



BID NO: COM15/2026

**ICT EQUIPMENT, SUPPORT AND
MAINTENANCE SERVICES FOR CITY OF
MBOMBELA FOR A PERIOD OF THREE
YEARS**

**CLOSING DATE:
8 APRIL 2026 @11h00**

NAME OF BIDDER: _____

BID PRICE: _____



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**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE CITY OF MBOMBELA

BID NUMBER:	COM15/2026	CLOSING DATE:	8 APRIL 2026	CLOSING TIME:	11:00
DESCRIPTION	ICT EQUIPMENT SUPPORT AND MAINTENANCE SERVICES FOR CITY OF MBOMBELA FOR A PERIOD OF THREE YEARS				

**THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).
BID RESPONSE DOCUMENTS MUST BE SUBMITTED IN THE TENDER BOX LOCATED @ NO: 1 NEL STREET; MBOMBELA; 1200; MBOMBELA CIVIC CENTRE NEXT TO THE MAIN ENTRANCE.**

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No	

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
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TOTAL NUMBER OF ITEMS OFFERED	TOTAL BID PRICE	N/A
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SIGNATURE OF BIDDER	DATE
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CAPACITY UNDER WHICH THIS BID IS SIGNED

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO: TECHNICAL INFORMATION MAY BE DIRECTED TO:

Financial Management Services Supply Chain Management Christopher Nkambule Telephone Number: 013 759 2358 Email Address: christopher.nkambule@mbombela.gov.za	Corporate Services Mahesh Srini Telephone Number: 013 759 2009 Email Address: Mahesh.Srini@mbombela.gov.za
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**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:	
1.1.	BIDS MUST BE SUBMITTED AT THE BID BOX LOCATED AT 1 NEL STREET, MBOMBELA, 1200. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022
1.4.	\, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.7	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <input type="checkbox"/> YES <input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:



BID NO: COM15/2026
CLOSING DATE: 8 APRIL 2026 AT 11:00

**ICT EQUIPMENT SUPPORT AND MAINTENANCE SERVICES
FOR CITY OF MBOMBELA FOR A PERIOD OF THREE YEARS**

Bids are hereby invited from experienced service providers for IT equipment support and maintenance services for City of Mbombela.

It is compulsory that service providers download a copy of the bid document that will ONLY be available as from 6 March 2026 on the municipal website: www.mbombela.gov.za on the tenders and notices folder and e-Tender Portal: www.etenders.gov.za, free of charge.

Duly completed bid documents and supporting documents which are, CERTIFIED ID COPIES OF BUSINESS DIRECTORS, COPY OF TAX COMPLIANCE STATUS, CERTIFIED COPY OF B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE TO CLAIM B-BBEE POINTS, CURRENT MUNICIPAL RATES AND TAXES STATEMENTS FROM RELEVANT LOCAL AUTHORITY OR PROOF OF RESIDENCE FROM A TRIBAL AUTHORITY OR LEASE AGREEMENT ACCOMPANIED BY THE LESSOR'S UP-TO-DATE MUNICIPAL RATES AND TAXES STATEMENTS FROM RELEVANT LOCAL AUTHORITY FOR BOTH THE COMPANY AND ALL ITS ACTIVE DIRECTORS INCLUDING JV'S AND CONSORTIUMS, CSD REGISTRATION FULL REPORT (Summary Report will not be considered) and a copy of the COMPANY REGISTRATION CERTIFICATE, together with the bid document must be sealed in an envelope clearly marked: "**BID NUMBER, BID DESCRIPTION AND CLOSING DATE**", with the name of the bidder shall be placed in the bid box at MBOMBELA CIVIC CENTRE at 1 NEL STREET, MBOMBELA, before 11:00 on the closing date.

Bids received by telegram, fax or e-mail will not be considered. Late bids shall not be accepted or considered. No briefing session shall be conducted for this tender. Technical enquiries may be directed to the project manager on the below contact details.

Bidders are advised not to commit fraudulent activities or forge documents. All abusers of the SCM system, including forging or faking of returnable documents, may be reported to SAPS and restricted from doing business with any Public Institutions for a period NOT exceeding 10 years which is in line with section 28 and 29 of the Prevention and Combating of Corrupt Activities Act 12 of 2004.

A preferential point system shall apply whereby this contract will be allocated to a bidder in accordance with the Preferential Procurement Policy Framework Act, No 5 of 2000 and as defined in the conditions of bid in the bid document, read in conjunction with the Preferential Procurement Regulations, 2022, where 80 points will be allocated in respect of price and 20 points in respect of specific targeted goals as per the City's Preferential Procurement Policy.

Procurement Enquiries : Christopher Nkambule (013) 759 2358
Technical Enquires : Mahesh Srini (013) 759 2009
Employer : City Manager,
City of Mbombela
P. O. Box 45, Mbombela, 1200

VISIT OUR WEBSITE – www.mbombela.gov.za

NB: the results of this bid will be published on council's website as prescribed on section 75(1)(g) of the MFMA and section 23(c) of the SCM Regulations.

SPECIAL CONDITIONS OF THE BID

1. SUBMISSION OF TENDERS

The tender is to be made out on the tender form attached hereto, which must not be detached from this document, and the completed document, fully priced, extended and totalled, completed in all respects, signed and is to be sealed in an envelope which is to be enclosed and delivered in accordance with the instructions contained on the Invitation to Tender.

Proof of posting of a tender will not be accepted as proof of delivery to the appropriate place for the receipt of tender.

Tenders will be opened in public immediately after the advertised closing date.

The information to be submitted by prospective bidders will only be used for tender purposes taking into consideration the Protection of Personal Information Act (POPI Act).

2. TENDER DEPOSIT

Tender documents can be downloaded from the following link: www.mbombela.gov.za, in the tenders and notices folder and National Treasury e-Tender Portal: www.etenders.gov.za, free of charge.

3. ADJUDICATION OF TENDER

The City of Mbombela will not be bound to accept the lowest or any tender and also reserves the right to cancel the tender when deemed necessary.

The tender will be adjudicated by the City in terms of the Preferential Procurement Policy Framework Act, no. 5 of 2000 and as defined in the conditions of bid in the bid document, read in conjunction with the Preferential Procurement Regulations, 2022 and the City's Preferential Procurement Policy, where 80 points will be allocated in respect of price and 20 points in respect to specific targeted goals.

Prospective service providers may not make any alterations or additions to the Bid document, except to comply with instructions issued by the employer. The tender document must be furnished with non-erasable black ink and all corrections made by the service provider should be dated and signed by the authorised signatory. Erasures and the use of masking fluid, tippex, pencil or erasable ink are prohibited and failure to adhere to this condition will render your submission non-responsive.

A bid not complying with the mandatory requirements stated in the bid document will be regarded as non-responsive and as such will be rejected. If a Bid has not been properly signed by a party having the authority to do so, according to the example of "Authority for Signatory" will be rejected. This condition will not apply to companies owned by one director / member / sole proprietorship.

A bid will be rejected if any municipal rates and taxes or municipal service charges owed by the bidder (business) or any of its directors to the municipality, or to any other municipality or municipal entity, are in arrears for more than three months. Similarly, none submission of proof of valid and up-to-date rates and taxes statement will render the submission non-responsive.

Bids will be rejected if the bidders or any of the directors are listed on the Register of Bid Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector. Bids will be rejected if the bidder has abused the CoM's Supply Chain Management System or SCM Processes of any state institutions.

MBD 1 will be regarded as a FORM OF OFFER and if the form is not completed in full and signed by the authorised signatory, the submission will be regarded as non-responsive.

3. COMPLETION OF TENDER DOCUMENTS

Tenders will only be considered on receipt of this tender document correctly completed with all insertions in black ink and signed.

The following compulsory documentation **MUST** be attached in order for the bid to be considered:

- Copy of a valid Tax Compliance Status (TCS)
- Proof of company registration
- Certified ID copies of business directors
- CSD full registration report must **NOT** be older than **30 days** from closing date and summary report will **NOT** be considered.

- The bidder must provide a valid copy of current municipal rates and taxes statement from relevant local authority / proof of residential from tribal authority (if the business is operating in a rural area) / lease agreement with the lessor's up-to-date municipal rates and taxes statement **for the business**. Prospective bidders should ensure that the physical address details of the company on the CSD are similar to the one reflected on the company registration certificate. The municipality reserves the right to verify both the municipal rates and taxes of the company details reflected on the CSD and company registration certificates. It is prudent and remains the responsibilities of the prospective bidders to ensure that the company is cleared with regards to the municipal rates and taxes.

- The bidder must provide valid copy of current municipal rates and taxes statement(s) from relevant local authority / proof of residential from tribal authority (if the director(s) is/are residing in rural areas) / lease agreement with the lessor's up-to-date municipal rates and taxes statements **for the director(s)** including consortium and JV **partners**. Prospective bidders should ensure that the physical address / addresses details of the director(s) reflected on the company registration certificate are aligned to the address / addresses on the municipal rates and taxes statement(s) attached. The municipality further reserves the right to use ID numbers of the directors to verify if any municipal rates and taxes are not owned by each director. It is prudent and remains the responsibilities of the prospective bidders to ensure that each director or lessor's municipal rates are cleared with regards to the municipal rates and taxes.

- NB: For key personnel listed above, CVs, certified copies of Qualifications and certified ID copies must be attached and submitted together with the bid document. Certified copies of documentation must not be older than three months to be regarded as valid. Copies of "**certified copies**" will not be acceptable as true copies of original documents. Failure to adhere will lead to immediate disqualification.

5. TAXES AND DUTIES PAYABLE

Bidders shall allow in their tender for the payment and recovery of all taxes and other duties. No claims for additional payment in this respect will be considered. Prices and rates quoted shall be inclusive of Value Added Tax (VAT). VAT shall be recorded as a lump sum in the tender summary and the total inclusive of VAT carried to the Form of Tender.

6. WITHDRAWAL OF TENDER

In the event of the successful tender failing to execute the service in terms of this tender, the Municipality shall be entitled to cancel the contract summarily, in which event the Bidder shall be liable for any additional expense incurred by reason of the Municipality having to call for fresh tenders or having to accept any less favourable tender.

7. PERIOD OF VALIDITY OF TENDERS

The period of validity of tenders shall be **120** days as stated in the tender form and be calculated from the closing date for submission of tenders.

8. NOTICE OF BIDDERS

Should any additions or alterations to the document as issued to Bidders be deemed necessary prior to the date for submission of tenders, they will be issued to Bidders in the form of Notices and will form part of the tender document.

The Notices to Bidders shall be completed where applicable by Bidders, signed, dated and returned with the tender documents.

9. PRICE

Bid prices will be regarded fixed and subject to SLA.

Bid prices must be stated in South African currency.

Bid prices must include supply, delivery, off-loading and Vat. (only if applicable)

NOTES / CHECKLIST FOR RETURNABLE DOCUMENTS STIPULATED UNDER SPECIAL CONDITIONS OF TENDER DOCUMENTS AS MANDATORY REQUIREMENTS. THIS DOCUMENT SHALL BE APPLICABLE TO ALL TENDER DOCUMENTS OF THE CITY.

Preamble

The objective of this checklist is aimed at ensuring that interpretation and application of the special conditions and other mandatory requirements at Bid Evaluation Committee (BEC) & Bid Adjudication Committee (BAC) are aligned as envisaged by the Bid Specification Committee (BSC). This will enhance consistency and uniformity in the entire bid committee system whilst promoting “user friendly” principles by simplifying tender requirements to all interested prospective bidders.

ITEM NO:	DESCRIPTION / RETURNABLE DOCUMENTS	NOTES	FOR OFFICE USE ONLY	
			CHECKLIST	YES or NO or N/A
1.	Company Registration Certificate	<p>a) It's a certificate issued by the Companies and Intellectual Property Commission in line with section 14 of the Companies Act 78 of 2008</p> <p>b) A Certificate issued by CIPRO in line with section 2 of the Close Corporation Act 69 of 1984</p> <p>NB: The registration of Close Corporations (CCs) was replaced by introduction of the New Companies Act which came to effect in April 2011. CCs to be recognized as valid registration certificate will be up to 2010.</p>	Has the bidders attached a valid company registration document in line with the applicable legislation?	YES
2.	Company Profile	<p>a) A Company Profile is a professional introduction of your Business that aims to inform Clients about its purpose, vision, trustworthiness, products and services, and experience of your Company. It is basically a “CV for your Business/Company”</p>	Has the bidder attached a company profile and its experience is relevant to add value on this project?	YES

<p>3.</p>	<p>Certification of documents to be submitted together with the tender document.</p> <p>I.e. ID Copies of business owners, qualifications, Licenses and certificates, accreditation by professional bodies, proof of ownership document, appointment letters, completion certificates, etc.</p>	<p>a) The certification of documents must be done by a commissioner of oath as prescribed in the Justices of the Peace and Commissioners of Oaths Act 16 of 1963 and its Regulations.</p> <p>b) Acceptable certified copies are copies originally certified from any police station, post office, Lawyers or notary public (who are members of a recognised professional body), Actuaries or accountants (who are members of a recognised professional body), Members of the judiciary, Directors, managers or company secretaries of a banks or regulated financial services business.</p> <p>c) <i>Commissioner of Oaths stamps can be purchased at Stationary shops, but it can be custom made following the below example:</i></p> <div data-bbox="751 799 1501 1198" style="border: 1px solid black; padding: 5px;"> <p>CERTIFIED TRUE COPY OF THE ORIGINAL DOCUMENT. THERE ARE NO INDICATIONS THAT THE ORIGINAL DOCUMENT HAS BEEN ALTERED BY UNAUTHORISED PERSONS.</p> <p>Designation (rank)ex officio: RSA</p> <p>Date: Place</p> <p>Business Address:</p> <p>Commissioner of Oaths</p> <p>..... Signature Full Names</p> </div> <p>NB: All certified copies must NOT exceed three months and be originally certified.</p>	<p>Has the bidder certified all documents to be certified as per special conditions of bid?</p> <p>Check validity on the date, check if the commissioner of oaths stamp is compliant as per example copied from the Regulations.</p>	<p>YES</p>
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4.	<p>Central Supplier Database (CSD) Full report, (Summary report will NOT be acceptable).</p> <p>N/B CSD Report date should not be more than 30 days before Bid closing date.</p>	<p>a) The City requires that all prospective bidders should be registered on CSD. This is aimed at verification of email addresses, phone numbers, banking details, company registration numbers, tax status with SARS, state employees, etc.</p>	<p>Has the bidder attached a full CSD report, are tax matters in good order, are the directors not in the employment of any state and the CSD report is not older than 30 days from the closing date?</p>	YES
5.	<p>Tax Compliant Status (TCS)</p>	<p>a) Prospective bidders are required to attach a valid TCS together with the tender document.</p>	<p>Has the bidder attached a valid (not expired) TCS?</p> <p>The designated official should verify the bidder's tax compliance status prior to finalization of the award of a bid or prize quotation. Where the recommended bidder is not tax compliant, the bidders should be notified of their non-compliant status and the bidder must be requested to submit to the City within 7 working days, written proof from SARS of their tax compliance status or proof from SARS that they have made arrangements to meet their outstanding tax obligations. The proof of</p>	YES

			tax compliance status submitted by the bidder to the City must be verified via the CSD report or e-Filing. The City should reject a bid submitted by the bidder if such a bidder fails to provide proof of tax compliance status within the timeframe stated above (See MFMA Circular No: 90).	
6.	Certified copy of B-BBEE Certificate / affidavit for B-BBEE status level of contributor (to claim points only).	<p>a) EMEs in terms of the B-BBEE Act 53 of 2003 may submit a sworn affidavit confirming annual total revenue and level of black ownership or Certified Copy of B-BBEE Certificate.</p> <p>b) Bidders other than EMEs and QSEs MUST submit their certified copies of valid B-BBEE status level verification certificate, substantiating their B-BBEE rating issued by a registered auditor approved by IRBA or a verification agency accredited by SANAS.</p> <p>c) A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.</p> <p>NB: There is NO consolidated affidavit for B-BBEE status</p>	<p>Is the copy B-BBEE Certificate valid?</p> <p>Is the sworn affidavit for EME / QSE in line with the threshold for EME and EME and valid?</p> <p>If the tendering entity is a JV / Consortium / Large company, has the bidder attached a certified copy of a valid and consolidated B-BBEE certificate in order to claim points as prescribed by the MSCM Regulations?</p> <p>Is the copy of B-BEE certificate certified by the</p>	YES

		level of contributor. Only consolidated B-BBEE certificate will be considered for JVs / Consortium & large companies that are making an annual turnover in excess of R50 million including value added tax (VAT). <i>This is not a disqualifying factor, non-adherence will lead to no allocation of B-BBEE points.</i>	Commissioner of Oaths reflects as prescribe on the regulations of the Act? Is the affidavit for B-BBEE stamped and signed by commissioner of oaths? I.e. full names and signature, force/practice number, designation / rank, date and address. Is the certification date not older than 3 months and original ink is clear on the document to confirm if it is originally certified?	
7.	Formal agreement must be attached in case of a joint venture (JV) or consortium.	a) The JV/consortium must amongst others, reflect clear profit and losses sharing percentages. It is compulsory that the lead partner must have at least 51% majority shares in the JV/consortium.	If the tendering entity / bidder is a JV/Consortium, has the bidder attached a detailed JV/Consortium agreement with all critical information?	YES
8.	In bids where Consortia / Joint Ventures / Sub-contractors are involved, each party must submit separate required returnable documents.	a) This will not be applicable to functionality and B-BBEE requirements.	If the tendering entity / bidder is a JV/Consortium, have the parties involved attached all individual required documents as per	YES

			special condition of bid?	
9.	<p>Latest municipal rates and taxes certificates from relevant local authority for the business and all business directors</p> <p style="text-align: center;">OR</p> <p>Proof of resident from tribal authority for the business and all business directors</p> <p style="text-align: center;">OR</p> <p>Lease agreement with the Lessor's latest municipal rates and taxes certificates from relevant local authority.</p> <p>NB: All accounts owing any municipality for more than 90 days will be disqualified as prescribed on the MSCM Regulations.</p>	<p>a) If the business is operated and its director(s) are residing within a municipal area, bidders are expected to attach latest municipal rate and taxes certificates for the business and ALL its directors.</p> <p>b) If the business is operated and its director(s) are residing within a tribal authority. Bidders are expected to attach proof of resident for the business and ALL its directors.</p> <p>c) If the business directors are leasing a facility for residential purposes, they are required to attach individual lease agreement with lessor's latest municipal rates and taxes for a facility is within a Municipal boundary and if the business is renting office / business facility, the bidders are required to attach lease agreement for the business with lessor's latest municipal rates and taxes for a facility within a municipal boundary. If the facility leased is in a rural area, lease agreement will be accompanied with the lessor's proof of residential from a tribal authority.</p> <p>NB: <i>Domicilium citandi at executandi</i>: Domicilium citandi et executandi is a Latin legal term meaning the address nominated by a bidder in a legal contract where legal notices may be sent.</p> <p>Bidders are encouraged to update their addresses when they relocate their businesses and the preferred address on the CSD should be in line with the address on the Company Registration Document. It is the responsibility of the bidder to ensure that all physical addresses reflected either on the</p>	<p>Has the bidder attached latest municipal rates and taxes from relevant local authority for the company / business and all company directors / owners?</p> <p>In case of lease, has the bidders attached lease agreements and lessor's proof of res from a tribal authority or latest municipal rates and taxes certificate?</p> <p>Is the account not in areas for more than 90 days (3 months)?</p>	YES

		<p>company registration document and CSD are not owing any municipal rates and taxes for more than three months including the Lessor's municipal account in case of lease. The rationale behind this requirement is the enhance revenue in RSA municipalities as enshrined on the Municipal Systems Act 32, 2000. Alignment of physical addresses must be as stipulated on the special conditions of the tender document in two folds i.e. director(s) & company.</p>		
10.	<p><u>Forging of documents/certificates</u></p> <p>The City has noted that prospective bidders are allegedly submitting fraudulent and forged documents when bidding for tenders.</p> <p>Bidders are advised not to commit fraudulent activities and forge documents. The City will ensure that this Act is adhered to by reporting all abusers of the SCM system to SAPS and enlist them on the Register of Tender Defaulters as prescribed on section 29 of the Prevention and Combating of Corrupt Activities Act 12 of 2004.</p> <p>Abusers of the SCM system, amongst other penalties, may be restricted to do business with any Public Institutions for a period NOT exceeding 10 years (see section 28 of this Act).</p>	<p>Section 34(1)(b) of the Prevention and Combating of Corrupt Activities Act 12 of 2004, stipulates that: <i>“any person who holds a position of authority and who knows or ought reasonably to have known or suspected that any other person has committed the offence of theft, fraud, extortion, forgery or uttering a forged document involving an amount of R100 000 or more, must report such knowledge or suspicion or cause such knowledge or suspicion to be reported to any police official”.</i></p> <p>Section 34(2) of the same Act stipulates that: <i>“subject to the provision of section 37(2), any person who fails to comply with subsection (1), is guilty of an offence”.</i></p>	<p>Are there any suspicious / alleged fraudulent or forged documents?</p> <p>If yes, has the matter been reported to the nearest SAPS following correct institutional protocol?</p> <p>Has the matter been registered with the Registrar to enable due processes and per the Act?</p> <p>NB: The minutes of the BEC / BAC should detail all the elements of alleged fraud and forged documents.</p>	YES

11.	Copy of Public Liability insurance. Only insurance covers from registered and authorized financial service providers will be accepted.	a) Public liability insurance may vary from one project to another on the basis of the level of risk and complexity of the project. Minimum cover to be determined by the BSC prior consultation with the project manager if deemed necessary.	If applicable, is the bidder compliant with the minimum cover stipulated in the bid document? Is the public liability insurance from a registered financial institution?	N/A
12.	Recent audited / independently reviewed financial statements for three consecutive years. NB: if a company provides any financial statements in terms of section 29 of the Companies Act, such statements must comply with the provision of the Act.	a) Applicable to private companies that are not managed by its owners, if: <ul style="list-style-type: none"> - It compiles its financial statement internally and its public interest score is less than 100. - It has its financial statements compiled independently and its public interest score is between 100 and 349. - the public interest score is 350 points or more, is required for an audit to be conducted. 	Has the bidder furnished MBD 5 as mandatory for all projects estimated to be in excess of R10 million? Has the bidder attached the relevant AFS as required by law and is it aligned with his/her declaration on MBD 5? False / mismatched / inconsistent declaration may lead to immediate disqualification.	YES
13.	Recent annual financial statement (AFS) for three consecutive years (unaudited AFS). NB: if a company provides any financial statements in terms of section 29 of the Companies Act, such statements must comply with the provision of the Act.	a) Applicable to private companies with a public interest score of less than 100. b) If, with respect to a particular company, every person who is a holder of, or has a beneficial interest in, any securities issued by that company is also a director of the company, that company is exempt from the requirements in this section to have its annual financial statements audited or independently reviewed. NB: An independent review will suffice if the company has opted to have its financial statement audited or is required	Has the bidders furnished MBD 5 as mandatory? Has the bidder attached the relevant AFS as required by law in line with his/her declaration on MBD 5?	YES

		by its Memorandum of Incorporation (MOI) to do so.		
14.	Functionality / Quality for evaluation of complex projects	<p>a) Functionality test refers to evaluation of bidders on various aspects of the contract to establish if the bidders has the capabilities to execute the contract or not. The various aspect may include but not limited to: track record and experience on similar projects, human resource and their individual experience, financial capabilities, relevant technology, etc.</p> <p>NB: Functionality will not be compulsory for all projects but for complex projects. Functionality criteria will vary from one project to another.</p>	<p>Has the bidder met the minimum threshold on functionality in order to qualify for further evaluation on price and B-BBEE?</p> <p>Has the bidders been scored in line with the evaluation criteria set on the tender document?</p> <p>All portfolio of evidence attached and certified as stated on the bid document?</p>	YES
15.	The Compensation for Occupation Injuries and Diseases Act 130 of 1993 (COIDA)	<p>a) The COIDA provides for compensation for disablement caused by occupational injuries or diseases sustained or contracted by employees in the course of their employment, or for death resulting from such injuries or diseases, hence bidders are expected to attach COIDA certificates in line with their specialize area aligned to the type/nature of business.</p>	<p>If applicable, is the COIDA certification / letter of good standing attached, valid and reflects the nature of work in line with the scope of works?</p>	N/A

TERMS OF REFERENCE & SPECIFICATIONS

IT EQUIPMENT SUPPORT AND MAINTENANCE SERVICES FOR CITY OF MBOMBELA

VISION:

A City of Excellence that is a Citizen-centric Smart City.

MISSION:

To provide Integrated, appropriate, cost-effective, accessible, efficient, reliable and innovative IT solutions and services to meet the service delivery mandate of the Municipality.

KEY PERFORMANCE AREAS:

The IT unit should provide the following Information and Communication and Technology services (IT):

- ✦ Corporate IT Governance and Strategy- Ensure good IT Governance through the implementation of IT policies, strategies, plans, SLA's and Contracts that is aligned and cost effective to the business needs of the Municipality and train employees in all relevant Municipal systems to improve productivity and efficiency.
- ✦ E-Government services including website and intranet - Implement E-Government 24/7 services to the community and various stakeholders.
- ✦ Servers, Network Systems & Desktop Maintenance and Services - Support, Maintain, Manage and Provide excellent IT Server, Network and Desktop Services to all users and residents, Enterprise wide.
- ✦ Information technology Solutions & Systems including Research and Project Management - Propose, Procure and Implement new innovative IT Solutions and Systems that will fast track and improve the quality of service delivery provided to the community.
- ✦ Disaster Recovery, Business Continuity and IT Security -Ensure minimum to adequate business continuity in the provision of services to the community and ensure optimum level of IT security to equipment, information and related IT resources.
- ✦ Networking -Build and Develop Partnerships with various stakeholders to exchange and share their knowledge and experience in implementing similar service delivery enhancement systems.
- ✦ Physical office in South Africa

BRIEF OVERVIEW

The purpose of the bid is to not only to procure new IT equipment and services but also to manage existing equipment and services without any disruption of service delivery.

The bid provides an outline of the equipment which is currently in use in the Municipality and the services required to sustain the existing systems. Any equipment procured or supplied must integrate and interface in a seamless manner. Some of the systems require highly specialized skills in the various fields to provide competent support and maintenance.

1 ADDITIONAL SPECIAL CONDITIONS OF THE CONTRACT – Must comply, failing which the bidder will be disqualified

1.1 Replace equipment with newer/later version/model if available with same or better specs during the contract period and not end of life or end of support equipment.

1.2 Bidders who meet all the requirements of a specific bid section shall be included in the panel for that section. Each panel will be used to source quotations and procure the equipment or services applicable to that section.

1.3 All IT engineers/technicians/specialists used in this bid must be certified in the appropriate section the bidder had tendered for. Bidders who fail to provide required proof of certification will be disqualified for that section. The bidder should have appropriate certification or partnership agreement with the vendor on the section that the bidder has tendered for, failing which, the bidder can be disqualified for that section.

1.4 Where quotations are requested, the panel will be expected to quote within three working days, any quotation received after three working days will not be considered on the procurement process.

1.5 After issuing of purchase order, successful bidder will be expected to deliver goods within:

- 1 week: When stock available.
- 4-6 weeks: No stock availability and have to wait.

Failure to deliver within the stipulated time frames can lead to the City imposing a penalty of up to 10% of the order amount, per week. Any deviation from the delivery period shall be discussed and approved by the Chief Information Officer also termed as CIO or as Senior IT Manager. The City reserves the right to cancel the purchase order if the successful bidder fails to deliver beyond the above stipulated or agreed upon time frames, without any liabilities to the Municipality.

1.6 All costs in the pricing or quotes must include onsite warrantees, repairs and support, Courier, Delivery, Return cost, travel and subsistence for the duration of the contract period, where applicable. There must be no hidden costs. Annual escalation can be in line with CPI.

- 1.7 All information applicable to all line items under a section must be completed in full, failing which, the bidder will be disqualified for that particular section, with the exception of Section R. Section R can be completed individually per service or per line item.
- 1.8 Any discounts received from the distributor or entity for the goods/services to be procured under this bid, must be revealed and passed onto the municipality especially when the prices are below the amount stipulated in this bid. Violation of this can result in termination of the bidder or a 50% penalty fee on the invoiced amount if discovered during the procurement processes.
- 1.9 All equipment quoted as "Equivalent" must be 100% compatible and should seamlessly integrate to existing equipment, systems, standards, technologies and services without any hardware or software or application issues. Failure to comply to this will entitle the municipality to return the delivered equipment and may also cancel the order without any liabilities to the municipality.
- 1.10 It is the successful bidder's responsibility to familiarize themselves and ensure compliance to the existing systems and business need where applicable before quoting or anytime during the procurement processes.
- 1.11 All equipment, products and systems procured under this Contract shall be the property of the Municipality. No equipment must be invoiced by the vendor unless the municipality has tested and certified for compliance to the requested specifications and business need and only after a delivery note is signed for good delivered or services rendered.
- 1.12 The municipality may select a bidder for part of the tender or in full or may cancel the tender without prejudice or liability to any and all parties.
- 1.13 Other similar equipment can be procured on a Quotation basis from the successful bidder/s appointed as part of this bid and for the duration of the Contract.

2. EVALUATION CRITERIA FOR SCORING

- 2.1 All information applicable to all items under a section must be completed in full, failing which, the bidder will be disqualified for that particular section, with the exception of Section U. Section U can be completed individually per service or per line item.**
- 2.2 Provide a support engineer/technician/specialist who is qualified, skilled and experienced in products/services for the section you bid for. (CV's with certificates to be provided)**
- 2.3 Suppliers for a particular product or service must be accredited or certified by the Product Vendor /distributor. The required certification /accreditation must be attached for the section that you bid for, the various section are as follows:**

Section	Accredited / Certification / Partnership
Section A : Desktop equipment	Equivalent to Lenovo and seamlessly compatible/ Integrate with existing systems/services
Section B : Access Control	Equivalent to Hikvision and Lumidigm and with existing systems/services
Section C : Network Cabinets & Cabling	Krone installation
Section D : Wireless equipment	Equivalent to Cambium/ Ubiquity/SIKLU and seamlessly compatible/ Integrate with existing systems/services
Section F : Cisco Equipment	Equivalent to Cisco and seamlessly compatible/ Integrate with existing systems/services
Section G : Audio & Video Equipment	Equivalent Optoma seamlessly compatible/ Integrate with existing systems/services
Section H : Voice recorder	Equivalent to Olympus and seamlessly compatible/ Integrate with existing systems/services
Section I : Alarm System	Alarm system
Section J : Miscellaneous	
Section I : Alarm System	Alarm system
Section J : Miscellaneous	
Section K : Printers	Epson
Section L : Scanners	
Section M: Licence renewals	
Section N : IBM Equipment	Equivalent to IBM/Lenovo and seamlessly compatible/ Integrate with existing systems/services
Section O : Supply, install CUCM Server, Integrate with all Cisco Unified Communications appliances	Equivalent to Cisco VOIP, Cisco Unified communications and seamlessly compatible/ Integrate with existing systems/services
Section P: IT Software	
Section Q: IT Consumables	

Section R: IT Support Services	(As per list – Site inspection required where possible)
Section R1: Cisco switches/ routers and brocade switches	Speciality support/hr Cisco/Brocade
Section R2 : Cisco ASA, WSA and ISE	Cisco
Section R3: VCENTRE/ VMWARE	VMware
Section R4: VEEAM	Veeam
Section R5: IBM Server	IBM
Section R6: SAN AND TAPE LIBRARY	IBM
Section R7: Radio Wireless (Ubiquity/Cambium/ Proxim / Microwave/ Siklu)	Cambium / Microwave
Section R8: Symantec SEP	Symantec
Section R9: AD Audit Plus	ManageEngine
Section R10: Microsoft exchange server	Microsoft
Section R11: Microsoft Windows server	Microsoft
Section R12: NetIQ	Micro focus
Section R13: Manage Engine/ PRTG/ SOLARWINDS network monitoring software	partners or direct accredited distributors
Section R14: Penetration testing – external, internal, website, webapps, applications, wireless	CEH/ CPT/GPEN/GWAPT/GXPN/ OSCP
Section R15: TrackIT software	BMC

3. EVALUATION CRITERIA FOR FUNCTIONALITY (summarised sections indicate “YES OR NO” if proof is attached)

Total points = 50 points Minimum points required = 40 points

N.B. PLEASE INCLUDE ALL THE BELOW INFORMATION IN ONE SECTION OF YOUR RESPONSE DOCUMENT FOR EASY OF ASSESSMENT. DO NOT SCATTER THE BELOW REQUIRED DOCUMENTATION IN VARIOUS PLACES OF YOUR BID.

Section	Fully completed sections (Note : Else disqualified for that section)	COMPANY PORTFOLIO (Company Profile) Above 3 yrs – 10pts 1-3yrs – 5 pts Less than 1yr = 0 pts	Accreditation with Prime vendor/Supplier in Years (proof in form of letter) 3 years or above – 20 pts Less than 3 years – 10pts Less than 2 Year – 5pts Less than 1yr – 0pts	Support engineer/technician with certification with experience (required) in that tendered section/technology (At least 1 CV) 3 years and above– 10pts) Less than 3 – 5pts Less than 1 - 0pts	Company References Appointment letters along with reference letters from previous clients for similar services rendered At least 3 appointment letters with corresponding reference letters must be attached to claim points (2.5 per ref. and appointment letter) Less than 3 appointment letters – 0 points 3 letters with corresponding appointment letters (7.5 points) 4 or more appointment letters with corresponding reference letters – 10 points Failure to attach an appointment letter with a corresponding reference letter will lead to no allocation of points.	All line items completed for the section that the bidder is bidding
Section	Yes/No	Proof Attached (YES) or (NO) and include No. of years	Proof Attached (YES) or (NO) and include No. of years	Proof Attached (YES) or NO	Proof Attached (YES) or NO	YES OR NO
Section A : Desktop equipment						
Section B : Access Control						

Section	Yes/No	Proof Attached (YES) or (NO) and include No. of years	Proof Attached (YES) or (NO) and include No. of years	Proof Attached (YES) or NO	Proof Attached (YES) or NO	YES OR NO
Section C : Networking Cabinets & Cabling						
Section D : Wireless equipment						
Section E : Microwave Link						
Section F : Cisco Equipment						
Section G : Audio & Video Equipment						
Section H : Voice recorder						
Section I : Alarm System						
Section J : Miscellaneous						
Section K : Printers						
Section L : Scanners						
Section M : Licence renewals						
Section N: IBM Equipment						
Section O : Supply, install of Secondary CUCM Server, Integrating with all Cisco Unified Communications appliances (Project)						
Section P : IT Software						
Section Q: IT Consumables						

Section R can be completed individually per service or per line item.

Section R	Fully completed sections (Note : Else disqualified for that section)	COMPANY PORTFOLIO (Company Profile) Above 3 yrs – 10pts 1-3yrs – 5 pts Less than 1yr = 0 pts	Accreditation with Prime vendor/Supplier in Years (proof in form of certificate or letter) 3 years or above – 20 pts Less than 3 years – 10pts Less than 2 Year – 5pts Less than 1yr – 0pts	Support engineer/technician with certification with experience (required) in that tendered section/technology (At least 1 CV) 3 years and above– 10pts) Less than 3 – 5pts Less than 1 - 0pts	Company References Appointment letters along with reference letters from previous clients for similar services rendered At least 3 appointment letters with corresponding reference letters must be attached to claim points (2.5 per ref. and appointment letter) Less than 3 appointment letters – 0 points 3 letters with corresponding appointment letters (7.5 points) 4 or more appointment letters with corresponding reference letters – 10 points Failure to attach an appointment letter with a corresponding reference letter will lead to no allocation of points.	All line items completed for the section that the bidder is bidding
Section	Yes/No	Proof Attached (YES) or (NO) and include No. of years	Proof Attached (YES) or (NO) and include No. of years	Proof Attached (YES) or NO	Proof Attached (YES) or NO	YES OR NO
Section R1: Cisco switches/ routers and brocade switches						

Section	Yes/No	Proof Attached (YES) or (NO) and include No. of years	Proof Attached (YES) or (NO) and include No. of years	Proof Attached (YES) or NO	Proof Attached (YES) or NO	YES OR NO
Section R2 : Cisco ASA, WSA and ISE						
Section R3: VCENTRE / VMWARE						
Section R4: VEEAM						
Section R5: IBM Server						
Section R6 : IBM SAN and Tape library						
Section R7: Radio Wireless (Ubiquity/Cambium/Proxim / Microwave / Siklu)						
Section R8: Symantec SEP						
Section R9: AD Audit Plus						

Section	Yes/No	Proof Attached (YES) or (NO) and include No. of years	Proof Attached (YES) or (NO) and include No. of years	Proof Attached (YES) or NO	Proof Attached (YES) or NO	YES OR NO
Section R10: Microsoft exchange server						
Section R11: Microsoft Windows server						
Section R12: Micro focus						
Section R13: Manage Engine/ PRTG/ SOLAR wiends network monitoring software						
Section R14: Penetratio n testing						
Section R15: TrackIT software						

NOTE: THE MUNICIPALITY MAY SELECT A BIDDER FOR PART OF THE TENDER OR IN FULL OR MAY CANCEL THE TENDER WITHOUT PREJUDICE OR LIABILITY TO ANY AND ALL PARTIES.

Failure to complete all the line items in Section A will lead to disqualification for the entire Section A.		
Specifications for: Section A – Desktop Equipment		
Description	Quantity	Price VAT INCL (R)
<p>Equivalent to Lenovo AIO IdeaCentre i5 Gen 9 or later (24' Intel) and seamlessly compatible/ Integrate with existing systems/services : (584.2mm) Non-Touch Full HD 1080p (1920x1080), Wide Viewing Angle, LED backlight, 250 nits, 16:9 aspect ratio • Intel Core i5-6400T Processor 2.2GHz (6M Cache, up to 2.80 GHz) • 8GB DDR4-2133, two 260-pin SO-DIMM sockets, 16GB max • 1TB 5400 RPM • DVD+/-RW • Intel HD Graphics 530 • 2 x M.2 Card slots (one for WLAN, one for M.2 SSD) • Gigabit Ethernet, WiFi + Bluetooth • serial port, TPM 2, Optical USB Mouse, Lenovo Slim USB Keyboard black, Windows 11 Pro 64 Bit, 3 year onsite Next Business Day</p>	1	
<p>Equivalent to Lenovo AIO i7/i9 and seamlessly compatible/ Integrate with existing systems/services (At least 16 GB of RAM)</p>	1	
<p>Equivalent to Lenovo Workstation 90W Power Supply Intel® Xeon® Silver 4108 (1.8GHz / 8 cores) RAM: 64GB DDR4 2666Mhz Graphics if NONE on-board: NVIDIA® Quadro® GV100, 1 x 1TB 2.5" SSD 1 x 1TB 3.5" HDD and seamlessly compatible/ Integrate with existing systems/services: screen (23"), mouse and keyboard (32GB RAM)</p>	1	
<p>Equivalent to Lenovo ThinkPad E16 i7 Laptop and seamlessly compatible/Integrate with existing systems/services Up to 13th Gen Intel® Core™ i7 Windows 11 Pro 64 Bit, 3 year onsite Next Business Day; Graphics: Integrated UMA graphics Memory: Up to 16GB DDR4, 3200MHz (onboard + DIMM) TPM 2 Storage: Up to 1TB M.2 PCIe Gen4 SSD; Supports Dual SSDs; Battery up to 57Whr Audio: 2 x 2W stereo speakers; Ports/Slots: Thunderbolt™ 4, USB-C 3.2 Gen 2, USB-A 3.2 Gen 1, USB-A 2.0, HDMI 2.1 TMDS, Ethernet (RJ45); Headphone / mic combo WiFi: Up to WiFi 6E*, Bluetooth® 5.0</p>	1	

<p>Equivalent to Lenovo ThinkPad E16 i5 Laptop and seamlessly compatible/Integrate with existing systems/services Up to 13th Gen Intel® Core™ i5 Windows 11 Pro 64 Bit, 3 year onsite Next Business Day Graphics: Integrated UMA graphics Memory: Up to 8GB DDR4, 3200MHz (onboard + DIMM) TPM 2 Storage: Up to 1TB M.2 PCIe Gen4 SSD; Supports Dual SSDs; Battery up to 57Whr Audio: 2 x 2W stereo speakers; Ports/Slots: Thunderbolt™ 4, USB-C 3.2 Gen 2, USB-A 3.2 Gen 1, USB-A 2.0, HDMI 2.1 TMDS, Ethernet (RJ45); Headphone / mic combo WiFi: Up to WiFi 6E*, Bluetooth® 5.0</p>	1	
Business Classic - Top-Loader 16" laptop bag	1	
Backpack Classic black 16'	1	
Backpack Classic black 15'	1	
<p>Equivalent to Lenovo USB Type-C 65W Standard AC Adapter with power cable</p>	1	
<p>Equivalent to Lenovo X1 i7/i9 and seamlessly compatible/ Integrate with existing systems/services 16GB Ram, touch screen, Windows 11 Pro, 3 year onsite next business day, TPM 2 – latest model</p>	1	
<p>Equivalent to 27' LED Flat Screen and seamlessly compatible/ Integrate with existing systems/services – HDMI Cable</p>	1	
<p>Equivalent to 32' LED Flat Screen and seamlessly compatible/ Integrate with existing systems/services – HDMI Cable</p>	1	
<p>Equivalent to 40' LED Flat Screen with wall mount bracket and seamlessly compatible/ Integrate with existing systems/services HDMI cable</p>	1	
<p>Equivalent to 49" Professional Display Screen - UHD; 24/7 Usage; 500nit Brightness; Embedded SoC Media Player: SSSP 6; BRACKET 32-55 LED; LCD FLAT PANEL TILT; VESA(200×200;300×300;400×200;400×400); max weight 48KG; built in bubble level BRACKET-TV4, HDMI Cable</p>	1	
<p>Equivalent to Lenovo Type C Connector – 5 in 1 hub or similar with HDMI, VGA, USB 3, Ethernet, Charging port and seamlessly compatible/ Integrate with existing systems/services</p>	1	

Secure PC Locks for computers: Equivalent to SecuKit XL 3 – 59413 (seamlessly compatible/ Integrate with existing systems/services) , Premium level 3 anchor-point security solution to secure a computer with monitor to desk. Includes 3 XL plates, E150-cable, 40mm Lock. Including glue	1	
Notebook locks	1	
Kensington Mini Saver Mobile Lock	1	

If you are bidding for this Section, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Failure to complete all the line items in Section B will lead to disqualification for the entire Section B.

Specifications for: Section B – Access Control

Description	Quantity	Price VAT INCL (R)
Hikvision Face/Finger/card access DS-1T341AMF	1	
Access reader Installation	1	
Access Reader Maintenance (Fault find- hour)	1	
3.2A Battery Backup Power supply with Installation	1	
New Maglock for Door - with installation	1	
Integrity (pressure) testing of the complete fire suppression pipework, including all required rectification of defects and re-testing until full compliance is achieved	1	
IT Server Room dimensions: 5.85 x 5.25 x 2.5 m(LxWxH): New Eckoshield or similar Gas control unit Complete. Install 3 zone Fire panel and smoke detectors; install a bell on outside and inside of the room as a warning that gas will be released; Red strobe warning lights that gas was released in and outside room; Install a siren on outside and inside of room to indicate release of gas; install a manual override key for system; piping, including bends, clamps and design 108l module with bracket, 100 GAS, 6 Optical smoke detectors, Siphon, Valves, gauges, actuator, Door sign, 2 Handheld extinguishers and backboards 5 kg, including labour or Equivalent, certification & sign off.	1	
Install new Physical IT FR Server Room door with Maglock and connected to facial access reader	1	
New Environmental monitoring unit for Water detectors, power failure, UPS, Temperature monitoring, 2 sensor pods, 4 cameras, 1 SNMP, installation and configuration, SMS notifications	1	
Replace IT entrance physical security gate (Trellidoor), Sliding with maglock	1	
Quarterly service: List of server room equipment to be serviced quarterly, monitored by TM4 Unit; Humidity sensor, Water, humidity, temperature, monitor Fire system, test alarms. Certification and sign off.	1	
Equivalent to TM4 Unit including sms notifications for water, humidity, fire, temperature, UPS, Aircon	1	

If you are bidding for this Section, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Failure to complete all the line items in Section C will lead to disqualification for the entire Section C.

Section C : Network Cabinets & Cabling

Description	Quantity	Price VAT INCL (R)
<p>Equivalent to <u>DATAMOD 9 U Cabinet</u> and seamlessly compatible/ Integrate with existing systems/services : X 550 INCL SWING, 2MM MILD STEEL, padlock holder Extra Lock for Cabinet (16mm Camlock - Installed) 2U Front Shelf Mount 5Way power Duct 1U Brush Panel Modrac Single Fan Kit Installation (Includes assemble and desemble of old cabinet equipment and cabling) Sundries (Cable Ties, Roll Bolts, Cage Nuts)</p>	1	
<p>Equivalent to <u>DATAMOD 12U Cabinet</u> and seamlessly compatible/ Integrate with existing systems/services: X 550 INCL SWING, 2MM MILD STEEL, padlock holder Extra Lock for Cabinet (16mm Camlock - Installed) 2U Front Shelf Mount 5Way power Duct 1U Brush Panel Installation (Includes assemble and desemble of old cabinet equipment and cabling) Modrac Single Fan Kit Sundries (Cable Ties, Roll Bolts, Cage Nuts)</p>	1	
<p>Equivalent to <u>DATAMOD 24U Cabinet</u> and seamlessly compatible/ Integrate with existing systems/services: X 550 INCL SWING, 2MM MILD STEEL, padlock holder Extra Lock for Cabinet (16mm Camlock - Installed) 2U Front Shelf Mount 5Way power Duct 1U Brush Panel Installation (Includes assemble and disassemble of old cabinet equipment and cabling) Modrac Single Fan Kit Sundries (Cable Ties, Roll Bolts, Cage Nuts)</p>	1	
<p>Equivalent to <u>DATAMOD 43U Cabinet</u> and seamlessly compatible/ Integrate with existing systems/services: Assembled Steel Rack, 43U IP54 rated 1000 Deep cabinet, Perf Doors ; 1x Steel Front PERF Door with Padlockable Swing Handle and 3-point locking 1x Steel Rear PERF Door with Padlockable Swing Handle and 3-point locking. 6 x Depth members, 4x Panel Mounts, 1x Plinth, 42U Cabinet Extras, 4 X 220V Fans, 2 Shelve, 10Way Power Unit "Power Distribution Unit, 1U, 7 way 3 Pin SA plug, Black, With Switch, 2 Meter PWR Cable SA Plug" 1 x Brush panel ;1 x 24 Port RJ45 Patch Panel, 1U , Black Installation (Includes assemble and desemble of old cabinet equipment and cabling) Sundries (Cable Ties, Roll Bolts, Cage Nuts)</p>	1	

If you are bidding for this Section, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Failure to complete all the line items in Section D will lead to disqualification for the entire Section D.

Section D : Wireless Equipment

Description	Quantity	Price VAT INCL (R)
Equivalent to Cambium PTP 670 AC Power Injector and seamlessly compatible/ Integrate with existing systems/services:	1	
Cambium PoE Injector - 56V 30W 5Gbps	1	
Cambium PTP 550 Integrated	1	
Cambium LPU and Grounding Kit	1	
Ubiquiti airFiber 60 XG complete link (two radios with POE's)	1	
Ubiquiti airFiber 60 Long-Range complete link (two radios with POE's)	1	
Ubiquiti airFiber 60 airFiber 60 Xtreme-Range complete link (two radios with POE's)	1	
Ubiquiti UniFi Device Bridge Pro UDB-Pro	1	
Ubiquiti airFiber 5 Mid-Band	1	
Ubiquiti Ubiquiti AirFiber 24 AF24	1	
Ubiquiti PoE++ Adapter (60W)	1	
Ubiquiti airFiber 24 Hi-Density	1	
Ubiquiti airMAX LiteBeam 5AC Long-Range	1	
Ubiquiti LTU Long-Range	1	
Ubiquiti airMAX PowerBeam 5AC ISO	1	
SIKLU EtherHaul-2500FX ODU HIGH RADIO E-Band	1	
SIKLU EtherHaul-2500FX ODU LOW RADIO E-Band	1	
SIKLU 60W 48V POE Adapter	1	
SIKLU Upgrade License from 1000Mbps to 2000Mbps, one per radio	1	
SIKLU EtherHaul 1ft antenna	1	
SIKLU EtherHaul 2ft antenna	1	
SIKLU EtherHaul-2500FX 1FT MOUNTING KIT	1	
SIKLU EtherHaul-2500FX 2FT MOUNTING KIT	1	

If you are bidding for this Section, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Failure to complete all the line items in Section E will lead to disqualification for the entire Section E.

Section E: Microwave Links

Description	Quantity	Price VAT INCL (R)
<p>Equivalent to SIAE POE + Injector 220V (Desk version with Surge Protection) and seamlessly compatible/ Integrate with existing systems/services: SIAE RJ45 connector to Ethernet cable with protection cap for outdoor or Equivalent and seamlessly compatible/ Integrate with existing systems/services:</p>	1	
<p>Equivalent to SIAE Outdoor 17Ghz 90cm Wireless Parabolic Dish Antenna and seamlessly compatible/ Integrate with existing systems/services: Equivalent to SIAE 17Ghz 100Mb Full Duplex Link 2 x Terminal equipment with POE, Connector & Grounding Kit (No Antenna) and seamlessly compatible/ Integrate with existing systems/services:</p> <p>Equivalent to SIAE 17Ghz 100Mb SW License for Capacity upgrade up to 500Mbps – ALFOplus and seamlessly compatible/ Integrate with existing systems/services:</p>	1	

If you are bidding for this Section, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Failure to complete all the line items in Section F will lead to disqualification for the entire Section F.

Section F : Cisco Equipment

Description	Quantity	Price VAT INCL (R)
<p>Equivalent to Cisco C9200L – 48 GigE and seamlessly compatible/ Integrate with existing systems/services: : POE 740W, 4 x 1G SFP Lan base Power retainer clip AC Power Cord 12 months net support</p>	1	
<p>Equivalent to Cisco C9200L-24P and seamlessly compatible/ Integrate with existing systems/services: POE 370W, 4 x 1G SFP Lan base Power retainer clip AC Power Cord 12 months net support</p>	1	
<p>Equivalent to Cisco 9300L-24P-4G-A – 24 Port and seamlessly compatible/ Integrate with existing systems/services: POE 4 1G uplink IP Base IP Services License 12 months net support</p>	1	
<p>Equivalent to Cisco C8300 Routers and seamlessly compatible/ Integrate with existing systems/services: 4 x Cisco 2 port Serial Wan interface 8 x X21 Cable DTE Male to smart serial 10 feet 1 year Netsupport</p>	1	
<p>Equivalent to Cisco Voice router IC8200-1N-4T universalk9_jas.16.04.01.SPA.bin and seamlessly compatible/ Integrate with existing systems/services 12 months netsupport</p>	1	
<p>Equivalent to Cisco APs 6G Cat 9162 and seamlessly compatible/ Integrate with existing systems/services: AP WiFi Unit With License</p>	1	
<p>Equivalent to Cisco APs 7G Cat 9171 and seamlessly compatible/ Integrate with existing systems/services: AP WiFi Unit With License</p>	1	
<p>Equivalent to CP 7821 – K9 – Cisco UC Phone and seamlessly compatible/ Integrate with existing systems/services: UC Manager 11.X x Basic Single user license Netsupport 1 year</p>	1	
<p>Equivalent to Cisco Voice router Cisco Voice router IC8200-1N-4T 4331 UC Bundle PVDm- UC License and seamlessly compatible/ Integrate with existing</p>	1	

systems/services, Equivalent to CUBEE10 2 port Multiflex Trunk Voice/Clear Channel T1/E1 Module 64 Channel DSP Module and seamlessly compatible/ Integrate with existing systems/services Netsupport 1 year		
Equivalent to Cisco 1000BaseSX SFP and seamlessly compatible/ Integrate with existing systems/services: – GLC-SX-MMD (Fibre)	1	
Equivalent to Cisco 1000BaseLX SFP and seamlessly compatible/ Integrate with existing systems/services: – GLC-SX-Single Mode(Fibre)	1	
Equivalent to Cisco WLC Catalyst C9800-L Series Wireless Controller for High Availability and seamlessly compatible/ Integrate with existing systems/services:	1	
Equivalent to Cisco Firepower 1150 (FPR1150), and seamlessly compatible/ Integrate with existing systems/services 12 months netsupport	1	
Equivalent to Cisco 9400 Series 7 slot Chassis, fan, no ps and seamlessly compatible/ Integrate with existing systems/services 12 months netsupport	1	
Equivalent to Dell EMC Connectrix DC-661OR-B-32G SFP Switch and seamlessly compatible/ Integrate with existing systems/services with 3 year warranty support Include 10 m DX LC – LC OM3 Patch lead	1	
CISCO 100GB SFPs QSFP-100G-CWDM4-S	1	
CISCO 40GB SFPs	1	
CISCO 25GB SFPs	1	
CISCO 10GB SFPs	1	
CISCO 1GB SFPs	1	

If you are bidding for this Section, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Failure to complete all the line items in Section G will lead to disqualification for the entire Section G.

Section G : Audio & Video Equipment

Description	Quantity	Price VAT INCL (R)
Equivalent to and seamlessly compatible/ Integrate with existing systems/services: Optoma W316 DLP Data Projector	1	
Optima W316 Lamp part number SP.8VH01GC01	1	
Bracket for Mounting, 1 electrical & 1 network point with installation	1	
Equivalent to Barco ClickShare C-10 and seamlessly compatible/ Integrate with existing systems/services	1	
Equivalent to Optoma X400L Ve XGA Projector	1	
Optoma X400L Ve XGA Projector spare bulb	1	
Equivalent to Optoma DH351 Projector	1	
Optoma DH351 Projector spare bulb	1	
Fit lamp, including scaffolding to access projector in Council chambers	1	

If you are bidding for this Section, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Failure to complete all the line items in Section H will lead to disqualification for the entire Section H.

Section H: Voice Recorder

Description	Quantity	Price VAT INCL (R)
Equivalent to OLYMPUS DS9500, 2GB Micro SD card, ODMS Pro DM Software, USB Cable, Rechargeable battery pack, case, Voice Recorder and seamlessly compatible / Integrate with existing systems / services:	1	

If you are bidding for this Section, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Failure to complete all the line items in Section I will lead to disqualification for the entire Section I.

Section I: Alarm System Security

Description	Quantity	Price VAT INCL (R)
Installation: Additional Monitoring points	1	
Alarm panel replacement equivalent to security company standard	1	
Alarm panel repair, battery – Security system	1	

If you are bidding for this Section, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Failure to complete all the line items in Section J will lead to disqualification for the entire Section J.

Section J : Miscellaneous

Description	Quantity	Price VAT INCL (R)
Equivalent to QNAP TS-832PX-4G 8 Bay NAS AL324 64 BIT Q Core 1.7 GHZ 16 GB DDR4 S RAM	1	
Equivalent to Seagate *TB 3.5 Pro NAS HDD 256Cache for TS-832PX-NAS	1	

If you are bidding for this Section, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Failure to complete all the line items in Section K will lead to disqualification for the entire Section K.

Section K: Printers

Description	Quantity	Price VAT INCL (R)
Equivalent to Epson TM-U220 Printer receipting (USB) and seamlessly compatible/ Integrate with existing systems/services	1	
Equivalent to Epson FX – 890 Printer and seamlessly compatible/ Integrate with existing systems/services	1	
Equivalent to Epson FX – 2190 Printer and seamlessly compatible/ Integrate with existing systems/services	1	

If you are bidding for this Section, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Failure to complete all the line items in Section L will lead to disqualification for the entire Section L.		
Section L : Scanners, Shredders		
Description	Quantity	Price VAT INCL (R)
Equivalent to Multifeed/Duplex heavy Duty scanner AD250 or equal and seamlessly compatible/ Integrate with existing systems/services	1	
Equivalent to Shredder Micro cut P5 Optimum Autofeed 130 m or equal and seamlessly compatible/ Integrate with existing systems/services	1	
Equivalent to Avison AD345G Scanners or equal and seamlessly compatible/ Integrate with existing systems/services	1	

If you are bidding for Section L, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Section M : License renewals		
Description	Period	Price VAT INCL (R)
Symantec Endpoint & MSG for 1000 users	1 year	
Microfocus - Sentinel & NetIQ/AA for 150 online and 150 offline users	1 year	
Cisco WSA x 600 users, ESA x 600users , Sourcefire(ASA)AMP & IPS	1 year	
AD Audit Plus (3 admin users)	1 year	
ADSelf Service for 1000 users	1 year	
ADManager Plus for 5 admin users licence	1 year	
ManageEngine ServiceDesk Plus Enterprise Edition, On prem 15 Technicians 1 000 IT Assets	1 year	
ManageEngine OpManager Plus Enterprise Edition - Subscription Model - Annual subscription fee for 500 Devices Pack with 5 Users and 3 Firewalls	1 year	
- ManageEngine OpManager Plus - Fee for Onsite Training and Onboarding Assistance (2 Days)*		
- ManageEngine OpManager Plus - Fee for One-Time Migration/Upgrade Assistance		
ManageEngine Endpoint Central (850 devices and 47 servers)	1 year	
ManageEngine Apps Manager	1 year	
Cisco Smartnet (mbombela.gov.za)	1 year	
Track-It! for 1000 users and 5 admin licenses	1 year	
VMWare (3 Physical servers) and VCentre	1 year	
Veeam - (Enterprise Plus)	1 year	
Digicert Vpn & Extranet	1 year	
Cisco UCCX x 10 licenses - NU On premisses calling profession	1 year	
Cisco CUAC x 2 Licenses	1 year	
Cisco CUCM licenses - NU On premisses calling profession (840)	1 year	
ASA Malware License	1 year	
URL Filtering Licenses (Internet You tube etc block on ASA)	1 year	
IBM Storage insight pro INSIGHT 12 (13)	1 year	
Wildcard SSL certificate Mbombela.gov.za	1 year	
Elementor Pro Advanced solo 1 year subscription	1 year	
Windows Server 2025 Datacentre (3 Physical servers)	1 year	
VMware Aria Operations x 1	1 year	
PRTG Network Monitor (1000 Devices) 2 admin users	1 year	
Cisco DNA Advantage software subscription tier (Including ThousandEyes) 200 devices	1 year	
Solarwinds Enterprise 200 devices	1 year	

Splunk Enterprise license Security x 200	1 year	
Stella Data Recovery Pro for Windows	1 year	

If you are bidding for Section M, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Failure to complete all the line items in Section N will lead to disqualification for the entire Section N.		
Section N : IBM Equipment		
Description	Quantity	Price VAT INCL (R)
Supply IBM 2072-3N4 IBM FlashSystem FS 5035 SFF Control Enclosure AL81 3.84TB 2.5 Flash Drive x 8 AL6B 2.4TB 10K 2.5 Inch HDD x 16 AHZE Hybrid Flash Indicator x 1 2072-24G IBM FlashSystem 5000 SFF Expansion Enclosure AL6B 2.4TB 10K 2.5 Inch HDDx 24 AHZE Hybrid Flash Indicator 2072-24G IBM FlashSystem 5000 SFF Expansion Enclosure AL6B 2.4TB 10K 2.5 Inch HDD x 24 AHZE Hybrid Flash Indicator 2072-24G IBM FlashSystem 5000 SFF Expansion Enclosure AL6B 2.4TB 10K 2.5 Inch HDD x 24 AHZE Hybrid Flash Indicator 2072-12G IBM FlashSystem 5000 LFF Expansion Enclosure AL3G 18TB 7.2K 3.5 Inch NL HDD x 12 AHZE Hybrid Flash Indicator SP HDR/MR STR 3Y SP WSU 3Y 24x7 SD SP Machine Setup Support for Storage	1	
Supply IBM Storage Expansion 2072-3N4 IBM FlashSystem FS 5035 SFF AL81 3.84TB 2.5 Flash Drive x 8 AL6B 2.4TB 10K 2.5 Inch HDD x 16 AHZE Hybrid Flash Indicator x 1 2072-24G IBM FlashSystem 5000 SFF Expansion Enclosure SP HDR/MR STR 3Y SP WSU 3Y 24x7 SD SP Machine Setup Support for Storage	1	
Equivalent X 3850 Server IBM X62144G and seamlessly compatible/ Integrate with existing systems/services 1 x x3850 X6, Intel XeonE7-8800/400/2800-v2 series (Compatible with VShere 7.X) 115W 2.1GHz/?MHz/40MB, 4x16GB, O/Bay HS 2.5in SAS/SATA, SR M5210, 2x900W p/s, Rack 32 x 32GB TruDDR4 Memory (2Rx4, 1.2V) PC4-19200 CL17 2400MHz LP RDIMM 62 x00GB 15K 12Gbps SAS 2.5in G3HS HDD 2 x Qlogic 16Gb FC Single-port 1 x Intel X710 2x10GbE SFP+ Adapter 1 X6 Half-length I/O Book 2 x 900W Power Supply 1 x Lenovo Xclarity Administrator, per Mngd Server w/3 Yr SW S&S 1 x SFP+ SR Transceiver 10 1 x N2225 SAS/SATA HBA 3YR Tech Install Parts 24x7x24 Commit Svc Repair x3850 3 x 1.5m, 10A/100-250V, C13 to IEC 320-C14 Rack Power Cable	1	

IBM Flash 5035 additional dics 6TB 3.5 7.2K NL-SAS HDD GEN2 -00YR107	1	
IBM Flash 5035 additional dics IBM 4TB 7.2K 6G 3.5INCH SAS HDD -00AR421	1	
IBM Flash 5035 additional dics IBM 1.2TB 10K 6G 2.5INCH SAS HDD -00AR327	1	
Equivalent to Lenovo SR635 V3 Rackmount Server and seamlessly compatible/ Integrate with existing systems Intel i9 9820x or similar (9940x) Motherboard to Support Above processor, (X299 board) 32 Gb DDR4 RAM 80+ Certified PSU NVMe M.2 500GB Boot Drive 5x4TB Storage HDD Windows Server 2016 Standard Standard Case Large Enough to support X299 Board. CPU Cooler	1	
Equivalent to IBM TS4500 Tape Library with 4 drives (LTO8) and seamlessly compatible/ Integrate with existing systems	1	
Equivalent to IBM LTO8 tape Drives for TS4300 and seamlessly compatible/ Integrate with existing systems	1	
Equivalent to IBM TS4500 Tape Library additional drives	1	
Equivalent to IBM TS4500 Tape Library Expansion modules	1	
Equivalent to Data Cartridge – IBM Ultrium LTO 7 Tapes and seamlessly compatible/ Integrate with existing systems/services	1	
Equivalent to Data Cartridge – IBM Ultrium LTO8 Tapes and seamlessly compatible/ Integrate with existing systems/services	1	
Equivalent to Data Cartridge – IBM Ultrium LTO8 Cleaning Tapes and seamlessly compatible/ Integrate with existing systems/services	1	
Equivalent to Data Cartridge – IBM Ultrium LTO7 Cleaning Tapes and seamlessly compatible/ Integrate with existing systems/services	1	

If you are bidding for this Section, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Failure to complete all the line items in Section O will lead to disqualification for the entire Section O.

Section O: Supply, Installation of Secondary CUCM Server, Integrate with all – Cisco Unified Communications Appliances – PROJECT

Description	Quantity	Price VAT INCL (R)
<p>Equivalent to Cisco Business Edition 7000M and seamlessly compatible/ Integrate with existing systems/services: Svr (M4), Export Restricted SW 1 x Power Cord, 250VAC 10A CEE 7/7 Plug, EU 1 x Cisco Business Edition 6000 – Software App Version 10.X 11.X 1 x Embedded License, Cisco UC Virt. Hypervisor Plus 6.x (2-cpu), 6 x CIT-300GB 6Gb SAS 10K RPM SFF HDD/hot plug/drive sled mounted 1 x 770W AC Hot-Plug Power Supply for 1U C-Series Rack Server 1 x CIT-, 2.40 GHz E5-2630 v3/85W 8C/20MB Cache/DDR4 1866MHz R2XX-, Enable RAID 5 Setting 2 x 16GB DDR4-2133-MHz RDIMM/PC4-17000/dual rank/x4/1.2v CIT-, 1 x Cisco 12G SAS Modular Raid Controller 1 x Cisco 12Gbps SAS 1GB FBWC Cache module (Raid 0/1/5/6) 2 x 2921 Voice Bundle w/PVDM3-32,FL-CME-SRST-25,UC Lic,FL-CUBE10, Cisco 2921/2951 AC Power Supply 2 x 1-Port 3rd Gen Multiplex Trunk Voice/WAN Int. Card – T1/E1 2 x Communication Manager Express or SRST – 25 seat license NET SUPPORT 1 x PRTNR SS 8X5XNBD Cisco Business Edition 6000M Svr (M4), E 2 x PRTNR SS 8X5XNBD 2921 Voice Bundle w/ UC License PAK 2 x IPS SIGNATURE ONLY 2921 Voice Bundle w/ UC License PAK 1 x PSS SWSS UPGRADES : PSS SWSS UPGRADES Cisco Unified Attendant Console Advanced Supply, Installation and startup configuration Project plan required before installation</p>	<p>1</p>	

If you are bidding for this Section, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Failure to complete all the line items in Section P will lead to disqualification for the entire Section P.

Section P: IT Software

Description	Quantity	Price VAT INCL (R)
Equivalent to Titan SFTP Enterprise edition (1 YEAR) and seamlessly compatible/ Integrate with existing systems/services	1	
Equivalent to Realtime Landscaping Architect and seamlessly compatible/ Integrate with existing systems/services:	1	
SQL 2022 standard 4 Core or later	1	
Tenable Nessus® Professional (2 years plus Advanced support, and On-Demand Training) 1000 devices	1	

If you are bidding for this Section, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Failure to complete all the line items in Section Q will lead to disqualification for the entire Section Q.

Section Q: IT Consumables

Description	Quantity	Price VAT INCL (R)
Display Port to VGA adapter – Res.: 1920x1200, Wide Screen Supported: Yes, Connector A – Display Port (20 pin) Male, Connector B – VGA (15 pin) Female	1	
External Flash 40Gb-	1	
Type C to ethernet adapter	1	
BMP21(cartridge label printer) Black on White 12.7mm x 4.9m (M21-500-499) Plus series Multi-Purpose Nylon Labels	1	
BMP21(cartridge label printer)	1	
Asset Tag, serial no USB scanner	1	
Air blower to dust the inside of PC/Printer	1	
USB printer cable	1	
8 GB DDR3 RAM 1600 204 PIN Notebook	1	
4GB DDR3 RAM Notebook	1	
4 GB DDR4 RAM Notebook	1	
8 GB DDR4 RAM Notebook	1	
8 GB DDR5 RAM Notebook	1	
VGA Cable 15 M	1	
12 Volt Power Supply, with Battery Backup	1	
USB A to RJ45 Adapter	1	
SSD Adaptor used for copying data	1	
USB Mouse and keyboard Combo (Logitek or Microsoft)	1	
Wireless Mouse and Keyboard Combo (Logitek or Microsoft)	1	
HD enclosure	1	
HDMI Cable 1.8m	1	
HDMI Cable 20M	1	
HDMI to VGA Converter	1	
HDD Notebook 500GB	1	
HDD PC 500GB	1	
Spiral cables – Neat PC cables Black	1	
USB to VGA Adapter	1	
Telephone handset cables with RJ9 plugs	1	
External HDD 5TB	1	

If you are bidding for this Section, please complete all the line items in the above Section, and update the required information for this particular Section in Table A.

Only complete Line items for Section R that you will be able to provide support on.

Section R: IT Support Services	
Description	Rate per hour VAT Inclusive (R)
Section R1: Cisco switches/ routers and brocade switches Support	
Section R2: Cisco ASA, WSA and ISE Support	
Section R3: VCENTRE/ VMWARE Support	
Section R4: VEEAM Support	
Section R5: IBM Server Support	
Section R6: SAN and Storage system Support (IBM)	
Section R7: Radio Wireless Support (Ubiquity/Cambium/ Proxim / Microwave/Siklu)	
Section R8: Symantec SEP Support	
Section R9: AD Audit Plus Support	
Section R10: Microsoft exchange server Support	
Section R11: Microsoft Windows server Support	
Section R12: NetIQ	
Section R13: Manage Engine/ PRTG/ SOLAR winds network monitoring software	
Section R14: Penetration testing – external, internal, website, webapps, applications, wireless	
Section R15: Track-It! software	
Section R16: ManageEngine ServiceDesk Plus Enterprise Edition, On prem (Remote Support)	
Section R17: ManageEngine ServiceDesk Plus Enterprise Edition, On prem (Remote Training)	

NB: The hourly rates as submitted will be fixed for the purposes of procuring support services. An annual escalation of rates may be considered, subject to CPI adjustment and approval.

NOT COMPULSORY TO COMPLETE ALL LINE ITEMS FOR SECTION R – IT SUPPORT SERVICES

PRICE ADJUSTMENTS

**A
SUBJECT TO ESCALATION**

NON-FIRM PRICES

1. IN CASES OF PERIOD CONTRACTS, NON FIRM PRICES WILL BE ADJUSTED (LOADED) WITH THE ASSESSED CONTRACT PRICE ADJUSTMENTS IMPLICIT IN NON FIRM PRICES WHEN CALCULATING THE COMPARATIVE PRICES

2. IN THIS CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING FORMULA:

$$Pa = (1 - V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{R4t}{R4o} \right) + VPt$$

Where:

- Pa = The new escalated price to be calculated.
- (1-V) Pt = 85% of the original bid price. **Note that Pt must always be the original bid price and not an escalated price.**
- D1, D2.. = Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1,D2...etc. must add up to 100%.
- R1t, R2t..... = Index figure obtained from new index (depends on the number of factors used).
- R1o, R2o = Index figure at time of bidding.
- VPt = 15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations.

3. The following index/indices must be used to calculate your bid price:

Index..... Dated..... Index..... Dated..... Index.....
Dated.....

Index..... Dated..... Index..... Dated..... Index.....
Dated.....

4. FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA. THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

FACTOR (D1, D2 etc. eg. Labour, transport etc.)	PERCENTAGE OF BID PRICE

**B
OF EXCHANGE VARIATIONS**

PRICES SUBJECT TO RATE

1. Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		

Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, hareholder²):...

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity Numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state?**YES / NO**

3.8.1 If yes, furnish particulars.....

.....

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?..... **YES / NO**

3.10.1 If yes, furnish particulars.

.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?..... **YES / NO**

3.11.1 If yes, furnish particulars

.....
.....

3.12 Are any of the company's directors, trustees, managers, Principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....
.....

3.13 Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

.....
.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

DECLARATION OF PROCUREMENT ABOVE R 10 MILLION (MBD5)

For all procurement expected to exceed R10 million (all applicable taxes included), tenderer must complete the following questionnaire:

- Are you by law required to prepare annual financial statements for auditing? YES / NO

1.1. If yes, submit audited financial statements for the past three years or since the date of establishment if established during the past three years.

.....
.....

- 2. Do you have any outstanding undisputed commitments for municipal services towards any municipal for more than three months or any other service provider in respect of which payments is overdue for more than 30 days? YES / NO

.....
.....

2.1 If no, this serves to certify that the tenderer has no undisputed commitments for municipal services towards any municipality for more than three months or other service provider in respect of which payment is overdue for then 30 days?

.....
.....

2.2 If yes, please provide particulars

.....
.....

- 2.1 Has any contract been awarded to you by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract? YES / NO

.....
.....

a. If yes, furnish particulars

.....
.....

3. Has any contract been awarded to you by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract?

YES/NO

3.1 If yes, furnish particulars

.....

.....

4. Will any portion of goods or services be sourced from outside the Republic, and, if so, what portion of payment from the municipality / /municipal entity is expected to be transferred out of the Republic?

YES / NO

4.1 If yes, furnish particulars

.....

.....

CERTIFICATION

I, THE UNDERSIGNED (NAME)

.....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

I ACCEPT THAT THE STE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE

Signature

Date

Capacity under which Tender is Signed

Name of Tenderer

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{Ps} = \mathbf{80} \left(\mathbf{1} - \frac{\mathbf{Pt} - \mathbf{Pmin}}{\mathbf{Pmin}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left(\mathbf{1} - \frac{\mathbf{Pt} - \mathbf{Pmin}}{\mathbf{Pmin}} \right)
 \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. **FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT**

3.2.1. **POINTS AWARDED FOR PRICE**

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \text{ or } P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

- P_s = Points scored for price of tender under consideration
- P_t = Price of tender under consideration
- P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.

Item no.	The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points claimed (80/20 system) (To be completed by the tenderer)
A total of 8 preference points shall be allocated on a proportional or pro rata basis for contracting an enterprise owned by historically disadvantaged persons or individuals who meet the following requirements -			
1.	for 100% black person or people owned enterprise	2 points	
2.	for at least 30% woman or women shareholding or owned enterprise	2 points	
3.	For at least 30% youth shareholding or owned enterprise	2 points	
4.	for at least 30% people living with disability shareholding or owned enterprise	2 points	
A total of 12 preference points shall be allocated on a proportional or pro rata basis for implementing of programmes for RDP -			
5.	for enterprise located within the local area of jurisdiction (Mbombela)	2 points	
6.	for enterprise who will sub-contract minimum of 30% of the contract value to EMEs in the ward or local communities where the services to be rendered of works to be undertaken	2 points	
7.	for Corporate Social Investment (CSI) or Social Labour Plan proposition	5 points	
8.	for valid B-BBEE level 1 contribution (SANAS verified B-BBEE certificate for generic enterprise, and for EME and SME a sworn affidavit or CIPC issued certificate confirming annual turnover and level of Black Ownership).	3 points	
The City will utilize the CSD report for the above-mentioned information.			

Corporate Social Investment (CSI)

NB: The minimum total value of the CSI should not be less than 2% of the total project value excluding vat and contingencies. The CSI project should be delivered concurrently with the project. The final product should be delivered prior to the issuing of completion certificate. The nature of the CSI project must benefit the community at large. (1 page, Arial font size 12) Prospective bidders will be expected to provide the City with a written explanation on how to implement the Corporate Service Investment on that particular ward, community or region. The investment must benefit the community at large. In order to claim points, a detailed one page report must be included in the list of returnable documents. The corporate social investment initiatives must be implemented by the company/successful bidder. The final details of the CSI project will be finalized prior to the signing of the contract in consultations with relevant stakeholders.

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

WITNESSES:

1.

4.

..... SIGNATURE(S) OF BIDDER(S)

DATE:.....

ADDRESS:.....

.....

.....

THIS MBD FORM MUST NOT BE COMPLETED PRIOR TO APPOINTMENT. IT WILL BE ONLY BE FURNISHED AND SIGNED BY THE SUCCESSFUL BIDDER/SERVICE PROVIDER

CONTRACT FORM - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER / SERVICE PROVIDER (PART 1) AND THE PURCHASER / CITY OF MBOMBELA (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER / SERVICE PROVIDER AND THE PURCHASER / CITY OF MBOMBELA WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

- 1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution)..... in accordance with the requirements and specifications stipulated in bid number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
- 2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2022;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
- 3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
- 4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
- 5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
- 6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES	
1
2.
DATE:	

(BIDDERS / SERVICE PROVIDERS MUST NOT FILL THIS PART TWO OF THIS MBD 7)

CONTRACT FORM - PURCHASE OF GOODS/WORKS

PART 2 (TO BE FILLED IN BY THE PURCHASER /CITY OF MBOMBELA)

1. I..... in my capacity as..... accept your bid under reference numberdated.....for the supply of goods/works indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating delivery instructions is forthcoming.
3. I undertake to make payment for the goods/works delivered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.

ITEM NO.	PRICE (ALL APPLICABLE TAXES INCLUDED)	BRAND	DELIVERY PERIOD	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)

4. I confirm that I am duly authorized to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP 

WITNESSES
 1.
 2.
 DATE

2.2 DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality’s / municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury’s database as a company or person prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? (To access this Register enter the National Treasury’s website, www.treasury.gov.za, click on the icon “Register for Tender Defaulters” or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME).....
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TRUE AND CORRECT.**

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a) take all reasonable steps to prevent such abuse;
 - b) reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c) cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:

_____ that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

AUTHORITY TO SIGN A BID

1. COMPANIES AND CLOSE CORPORATIONS

- a. **If a Bidder is a COMPANY, a certified copy of the resolution by the board of directors**, duly signed, authorising the person who signs this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the company **must be submitted with this bid**, that is, before the closing time and date of the bid

- b. In the case of a **CLOSE CORPORATION (CC)** submitting a bid, **a resolution by its members**, authorizing a member or other official of the corporation to sign the documents on their behalf, **shall be included with the bid**.

PARTICULARS OF RESOLUTION BY BOARD OF DIRECTORS OF THE COMPANY / MEMBERS OF THE CC

Date Resolution was taken			
Resolution signed by (name and surname)			
Capacity			
Name and surname of delegated Authorized Signatory			
Capacity			
Specimen Signature			
Full name and surname of ALL Director(s) / Member (s)			
Is a CERTIFIED COPY of the resolution attached?		YES	NO
SIGNED ON BEHALF OF COMPANY / CC:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	

2. SOLE PROPRIETOR (SINGLE OWNER BUSINESS)

I, _____, the undersigned, hereby confirm

that I am the sole owner of the business trading as _____

3. PARTNERSHIP

We, the undersigned partners in the business trading as _____

hereby authorize Mr/Ms _____ to sign this bid as well as any contract resulting from the bid and any other documents and correspondence in connection with this bid and /or contract for and on behalf of the abovementioned partnership.

The following particulars in respect of every partner must be furnished and signed by every partner:

Full name of partner	Signature

SIGNED ON BEHALF OF PARTNERSHIP:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	

CERTIFICATE OF AUTHORITY FOR JOINT VENTURES
--

This returnable schedule is to be completed by JOINT VENTURES

We, the undersigned, are submitting this tender offer in joint venture and hereby authorize Mr/Ms _____
 _____ authorized signatory of the Company/Close
 Corporation/Partnership (name) _____, acting in the capacity
 of lead partner, to sign all documents in connection with the tender offer and any contract resulting
 from it on our behalf.

1. Name of firm (Lead partner)			
Address			
		Tel. No.	
Signature		Designation	

2. Name of firm			
Address			
		Tel. No.	
Signature		Designation	

3. Name of firm			
Address:			
		Tel. No.	
Signature		Designation	

4. Name of firm			
Address			
		Tel. No.	
Signature		Designation	

NOTE: A copy of the Joint Venture Agreement showing clearly the percentage contribution of each partner to the Joint Venture, shall be appended to this Schedule.

SUPPLY CHAIN POLICY USING 80/20 SPECIFIC GOALS

		MAXIMUM POINTS TO BE ALLOCATED	POINTS CLAIMED BY BIDDER	ALLOCATED POINTS
PRICE AND COMPETENCE GOALS (80 POINTS)	PRICE	80		
	SUB TOTAL	80		
EQUITY PROMOTION GOALS (20 POINTS)				
	SPECIFIC GOALS	20		
	SUB TOTAL	20		
	TOTAL	100		