



UMzimkhulu Municipality

PROVINCE OF KWAZULU-NATAL

KZN435/22/23/018/INFR

INVITATION TO TENDER

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING TIME
PANEL OF SERVICE PROVIDERS EXPERTISE: 1. CIVIL AND STRUCTURAL 2. ELECTRICITY 3. ARCHITECTURE 4. MECHANICAL 5. TRANSPORTATION 6. QUANTITY SURVEYING 7. ENVIRONMENTAL CONSULTANTS (36 MONTHS CONTRACT)	ULM-INFR028/23	05 October 2022 at 10h00am

NB: If Service providers are experts in more than 1 field and have interest to tender in more than one field, separate documents must be submitted for each respective field.

Tender documents will be available on the Municipal website (**www.umzimkhululm.gov.za**) / will also be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment of **R300.00** per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between **09h30am and 16h00pm from the 29th of September 2022. Cut-off time for buying documents is the 05th of October 2022, 15 minutes before the briefing time.**

Compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building, 247 Mzimkhulu Mlonyana Street, uMzimkhulu 3297

Invalid or non-submission of the following documents will render the tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted: • Registered on Central Suppliers Database (CSD) attach proof of Registration • Valid BBBEE certificate with SANAS logo and verified by agencies accredited by SANAS/ Commissioned SWORN Affidavit • MBD 4, 8 & 9 • Municipal rates and services certificate/statement/ billing for the directors, owners, shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days • Attach valid lease agreement if the company is leasing the office space • Attach a valid lease agreement if the director is leasing accommodation • Attach affidavit if the account is under your parents, siblings, grandparents and you are not paying any Municipal rates • Copy of a marriage certificate if Municipal account in under your spouse • Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head (example is provided in the tender document).

Conditions of acceptance: Quotations must be valid for **120 days**.
Conditions of Tender: • **80/20** Preference Point System will be considered at a later stage during the receipt of quotation(s) as and when required • Functionality will be considered and uMzimkhulu Local Municipal SCM policy will apply.

Second Phase of Evaluation:
Functionality:

SECOND PHASE OF EVALUATION FOR CIVIL AND STRUCTURAL

Evaluation criteria minimum threshold 60% or 30 Points

Criteria	Criteria Description	Points	Verification Method
Relevant Experience	At least maximum of ten (10) successfully completed projects in civil managing and supervising with a minimum grading of CIDB GRADE 4 or Higher, completed within the past five 5 financial years i.e. between 1 July 2017 to date. Ten Projects = 20 Points Five to Nine projects = 10 Points	20	It is compulsory to attach appointment letters and their respective reference letters stamped and signed.
Expertise	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in the Built Environment (Civil Engineering) as well as 7 (Seven) years' relevant experience. Qualification with 7 years' experience = 20 Points Qualification with 5-6 years' experience = 10 Points	20	Certified copies of required Qualification and (Professional Registration Certificate for Contracts Manager), certificates certified within 3 months back from tender closing date and CVs detailing nature and years of experience, per each personnel.
Accreditation	At least one of the Company director must be registered as a Professional Engineer/Technician/ Technologist with ECSA.	10	It is compulsory to attach proof of certified registration reflecting the professional registration number.

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive. On the Accreditation segment bidders must score 100%.

SECOND PHASE OF EVALUATION FOR ELECTRICAL ENGINEERS

Evaluation Minimum threshold 60% or 30 Points

Criteria	Criteria Description	Points	Verification Method
Relevant Experience	At least maximum of ten (10) successfully completed projects in Rural Electrification of Households on managing or supervising a minimum grading of CIDB GRADE 4 or Higher, completed within the past five 5 financial years i.e. between 1 July 2017 to date. Ten Projects = 20 Points Five to Nine projects = 10 Points	20	It is compulsory to attach appointment letters and their respective reference letters stamped and signed.
Expertise	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in the Built Environment (Electrical Engineering) as well as 7 (Seven) years' relevant experience. Qualification with 7 years' experience = 20 Points Qualification with 5-6 years' experience = 10 Points	20	It is compulsory to attach detailed CVs with Certified copies of qualifications of Personnel whom will be involved during the course of this contract).
Accreditation	At least one of the Company director must be registered as a Professional Engineer/Technician/ Technologist with ECSA.	10	It is compulsory to attach proof of certified registration reflecting the professional registration number.

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive. On the Accreditation segment bidders must score 100%.

SECOND PHASE OF EVALUATION FOR ARCHITECTURAL

Evaluation Minimum threshold 60% or 30 Points

Criteria	Criteria Description	Points	Verification Method
Relevant Experience	At least maximum of ten (10) successfully completed Architectural projects on managing or supervising ranging from the value of R 200,000 or Higher, completed within the past five 5 financial years i.e. between 1 July 2017 to date (it is compulsory to attach appointment letters and their respective reference letters stamped and signed). Ten Projects = 20 Points Five to Nine projects = 10 Points	20	It is compulsory to attach appointment letters and their respective reference letters stamped and signed.
Expertise	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in the Built Environment (Architectural) as well as 7 (Seven) years' relevant experience. Qualification with 7 years' experience = 20 Points Qualification with 5-6 years' experience = 10 Points	20	It is compulsory to attach detailed CVs with Certified copies of qualifications of Personnel whom will be involved during the course of this contract).
Accreditation	At least one of the Company director must be registered as a Professional Engineer/Technician/ Technologist with SACAP.	10	It is compulsory to attach proof of certified registration reflecting the professional registration number.

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive. On the Accreditation segment bidders must score 100%.

SECOND PHASE OF EVALUATION FOR QUANTITY SURVEYOR

Evaluation Minimum threshold 60% or 30 Points

Criteria	Criteria Description	Points	Verification Method
Relevant Experience	At least maximum of ten (10) successfully completed Quantity surveying projects on managing or supervising a minimum grading of CIDB GRADE 4 or Higher, completed within the past five 5 financial years i.e. between 1 July 2017to date (it is compulsory to attach appointment letters and their respective reference letters stamped and signed). Ten Projects = 20 Points Five projects = 10 Points	20	It is compulsory to attach appointment letters and their respective reference letters stamped and signed.
Expertise	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in the Built Environment (Quantity Surveying) as well as 7 (Seven) years' relevant experience. Qualification with 7 years' experience = 20 Points Qualification with 5-6 years' experience = 10 Points	20	It is compulsory to attach detailed CVs with Certified copies of qualifications of Personnel whom will be involved during the course of this contract.
Accreditation	At least one of the Company directors must be registered as a Professional Engineer/Technician/ Technologist with SACQSP.	10	It is compulsory to attach proof of certified registration reflecting the professional registration number.

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SECOND PHASE OF EVALUATION FOR MECHANICAL

Evaluation Minimum threshold 60% or 30 Points

Criteria	Criteria Description	Points	Verification Method
Relevant Experience	At least maximum of ten (10) successfully completed projects in mechanical engineering projects. on managing or supervising a minimum grading of CIDB GRADE 4 or Higher, completed within the past five 5 financial years i.e. between 1 July 2017to date (it is compulsory to attach appointment letters and their respective referene letters stamped and signed). Ten Projects = 20 Points Five projects = 10 Points	20	It is compulsory to attach appointment letters and their respective reference letters stamped and signed.
Expertise	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in the Mechanical Engineering as well as 7 (Seven) years' relevant experience. Qualification with 7 years' experience = 20 Points Qualification with 5-6 years' experience = 10 Points	20	It is compulsory to attach detailed CVs with Certified copies of qualifications of Personnel whom will be involved during the course of this contract.
Accreditation	At least one of the Company director must be registered as a Professional Engineer/Technician/ Technologist with ECSA.	10	It is compulsory to attach proof of certified registration reflecting the professional registration number.

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive. On the Accreditation segment bidders must score 100%.

SECOND PHASE OF EVALUATION FOR TRANSPORTATION

Evaluation Minimum threshold 60% or 30 Points

Criteria	Criteria Description	Points	Verification Method
Relevant Experience	At least maximum of ten (10) successfully completed projects in Transport/ Traffic study on managing or supervising ranging from the value of R 200,000 or Higher, completed within the past five 5 financial years i.e. between 1 July 2017to date. Ten Projects = 20 Points Five projects = 10 Points	20	It is compulsory to attach appointment letters and their respective reference letters stamped and signed.
Expertise	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in the Built Environment (Civil/Transportation Engineering) as well as 7 (Seven) years' relevant experience. Qualification with 7 years' experience = 20 Points Qualification with 5-6 years' experience = 10 Points	20	It is compulsory to attach detailed CVs with Certified copies of qualifications of Personnel whom will be involved during the course of this contract.
Accreditation	At least one of the Company director must be registered as a Professional Engineer/Technician/ Technologist with ECSA.	10	It is compulsory to attach proof of certified registration reflecting the professional registration number.

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive. On the Accreditation segment bidders must score 100%.

SECOND PHASE OF EVALUATION FOR ENVIRONMENTAL CONSULTANTS

Evaluation Minimum threshold 60% or 30 Points

Criteria	Criteria Description	Points	Verification Method
Relevant Experience	At least maximum of Ten (10) successfully completed projects in EIA/ Ecological study on managing or supervising ranging from the value of R 200,000 or Higher, completed within the past five 5 financial years i.e. between July 2017 to date. Ten Projects = 20 Points Five projects = 10 Points	20	It is compulsory to attach appointment letters and their respective reference letters stamped and signed.
Expertise	Environmentalst shall have at least a B-Tech / BSC in Environmental Management as well as 7 (Seven) years' relevant experience. Qualification with 7 years' experience = 20 Points Qualification with 5-6 years' experience = 10 Points	20	It is compulsory to attach detailed CVs with Certified copies of qualifications of Personnel whom will be involved during the course of this contract.
Accreditation	At least one of the Company directors must be registered as a Professional Environmentalist with EAPASA.	10	It is compulsory to attach proof of certified registration reflecting the professional registration number.

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive. On accreditation segment the bidder must score 100%.

All Technical enquiries shall be directed to: Mr L. Mgcwaba, on tel: (039) 259 5069, fax: (039) 259 0427, e-mail: mgcwabal@umzimkhululm.gov.za

SCM Compliance enquiries shall be directed to: Mr Z. Ngwane, on tel: (039) 259 5220, fax: (039) 259 0427, e-mail: ngwanez@umzimkhululm.gov.za

Tender documents in a sealed envelope clearly indicating the **TENDER NUMBER AND TENDER NAME**, must be deposited in the tender box of **UMzimkhulu Local Municipality, located at 169 Main Street, UMzimkhulu, 3297, Reception area, not later than 28 October 2022 at 12h00.** Telegraphic, telex, telephone, electronic, facsimile and late tenders **WILL NOT** be accepted.

TENDERS MAY ONLY BE SUBMITTED ALONG WITH THE TENDER DOCUMENTATION PROVIDED BY THE MUNICIPALITY.

The UMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply.

K.V. NYAMELA: ACTING MUNICIPAL MANAGER