

Agricultural Research Council
1134 Park Street
ARCADIA
0083



Request for quotation: REQ no 008532

Date: 2021-11-11
Expiration Date: 2021-11-18 at 11h00 am
Telephone: +27 (0) 12 529-9316
Tax Registration: 4140125313

Delivery address:
ARC-Onderstepoort Veterinary Institute
(ARC-OVI)
100 Old Soutpan Road (M35)
Private Bag X05
ONDERSTEPOORT
0110

Roof Re- thatching- Grasdak

Good day

1. You are kindly requested to submit a written quotation to the Agricultural Research Council as per below or attached terms of reference (TOR).

	REQ number	Description	Quantity	Unit of Measure
1	REQ- 008532	Roof Re- thatching- Grasdak	200	M2

1.1 SPECIFICATION IN DETAILS

Request for Quotation Evaluation stages:

The RFQ evaluation process consists of several stages that are applicable according to the merits of the request for quotation, as defined below:

Stage 1: Mandatory requirements (Administrative & Technical)

Stage 2: Specification

Stage 3: Evaluation criteria PPPFA Regulations (2011)

Stage 1- Mandatory Requirements (Administrative):

(NOTE: Failure to provide the below listed documents **WILL** lead to disqualification)

Description	Comply	Do Not Comply
1. Only bidders that submit a valid current certified copy of the BBBEE certificate, original BBBEE certificate or the sworn affidavit, will be considered for scoring on the 20 points as per the 80/20 principle. Bidders are therefore required to submit the certified copy of the BBBEE certificate, original BBBEE certificate or the sworn affidavit		
2. Submission of original valid Tax Clearance Certificate or a Tax Compliance Status letter (with pin) issued by the South African Revenue Services		
3. Completed and signed Standard Bidding Documents (SBD) forms included in the bid document.		
4. Only bidders registered on the Central Supplier Database (CSD) will be considered. Bidders shall include the CSD registration number with the bid proposal.		

Technical specification for roof re-thatching at Grasdak

No	Description	Frequency (once off)	Unit price	Total Cost
1	Rethatching Grasdak 200 M2:			
1.1	Identify all rotted, decayed, loose thatching material on the entire thatching of the Grasdak.			
2	Clean and remove decayed parts caused by wind, rain, hails, etc. on the entire top surface of the roof.			
3	All rotted thatching material on the roof should be completely stripped out.			
4	The entire roof should then be dressed by brushing prior to the application of any new thatch layer.			
5	Rethatch and replace all rotted, decayed, loose part of the entire roof using the same natural and treated material against fungal attacks used on the existing roof.			
6	The stems of the grass should slope steeply and be tightly packed so that water runs from tip to tip over the surface rather than penetrate into the thatch.			
7	The thatch structure to be fire-resistance enhanced by the application of the fire retardants, which will retard the spread of flame for fire control measure.			
8	The thatch density should be at least 35 to 50 kg/m ² for a thickness of 175- 220 mm			
9	The area experiences heavy lightnings during the rainy season and therefore no wire must be used in the			
10	Thatch must be treated on both sides with an SABS approved fire retardants accompanied by an approved MSDS.			

11	Any treatment should be applied to both the interior and exterior to a depth of at least 65 to 75mm in order to improve the effectiveness of the thatch.			
12	Wooden poles, doors and windows must be treated with a coat of Carbolinium/ Creosote paint to protect them against weathering and insects.			
13	Provide an update Health and Safety file with a Covid-19 prevention plan.			
N.B. The service provider to supply equipment and material.				
SUB-TOTAL				
CONTINGENCY= 10%				
VAT (IF REGISTERED= 15%)				
GRAND TOTAL				

2. SPECIAL CONDITION

- There will be a compulsory site inspection/ meeting. Failure to attend this meeting or inspection will lead to the bidder to be automatically disqualified.
- Three weeks period has been allocated for the FULL completion of this project (or as stipulated during site visit). This includes the snag list corrections and final sign of the project.
- The project plan must be provided indicating time lines with deliverables.
- Non- submission of completed similar projects would be deemed as non-compliance and the bid might be removed from the process.
- CIDB Construction Certificate from grade one (1) GB required.
- Give three reference letters of Thatched roofs that you constructed or repaired, larger than 100m².
- The institute is providing the essential services; the work must be executed in such a manner that it will not have negative impact on service delivery.
- Any damages to the Institutes equipment due to the negligence of the service provider will be repaired or replaced by the service provider at his/her own costs.
- All the work done and the material used must comply with the requirement of Occupational Health and Safety Act, National building regulation, South African National Standard and any other relevant legislation. The work must also comply with: SANS 10407- 2016 (SOUTH AFRICAN NATIONAL STANDARDS- Thatch roof construction)
- The service provider to ensure that all the work is completed within time schedule from the date the service provider received the order.
- Twine.
- The materials used shall be tar-treated sisal twine. Stitching spaced at a maximum of 110mm.

- The binding or fastening of the thatch on the battens should be in accordance with the method of thatching used, and not be spaced more than 110mm apart. The materials used shall either be tar- treated sisal twine.
3. All price quotations that have a rand value of R 30,000.00 to below R 50,000,000.00, including VAT, will be evaluated by applying the 80/20 principle as prescribed by the Preferential Procurement Policy Framework Act 5 of 2000 and its Regulations. The lowest acceptable price will score 80 points, the 20 BBEE points will be allocated as follows:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

4 Compulsory requirements:

- 4.1 Valid current Tax Clearance Certificate and the pin code issued by the South African Revenue Services (SARS).
- 4.2 Only bidders registered on the Central Supplier Database (CSD) will be considered. Bidders shall include the CSD registration number with the bid proposal.
- 4.3 Only bidders that submit a valid current certified copy of the BBEE certificate, original BBEE certificate or the sworn affidavit, will be considered for scoring on the 20 points as per the 80/20 principle. Bidders are therefore required to submit the certified copy of the BBEE certificate, original BBEE certificate or the sworn affidavit.
- 4.4 Completed and signed Standard Bidding Documents (SBD) forms included in the bid document.
- 4.5 The above specified goods/services should be delivered / rendered to the ARC-Onderstepoort Veterinary Institute at above-mentioned delivery address.
- 4.6 The particulars of the guarantee that will apply to the goods quoted for, with the particular regards to the period and extent of the warranty must be clearly stated. Where services are required, service providers must submit documentation pertaining the relevant experience.

4.7 Your written quotation must be deposited or emailed depending on the instructions given in the email.

4.8 Standard conditions:

4.9 The validity of the quotations must be indicated.

4.10 Prices quoted should be in South African Rand and inclusive of VAT costs such as delivery, insurance, taxes, etc.

4.11 No price adjustments or amendment of the delivery particulars contained in paragraph 2 will be considered by the ARC.

4.12 The supplier accepts full responsibility for the proper execution and fulfilment of the goods/services quoted for.

4.13 ARC reserves the right to accept or reject any special terms and conditions that may qualify the goods/services to be provided.

4.14 Quotes should be submitted on an official letterhead and duly signed.

4.15 Goods and services should be supplied / rendered upon receipt of a purchase order from the ARC.

4.16 The General Conditions of Contract issued by National Treasury are applicable.

4.17 The ARC supply chain management code of conduct is applicable.

4.18 Standard Bidding Documents (SBD) forms must be signed and returned together with the quotation if the price is above R 10,000.00. Failure to comply will result to disqualification of your quotation.

4.19 Only the quotation from suppliers who are requested to quote shall be evaluated and considered.

4.20 Your quotation must indicate the delivery date.

4.21 The ARC reserve the right to do due diligence on the quotations.

4.22 The ARC reserves the right to benchmark prices quoted.

Thank you in anticipation.

Miss Emmy Galane
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Email: galanem@arc.agric.za
Supply Chain Management: ARC
Date: 2021-11-11