

ADDENDUM NOTICE

BID NO: 50/2024

BID DESCRIPTION: PRINTING AND MAILING OF MONTHLY MUNICIPAL ACCOUNTS FOR LESEDI LOCAL MUNICIPALITY FOR A PERIOD OF 36 MONTHS.

1. Take note that the system demonstration will not be allocated points for scoring on Functionality as indicated in the initial advertisement of Bid No. 50/2024 on 07 November 2024. System demonstration will only be conducted after the completion of the adjudication process, as part of due diligence.
2. The Evaluation Criteria is hereby amended and re-published in its entirety as follows:

ITEM AND QUALIFYING CRITERIA	TOTAL POINTS
Previous experience in printing and posting of municipal statements with minimum of three (3) years' experience. Provide Appointment letters with matching signed reference letters. 20 points per appointment letter and matching reference letter (if not provided 0 points)	60
Detailed Methodology, it must include the following: <ul style="list-style-type: none">• quality processes in place to prevent mistakes from impacting on clients and confidentiality of information) with time frames• Description of total disaster recovery and business resumption processes and specify access control measures on data, backup, servers and data security measures• Description of laser imaging equipment in respect of printing speed, volumes and type of laser imaging.	20
Financial stability (Bidders must submit bank(financial) rating) Code A =20 points Code B = 15 points Code C =10 points Code D-F = 5 points	20
Total	100

A BIDDER SCORING LESS THAN 80 POINTS OUT OF 100 FOR FUNCTIONALITY WILL BE REGARDED AS SUBMITTING A NON-RESPONSIVE PROPOSAL AND WILL BE DISQUALIFIED.

3. The closing date has been extended to 17 January 2025.

Queries for the above-mentioned bid may be directed to Ms Sibulelo Mokoena at Tel: (016) 492 0202 of during office hours Mon to Fri 07:30 – 16:00.

MR. SBUSISO DLAMINI
MUNICIPAL MANAGER