



**KZN MUSEUM - REQUEST FOR QUOTATION (RFQ) FOR THE
APPOINTMENT OF A PEER REVIEW COMMITTEE FOR THE NEW
KWAZULU-NATAL MUSEUM PROJECT**

QUOTATION REQUIRED FOR A PEER REVIEW COMMITTEE

1. INTRODUCTION

The KwaZulu-Natal Museum is at an advanced stage of planning for the development of its new premises in Jabu Ndlovu Street, Pietermaritzburg. As part of compliance with the Framework for Infrastructure Delivery and Procurement Management (FIDPM) and National Treasury requirements, an independent peer review of the Stage 3 (Design Development) and Stage 4 (Documentation & Procurement) deliverables is required.

The peer review will provide assurance to the Accounting Officer of the KwaZulu-Natal Museum that the design work prepared by the appointed professional team is compliant with applicable legislation, building regulations, technical standards, and best practice, and that the project is appropriately scoped and ready for implementation.

2. OBJECTIVE

The objective of this RFQ is to appoint a Peer Review Committee comprising experienced and qualified professionals to provide customary services in connection with a technical due diligence for the New KwaZulu Natal Museum development for Stage 3 and Stage 4 deliverables.

The detailed scope of work for the appointed panel of service providers specializing in due diligence includes:

- Review of the Architectural, Civil Engineering, Structural Engineering, Electrical Engineering, Mechanical Engineering, and Fire Engineering designs.
- Review of the Quantity Surveying deliverables including cost estimates and exclusions.
- Verify compliance with statutory requirements, codes of practice, and standards.
- Assess design coordination, constructability, risks, and value-for-money considerations.
- Provide recommendations to mitigate risks and improve design outputs.
- Prepare a consolidated Peer Review Report and present findings to the KwaZulu-Natal Museum and Department of Sport, Arts and Culture (DSAC), if required.

3. TENDER INFORMATION

RFQ Closing Date: 09 April 2026

RFQ Closing Time: 12:00

Email Submission: mndwandwe@nmsa.org.za / scm@nmsa.org.za

Enquiries: Mlungisi Ndwandwe - mndwandwe@nmsa.org.za / Siphamandla Dlamini - sdlamini@nmsa.org.za

4. SITE LOCATION

The site is located at 96 Jabu Ndlovu Street, Pietermaritzburg.



5. DELIVERABLE & OUTPUTS

Each discipline within the Peer Review Committee will be required to undertake and provide the following:

- Annotated drawings / Mark Ups
- Technical Compliance Checklist
- Risk Register
- Gap Analysis Report
- Co-ordination Review Notes
- A Consolidated Peer Review Report
- A Final Peer Review Report which incorporates the consultants' responses and resolutions
- Executive Summary to the Client
- Presentation of findings to the KwaZulu-Natal Museum and/or DSAC.

Service providers may propose individuals or teams for these roles. Where applicable, consortiums or joint ventures are permitted.

6. EVALUATION OF TENDERS

The Procedure that shall be followed for the evaluation of Tender offers shall be as follows:

- Stage 1: Eligibility Criteria
- Stage 2: Price and Specific Goals

7. ELIGIBILITY CRITERIA

Service providers must demonstrate the following:

Item	Professional Discipline	Criteria
1.	Architect	Relevant qualifications and professional registrations (Pr.Arch or equivalent).
		Minimum of 10 years' post-registration experience, proven experience in peer reviews
2.	Civil Engineer	Relevant qualifications and professional registrations (Pr.Eng or equivalent).
		Minimum of 10 years' post-registration experience, proven experience in peer reviews
3.	Structural Engineer	Relevant qualifications and professional registrations (Pr.Eng or equivalent).
		Minimum of 10 years' post-registration experience, proven experience in peer reviews
4.	Electrical Engineer	Relevant qualifications and professional registrations (Pr.Eng or equivalent).
		Minimum of 10 years' post-registration experience, proven experience in peer reviews
5.	Mechanical Engineer (HVAC / Fire / WET Services)	Relevant qualifications and professional registrations (Pr.Eng or equivalent).
		Minimum of 10 years' post-registration experience, proven experience in peer reviews
6.	Quantity Surveyor	Relevant qualifications and professional registrations (Pr.QS or equivalent).
		Minimum of 10 years' post-registration experience, proven experience in peer reviews
7.	Full Team	Comprehensive knowledge of South African building regulations, SANS standards, and procurement frameworks.

8. PRICE AND SPECIFIC GOALS

Evaluation of Tender Offers	
POINTS AWARDED FOR PRICE	
<u>THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS</u>	
A maximum of 80 or 90 points is allocated for price on the following basis:	
80/20	or
90/10	
$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$	or
	$P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$
P_{min}	
Where	
P_s	= Points scored for price of tender under consideration
P_t	= Price of tender under consideration
P_{min}	= Price of lowest acceptable tender
POINTS AWARDED FOR PRICE	
A maximum of 80 or 90 points is allocated for price on the following basis:	
80/20	or
90/10	
$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$	or
	$P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$
P_{max}	
Where	
P_s	= Points scored for price of tender under consideration
P_t	= Price of tender under consideration
P_{max}	= Price of highest acceptable tender
POINTS AWARDED FOR SPECIFIC GOALS	
In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:	
In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—	
(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or	
(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.	

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

The Supply Chain Management Policy will apply, and the proposals will be evaluated in terms of the 80/20 points system (where 80 points are for price and 20 points are for specific goals) as set out in the Preferential Procurement Policy Framework Act (Act 5 of 2000) read with PPPF Regulation 2022.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points claimed (80/20 system)
	(To be completed by the organ of state)	(To be completed by the tenderer)
Owned by Black People	8	
Owned by Women	4	
Owned by Youth	2	
Owned by Disabled People	2	
Locality (Mgungundlovu District sunduzi Municipality)	4	
Total Points	20	

ADJUDICATION USING POINT SYSTEM

1. The Tenderer obtaining the higher number of total points will be awarded the contract.
2. Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
3. Points scored must be rounded off to the nearest 2 decimals places.
4. In the event that two or more Tenders have scored equal total points, the successful Tender must be the one scoring the highest number of preference points for specific goal preference points.
5. Should two or more Tenders be equal in all respects, the award shall be decided by the drawing of lots.

9. CONDITIONS RELATED TO REQUEST FOR PROPOSAL

The following conditions apply:

- The proposal must be submitted no later than the closing date stated on the letter of invitation page and as stated below. Any proposal received after that date will not be considered.
- All proposals must show the bidders complete legal name and business and mailing addresses.
- The request for proposal creates no obligation whatsoever on the part of the Museum.
- The Museum may amend, recall, or revise the request for proposal at any time.
- All proposals submitted in response to this request shall become the property of the Museum
- The Museum is also free to accept, or reject, in whole or in part, all bids in the exercise of our sole judgment and discretion.
- The Museum reserves the right not to make an appointment.
- The deadline for submission of proposals is strictly at 12h00 on 09 April 2026.
- No late submission will be accepted or considered.
- The Museum selection of qualifying proposals shall be at the Museum's sole discretion and shall be final.

10. SUBMISSION OF QUOTATION

You are hereby requested to submit your quotation to our office to:

mndwandwe@nmsa.org.za / scm@nmsa.org.za by 12h00 on Monday, 30 March 2026.

Should you require any further information or have any queries, please contact Mr. Siphamandla Dlamini at 033 341 0500.

11. ANNEXURES

ANNEXURE A: PRICING SCHEDULE

PRICING SCHEDULE

ITEM NO.	DESCRIPTION	RATE	AMOUNT
1.	Estimated +-50 Hours Review of Architectural Designs		
2.	Estimated +-50 Hours Review of Civil and Structural Engineering Designs		
3.	Estimated +-50 Hours Review of Electrical and Electronic Engineering Designs		
4.	Estimated +-50 Hours Review of Mechanical, Fire and Wet Services Engineering Designs		
5.	Estimated +-25 Hours Review of Quantity Surveying Documentation		
6.	Other Items (Please Specify)		
Total Cost Excluding VAT			
Add: VAT (15%)			
Total Cost Including VAT			

Note:

All travelling, accommodation and printing costs must be included.