

**4. EVALUATION ON QUALITY/FUNCTIONALITY = 100**

<b>1. Experience of finance lease for vehicles and plant in respect of similar services provided.</b>		
<b>NB:</b> Please complete Returnables <b>Schedule D1</b> and attach full particulars and evidence relating to company's involvement in rendering finance lease.		
<b>1. Bidder evaluation criteria for functionality</b>	<b>Relevant Company Work Experience</b>	<b>Points allocation</b>
		<b>Total = 30 points</b>
1. Experience in finance lease for vehicle and plant, fuel management, and vehicle tracking	<p>- The bidder with 4 and more of similar awarded contracts in the past 48 months (Attach appointment letters and submission detailed portfolio of evidence (report copies) for fleet assessment work done).</p> <p>- The bidder with 1 to 3 of similar awarded contracts in the past 48 months (Attach appointment letters and submission detailed portfolio of evidence (report copies) for fleet assessment work done).</p>	<p>30 Points</p> <p>15 Points</p>
		<b>Points allocation 15 Points</b>
Insurance Cover	Professional indemnity cover – R20 Million and Above	15 Points
<b>3. Bidder evaluation criteria for functionality</b>	<b>Experience</b>	<b>Points allocation</b>
		<b>Total = 40 points</b>
<b>Key Personnel Experience</b>		
<p><b>1. Project Manager (15 Points)</b></p> <p>CVs of personnel should be accompanied by signed consent letter from incumbent and certified by</p>	<p>- Project Manager – minimum NQF Level 7 in Fleet Management/Logistics/Transportation with 5 and more years' experience in leasing of vehicles and fleet management related projects.</p> <p><b>Qualification and experience</b> – minimum of degree/National Diploma</p>	15 Points

Commission of Oath.	in related field and three years' experience in fleet management.  (attach CV and relevant qualification).	
<b>2. Fleet Officer (15 Points)</b>  CVs of personnel should be accompanied by signed consent letter from incumbent and certified by Commission of Oath.	- Fleet Officer – minimum NQF Level 7 in Fleet Management/Logistics/Transportation with 4 and more years' experience in Fleet Management and similar projects.  - Qualification and experience – minimum of degree/National Diploma in related field and three years' experience in fleet management.  (attach CV and relevant qualification).	15 Points
<b>3. Accountant</b>	Accountant – minimum NQF Level 7 in Financial Management with 4 and more years' experience in Fleet Management and similar projects.	10 Points
		<b>Total = 15 Points</b>
<b>4. Bank rating</b> <i>(Attach stamped letter from the financial institution within the last three months).</i>	Bank Rating A	15 Points
	Bank Rating B	10 Points
	Bank Rating C	5 Points
	Bank Rating D	0 Point
<b>TOTAL</b>		<b>100</b>

- The bidder must obtain a minimum score of 75 points allocated for quality (functionality) to qualify for further evaluation.
- The municipality reserves the right to invite bidder(s) for presentation during bid committee processes.