). - Enterprises located in Limpopo Province (Central Supplier Database (CSD). <p>NOTE: The means of verification as indicated in bold above MUST BE SUBMITTED in order for the claimed points to be awarded.</p>

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	<p>CIDB Grading Certificate</p> <p>Tenders are required to provide proof of registration with the CIDB register of contractors indicating the category of registration, grading as well as the CRS number of the tenderer.</p> <p>Letter of Good Standing</p> <p>Tender are required to submit, bound with the tender submission, a letter of good from the Compensation commissioner indicating that the tenderer is in good standing.</p>																		
C3.2	Notwithstanding any requests for confirmation of receipt of Addenda issued, the tenderer shall be deemed to have received such addenda if the employer can show proof of transmission thereof (or a notice in respect thereof) via electronic mail, facsimile or registered post.																		
C.3.2.1	Tenders will not be opened immediately after the closing time for tenders.																		
C.3.2.2	<p>The tenderers will be evaluated in three stages:</p> <p>a) Stage 1: Eligibility and Administrative Compliance: The Compliance or compulsory documents and returnable are detailed in Section T.2.1 of this tender document. Failure to submit, complete or comply with these requirements will lead to automatic disqualification.</p> <p>b) Stage 2: Functionality: Functionality of responsive bids submitted will be evaluated according to the predetermined criteria described below. Bidders are required to score a minimum number of evaluation points of 70 for functionality in order to proceed to the next phase of evaluation.</p> <table><tr><th>CRITERIA</th><th>DESCRIPTION</th><th>POINTS</th></tr><tr><td>Bidder's previous experience</td><td>Bidder's past experience (new construction and building maintenance)</td><td>35</td></tr><tr><td>Key Personnel</td><td>Background and experience of all key personnel proposed to undertake the services</td><td>40</td></tr><tr><td>Plant</td><td>List of plant owned</td><td>10</td></tr><tr><td>Bank Rating</td><td>Letter from Financial Institution showing the Bank rating</td><td>15</td></tr><tr><td colspan="2">Maximum Possible Points</td><td>100</td></tr></table> <p>c) Stage 3: Price and Specific Goals</p> <p>The procedure for final evaluation of responsive tenders is Method 2 (Financial offer and specific goals). The total number of tender evaluation points (T_{EV}) shall be determined in accordance with the following formula.</p> $T_{EV} = N_{FO} + N_P$ <p>N_{FO} is the number of tender evaluation points awarded for the financial offer made. The score for financial offer is calculated using the following formula:</p> $P = A * \left(1 - \frac{(P_o - P_m)}{P_m}\right)$ <p>Where:</p> <p>A is 80 since the estimated financial value of works inclusive of VAT is equals or is less than R 50,000,000.00.</p>	CRITERIA	DESCRIPTION	POINTS	Bidder's previous experience	Bidder's past experience (new construction and building maintenance)	35	Key Personnel	Background and experience of all key personnel proposed to undertake the services	40	Plant	List of plant owned	10	Bank Rating	Letter from Financial Institution showing the Bank rating	15	Maximum Possible Points		100
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	<p>P is the points awarded to the tender under consideration</p> <p>P_m is the lowest Comparative tender price</p> <p>P_o is the comparative price under consideration</p> <p>N_P is the number of tender evaluation points awarded for preferences claimed in accordance with the Preferencing Schedule in 3.18</p> <p>The award will only be issued to contractors with valid Tax Clearance certificates, active CIDB grading and the contractor who meets all the legislative requirement – this shall be verified by SCM in line with the departmental SCM Policy.</p>
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PART T2: RETURNABLE DOCUMENTS



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T2.1 : LIST OF RETURNABLE DOCUMENTS

1. The following documents **must** be submitted by the bidder as part of the tender document:
 - a) Fully Completed Pricing Schedule
 - b) Fully Completed and signed Form of Offer
 - c) Submission of fully completed and signed Standard Bidding Documents
 - 1.1. SBD 1: Invitation to bid
 - 1.2. SBD 3.1 : Pricing Schedule – Firm Prices
 - 1.3. SBD 4: Bidder's Disclosure
 - 1.4. SBD 6.1: Reference Points claim form in terms of the Preferential Procurement Regulations 2022 or amended
 - d) Fully completed signed Record of Addenda to tender documents
 - e) Fully completed signed Proposed Amendments and Qualifications (if applicable)
 - f) Fully completed signed Compulsory Declaration
 - g) Fully completed signed Certificate of Authority
 - h) CSD Report
 - i) Valid CIDB grading certificate
 - j) COIDA (Compensation for Occupational Injuries and Diseases) registration certificate, e.g. Letter of Good Standing
 - k) JV Agreement (if applicable)
2. Failure to submit the following will lead to automatic disqualification:
 - a) Fully Completed Pricing Schedule
 - b) Fully Completed and signed Form of Offer
 - c) Fully completed signed Compulsory Declaration
 - d) SBD 4: Bidder's Disclosure
 - e) Fully completed signed Certificate of Authority
 - f) JV Agreement (if applicable)
3. The following returnable documents are **required for tender evaluation purposes. Tenderers will not be disqualified for failure to submit or complete these returnable documents. However, it will affect the awarding of points during evaluations.**
 - a. Practical and Final completion certificates on the completed projects.
 - b. List of plant owned and /or leased and proof of ownership.
 - c. Curriculum Vitae of all key staff allocated to this project, indicating their experience and qualifications and professional registration with relevant council or body.
 - d. Certified copies (not older than 6 months) of all qualifications, professional registrations and training
 - e. Certified copy of the company's directors' identity documents not older than six (6) months. No copy of a certified copy will be accepted.
 - f. Letter from Financial Institution showing the Bank rating.
 - g. Annual Financial Statements
 - h. Proof of company address



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T 2.2: RETURNABLE SCHEDULE

No.	Document Name	Disqualifying Criteria?
1.	Fully Completed Pricing Schedule	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.	Fully Completed and signed Form of Offer	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3.	SBD 1: Invitation to bid	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4.	SBD 3.1: Pricing Schedule – Firm Prices	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
5.	SBD 4: Bidder's Disclosure	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6.	SBD 6.1: Reference Points claim form in terms of the Preferential Procurement Regulations 2022 or amended	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
7.	Record of Addenda to tender documents	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
8.	Proposed Amendments and Qualifications	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
9.	Compulsory Declaration	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
10.	Certificate of Authority	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
11.	CSD Report	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
12.	JV Agreement (if applicable)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
13.	Valid CIDB grading certificate	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
14.	COIDA (Compensation for Occupational Injuries and Diseases) registration certificate, e.g. Letter of Good Standing	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
15.	Annual financial statements that comply with the with the companies act and must not be older than 18 months	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
16.	Letter from Financial Institution showing the Bank rating	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
17.	Practical and Final completion certificates on the completed projects.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
18.	List of plant owned and /or leased and proof of ownership.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
19.	Proof of company address	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
20.	Curriculum Vitae & Qualifications of all key staff	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

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Record of Addenda to tender documents

We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:

No.	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Attach additional pages if more space is required.

Signed _____ Date _____

Name _____ Position _____

Tenderer _____

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Proposed amendments and qualifications

The Tenderer should record any deviations or qualifications he may wish to make to the tender documents in this Returnable Schedule. Alternatively, a tenderer may state such deviations and qualifications in a covering letter to his tender and reference such letter in this schedule.

Page	Clause or item	Proposal

Signed _____ Date _____

Name _____ Position _____

Tenderer _____

The Tenderer's attention is drawn to clause 5.8 of SANS 10845-3 regarding the employer's handling of material deviations and qualifications.

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Compulsory Declaration

The following particulars must be furnished. In the case of a joint venture, separate declaration in respect of each partner must be completed and submitted.

Section 1: Enterprise Details

Name of enterprise:	
Contact person:	
Email:	
Telephone:	
Cell no	
Fax:	
Physical address	
Postal address	

Section 2: Particulars of companies and close corporations

Company / Close Corporation registration number	
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Section 3: SARS Information

Tax reference number	
VAT registration number:	<i>(State if not registered for VAT)</i>

Section 4: CIDB registration number : N/A

Section 5: National Treasury Central Supplier Database

Supplier Number/ registration reference number	Unique number
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Section 6: Particulars of principals

principal: means a natural person who is a partner in a partnership, a sole proprietor, a director of a company established in terms of the Companies Act of 2008 (Act No. 71 of 2008) or a member of a close corporation registered in terms of the Close Corporation Act, 1984, (Act No. 69 of 1984).

Full name of principal	Identity number	Personal tax reference number

Attach separate page if necessary

Section 7: Record in the service of the state

Indicate by marking the relevant boxes with a cross, if any principal is currently or has been within the last 12 months in the service of any of the following:

- | | |
|---|---|
| a member of any municipal council | an employee of any department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act of 1999 (Act No. 1 of 1999) |
| a member of any provincial legislature | |
| a member of the National Assembly or the National Council of Province | a member of an accounting authority of any national or provincial public entity |
| a member of the board of directors of any municipal entity | an employee of Parliament or a provincial legislature |
| an official of any municipality or municipal entity | |

If any of the above boxes are marked, disclose the following:

Name of principal	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

*insert separate page if necessary

Section 8: Record of family member in the service of the state

family member: a person's spouse, whether in a marriage or in a customary union according to indigenous law, domestic partner in a civil union, or child, parent, brother, sister, whether such a relationship results from birth, marriage or adoption

Indicate by marking the relevant boxes with a cross, if any family member of a principal as defined in section 5 is currently or has been within the last 12 months been in the service of any of the following:

- | | |
|---|--|
| a member of any municipal council | an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999) |
| a member of any provincial legislature | |
| a member of the National Assembly or the National Council of Province | a member of an accounting authority of any national or provincial public entity |
| a member of the board of directors of any municipal entity | an employee of Parliament or a provincial legislature |
| an official of any municipality or municipal entity | |

Name of family member	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

*insert separate page if necessary

Section 9: Record of termination of previous contracts with an organ of state

Was any contract between the tendering entity including any of its joint venture partners terminated during the past 5 years for reasons other than the employer no longer requiring such works or the employer failing to make payment in terms of the contract.

☐ Yes ☐ No (Tick appropriate box)

If yes, provide particulars (interest separate page if necessary)

Section 10: Declaration

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the tendering entity confirms that the contents of this Declaration are within my personal knowledge, and save where stated otherwise in an attachment hereto, are to the best of my belief both true and correct, and:

- i) neither the name of the tendering entity or any of its principals appears on:
 - a) the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004 (Act No. 12 of 2004)
 - b) National Treasury's Database of Restricted Suppliers (see www.treasury.gov.za)
- ii) neither the tendering entity or any of its principals has within the last five years been convicted of fraud or corruption by a court of law (including a court outside of the Republic of South Africa);
- iii) any principal who is presently employed by the state has the necessary permission to undertake remunerative work outside such employment (attach permission to this declaration);
- iv) the tendering entity is not associated, linked or involved with any other tendering entities submitting tender offers
- v) has not engaged in any prohibited restrictive horizontal practices including consultation, communication, agreement, or arrangement with any competing or potential tendering entity regarding prices, geographical areas in which goods and services will be rendered, approaches to determining prices or pricing parameters, intentions to submit a tender or not, the content of the submission (specification, timing, conditions of contract etc) or intention to not win a tender;
- vi) has no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest;
- vii) neither the tenderer or any of its principals owes municipal rates and taxes or municipal service charges to any municipality or a municipal entity and are not in arrears for more than 3 months;
- viii) SARS may, on an on-going basis during the term of the contract, disclose the tenderer's tax compliance status to the Employer and when called upon to do so, obtain the written consent of any subcontractors who are subcontracted to execute a portion of the contract that is entered into in excess of the threshold prescribed by the National Treasury, for SARS to do likewise.

Signed _____ Date _____

Name _____ Position _____

Enterprise _____

CONFIDENTIAL DOCUMENT

TENDER NO.: LDPWRI-B/20564 APPOINTMENT OF A TURNKEY CONTRACTOR FOR THE RENOVATIONS OF THE PARLIAMENTARY CLUB HOUSE AT PARLIAMENTARY VILLAGE IN CAPRICORN DISTRICT



LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF

PUBLIC WORKS, ROADS & INFRASTRUCTURE

Certificate Of Authority

Indicate the status of the tenderer by ticking the appropriate box hereunder. The tenderer must complete the certificate set out below for the relevant category.

NB: Complete relevant section. Do not write "See Attached"

A Company	B Partnership	C Joint Venture	D Sole Proprietor	E Close Corporation

A. Certificate for company

I,....., chairperson of the board of directors of
....., hereby confirm that by resolution of the board (copy attached)
taken on20...., Mr/Mrs.....acting in the capacity
of....., was authorised to sign all documents in connection with this
tender and any contract resulting from it on behalf of the company.

As witness

1.....
Chairman
2.....
Date

B. Certificate of partnership

We, the undersigned, being the key partners in the business trading as

hereby authorise Mr/Mrs....., acting in the capacity
of.....to sign all documents in connection with the tender for
Contract.....and any contract resulting from it on our behalf.

NAME	ADDRESS	SIGNATURE	DATE

NOTE: This certificate is to be completed and signed by all of the key partners upon whom rests the direction of the affairs of the Partnership as a whole.

CONFIDENTIAL DOCUMENT

TENDER NO.: LDPWRI-B/20564 APPOINTMENT OF A TURNKEY CONTRACTOR FOR THE RENOVATIONS OF THE PARLIAMENTARY CLUB HOUSE AT PARLIAMENTARY VILLAGE IN CAPRICORN DISTRICT

C. Certificate for Joint Venture

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Mrs....., authorised signatory of the company, acting in the capacity of lead partner, to sign all documents in connection with the tender offer for Contract.....and any other contract resulting from it on our behalf.

This authorisation is evidenced by the attached power of attorney signed by legally authorised signatories of all the partners to the Joint Venture.

NAME OF FIRM	ADDRESS	AUTHORISING SIGNATURE, NAME & CAPACITY

D. Certificate for sole proprietor

I,, hereby confirm that I am the sole owner of the business trading as.....

As Witness:

1.....
Signature: Sole owner

2.....
Date

E. Certificate for Close Corporation

We, the undersigned, being the key members in the business trading as.....hereby authorise Mr/Mrs.....acting in the capacity of....., to sign all documents in connection with the tender for Contract.....and any contract resulting from it on our behalf.

NAME	ADDRESS	SIGNATURE	DATE

NOTE: This certificate is to be completed and signed by all the key members upon whom rests the direction of the affairs of the Close Corporation as a whole

PART A INVITATION TO BID

BID NUMBER:	LDPWRI-B/20564	CLOSING DATE:	14/10/2025	CLOSING TIME:	11:00
DESCRIPTION	APPOINTMENT OF A TURNKEY CONTRACTOR FOR THE REFURBISHMENT OF THE PARLIAMENTARY CLUB HOUSE AT PARLIAMENTARY VILLAGE IN CAPRICORN DISTRICT – ONCE OFF.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
PHYSICAL ADDRESS: CORNER RIVER AND BLAAUWBERG STREETS					
LADANNA					
POLOKWANE					
0699					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	MOTSOPYE NJ		CONTACT PERSON	MHANGWANE V	
TELEPHONE NUMBER	015 284 7126		TELEPHONE NUMBER	015 284 7173	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	MotsopyeNJ@dpw.limpopo.gov.za		E-MAIL ADDRESS	MhangwaneV@dpw.limpopo.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

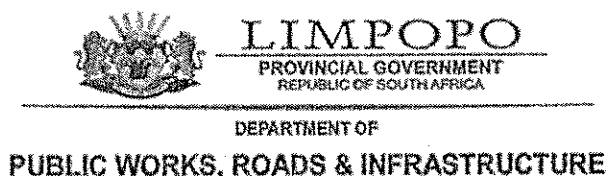
CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....



SBD 4: BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1. If so, furnish particulars:

.....

2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number: LDPWRI-B/20564
Closing Time 11:00	Closing date: 14/10/2025

OFFER TO BE VALID FOR **120** DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)
----------	----------	-------------	---

- | | | |
|---|--|--------------------------|
| - | Required by: | |
| - | At: | |
| | | |
| - | Brand and model | |
| - | Country of origin | |
| - | Does the offer comply with the specification(s)? | *YES/NO |
| - | If not to specification, indicate deviation(s) | |
| - | Period required for delivery | |
| | | *Delivery: Firm/not firm |
| - | Delivery basis | |

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable



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DEPARTMENT OF
PUBLIC WORKS, ROADS & INFRASTRUCTURE

SBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of tender invitation, and includes all applicable taxes;
- (d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \quad \text{or} \quad P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender		Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprises owned by People with Disabilities (Submit: Disability certificate issued by health professionals)	2	
Enterprises owned by Women (Submit: Central Supplier Database (CSD).	7	
Small, Medium and Micro Enterprises (SMMEs). (Submit: Central Supplier Database (CSD).	2	
Enterprises owned by Youth. (Submit: Central Supplier Database (CSD).	4	
Enterprises located in Limpopo Province (Attach Municipal Utility Bills or Lease Agreement or Proof of Residence From Tribal Authority/Municipal Council).	5	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

Partnership/Joint Venture / Consortium

One-person business/sole propriety

Close corporation

Public Company

Personal Liability Company

(Pty) Limited

Non-Profit Company

State Owned Company

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:



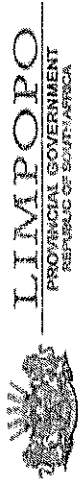
EVALUATION SCHEDULE 1: FUNCTIONALITY CRITERIA

Technical Criteria	Sub-criteria	Points																												
Bidder's previous experience in building projects (new construction and renovations)	Completed Projects Completion certificates for previous work must be submitted for each project for points to be awarded. Only projects completed in the last 5 years will be considered. Below table shows show points will be allocated.	35																												
	<table><tr><th>Description</th><th>Points allocated for completion letters</th><th>Additional Points for Total Value of Largest Project</th><th>Points allocated for Value of Projects</th></tr><tr><td>No completion certificate</td><td>0</td><td>< R500 000</td><td>0</td></tr><tr><td>1 x Project</td><td>5</td><td>> R500 000</td><td>2</td></tr><tr><td>2 x Projects</td><td>10</td><td>> R5 000 000</td><td>4</td></tr><tr><td>3 x Projects</td><td>15</td><td>> R10 000 000</td><td>6</td></tr><tr><td>4 x Projects</td><td>20</td><td>> R15 000 000</td><td>8</td></tr><tr><td>5 x Projects</td><td>25</td><td>> R20 000 000</td><td>10</td></tr></table>		Description	Points allocated for completion letters	Additional Points for Total Value of Largest Project	Points allocated for Value of Projects	No completion certificate	0	< R500 000	0	1 x Project	5	> R500 000	2	2 x Projects	10	> R5 000 000	4	3 x Projects	15	> R10 000 000	6	4 x Projects	20	> R15 000 000	8	5 x Projects	25	> R20 000 000	10
	Description		Points allocated for completion letters	Additional Points for Total Value of Largest Project	Points allocated for Value of Projects																									
	No completion certificate		0	< R500 000	0																									
	1 x Project		5	> R500 000	2																									
	2 x Projects		10	> R5 000 000	4																									
	3 x Projects		15	> R10 000 000	6																									
	4 x Projects		20	> R15 000 000	8																									
	5 x Projects		25	> R20 000 000	10																									
	List the details of completed projects in Schedule 2. Completion of this table is mandatory for points to be allocated.																													
Key Personnel Capacity (background and experience of all key personnel proposed to undertake the services)	Profile of key staff NB: List the details of key staff in Schedule 3. Completion of this table is mandatory for points to be allocated. Attached brief CVs (not longer than 4 pager) for all key staff who will be engaged in the delivery of service to LDPWR&I (indicating technical qualifications, copies of qualifications, professional registrations from the relevant council, and relevant previous project experience. Certified copies shall be less than 6 months.	40																												
	a) Allocation of points for Architect (Max = 5 points)																													
	<table><tr><th></th><th>Description</th><th>Points</th></tr><tr><td rowspan="2">Qualifications</td><td>B. degree or M. degree in the Architecture AND professional registration with SACAP as Pr.Arch or Pr.Arch.T</td><td>5</td></tr><tr><td>No Pr.Arch or Pr.Arch.T registration</td><td>0</td></tr><tr><td rowspan="2">Relevant Experience in Architecture</td><td>Exceeding 5 years or more relevant experience post professional registration</td><td>5</td></tr><tr><td>Exceeding 2 year not exceeding 5 year relevant experience post professional registration</td><td>2</td></tr></table>			Description	Points	Qualifications	B. degree or M. degree in the Architecture AND professional registration with SACAP as Pr.Arch or Pr.Arch.T	5	No Pr.Arch or Pr.Arch.T registration	0	Relevant Experience in Architecture	Exceeding 5 years or more relevant experience post professional registration	5	Exceeding 2 year not exceeding 5 year relevant experience post professional registration	2															
			Description	Points																										
	Qualifications		B. degree or M. degree in the Architecture AND professional registration with SACAP as Pr.Arch or Pr.Arch.T	5																										
			No Pr.Arch or Pr.Arch.T registration	0																										
	Relevant Experience in Architecture		Exceeding 5 years or more relevant experience post professional registration	5																										
			Exceeding 2 year not exceeding 5 year relevant experience post professional registration	2																										

Technical Criteria	Sub-criteria			Points
	for building works	Not exceeding 2 year relevant experience post professional registration	0	
	b) Allocation of points for Structural Engineer (Max = 5 points)			
		Description	Points	
	Qualifications	Bachelor 'degree or B.Tech degree in the Civil/Structural AND professional registration with ECSA as Pr.Eng/Pr.Eng.Tech.	5	
		No professional registration with ECSA	0	
	Relevant Experience in Structural Engineering for building works	Exceeding 5 years or more relevant experience post professional registration	5	
		Exceeding 2 year not exceeding 5 year relevant experience post professional registration	2	
		Not exceeding 2 year relevant experience post professional registration	0	
	c) Allocation of points for Mechanical Engineer (Max = 5 points)			
		Description	Points	
	Qualifications	Bachelor 'degree or B.Tech degree in the Mechanical AND professional registration with ECSA as Pr.Eng/Pr.Eng.Tech.	5	
		No professional registration with ECSA	0	
	Relevant Experience in Mechanical Engineering for building works	Exceeding 5 years or more relevant experience post professional registration	5	
		Exceeding 2 year not exceeding 5 year relevant experience post professional registration	2	
		Not exceeding 2 year relevant experience post professional registration	0	
	d) Allocation of points for Electrical Engineer (Max = 5 points)			
		Description	Points	
	Qualifications	Bachelor 'degree or B.Tech degree in the Electrical AND professional registration with ECSA as Pr.Eng/Pr.Eng.Tech.	5	
		No professional registration with ECSA	0	
	Relevant Experience in Electrical Engineering for building works	Exceeding 5 years or more relevant experience post professional registration	5	
		Exceeding 2 year not exceeding 5 year relevant experience post professional registration	2	
		Not exceeding 2 year relevant experience post professional registration	0	

Technical Criteria	Sub-criteria	Points																																													
	<p>e) Allocation of points for Quantity Surveyor (Max = 5 points)</p> <table> <tr> <th></th><th>Description</th><th>Points</th></tr> <tr> <td rowspan="2">Qualifications</td><td>Bachelor's degree or B.Tech degree in the Quantity Surveying AND professional registration with SACQSP as Pr.QS.</td><td>5</td></tr> <tr> <td>No professional registration with SACQSP</td><td>0</td></tr> <tr> <td rowspan="3">Relevant Experience in Quantity Surveying for building works</td><td>Exceeding 5 years or more relevant experience post professional registration</td><td>5</td></tr> <tr> <td>Exceeding 2 year not exceeding 5 year relevant experience post professional registration</td><td>2</td></tr> <tr> <td>Not exceeding 2 year relevant experience post professional registration</td><td>0</td></tr> </table> <p>f) Allocation of points for Safety Consultant (Max Points = 5 points)</p> <table> <tr> <th>Category</th><th>Description</th><th>Points</th></tr> <tr> <td rowspan="2">Qualifications</td><td>Degree / Diploma in Safety Management or related studies AND SACPCMP registration as Pr. CHSA or Pr.CHSM.</td><td>5</td></tr> <tr> <td>No professional registration</td><td>0</td></tr> <tr> <td rowspan="3">Relevant Experience in building projects</td><td>Exceeding 3 years or more relevant experience post qualification</td><td>5</td></tr> <tr> <td>Exceeding 1 year not exceeding 3 year relevant experience post qualification</td><td>2</td></tr> <tr> <td>Not exceeding 1 year relevant experience post qualification</td><td>0</td></tr> </table> <p>g) Allocation of Points for Site Agent (Max = 5 points)</p> <table> <tr> <th>Category</th><th>Description</th><th>Points</th></tr> <tr> <td rowspan="2">Qualifications</td><td>Qualification in Built Environment studies</td><td>5</td></tr> <tr> <td>No qualification in Built Environment studies</td><td>0</td></tr> <tr> <td rowspan="3">Relevant Experience in building projects</td><td>Exceeding 5 years or more relevant experience post professional registration</td><td>5</td></tr> <tr> <td>Exceeding 2 year not exceeding 5 year relevant experience post professional registration</td><td>2</td></tr> <tr> <td>Not exceeding 2 year relevant experience post professional registration</td><td>0</td></tr> </table>		Description	Points	Qualifications	Bachelor's degree or B.Tech degree in the Quantity Surveying AND professional registration with SACQSP as Pr.QS.	5	No professional registration with SACQSP	0	Relevant Experience in Quantity Surveying for building works	Exceeding 5 years or more relevant experience post professional registration	5	Exceeding 2 year not exceeding 5 year relevant experience post professional registration	2	Not exceeding 2 year relevant experience post professional registration	0	Category	Description	Points	Qualifications	Degree / Diploma in Safety Management or related studies AND SACPCMP registration as Pr. CHSA or Pr.CHSM.	5	No professional registration	0	Relevant Experience in building projects	Exceeding 3 years or more relevant experience post qualification	5	Exceeding 1 year not exceeding 3 year relevant experience post qualification	2	Not exceeding 1 year relevant experience post qualification	0	Category	Description	Points	Qualifications	Qualification in Built Environment studies	5	No qualification in Built Environment studies	0	Relevant Experience in building projects	Exceeding 5 years or more relevant experience post professional registration	5	Exceeding 2 year not exceeding 5 year relevant experience post professional registration	2	Not exceeding 2 year relevant experience post professional registration	0	
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Technical Criteria	Sub-criteria	Points															
	<p>h) Allocation of points for Safety Officer (Max Points = 5 points)</p> <table><tr><th>Category</th><th>Description</th><th>Points</th></tr><tr><td rowspan="2">Qualifications</td><td>Safety Management Certificate or training in Construction Health and Safety Officer AND SACPCMP registration as CHSO.</td><td>5</td></tr><tr><td>No professional registration</td><td>0</td></tr><tr><td rowspan="3">Relevant Experience in building projects</td><td>Exceeding 3 years or more relevant experience post qualification</td><td>5</td></tr><tr><td>Exceeding 1 year not exceeding 3 year relevant experience post qualification</td><td>2</td></tr><tr><td>Not exceeding 1 year relevant experience post qualification</td><td>0</td></tr></table>	Category	Description	Points	Qualifications	Safety Management Certificate or training in Construction Health and Safety Officer AND SACPCMP registration as CHSO.	5	No professional registration	0	Relevant Experience in building projects	Exceeding 3 years or more relevant experience post qualification	5	Exceeding 1 year not exceeding 3 year relevant experience post qualification	2	Not exceeding 1 year relevant experience post qualification	0	
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	Exceeding 1 year not exceeding 3 year relevant experience post qualification	2															
	Not exceeding 1 year relevant experience post qualification	0															
Bank Rating	<p>Bidders should submit stamped bank letter from financial institution indicating bank letter. Points to be awarded as follows:</p> <table><tr><th>Description</th><th>Points</th></tr><tr><td>Category A & B</td><td>15</td></tr><tr><td>Category C & D</td><td>10</td></tr><tr><td>Category E & above</td><td>0</td></tr></table>	Description	Points	Category A & B	15	Category C & D	10	Category E & above	0	15							
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Category A & B	15																
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Category E & above	0																
Plant &	<table><tr><th>Tipper Truck</th><th>Points</th></tr><tr><td>Proof of Ownership</td><td>5</td></tr><tr><td>Proof of Lease</td><td>2</td></tr></table>	Tipper Truck	Points	Proof of Ownership	5	Proof of Lease	2	10									
Tipper Truck	Points																
Proof of Ownership	5																
Proof of Lease	2																
TOTAL		100															

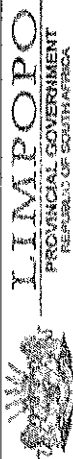


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EVALUATION SCHEDULE 2: BIDDER'S PAST EXPERIENCE

Relevant experience in building projects (new and renovations) completed in the last 5 years. **Compulsory:** Complete the table below and attach proof of completion letters for each project for points to be awarded.

Client	Project Description	Project Value	Completion Letter Attached? (YES/NO)	Contact Person & Contact Number
TOTAL VALUE				



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EVALUATION SCHEDULE 3: BIDDER'S KEY STAFF

Key staff with relevant experience in building projects (new and renovations) who will be engaged in the delivery of service to LDPWR&I.
Compulsory: Complete the table below and attach proof of CVs & Qualifications for points to be awarded.

Role	Name and Surname	Qualifications	Professional Registration	Years of Experience Post Qualification
Architect				
Electrical Engineer				
Mechanical Engineer				
Structural Engineer				
Quantity Surveyor				
OHS Consultant				
Site Agent				
Health and Safety Officer				

TENDER NO.: LDPWRI- B/20564

APPOINTMENT OF A TURNKEY CONTRACTOR FOR THE REFURBISHMENT OF THE PARLIAMENTARY VILLAGE CLUB HOUSE AT
PARLIAMENTARY VILLAGE IN CAPRICORN DISTRICT



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PART C1: AGREEMENT AND CONTRACT DATA

TENDER NO.: LDPWRI- B/20564

APPOINTMENT OF A TURNKEY CONTRACTOR FOR THE REFURBISHMENT OF THE PARLIAMENTARY VILLAGE CLUB HOUSE AT PARLIAMENTARY VILLAGE IN CAPRICORN DISTRICT



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C1.1. FORM OF OFFER AND ACCEPTANCE

Offer

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract in respect of the following works:

APPOINTMENT OF A TURNKEY CONTRACTOR FOR THE RENOVATIONS OF THE PARLIAMENTARY VILLAGE CLUB HOUSE AT PARLIAMENTARY VILLAGE IN CAPRICORN DISTRICT

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the tender schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of the Form of Offer and Acceptance, the tenderer offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICE INCLUSIVE OF VALUE ADDED TAX IS (CONTRACT PRICE)

Rand (in words); R.....

.....

(in figures) R.....

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature(s)

Name(s)

Capacity

For the
tenderer:

Name &
signature of
witness Date

Acceptance (To be completed by the employer – not the tenderer)

By signing this part of this Form of Offer and Acceptance, the *Employer* identified below accepts the tenderer's Offer. In consideration thereof, the *Employer* shall pay the Consultant the amount due in accordance with the *conditions of contract* identified in the Contract Data. Acceptance of the tenderer's Offer shall form an agreement between the *Employer* and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

Part C1	Agreements and Contract Data, (which includes this Form of Offer and Acceptance)
Part C2	Pricing Data
Part C3	Scope of Work

and drawings and documents (or parts thereof), which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the tenderer and the *Employer* during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

The tenderer shall within two weeks of receiving a completed copy of this agreement, including the Schedule of Deviations (if any), contact the *Employer's* agent (whose details are given in the Contract Data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the *conditions of contract* identified in the Contract Data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the Schedule of Deviations (if any). Unless the tenderer (now *Consultant*) within five working days of the date of such receipt notifies the *Employer* in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the Parties.

For the Employer

Signature

Name

Capacity

Name and address of organization

Signature and Name of Witness

Signature

Name

Capacity

Schedule of Deviations

1 Subject

Details

.....

.....

.....

.....

2 Subject

Details

.....

.....

.....

.....

3 Subject

Details

.....

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.....

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4 Subject

Details

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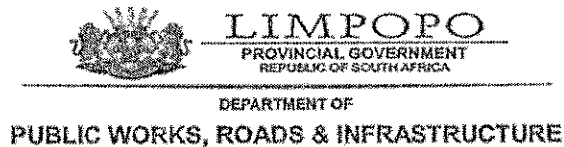
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By the duly authorised representatives signing this agreement, the *Employer* and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the Tender Data and addenda thereto as listed in the returnable schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the tenderer and the *Employer* during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

.....



C1.2 CONTRACT DATA

The Conditions of Contract are clauses 1 to 41 of the **JBCC Series 2000 Principal Building Agreement (Edition 4.1, March 2005)** published by the Joint Building Contracts Committee.

Copies of these conditions of contract may be obtained from the Association of South African Quantity Surveyors (011-3154140), Master Builders Association (011-205-9000; 057- 3526269) South African Association of Consulting Engineers (011-4632022) or South African Institute of Architects (051-4474909; 011-4860684; 053-8312003;)

The JBCC Principal Building Agreement makes several references to the Contract Data for specific data, which together with these conditions collectively describe the risks, liabilities, and obligations of the contracting parties and the procedures for the administration of the Contract. The Contract Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the JBCC Principal Building Agreement.

The contractor shall achieve in the performance of the contract the Contract Participation Goals (CPG) relating to the engagement of targeted enterprises as established in the **CIDB Standard for Indirect Targeting for Enterprise Development through Construction Works Contracts Gazette Notice No. 36190 of 25 February 2013.**"

Payment for labour Intensive Component of Works

Payment for works identified in the Scope of Works as being labour-intensive shall only be made in accordance with the provisions of the Contract if the works are constructed strictly in accordance with the provisions of the Scope of Work. Any payment for such works shall not relieve the Contractor in any way from his obligations either in contract or in delict.

Linkage of Payment to Submission of Project Data

The Contractor's payment invoices shall be accompanied by labour information for the corresponding period in a format specified by the employer. If the contractor chooses to delay submitting payment invoices, labour returns shall still be submitted as per frequency and timeframe stipulated by the Employer. The contractor's invoices shall not be paid until all pending labour information has been submitted.

Applicable Labour Laws

The current Ministerial Determination (also downloadable at www.epwp.gov.za), Expanded Public Works Programmes, issued in terms of the Basic Condition of Employment Act of 1997 by the Minister of Labour in Government Notice, shall apply to works described in the scope of work as being labour-intensive and which are undertaken by unskilled workers.

The additions, deletions and alterations to the JBCC Principal Agreement are:

Clause Additions, deletions and alterations

26.1.2 Extended **defects** liability period will apply to the following elements: all completed work: **6 months**



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C1.3 JOINT VENTURE AGREEMENT

TO BE COMPLETED ONLY IF TENDER IS SUBMITTED IN A JOINT VENTURE OR CONSORTIUM

GENERAL

- a) All the information requested must be filled in the spaces provided. If additional space is required, additional sheets may be used and attached to the original documents.
- b) A copy of the joint venture agreement must be attached to this form, in order to demonstrate the Affirmable Joint Venture Partner's share in the ownership, control, management responsibilities, risks and profits of the joint venture, the proposed joint venture agreement must include specific details relating to:
 - i. the contributions of capital and equipment
 - ii. work items to be performed by the Affirmable Joint Venture Partner's own forces
 - iii. work items to be performed under the supervision of the Affirmable Joint Venture Partner.
- c) Copies of all written agreements between joint venture partners concerning the contract must be attached to this form including those, which relate to ownership options and to restrictions/limits regarding ownership and control.
- d) Affirmable Business Enterprise (ABE) partners must complete ABE Declaration Affidavits.
- e) The joint venture must be formalised. All pages of the joint venture agreement must be signed by all the parties concerned. A letter/ notice of intention to formalise a joint venture once the contract has been awarded will not be considered.
- f) Should any of the above not be complied with, the joint venture tenderer will be deemed null and void and will be considered non-responsive.

1. JOINT VENTURE PARTICULARS

- a) Name
- b) Postal address.....
- c) Physical address
- d) Telephone
- e) Fax

2. IDENTITY OF EACH NON-AFFIRMABLE JOINT VENTURE PARTNER

- 2.1. Name of Firm
- Postal Address
- Physical Address
- Telephone

Fax
 Contact person for matters pertaining to Joint Venture Participation Goal requirements.....

2.2. Name of Firm
 Postal Address
 Physical Address
 Telephone
 Fax
 Contact person for matters pertaining to Joint Venture Participation Goal requirements.....

3. IDENTITY OF EACH AFFIRMABLE JOINT VENTURE PARTNER

3.1. Name of Firm
 Postal Address
 Physical Address
 Telephone
 Fax
 Contact person for matters pertaining to Joint Venture Participation Goal requirements.....

3.2. Name of Firm
 Postal Address
 Physical Address
 Telephone
 Fax
 Contact person for matters pertaining to Joint Venture Participation Goal requirements.....

4. BRIEF DESCRIPTION OF THE ROLES OF THE AFFIRMABLE JOINT VENTURE PARTNERS IN THE JOINT VENTURE

.....

5. OWNERSHIP OF THE JOINT VENTURE

- a) Affirmable Joint Venture Partner ownership percentage(s) %
- b) Non-Affirmable Joint Venture Partner ownership percentage(s)..... %
- c) Affirmable Joint Venture Partner percentages in respect of: *
- (i) Profit and loss sharing.....
- (ii) Initial capital contribution in Rands.....

.....
 (*Brief descriptions and further particulars should be provided to clarify percentages).

(iii) Anticipated on-going capital contributions in Rands

.....

.....

(iv) Contributions of equipment (specify types, quality, and quantities of equipment)
 to be provided by each partner.

.....

.....

.....

6. RECENT CONTRACTS EXECUTED BY PARTNERS IN THEIR OWN RIGHT AS PRIME CONTRACTORS OR AS PARTNERS IN OTHER JOINT VENTURES

No.	Joint Venture Partner	PARTNER NAME
1.		
2.		
3.		
4.		
5.		
6.		
7.		

7. CONTROL AND PARTICIPATION IN THE JOINT VENTURE

(Identify by name and firm those individuals who are, or will be, responsible for, and have authority to engage in the relevant management functions and policy and decision making, indicating any limitations in their authority e.g. co-signature requirements and Rand limits).

(a) Joint Venture payment approvals

.....

.....

.....

(b) Authority to enter into contracts on behalf of the Joint Venture

.....

.....

.....

(c) Signing, co-signing and/or collateralising of loans

.....

.....

(d) Acquisition of lines of credit

(e) Acquisition of performance guarantees

(f) Negotiating and signing labour agreements

8. MANAGEMENT OF CONTRACT PERFORMANCE

(Fill in the name and firm of the responsible person).

(a) Supervision of field operations

(b) Major purchasing

(c) Estimating

(d) Technical management

9. MANAGEMENT AND CONTROL OF JOINT VENTURE

(a) Identify the "managing partner", if any,

(b) What authority does each partner have to commit or obligate the other to financial institutions, insurance companies, suppliers, subcontractors and/or other parties participating in the execution of the contemplated works?

(c) Describe the management structure for the Joint Venture's work under the Contract

MANAGEMENT FUNCTION / DESIGNATION	NAME	PARTNER

* Fill in "ex Affirmable Joint Venture Partner" or "ex non-Affirmable Joint Venture Partner".

10. PERSONNEL

(a) State the approximate number of operative personnel (by trade/function/discipline) needed to perform the Joint Venture work under the Contract.

TRADE/FUNCTION/ DISCIPLINE	NUMBER EX AFFIRMABLE JOINT VENTURE PARTNERS	NUMBER EX NON- AFFIRMABLE JOINT VENTURE PARTNERS

(Fill in "ex Affirmable Joint Venture Partner" or "ex non-Affirmable Joint Venture Partner").

(b) Number of operative personnel to be employed on the Contract who are currently in the employ of partners.

(i) Number currently employed by Affirmable Joint Venture Partners

.....

(ii) Number currently employed by the Joint Venture

.....

(c) Number of operative personnel who are not currently in the employ of the respective partner and will be engaged on the project by the Joint Venture

.....

(d) Name of individual(s) who will be responsible for hiring Joint Venture employees

.....

.....

(e) Name of partner who will be responsible for the preparation of Joint Venture payrolls

.....

.....

11. CONTROL AND STRUCTURE OF THE JOINT VENTURE

Briefly describe the manner in which the Joint Venture is structured and controlled.

.....

.....

.....

The undersigned warrants that he/she is duly authorised to sign this Joint Venture Disclosure

CONFIDENTIAL DOCUMENT

Form and affirms that the foregoing statements are true and correct and include all material information necessary to identify and explain the terms and operations of the Joint Venture and the intended participation of each partner in the undertaking.

The undersigned further covenants and agrees to provide the Employer with complete and accurate information regarding actual Joint Venture work and the payment therefore, and any proposed changes in any provisions of the Joint Venture agreement, and to permit the audit and examination of the books, records and files of the Joint Venture, or those of each partner relevant to the Joint Venture, by duly authorised representatives of the Employer.

Signature

Duly authorised to sign on behalf of.....

Name

Address

Telephone

Date

Signature

Duly authorised to sign on behalf of.....

Name

Address

Telephone

Date

Signature

Duly authorised to sign on behalf of.....

Name

Address

Telephone

Date

Signature

Duly authorised to sign on behalf of.....

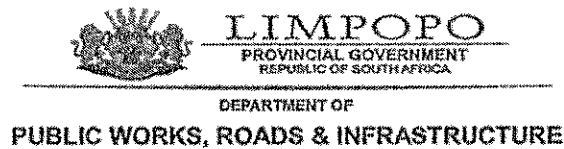
Name

Address

Telephone

Date

PART C2: PRICING DATA



C2.1 PRICING INSTRUCTION

- Professional fees and disbursements will be charged as a percentage of the contract sum and must be included as part of the bid price. (please refer to the section 4 of the Bills of Quantities).
- The bidder is required to provide rates provided in the Bills of Quantities in C2.2.
- The rates provided will be used as contract rates during the execution of the contract with the successful bidder. The rates and the financial offer provided are by no means a contract amount.
- The Bills of Quantities shall be drawn up in accordance with the Standard System of Measuring Building Work in accordance with the provisions of the Model Bills of Quantities or Electrical Work, published by the South African Association of Quantity Surveyors, (July, 2005).
- The agreement is under the JBCC N/S Subcontractor Agreement for use with the JBCC PBA (Edition 4.1 code 2101 March 2005) form of contract with Preliminaries (Code 2103 May 2005) incorporating the State Provisions of cl 41.0.
- It will be assumed that prices included in the Bills of Quantities are based on Acts, Ordinances, Regulations, By-laws, International Standards and National Standards that were published 28 days before the closing date for tenders.
- The prices and rates in these Bills of Quantities are fully inclusive prices for the work described under the items. Such prices and rates cover all costs and expenses that may be required in and for the execution of the work described in accordance with the provisions of the Scope of Work, and shall cover the cost of all general risks, liabilities, and obligations set forth or implied in the Contract Data, as well as overhead charges and profit. These prices will be used as a basis for assessment of payment for additional work that may have to be carried out.
- An item against which no price is entered will be considered to be covered by the other prices or rates in the Bills of Quantities. A single lump sum will apply should a number of items be grouped together for pricing purposes.
- The Contract Data and the standard form of contract referenced therein must be studied for the full extent and meaning of each and every clause set out in Section 1 (Preliminaries) of the Bills of Quantities.
- The Bills of Quantities is not intended for the ordering of materials. Any ordering of materials, based on the Bills of Quantities, is at the Contractor's risk.
- The shall set a minimum of 5 % of the project value for sub-contractor determine the amount to be paid for the Contract Participation Goal (CPG).
- Those parts of the contract to be constructed using labour-intensive methods have been marked in the bill of quantities with the letters LI in a separate column or as a prefix or suffix against every item so designated. The works, or parts of the works so designated are to be constructed using labour-intensive methods only. The use of plant to provide such works, other than plant specifically provided for in the scope of works, is a deviation from the contract. The items marked with the letters 'LI' are not necessarily an exhaustive list of all the activities, which must be done by hand, and this clause does not over-ride any of the requirements in the generic labour-intensive specification in the Scope of Works.

- Where minimum labour intensity is specified by the design the contractor is expected to use their initiative to identify additional activities that can be done labour-intensively in order to comply with the set minimum labour intensity target.
- Payment for items which are designated to be constructed labour-intensively (either in this schedule or in the scope of works) will not be made unless they are constructed using labour-intensive methods. Any unauthorised use of plant to carry out work, which was to be done labour-intensively will not be condoned, and any works so constructed will not be certified for payment.



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C2.2: BILLS OF QUANTITIES



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PART C3 SCOPE OF WORKS

PART C3.1: SCOPE OF WORKS

1. PROJECT BRIEF

Limpopo Department of Public Works , Roads and Infrastructure invites bidders for the renovations of the Club House located in the Parliamentary Village. The building is used for Clubhouse for Members of Parliament residing at Parliamentary Village, and the site is located in Bendor, coordinates: S: -23.884970° E: 29.476786° The extent of the works shall include the renovation of the Club House that is Situated within the Parliamentary Village which accommodates Members of Legislature



All the buildings have a combination of roof metal sheeting and concrete roof slabs. Over time roof drains, gutters, flashings and metal sheeting have rusted, leading to leaks. The waterproofing has also deteriorated, compromising it's efficiency in preventing water from leaking into the offices below. In some areas the expansion joints have also been affected and in need of repair.

The interior finishes of the building is also in need of maintenance, repairs and replacements. Scope ranges from ceiling, painting, doors and ironmongery, tiles, sanitary fittings, kitchen units, lighting and air-conditioning. A Condition assessment has not been prepared for the bidder's information.

The department therefore requires the appointment of contractor together with a team of built environment professional service providers to implement and oversee the design and construction of the project. The designs and specifications must be in accordance with the scope detailed herein and the applicable statutory requirements. The service providers will be afforded an access after appointment to conduct all applicable studies, designs, specifications, Bills of Quantities, construction works, handover and close-out of the project. All available as-built drawings shall be made available to the professional team.

2. SCOPE OF WORKS

The scope of works from the contractor together with the professional service providers shall include, but is not limited to the following:

- a) Conduct condition assessments of the building structure in the facility by the professional together with the contractor, detailing all areas with issues that need to be addressed.
- b) Prepare a condition assessment report outlining all issues and the full scope and nature of issues and repairs required, with cost plan.
- c) Once approved, prepare designs and specifications with drawings where required, and a detailed Bill of Quantities in line with the JBCC.
- d) Construction and quality monitoring during construction
- e) Certifying and signing off all works
- f) Monthly valuation of work done and preparation of interim payments
- g) Cost control and cashflow reporting
- h) Cost variations and administering the signed contract between the Employer and Contractor Adjudication financial claims
- i) Attend monthly technical and progress meetings
- j) Communication with stakeholders
- k) Developing a Health and Safety plan for the duration of the project for the contractor and the building users, and monitoring and ensuring compliance with regulations.
- l) Coordinate all site works to ensure timeous completion of the project
- m) Final account production
- n) Final payment and reconciliation statements

Contractor to provide Professional and Design Professional Services including but not limited to Architectural, Structural Engineer, Mechanical Engineer, Electrical Engineer, Quantity Surveying, OHS, etc. necessary to make the project a complete success. Costs indicated in the Pricing Schedule to include all related costs arising from these.

3. APPLICABLE LEGISLATURE AND DOCUMENTS

- a) JBCC Series 2000 Principal Building Agreement (Edition 4.1 Code2101 March 2005)" issued by the Joint Building Contracts Committee Inc. (including amendments).

- b) Standardized Specifications for Civil Engineering Construction SANS 1200
- c) Code of Practice for the application of the National Building Regulations” SABS 0400-1990
- d) The Occupational Health and Safety Act No 85 and Amendment Act No 181 of 1993, (latest edition), Construction Regulation 2014 and the Code of Practice: Managing exposure to SARS-Cov-2 in the workplace
- e) Safety, Health, Environmental and Quality Policy for Construction and Maintenance Programmes, Health and Safety Baseline Specification and Baseline Risk Assessment.
- f) The Standard Conditions of Tender to follow is obtained from Annexure C of CIDB Standard for Uniformity in Construction Procurement, Board Notice 423 Government Gazette No. 42622 of 8 August 2019, which contains references to the Tender Data for details that apply specifically to the Tender.
- g) In addition, Tenderers are advised, in their own interest, to obtain their own copies of the following acts, regulations and standards referred to in this document as they are essential for the Tenderer to get acquainted with the basics of construction management, the implementation of preferential construction procurement policies and participation of targeted enterprise and labour.
 - The Construction Industry Development Board Act No 38 of 2000 and the Regulations in terms of the CIDB Act 38/2000, Government Gazette Notice No 38960 of 10 July 2015
 - SANS 1921:2004 Construction and Management
 - a. Part 1: General Engineering and Construction Works
 - Preferential Procurement Policy Framework Act and its Regulations as published in the Government Gazette No. 47452 of Vol. 689 4 November 2022
 - Any other relevant legislative documents

4. PROJECT DURATION

The overall contract duration of **12 months** maximum for all the planning, design and construction work from the date of the kick-off meeting.

5. DELIVERABLES AND TIMEFRAMES

The Service Provider shall deliver the following deliverables as per the Infrastructure Delivery and Procurement Management (FIDPM) and the Gazetted outputs in line with the various in guidelines and legislative acts for built environment professional services.

- o **Stage 1** Initiation/Scoping/Condition Assessment Report with cost plan - 20 working days from the date of appointment (To be presented to LDPWR&I for approval)

- **Stage 2** Detailed Design and Specifications with Bills of Quantity - 25 working days from Stage 1 approval (To be presented to LDPWR&I for approval)
- **Stage 3** Construction documentation (reports, drawings and specification) Detailed work plan and decanting plan - 10 working days from Stage 2 approval
- **Stage 4** Site Handover - 10 working days from Stage 3 approval
- **Stage 5** Construction – Duration 9 months
- **Stage 6** Handover & Close Out (After Stage 5 approvals)

The appointed Professional Service Provider will be invited to attend a project Inception Meeting with LDPWR&I and the User Department within five (5) working days of appointment as stipulated by the Employer. Following this meeting, the Service Provider will be expected to submit and present a detailed Workplan / Project Programme reflecting all the tasks necessary to complete the assignment including the resource allocation and utilization. The programme is to be accompanied by a Risk Register.

PART C3.2: THE EXPANDED PUBLIC WORKS PROGRAMME – SCOPE OF WORKS

1. Employers objective

The employer's objectives are to deliver public infrastructure using labour intensive methods in accordance with EPWP Guidelines

2. Use of local Workers for LI designated activities

Labour-intensive works shall be constructed/maintained using local workers who are temporarily employed in terms of this Scope of Work.

3. Competencies of LI Management and Supervisory staff

Contractors shall engage supervisory and management staff in labour-intensive works that have completed the skills programme including Foremen/Supervisors at NQF "National Certificate: Supervision of Civil Engineering Construction Processes" and Site Agent/Manager at NQF level 4 "Manage labour-intensive Construction Processes" or equivalent QCTO qualifications.

4. Ministerial Determination

https://www.google.com/url?sa=t&source=web&rct=j&opi=89978449&url=https://www.gov.za/documents/basic-conditions-employment-act-ministerial-determination-4-expanded-public-works&ved=2ahUKEwiTp6LK_PyMAxUJW0EAHd0TNccQFnoECBUQAQ&usq=AOvVaw2d9VV2sIntKoPnAhyMziqS

5. Provision of Hand tools

The Contractor shall provide his labour force with hand tools of adequate quality, sufficient in numbers and make the necessary provisions to maintain the tools in good and safe working conditions

6. Wage Dispute (Contractor default to pay participants)

Any dispute between the Contractor and EPWP Workers, regarding delayed payment or default in payment of fair wages, if not resolved immediately may compel the Employer to intervene.

The Employer may, upon the Contractor defaulting payment, pay the moneys due to the workers not honoured in time, out of any moneys due or which may become due to the Contractor under the Contract.

7. Reporting requirement of Contractor

The Contractor should submit the following at the beginning of the Contract:

- (a) Contracts of all the workers employed on the contracts including their certified identity documents;
- (b) Proof of Registration for COIDA and UIF;

(c) OHS Files

The Contractor shall submit monthly returns/reports as specified below:

- (a) Signed Muster rolls/pay sheets of temporary workers and permanent staff detailing the number, category, gender, rate of pay and daily attendance.
- (b) Copies of certified identity documents of workers
- (c) Number of persons who have attended training including nature and duration of training provided
- (d) Assets created, rehabilitated or maintained in accordance with indicators in the EPWP M&E framework
- (e) Plant utilization returns
- (f) Progress report detailing production output compared to the programme of works

PART C3.3: THE EXPANDED PUBLIC WORKS PROGRAMME – PARTICULAR SPECIFICATION

1. EPWP Special Project Specification

As much as is economically feasible all work shall be implemented by employing Labour Intensive Construction methods. Over and above the normal Building and Allied works to be implemented by employing skilled and unskilled labour the works specified in the “Guidelines for the Implementation of Labour-Intensive Infrastructure Projects under the Expanded Public Works Programme (EPWP)” shall be undertaken using Labour Intensive Construction methods.

2. Requirement for Sourcing and engagement of Labour

Unskilled and semi-skilled labour required for the execution of all labour intensive works shall be engaged strictly in accordance with prevailing legislation and SANS 1914-5, Participation of Targeted Labour.

The minimum rate of pay set for the EPWP is **R 121.28** per task or per day.

Tasks established by the contractor must be such that:

- (a) the average worker completes 5 tasks per week in 40 hours or less; and
- (b) the weakest worker completes 5 tasks per week in 55 hours or less.
- (c) The contractor must revise the time taken to complete a task whenever it is established that the time taken to complete a weekly task is not within the requirements of 1.1.3 of the EPWP Infrastructure Guidelines.

The Contractor shall, through all available community structures, inform the local community of the labour intensive works and the employment opportunities presented thereby. Preference must be given to people with previous practical experience in construction and / or who come from households:

- a) where the head of the household has less than a primary school education;
- b) that have less than one full time person earning an income;
- c) where subsistence agriculture is the source of income.
- d) those who are not in receipt of any social security pension income

3. Employment demographics

The Contractor shall endeavour to ensure that the expenditure on the employment of temporary workers is in the following proportions:

- a) 60 % women;
- b) 55% youth who are between the ages of 18 and 35; and
- c) 2% on persons with disabilities.

4. SANS 1914-5

https://www.google.com/url?sa=t&source=web&rct=j&opi=89978449&url=https://www.gov.za/sites/default/files/gcis_document/201409/25656a0.pdf&ved=2ahUKEwjA29LjPyMAxWDZ0EAHfgSBdUQFnoECAkQAQ&usg=AOvVaw3RoDVbrwtN7Tffo0fngTbQ

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6. CONSTRUCTION METHODS

Labour Intensive Specification in the Guidelines pertaining to "Earth works": GENERIC LABOUR-INTENSIVE SPECIFICATION

The Generic Labour-intensive specification below is the same as SANS 1921-5,

Construction and management requirement for works contracts- Part 5: Earth works activities which are to be performed by hand and should be included in the scope of works without amendment or modification as set out below.

SCOPE

This specification establishes general requirements for activities which are to be executed by hand involving the following:

- a) Trenches having a depth of less than 1.5 metres
- b) Storm water drainage

PRECEDENCE

Where this specification is in conflict with any other standard or specification referred to in the Scope of Works to this Contract, the requirements of this specification shall prevail.

HAND EXCAVATEABLE MATERIAL

Hand excavatable material is material:

- a) Granular materials:
 - i) whose consistency when profiled may in terms of table 1 be classified as very loose, loose, medium dense, or dense; or
 - ii) where the material is a gravel having a maximum particle size of 10mm and contains no cobbles or isolated boulders, no more than 15 blows of a dynamic cone penetrometer is required to penetrate 100mm;
- b) Cohesive materials:
 - i) whose consistency when profiled may in terms of table 1 be classified as very soft, soft, firm, stiff and stiff / very stiff; or
 - ii) where the material is a gravel having a maximum particle size of 10mm and contains no cobbles or isolated boulders, no more than 8 blows of a dynamic cone penetrometer is required to penetrate 100mm;

Note:

- 1) A boulder, a cobble and gravel is material with a particle size greater than 200mm, between 60 and 200mm.
- 2) A dynamic cone penetrometer is an instrument used to measure the in-situ shear resistance of a soil comprising a drop weight of approximately 10 kg which falls through a height of 400mm and drives a cone having a maximum diameter of 20mm (cone angle of 60° with respect to the horizontal) into the material being used.

Table 1: Consistency of materials when profiled

GRANULAR MATERIALS		COHESIVE MATERIALS	
CONSISTENCY	DESCRIPTION	CONSISTENCY	DESCRIPTION
Very loose	Crumbles very easily when scraped with a geological pick.	Very soft	Geological pick head can easily be pushed in as far as the shaft of the handle.
Loose	Small resistance to penetration by sharp end of a geological pick.	Soft	Easily dented by thumb; sharp end of a geological pick can be pushed in 30-40 mm; can be moulded by fingers with some pressure.
Medium dense	Considerable resistance to penetration by sharp end of a geological pick.	Firm	Indented by thumb with effort; sharp end of geological pick can be pushed in up to 10 mm; very difficult to mould with fingers; can just be penetrated with an ordinary hand spade.
Dense	Very high resistance to penetration by the sharp end of geological pick; requires many blows for excavation.	Stiff	Can be indented by thumbnail; slight indentation produced by pushing geological pick point into soil; cannot be moulded by fingers.
Very dense	High resistance to repeated blows of a geological pick.	Very stiff	Indented by thumbnail with difficulty; slight indentation produced by blow of a geological pick point.

Trench excavation

All hand excavatable material in trenches having a depth of less than 1,5 metres shall be excavated by hand.

Compaction of backfilling to trenches (areas not subject to traffic)

Backfilling to trenches shall be placed in layers of thickness (before compaction) not exceeding 100mm. Each layer shall be compacted using hand stampers

- a) to 90% Proctor density;
- b) such that in excess of 5 blows of a dynamic cone penetrometer (DCP) is required to penetrate 100 mm of the backfill, provided that backfill does not comprise more than 10% gravel of size less than 10mm and contains no isolated boulders, or
- c) Such that the density of the compacted trench backfill is not less than that of the surrounding undisturbed soil when tested comparatively with a DCP.

Excavation

All hand excavatable material including topsoil classified as hand excavatable shall be excavated by hand. Harder material may be loosened by mechanical means prior to excavation by hand.

The excavation of any material which presents the possibility of danger or injury to workers shall not be excavated by hand.

Clearing and grubbing

Grass and small bushes shall be cleared by hand.

Shaping

All shaping shall be undertaken by hand.

Loading

All loading shall be done by hand, regardless of the method of haulage.

Haul

Excavation material shall be hauled to its point of placement by means of wheelbarrows where the haul distance is not greater than 150 m.

PART C4 SITE INFORMATION