



03 JUNE 2025

---

**NOTICE TO TENDERER NO. 2:**

Tender Number: 270S/2024/25

Box Number: 198

Closing Date: 20 June 2025

Description: APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ELECTRONIC COURSES AND END USER TRAINING FOR THE CITY OF CAPE TOWN'S HR AND OTHER BUSINESS SYSTEMS ROLLOUT

This Notice to Tenderers forms an integral part of the Contract and is an addendum which must be recorded in Schedule F.12.

**1) Minutes of the Non- clarification Meeting**

Tenderers are made aware of the attached non-compulsory clarification minutes and presentation of the meeting held on the 27<sup>th</sup> of May 2025.

Yours Sincerely,

.....  
For Director:  
Supply Chain Management

**ACKNOWLEDGEMENT OF RECEIPT FOR AND ON BEHALF OF THE TENDERER: TENDER NO. 270S/2024/25**

At ..... on this ..... Day of .....2025.

Signature: .....

Name of Signatory: .....  
(In ink and capitals)

Tenderer: .....  
(Name of firm in ink and capitals)