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BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 11/09/2023.
KZN435/23/24/007/PNLG

RE INVITATION TO TENDER UMFAZIMKHULU LOCAL MUNICIPALITY

uMfazimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
PROVISION OF ENFORCEMENT PLANT/MACHINERY (24 MONTHS)	ULM-PNLG 007/23	20/09/2023 @10h:00 am

Tender documents will be available on the municipal website (www.umfazimkhululm.gov.za) and will also be available from the cashier at **169 Main Street, uMfazimkhulu, 3297** upon the **non-refundable payment of R100 per document or a bank guaranteed cheque made out to uMfazimkhulu Municipality** during working hours between **09:30am and 16:00pm** from the **13th of September 2023**; **cut-off time for buying documents is the 20th of September 2023, 15 minutes before the briefing time.**

Compulsory briefing meeting is scheduled to take place at **uMfazimkhulu Municipality Makhosini Building Boardroom, 247 Mfazimkhulu Mlonyana Street, uMfazimkhulu 3297**.

Invalid or non-submission of the following documents will render the Tenderer disqualified. Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 8 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company and for the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.
- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.

Copy of a marriage certificate if Municipal account is under your spouse.

- "Certificate of Authority" to sign all documents in connection with this tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the tender document).

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy will Apply.

Second Phase of Evaluation

Criteria for functionality

Minimum threshold (60% or 20 Points)

Key aspect of criterion	Basis for points allocation		Max. Points	Verification Method						
Experience of the Bidders Operators or Drivers	<p>The Bidders Operators or Drivers Should have 5 Years of experience in Operating Heavy Plant and Machinery or Driving Heavy Vehicles.</p> <table border="1" data-bbox="472 1028 933 1290"> <tr> <th>Years</th><th>Points to be score</th></tr> <tr> <td>5</td><td>10</td></tr> <tr> <td>3-4</td><td>5</td></tr> </table>	Years	Points to be score	5	10	3-4	5		10	CV's detailing work experience or projects and traceable references
Years	Points to be score									
5	10									
3-4	5									
Expertise of the Drivers NB: All personnel are required	<p>Bidders must have a Competent Drivers / Operators Certificate. For 8-ton trucks, low bed truck, bidders must submit Code 14 driving licenses with PDP of the drivers. For TLB, bidders must submit code 10 driving license with PDP and operator's competence certificate of the drivers, Excavator and Dozer, bidders must submit competence certification.</p>		5	8-TonTruck & Low-Bed Truck (submit certified copies of Code 14 driving license with PDP) TLB (submit certified copies of Code 10 driving license with PDP and						

			competence certificate)															
			Excavator and Dozer (submit certified copies of Competence certificates) (certified copies must not be older than three months)															
Plant and Equipment	<p>Points will be allocated as indicated below for plant and Equipment Owned by the Bidder.</p> <p>If the service provider does not own some or any of the plant listed below, and chooses to hire some, then the points indicated below will be awarded at 50% of the stated points for plant hired. Points for hired plant will only be allocated if an original letter of intent is attached from a plant hire company, the letter should be accompanied by a certified logbook for the plant hired as proof that the plant hire company owns that particular plant, the letter is to clearly indicate that the plant intended for contract will be available for the full duration of the contract. Such letter of intent is to be qualified and certified by a registered Commissioner of Oaths. Tenderers should own five or more equipment's/plant in order to qualify for next evaluation.</p> <table border="1"> <thead> <tr> <th>Required Plant</th> <th>Points to be scored</th> <th>Hired Plant</th> </tr> </thead> <tbody> <tr> <td>One Truck 8 Ton</td> <td>2</td> <td>1</td> </tr> <tr> <td>One Excavator</td> <td>2</td> <td>1</td> </tr> <tr> <td>One Dozer</td> <td>2</td> <td>1</td> </tr> <tr> <td>One TLB 4X4</td> <td>2</td> <td>1</td> </tr> </tbody> </table>	Required Plant	Points to be scored	Hired Plant	One Truck 8 Ton	2	1	One Excavator	2	1	One Dozer	2	1	One TLB 4X4	2	1	10	<p>Plant Owned</p> <p>To produce proof of ownership and copy of license disk where applicable.</p> <p>Hired Plant</p> <p>Original confirmation letter with hiring terms and conditions certified by the commissioner of oaths.</p> <p>Produce proof of ownership and license disk where applicable.</p>
Required Plant	Points to be scored	Hired Plant																
One Truck 8 Ton	2	1																
One Excavator	2	1																
One Dozer	2	1																
One TLB 4X4	2	1																

	One Low Bed Truck	2	1			
Security Services	Relevant Experience: Projects in the provision of Security Services			10		Attach traceable reference letters with contact numbers for verification purposes

The points associated with the comprehensive proposal will be awarded as reflected in following the above table.

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

NB: On expertise of driver service providers must score 100%

Service provider must meet minimum threshold above in order to proceed to the third phase of the evaluation

Third Phase Evaluation Criteria

REQUIREMENTS	YES	NO	VERIFICATION
Availability of staff (Security Guard)			Attach CV and Grade B Certificate
Do you have required licensed firearms? 1. Pistol 2. Short Gun (Minimum of 10)			Submit Licences of Firearm/Lease Agreement with Firearm Licences
COMMENTS			

SERVICE PROVIDER MUST MEET ALL THE REQUIREMENTS ON PHASE THREE TO PROCEED TO PRICE CALCULATION

NB: A clear identification card of the company with the member's photo and identification, must be worn at all times.

The 80/20 scoring will apply.

80/20 Score Points

• Preferential goals	80 Points
• Price	20 Specific goals

Specific Goals

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification document(s)

Specific goals 2: RDP Goals			
Promotion of south African owned enterprises	20	CIPC registration (Companies and Intellectual Property Commission) Or Detailed CSD report verification on CSD portal by the Municipality) Or Certified Copy RSA Identity document of the director(s)	Certificate Intellectual

Contact Details

All other enquiries shall be directed to:

Attention	: Mr S. Mthethwa
Telephone	: (039) 259 5015
Fax No	: (039) 259 0427
Email Address	: mthethwas@umzimkhululm.gov.za

SCM Compliance enquiries shall be directed to:

Attention	: Miss O. Basi
Telephone	: (039) 259 5034
Fax No.	: (039) 259 0427
Email Address	: basio@umzimkhululm.gov.za

Closing date

Tender documents in a sealed envelope clearly indicating the **tender number and tender Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00, 13th of October 2023** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

Tenders may only be submitted along with the tender documentation provided by the municipality.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder.
uMzimkhulu Municipality Supply Chain Management policy will apply.**

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C.A NGQOYI
MUNICIPAL MANAGER