



SOC LIMITED

(Reg. No. 1992/006368/30)

Incorporated by Act No 116 of 1992

ALEXKOR RMC JV

Orange Road
Private Bag X5
ALEXANDER BAY
8290

Tel. : +27 (027) 831 8300

Fax : +27 (027) 831 1910



(Reg. No. 2006/034807/07)

RFQ No: 10/2026-2027

REQUEST FOR QUOTATION: COMPILATION OF THE AFS FOR ALEXKOR SOC LTD 2025/2026 FINANCIAL YEAR

Date: 24 April 2026.

Dear Sir/Madam,

1. Alexkor RMC PSJV requests your price quotation proposal for the item(s) specified in this request for quotation (RFQ).
2. Your quotation proposal should be received on or before **29 April 2026 at 16h00** to the email below.

Email address: tenders@alexkor.co.za

3. Quotation(s) proposal should be sent by email to the address given above.
 - 3.1. It is the exclusive responsibility of the bidders to ensure that the email containing the quotation reaches the above address before the time and date.
4. Quotations should remain valid for a period not less than 60 days after the deadline date specified for submission.
5. The terms and conditions specified in the RFQ will take precedence over any terms and conditions stated in your quotation.
6. Quotations shall give a comprehensive description of the proposed service and or items supplied.
7. **The rates quoted should be fixed for the duration of the contract period and should not be subject to adjustment on any account.**
8. The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive to the stated RFQ requirements.
 - 8.1 Notwithstanding the above, Alexkor RMC JV reserves the right to accept or reject any quotation(s) and to cancel the bidding process or reject all quotation at any time prior to the award of the contract.



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9. The normal payment terms of Alexkor RMC JV is 30 days upon satisfactory delivery of goods or services and acceptance thereof by Alexkor RMC JV.
10. We look forward to receiving your quotation and thank you for your interest in supplying/servicing Alexkor RMC PSJV.
11. The RFQ will be evaluated in three (3) stages that is:
 - Compulsory Admin compliance documents
 - Functionality assessment
 - And 80/20 specific goals
12. **Scope of Work/Services**

Alexkor RMC JV hereby invites quotations from suitably qualified service providers to provide technical accounting and audit-readiness support for the finalisation of the Annual Financial Statements (AFS), supporting reconciliations and completion of a complete audit file for submission for audit by 31 May 2026.

12.1 Background

Management is implementing an audit action plan to address a high volume of audit findings and strengthen the quality, completeness and technical compliance of the Annual Financial Statements. Specialist AFS finalisation support was already identified as a required intervention in management's AFS submission plan.

The successful bidder will provide one suitably experienced Chartered Accountants (South Africa) and one Accountant to work with management from 04 May 2026 until 31 May 2026 in order to assist with the implementation of the action plan, preparation of reconciliations and supporting schedules, IFRS compliance review, and assembly of a complete audit file for the auditors and external reviewers



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12.2. Objective

The objective of this RFQ is to appoint a suitably qualified service provider to deploy one(1) CA(SA) with and one Accountant with B com accounting level technical resources to support management in ensuring that the AFS and all key supporting files are accurate, complete, technically sound, audit-ready and submitted for audit on or before 31 May 2026.

13. Scope of Work

The appointed service provider will be required to provide hands-on support, review and technical input, including but not limited to the following:

- Assist management with implementation of the relevant portions of the audit action plan that affect the AFS and supporting schedules.
- Prepare, update, review and/or resolve reconciliations for key balance sheet, income statement and disclosure note areas identified by management.
- Assist with the clearing of reconciling items, preparation of working papers and alignment of schedules to the trial balance and draft AFS.
- Review the AFS for compliance with IFRS, disclosure completeness, consistency between notes and primary statements, and technical correctness of accounting treatment.
- Assist with preparation, completion and organisation of a complete audit file with clear cross-referencing between the AFS, reconciliations, supporting schedules and source documentation.
- Assist management to prepare audit-ready supporting packs for the auditors and any external reviewers.
- Provide technical guidance on complex accounting matters identified during the finalisation process.
- Support management in resolving review comments, audit queries and follow-up information requests relating to the AFS during the contract period.
- Transfer knowledge to the internal finance team on the structure and quality requirements of reconciliations, supporting schedules and audit files.



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Required resources:

CA x1 (MBA will be added as advantage)

Accountant x1 (BCom in accounting with Articles)

14. Expected Deliverables

- A detailed start-up plan and resource deployment confirmation within 1 business day of appointment.
- Updated and/or newly prepared reconciliations and supporting schedules for identified AFS areas.
- A technically reviewed AFS pack with IFRS compliance issues identified and resolved with management.
- A complete and indexed audit file with supporting documents, reconciliations, references and reviewer-ready working papers.
- A close-out list of outstanding matters, if any, as at final submission date.
- Daily feedback to management during the engagement and a final handover file at conclusion of the assignment.

15 Contract Period and Deployment

- Contract period: 04 May 2026 to 31 May 2026.
- Required resources: One (1) Chartered Accountants (South Africa) with strong technical financial reporting experience and one (1) Accountant (B. com accounting with articles).
- The bidder must confirm that both named resources will be available for the full period stated above.
- The bidder must confirm willingness to work on-site in Alexander Bay and/or in a hybrid arrangement, as directed by management.
- Due to the fixed submission deadline, the bidder must confirm availability for after-hours and weekend support where reasonably required, with such support included in the quoted rates.



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16. Minimum Resource Requirements

No.	Requirement	Minimum Requirement / Evidence
1	Professional designation	One resource must be Chartered Accountants (South Africa) [CA(SA)]. Submit proof of current professional registration / membership.
2	Lead resource experience	At least 5 years post-qualification experience in technical accounting, AFS preparation/review and audit support.
3	Second resource experience	At least 3 years post-qualification experience in technical accounting, reconciliations and audit support.
4	Relevant assignments	Experience in finalising annual financial statements, preparing reconciliations and compiling audit files for complex entities.
5	Standards knowledge	Demonstrable knowledge of IFRS and practical experience in applying IFRS disclosure and recognition requirements.
6	Public sector / regulated environment	Experience in working with public entities, PFMA-regulated entities or similarly controlled reporting environments will be advantageous.



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No.	Requirement	Minimum Requirement / Evidence
7	Availability	Signed bidder confirmation that both named resources can commence on 04 May 2026 and remain allocated until 31 May 2026.

17. Functionality Evaluation Criteria

Only quotations that meet all mandatory requirements will proceed to functionality evaluation. Bidders must achieve a minimum functionality score of 70 points out of 100 to be considered further.

No.	Criterion	Scoring Basis	Points
1	Lead resource post-qualification experience	10 years or more = 20; 7 to 9 years = 15; 5 to 6 years = 10; less than 5 years = 0.	20
2	Relevant AFS finalisation / audit support assignments of lead resource in the last 5 years	8 or more assignments = 20; 5 to 7 = 15; 3 to 4 = 10; 1 to 2 = 5; none = 0.	20
3	Relevant AFS finalisation / audit support assignments of second resource in the last 5 years	6 or more assignments = 20; 4 to 5 = 15; 2 to 3 = 10; 1 assignment = 5; none = 0.	20



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No.	Criterion	Scoring Basis	Points
4	Combined public entity / PFMA-regulated experience of the proposed team	5 or more assignments = 20; 3 to 4 = 15; 1 to 2 = 10; none = 0.	20
5	Availability and deployment commitment	Signed confirmation for both resources for the full period plus on-site / hybrid capability = 10; partial / conditional commitment = 0.	10
6	Methodology and work plan	Includes all 5 required elements (approach, milestones, daily reporting, review process, handover plan) = 10; 4 elements = 7; 3 elements = 4; 2 or fewer = 0.	10

18. Price Schedule

For purposes of comparability, all bidders must quote against the same fixed estimated hours below. Total price will be determined by multiplying the fixed hours by the bidder's all-inclusive hourly rates. **The quoted rates must include all costs, including professional fees, travel time, disbursements, after-hours support, weekend support, accommodation and subsistence, where applicable.**



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No.	Resource Description	Fixed Hours	Hourly Rate (R)	Total Amount (R)	VAT Inclusive / Exclusive
1	Lead Technical AFS Support Consultant – CA(SA)	160			
2	Second Technical AFS Support Consultant – BCOM in Accounting with articles	160			
3	Total Quoted Price	320			

All prices must be VAT INCLUSIVE and quotation must include all costs.

Pricing note: The fixed hours above are based on the contract period from 04 May 2026 to 31 May 2026, being 20 working days at 8 hours per day per resource. Any additional hours will only be considered if pre-approved in writing by the entity.

19. Basis of Award

The appointment will be made to the bidder that meets the mandatory requirements, achieves the minimum functionality threshold and obtains the highest overall score after the application of price and preference in accordance with the applicable legislative framework, the Preferential Procurement Regulations, 2022, and the entity's SCM policy.



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1. Compulsory administrative required documents

Document description	Attached Yes or No
1. Quotation (ON SUPPLIER LETTER HEAD) should be based on the rates for the required resources	
1. Recent, Valid Tax Clearance Certificate/SARS pin (copy).	
2. Declaration Form (SBD 4) must be completed and signed	
3. Valid BBBEE Certificate or Sworn affidavit (copy)	
4. Copy of Central Supplier Database(CSD) registration from National Treasury. (the latest report not older than 1 month).	
5. Copy of Company Registration.	
6. Company profile	
7. CVs and qualifications of the required resources as per the scope	

2. Specific goals

The specific goals allocated points in terms of this tender	Source document required as evidence	Number of points allocated (20)
Black owned (51% or more black ownership)	BBBEE certificate/Sworn affidavit	3
Black women(51% or more women ownership)	BBBEE certificate/Sworn affidavit	4
Black youth (51% or more youth ownership)	BBBEE certificate/Sworn affidavit	2
People with disability(20% or more disabled people ownership)	BBBEE certificate/Sworn affidavit	1
Locality	Proof of business address must be submitted	10



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	Namaqualand Area (10 points)	
	Northern Cape (6 points)	
	Other province (4 points)	
TOTAL		20

APPROVED BY:

Mr. S. MOKOENA
CFO

Date: _____