

Agricultural Research Council-NRE

141 Cresswell Rd

Weavind Park

Pretoria,

0184



Request for Quotation: AEI01REQ000450

Closing Date: 26 January 2026 at 11h00

VAT Registration: 4140125313

Delivery address: Agricultural Research Council-NRE , 141 Cresswell Rd , Weavind Park Pretoria, 0184

COMPULSORY SITE BRIEFING
Agricultural Research Council-NRE, 141
Cresswell Rd , Weavind Park
Pretoria. 0184

Date & Time: 20 January 2026 at 11:00 AM

**Request For Quotation for the Transportation Services for the Delivery of a Mobile Solar
Trailer from ARC Silverton to Elakhama Farm, Limpopo Province**

Good day,

1. You are kindly requested to submit a written quotation for the Transportation Services for the Delivery of a Mobile Solar Trailer from ARC Silverton to Elakhama Farm, Limpopo Province as per the specifications to be discussed at a compulsory site briefing.

Quotations with supporting documentation must be submitted via email to KubhekaL@arc.agric.za

1.1 SPECIFICATIONS IN DETAIL - Attached

Transportation Services for the Delivery of a Mobile Solar Trailer from ARC Silverton to Elakhama Farm, Limpopo Province Compulsory Site Briefings

Attendance at the site briefings is **mandatory** for all prospective bidders.

Site Briefing:

**Location: Agricultural Research Council-NRE, 141 Cresswell Rd , Weavind Park
Pretoria, 0184**

Date & Time: 20 January 2026 at 11:00 AM

Note: Latecomers will not be permitted

2. Request for Quotation Evaluation stages:

The RFQ evaluation process consists of several stages that are applicable according to the merits of the request for quotation, as defined below:

Stage 1: Specification

Stage 2: Evaluation Criteria: National Treasury Procurement Regulations

Stage 3: Agricultural Research Council Preference Points System – **See Annexure A**
(Must be Completed)

RDP Goal - Promotion of South African-Owned Enterprises

2.1 Compulsory Supply Chain Management Documents:

(NOTE: Failure to provide the below-listed documents may lead to disqualification)

Description	Comply	Do Not Comply
1. Submission of original valid Tax pin or a Tax Compliance Status letter issued by the South African Revenue Services		
2. Completed and signed Standard Bidding Documents (SBD) forms included in the bid document. (SBD 4)		
3. Only bidders registered on the Central Supplier Database (CSD) will be considered. Bidders shall include the CSD registration number with the bid proposal.		
4. BBBEE Certificate or Sworn Affidavit		

2.2 Special Conditions (Non-compliance with the below special conditions will result in disqualification)

Description	Comply	Do Not Comply
<p>1. Legal Compliance</p> <p>Service providers must comply with all relevant South African transport, safety, and labour legislation, including but not limited to the following:</p> <ul style="list-style-type: none"> • National Land Transport Act (Act No. 5 of 2009) • National Road Traffic Act (Act No. 93 of 1996) • Occupational Health and Safety Act (Act No. 85 of 1993) <p>In addition, bidders must:</p> <ul style="list-style-type: none"> • Hold a valid operating licence. • Maintain valid vehicle and goods-in-transit insurance for the duration of the contract. 		
<p>2. Vehicle Specifications</p> <ul style="list-style-type: none"> • Vehicles must be registered, licensed, roadworthy, and suitable for both tarred and off-road terrain. • Vehicles must be suitable for the safe loading, securing, transportation, and offloading of the Mobile Solar Trailer. • Vehicles must be well maintained and in excellent operational condition. 		
<p>3. Safety and Compliance</p> <ul style="list-style-type: none"> • The service provider must adhere to all applicable road safety, labour, environmental, and occupational health and safety regulations throughout the execution of the service. 		

4. Driver Requirements

- Drivers must hold a valid driver's licence and a Professional Driving Permit (PrDP).
- Drivers must have a minimum of two (2) years' relevant driving experience and be medically fit.
- Drivers must comply with road safety regulations and prescribed working hours to prevent driver fatigue.

2.3 Compulsory requirements (NOTE: Failure to provide the below-listed documents will lead to disqualification)

Description	Comply	Do Not Comply
1. Compulsory Site Briefing		
2. Company registration documents and compliance certificates must be submitted with the quotation.		
3. A documented safety plan addressing load securing, handling of sensitive components, and overall risk management must be submitted with the bid		
4. Proof of insurance cover for goods in transit must be provided		
5. Evidence of load securing methods and safe handling procedures must accompany the bid submission.		
6. Safety documentation and evidence of relevant experience in similar assignments must be submitted, including at least one (1) reference letter.		
7. Copies of the driver's valid driver's licence and Professional Driving Permit (PrDP) must be submitted.		

3. All price quotations that have a rand value of R 2000.00 to below R 50,000,000.00, including VAT, will be evaluated by applying the 80/20 principle as prescribed by the Preferential Procurement Policy Framework Act 5 of 2000 and its Regulations of 2022, and the Agricultural Research Council Preference Points System – See Annexure A

4 Administrative Requirements:

- 4.1 Valid Tax Pin issued by the South African Revenue Services (SARS).
- 4.2 Only bidders registered on the Central Supplier Database (CSD) will be considered. Bidders shall include the CSD registration number with the bid proposal.
- 4.3 Completed and signed Standard Bidding Documents (SBD) forms included in the bid document.
- 4.4 The above-specified goods/services should be delivered/rendered to the at above-mentioned delivery address.
- 4.5 The particulars of the guarantee that will apply to the goods quoted for, with regards to the period and extent of the warranty must be clearly stated. Where services are required, service providers must submit documentation pertaining to the relevant experience.
- 4.6 Your written quotation must be emailed to KubhekaL@arc.agric.za

4.7 Standard conditions:

- 4.8 The validity of the quotations must be 60 days.
- 4.9 Prices quoted should be in South African Rand and inclusive of VAT costs such as delivery, insurance, taxes, etc.
- 4.10 The ARC will consider No price adjustments or amendments of the delivery particulars contained in paragraph 2.
- 4.11 The supplier accepts full responsibility for the proper execution and fulfillment of the goods/services quoted.

4.12 ARC reserves the right to accept or reject any special terms and conditions that may qualify the goods/services to be provided.

4.13 Quotes should be submitted on official letterhead and duly signed.

4.14 Goods and services should be supplied/rendered upon receipt of a purchase order from the ARC.

4.15 The General Conditions of Contract issued by the National Treasury are applicable.

4.16 The ARC supply chain management code of conduct is applicable.

4.17 Standard Bidding Documents (SBD) forms must be signed and returned together with the quotation Failure to comply will result in the disqualification of your quotation.

4.18 Your quotation must indicate the delivery date.

4.19 The ARC reserves the right to do due diligence on the quotations.

4.20 The ARC reserves the right to benchmark prices quoted.

4.21 Late and incomplete submissions will invalidate the quotation submitted.

4.22 Quotations must be market-related, if there is material evidence that the bidder has under-quoted, they will be disqualified.

Thank you in anticipation.

Ms. Lungile Kubheka

Tel: +27 (0)12 842- 4078

Email: KubhekaL@arc.agric.za

Supply Chain Management: ARC

