

	Meeting Minutes	Template Identifier	240-54076329	Rev	8
		Effective Date	September 2022		
		Next review date	September 2025		
		Distribution (GOU)			

Meeting Name: Tender Clarification Meeting: E2392DXGOU1 - Design, supply, installation, and commissioning capability of the total rooftop PV solution for Single phase customers from 20 – 60 Amps			
Date: 21 September 2026	Time: 10:00 – 11:30	Venue: MS Teams	

Item	Subject	Discussion	Responsibility
1.	Safety and Emergency Evacuation Procedure		
2.	Opening: 2.1 Welcome - Samukelisiwe Ngobese 2.2 Apologies: - Lesego Garegae		
3.	Declaration of interest		

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Item	Subject	Discussion	Responsibility
	- None		
	COMMERCIAL REQUIREMENTS Invitation to tender	The buyer went through the invitation to tender document. There were no questions regarding the information shared on the invitation to tender. Closing date: 06 October 2026. Buyer to upload: eTendering System Suppliers Help Manual. E-Tenderers' E-Tendering Training Acknowledgement Form .	Samukelisiwe Ngobese
	TECHNICAL REQUIREMENTS	Drago Frost presented technical scope of work.	Aron Rondganger Drago Frost

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Item	Subject	Discussion	Responsibility
		Functionality requirements are applicable. Question: 1. Qualified Personnel Provide proof of qualified personnel, submit: a) ECSA Registration Certificate (Pr Eng / Pr Tech Eng / Pr Techni Eng) and signed design responsibility letter b) Proof of PV installer accreditation (e.g., PV GreenCard or equivalent) c) Copy of the registered Electrician's Wireman's Licence and proof of registration with Department of Labour d) Signed Organisational Structure (signed by delegated authority)	

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		2. Required system Design Documentation for 2 previous projects in the last 3 years. Refer to schedule A & B for the requirements under Submit complete design documentation of PV/BESS system. 3. Subcontracting Subcontracting is applicable. Refer to the SDL & I requirements and NEC.	

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	SHEQ REQUIREMENTS Safety Requirements	The Safety representative presented the safety requirements. Questions: 1. No questions The 2 NECs were presented. Buyer to upload: Revised BOQ. Beauty Skosana presented the SDL & I requirements document. No questions were asked.	Annette Mosekwa Charles Mashifane Beauty Skosana

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	NEC SDL & I REQUIREMENTS		
4.	Matters for information/Noting This tender was published only on the Eskom Tender Bulletin & eTendering National Treasury portals.	Contractors must not download tenders from sites not which are not recognized by Eskom. This tender was published only on the Eskom Tender Bulletin & eTendering National Treasury portals.	
5.	General - None		
6.	Closure		

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