



GAUTENG PROVINCE
PROVINCIAL TREASURY
REPUBLIC OF SOUTH AFRICA

Provincial Supply Chain Management

Price Schedule - Goods

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Bidder Name		Bid No	
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NOTE: If the information required regarding each item cannot be inserted in the space provided on either page 1, 2 or 3 of this form, additional information may be attached to this form.

The Gauteng Provincial Treasury (GPT) is acting as Common Service Provider or buying organisation on behalf of all Gauteng Provincial Government Customer Departments / Institutions. The goods / services are therefore required by the Customer Department / Institution, as indicated on RFP 01.

CONDITIONS

1. All goods or services purchased will be subject to General Conditions of Contract.
2. All prices quoted must be inclusive of Value Added Tax (VAT) and prices must be quoted in South African currency.
3. In case of goods all delivery and/or railage charges must be included in the offered price(s) and goods must be delivered to the address indicated on RFP 01.
4. All delivery lead times submitted must be firm.
5. Firm prices, being prices deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise, are preferred to variable prices.
6. In case of bidding a price(s) subject to variance, please supply full details by completing RFP 07.
7. If an estimated quantity is called for, no guarantee is given that this or any quantity will be bought by GPG.

PRICING

ITEM NO	ESTIMATED QUANTITY	DESCRIPTION	UNIT OF MEASURE

PRICE PER UNIT OF MEASURE (including VAT)*	R	(Refer to par. 16 of RFP 03 and condition no 3 on RFP 06 page 1 of 3: in case of goods, all delivery and/or railage costs must be included in the offered price*.)
How many days from the Closing Date of the Bid is the offer valid?		

DELIVERY

TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER (PLEASE STATE IN HOURS, DAYS, WEEKS OR MONTHS)					
Is the delivery period(s) per item firm? (Also see condition no 4 on RFP 06 page 1 of 3)		Y		N	

MODEL, SPECIFICATION AND GUARANTEE

Brand and model		Is the offer strictly to specification?	Y		N	
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(For specification – see RFP 05)

If not to specification, state deviation

GAURANTEE



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Are the goods/services guaranteed?	Y		N	
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(Also see warranty requirements as required in terms of par. 15 of the General Conditions of Contract)

If a specific guarantee is required in the RFP specification, are the goods/services ACCORDINGLY guaranteed?	Y		N	
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(For specification – see RPF 05)

MANUFACTURING (in case of goods)

Country of manufacture		Is the bidder the manufacturer of the item?	Y		N	
If not, is a Letter of Supply from the relevant manufacturer(s) attached, confirming firm supply arrangement(s)?			Y		N	

The said manufacturer/company/supplier must confirm that it has familiarised itself with:

- the item description;
- specifications; and
- bid conditions.

If the bid consist of more than one item, it should be clearly indicated in respect of which item(s) the supportive letter has been issued. Failure to submit the Letter of Supply document may invalidate the bid.

Is the bidder the accredited representative in the RSA of the manufacturer of the goods offered? (Also see RPF 01 – page 2)	Y		N	
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Indicate names and addresses of the factories where the goods will be manufactured/inspected?

SITE INFORMATION			
Factory Name		Physical Address	
Factory Name		Physical Address	
Factory Name		Physical Address	

PHYSICAL ASSETS / EQUIPMENT (in case of goods)

What is the address in the RSA where the goods on bid, of the type offered by you may be inspected, preferably under working conditions?

What is the approximate value of spares carried in stock in the RSA for this particular make and model of equipment?	R
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At what address(es) is/are these spares held in stock?

What facilities exist for servicing / maintenance of the equipment offered?

Where (at which address) are these servicing / maintenance facilities available?

IMPORTATION (in case of goods)

NOTE: The under mentioned information must be furnished where the offered price may be affected by the fluctuation in the Rate of Exchange.

(Also ensure that RFP 07 (Non-Firm Prices per item) is completed.)

Is a special import permit required?	Y		N		If only a general import permit is required, indicate your import permit number.	
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Please state the amount in foreign currency in respect of each item, which will be remitted abroad.	R
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At what stage will the amount be remitted abroad?	
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State the Rate(s) of Exchange applied in the conversion of this amount to South African currency.					
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SIGNATURE OF BIDDER		DATE	
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ANNEXURE A: PRICING SCHEDULE (SECTION 2)

Name of Bidder: _____

Item No.	Material Number	Item Description	Estimated Quantity	Unit Price (R) including VAT	Total Price (R) including VAT
1	104636	Book exercise A4 FR & M 192 pages H/C	1931	R	R
2	104636	Book exercise A4 FR & M 288 pages H/C	1310	R	R
3	191227	Book exercise A4 ruled & margin 32p S/C	2130	R	R
4	104651	Book shorthand A5 148x210mm 144 pages	1155	R	R
5	104639	Book exercise A4 ruled & margin 72p S/C	2248	R	R
6	174859	Book A5 journal pastel colours/black, 192 pages	30	R	R
7	110158	Band rubber no 38 90 x 6mm brown 100g/box (150 mm x 3mm)	3511	R	R
8	104301	Band rubber 180 x 5mm cream 100g per packet	883	R	R
9	104585	Band rubber 51 x 1.6mm 100g per box	1150	R	R
10	104586	Band rubber 150 x 10mm 100g per box	1135	R	R
11	104587	Band rubber 125 x 2mm 100g per box	2435	R	R

Item No.	Material Number	Item Description	Estimated Quantity	Unit Price (R) including VAT	Total Price (R) including VAT
12	104588	Band rubber 220 x 10mm 100g per box	210	R	R
13	104589	Band rubber 40-76 x 5mm 100g per box	126	R	R
14	104590	Band rubber 75 x 1.6mm 100g per box	50	R	R
15	104591	Band rubber 127 x 5mm 100g per box	524	R	R
16	183438	Binder file SFS eco plastic self-adhesive 10/box	10	R	R
17	104408	Binder paper 32mm tin plated self-pierce	317	R	R
18	104409	Binder paper 38mm tin plated self-pierce	24	R	R
19	104411	Binder paper 50mm tin plated self-pierce	30	R	R
20	104841	Binder paper slide A4 red 10mm 10/pack, Assorted colours as per the requirement of the purchaser	72	R	R
21	104842	Binder paper slide A4 red 7mm 10/pack, Assorted colours as per the requirement of the purchaser	1	R	R
25	116138	Box archive cardboard 437x330x250mm with lids	6354	R	R
26	126886	Container solid plastic A4 Black/Grey	9600	R	R
30	154754	Clip paper fold back steel springs 19mm	221	R	R
31	154755	Clip paper fold back steel springs 32mm	278	R	R
32	154756	Clip paper fold back steel springs 41mm	805	R	R

Item No.	Material Number	Item Description	Estimated Quantity	Unit Price (R) including VAT	Total Price (R) including VAT
33	154757	Clip paper fold back steel springs 50mm	300	R	R
34	104708	Clip paper gem PVC 30mm small coloured	1264	R	R
35	111099	Cover Report Punch, Each report cover must hold between 30-40 sheets of 80 gsm paper	1	R	R
36	206479	Plastic Container, A4, 320 (L) x 105 (W) x 220 (H)	1	R	R
37	104709	Clip paper gem PVC 50mm giant coloured	435	R	R
38	110571	Element binding plastic A4 6mm black 100/box	11	R	R
39	120495	Element binding plastic A4 ±14mm black, capacity binding of 125 sheets	20	R	R
40	120483	Element binding plastic A4 ±10mm white, capacity binding of 65 sheets	5	R	R
41	122797	Element binding plastic A4 ±32mm green, capacity binding of 280-310 sheets	11	R	R
42	162227	Element binding plastic A4 16mm black, capacity binding of 135-145 sheets	1210	R	R
43	154814	Eraser pencil self-clean soft PVC and latex-free 21x1mm	1616	R	R
44	100725	Eraser whiteboard magnetic surface or non-magnetic backed, 145mm (W) x 55mm (H)	106	R	R
45	173390	File divider cardboard A4 10 divisions multi-colour (10/pack)	3817	R	R
46	100641	File divider PVC 10 blank div A4 multi (10/pack)	21866	R	R
47	121624	File divider PVC A-Z A4 multi coloured	31187	R	R

Item No.	Material Number	Item Description	Estimated Quantity	Unit Price (R) including VAT	Total Price (R) including VAT
48	179387	File divider PVC number 1-10 A4 coloured	1883	R	R
49	195882	File folder flat cardboard yellow 25/box	51	R	R
50	108671	File lever arch 2 ring PVC A4 75mm: The flat should be 634mm; The spine of the file should be 80mm; The height of the file should be 317mm	18503	R	R
51	154817	File ring 2 O-ring PVC A4 38mm	700	R	R
52	112148	Thumb finger Size 1	479	R	R
53	112149	Thumb finger Size 2	527	R	R
54	112180	Thumb finger Size 3	200	R	R
55	111911	Fluid correction pen white 8ml 1mm tip	216	R	R
56	100700	Glue stick 40g white	7742	R	R
58	100645	110mm x 70mm Ink stamp pad endorsing black 30ml	4287	R	R
59	167900	147mm x 110mm Ink stamp pad endorsing red 30ml	1229	R	R
68	104919	Pad examination A4 80 sheets rule margin; 210mm(L) x 297mm(W) x 20mm(H)	2247	R	R
69	104366	Paper flipchart 860mm x 610mm 50sheets 60g punch	165	R	R
70	170542	Pen Gel Black Fine 0.8mm 12/box	3692	R	R
71	100714	Pen Gel Red Fine 0.8mm 12/box	1	R	R

Item No.	Material Number	Item Description	Estimated Quantity	Unit Price (R) including VAT	Total Price (R) including VAT
72	163580	Pen Gel Black Fine BL77 12/box	11021	R	R
73	106278	Pen gel k118-8w 8 colours	12	R	R
74	167781	Pen retractable gel ink black fine 0.7mm	38	R	R
75	167782	Pen retractable gel ink blue fine 0.7mm	10	R	R
76	154820	Pen highlighter chisel pink 10 or 12/pack	2352	R	R
77	154823	Pen highlighter chisel orange 10 or 12/pack	3610	R	R
78	104580	Punch paper desk 2 heavy duty: Shall have an adjustable paper guide to ensure correct lateral positioning of sheets (A4, A5, A6); Should punch no less than 30 sheets	468	R	R
79	166303	Punch small 2 holes steel material: Shall have an adjustable paper guide to ensure correct lateral positioning of sheets (A4, A5, A6); Should punch no less than 30 sheets	2730	R	R
80	154844	Pencil black 12/box; Pencil, black lead core (3mm core), grade HB, quality wood casing, painted, hexagonal in shape, suitable for use on paper and plastic slate surfaces	19943	R	R
81	173398	Lead clutch pencil 2B 0.5mm 12 per tube	146	R	R
82	104317	Pencil clutch 0.5mm double action	474	R	R
83	104423	Sharpener pencil hand metal one hole	4424	R	R
84	104980	Pocket filing PVC A4 clear 100/pack; • 50 pockets	11083	R	R

Item No.	Material Number	Item Description	Estimated Quantity	Unit Price (R) including VAT	Total Price (R) including VAT
85	104978	Pouch laminating A3 150 micron 100/box	253	R	R
86	156674	Pouch laminating A4 80 micron 100/box	75	R	R
88	109301	Scissors office 215mm round right handed	506	R	R
89	106916	Staples Size of 23/10; Staples shall be made of steel wire; Legs of the staples shall have blunted or chisel ends; Quantity of staples in each box shall be 1000 depending on the size including the requirements of the customer	108	R	R
90	183094	Staples Size of 23/13; Staples shall be made of steel wire; Legs of the staples shall have blunted or chisel ends; Quantity of staples in each box shall be 1000 depending on the size including the requirements of the customer	159	R	R
91	104521	Staples Size of 23/15; Staples shall be made of steel wire; Legs of the staples shall have blunted or chisel ends; Quantity of staples in each box shall be 1000 depending on the size including the requirements of the customer	351	R	R
92	167833	Staples size of 23/13; Staples shall be made of steel wire; Legs of the staples shall have blunted or chisel ends; Quantity of staples in each box shall be 1000 depending on the size including the requirements of the customer	133	R	R
93	183094	Staples size of 23/8; Staples shall be made of steel wire; Legs of the staples shall have blunted or chisel ends; Quantity of staples in each box shall be 1000 depending on the size including the requirements of the customer	159	R	R

Item No.	Material Number	Item Description	Estimated Quantity	Unit Price (R) including VAT	Total Price (R) including VAT
94	174725	Staples size of 24/6; Staples shall be made of steel wire; Legs of the staples shall have blunted or chisel ends; Quantity of staples in each box shall be 1000 depending on the size including the requirements of the customer	477	R	R
95	217118	Staples size of 24/8; Staples shall be made of steel wire; Legs of the staples shall have blunted or chisel ends; Quantity of staples in each box shall be 1000 depending on the size including the requirements of the customer	1	R	R
96	100699	Staples size of 26/6; Staples shall be made of steel wire; Legs of the staples shall have blunted or chisel ends; Quantity of staples in each box shall be 1000 depending on the size including the requirements of the customer	23264	R	R
97	150302	Staples size of 26/8; Staples shall be made of steel wire; Legs of the staples shall have blunted or chisel ends; Quantity of staples in each box shall be 5000 depending on the size including the requirements of the customer	150	R	R
98	105012	Staples size of 66/11; Staples shall be made of steel wire; Legs of the staples shall have blunted or chisel ends; Quantity of staples in each box shall be 5000 depending on the size including the requirements of the customer	307	R	R
99	183438	File binder; Self-adhesive plastic Snap Clip for use in A4 top retrieval files; 10 per packet	10	R	R
100	100716	Staple remover metal base	7278	R	R
101	104509	Stapler 100 sheet heavy duty	1087	R	R

Item No.	Material Number	Item Description	Estimated Quantity	Unit Price (R) including VAT	Total Price (R) including VAT
102	100648	Stapler office 26/6 steel non-clog	24794	R	R
103	180116	Sticker sign here; 50 flags per dispenser; 24.5mm x 43.6mm	36229	R	R
104	109500	Tape adhesive buff 55mx48mm	15118	R	R
105	173700	Tape adhesive clear 55mx48mm	29	R	R
106	105030	Tape adhesive clear 12mx66mm	1383	R	R
108	108534	Holder Memo Paper • Cube size: 90 x 90 x 90mm.	5	R	R
109	104868	Holder Pen & Pencil; Solid plastic moulded round- up organiser with 6 rounded recesses; Desktop Organiser Pen Holder - Black - 6 Cylinders	28	R	R
110	124018	Calculator desktop; 12 Digit Big LCD Display 138 x 103 x 31mm 3 Digit Comma; 1 x SDS 270 Dual Power	652	R	R
111	100614	Note pad "post-it" yellow 76x76mm; 65 sheets per pad	9228	R	R
112	177549	Mouse pad; 5mm non-slip base; 230mmx185mm; Polyester fabric for good tracking; Assorted colours	16	R	R
113	195727	Folder quotation polypropylene A4 blue; Flexible spine with removable spine label; Flexible 2 holes, 80mm filing mechanism; Up to 50 sheets filing capacity	1131	R	R
TOTAL BID PRICE (including VAT)				R	R



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Non-firm Prices
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NOTE: If the information required regarding each item cannot be inserted in the space provided on either page 1, 2, 3, 4 or 5 of this form, additional information may be provided on a photocopy of this form.

The *Gauteng Provincial Treasury (GPT) is acting as Common Service Provider or buying organisation on behalf of all Gauteng Provincial Government Customer Departments / Institutions. The goods / services are therefore required by the Customer Department / Institution, as indicated on RFP 01.

"Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise. "Non-firm" prices are all prices other than "firm" prices and which are either subject to Rate of Exchange claims and/or subject to published indices or documentary evidence.

In case of a contract being awarded as a result of this RFP, all applications for price adjustments must be referred to the GPT, Private Bag X112, Marshalltown. 2107. Price adjustments shall not be backdated and shall be applicable from date of approval by the GPT. The successful supplier shall submit an application, in writing and supported by documentary proof, to the GPT thirty (30) days before the effective date of any price adjustment, whether based on RoE (par. 1), formula(e) (par. 1 and/or 2) or documentary proof (par. 3).

NOTE: Non-firm prices may be loaded when calculating comparative prices.

1. CLAIMS SUBJECT TO RATE OF EXCHANGE (RoE)

In case of bid prices being subject to Rate of Exchange (RoE) variations, please specify the amount, as well as the applicable rate of exchange at the time of bidding applicable to each item.

Price adjustments, based on changes in the rate of exchange, shall only be considered if the change, based on the previous rate, had moved by more than 5%.

1.1 COMPILING THE RoE FORMULA - Cost breakdown structure

A cost breakdown in terms of local & imported components must be submitted for each item as follows:

Imported portion	%	Local portion	%	Total	100%
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Whatever breakdown chosen in terms of local and imported components cannot be changed over the duration of any contract awarded based on this RFP.

1.2 AMOUNT(S) SUBJECT TO RoE VARIANCE - IMPORTED PORTION OF RoE FORMULA

Amount(s) subject to exchange rate variations – please specify for each item number individually.

Item N ^o	
ROE Variance	

(as per item number on RFP 06 Price Schedule)

1.3 BASE RoE - IMPORTED PORTION OF RoE FORMULA

Exchange rate applicable as at the time of bidding – please specify every currency applicable and indicate which items are affected by which exchange rate

Item N ^o	
EXCHANGE RATE	

(as per item number on RFP 06 Price Schedule)



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2. CLAIMS SUBJECT TO PUBLISHED INDICES

For all items to which non-firm prices apply, bidders must submit a cost breakdown, which indicates the proportion of the prices subject to adjustment.

Item N ^o

(as per item number on RFP 06 Price Schedule)

Where price adjustments based on an escalation formula is chosen as the method of price adjustment, variations in the actual costs for whatever reason are for the account of the successful bidder. This implies that:

- formula-based adjustments (as per this method in par 2) and
- proven cost increases (as per the method in par 3) cannot both be entertained at the same time for the same cost element.

2.1 METHOD 1: FORMULA BASED ADJUSTMENTS

2.1.1 The escalation (or price adjustment) formula shall provide for a minimum fixed element of at least 15% of the price, which shall not be subject to adjustment. The following standard formula structure is prescribed for calculating escalation / price adjustments:

IN CASES OF PERIOD CONTRACTS, NON FIRM PRICES WILL BE ADJUSTED (LOADED) WITH THE ASSESSED CONTRACT PRICE ADJUSTMENTS IMPLICIT IN NON FIRM PRICES WHEN CALCULATING THE COMPARATIVE PRICES

IN THIS CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING FORMULA:

$$Pa = (1 - V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{R4t}{R4o} \right) + VPt$$

Where:

Pa	=	The new escalated price to be calculated.
(1-V)Pt	=	85% of the original bid price. Note that Pt must always be the original bid price and not an escalated price.
D1, D2..	=	Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1, D2...etc. must add up to 100%.
R1t, R2t.....	=	Index figure obtained from new index (depends on the number of factors used).
R1o, R2o	=	Index figure at time of bidding.
VPt	=	15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations.

The following index/indices must be used to calculate your bid price:

Index	Dated	Index	Dated	Index	Dated



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2.1.2 Cost breakdown structure

A percentage (%) cost breakdown for each item must be submitted according to the following example – actual figures to be added to the table (2nd column) in par. 2.1.3 below:

– the various elements specified in this paragraph will form the series (D1, D2 ... up to Dn) in the formula to be indicated in par 2.1.1 above.

EXAMPLE OF COST BREAKDOWN STRUCTURE

Direct labour 25%**
 Direct material 30%**
 Transport 25%**
 Other overheads 20%**

Total 100%

FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA. THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

FACTOR (D1, D2 etc. eg. Labour, transport etc.)	PERCENTAGE OF BID PRICE

Whatever breakdown of index series are chosen cannot be changed over the duration of any contract awarded based on this RFP.

2.2 APPLICATION OF THE PRICE ADJUSTMENT FORMULA

2.2.1. Fixed price period

GPG suggests an initial fixed period of at least six (6) months from the effective date of any agreement, which may be awarded as a result of this RFP. Specify from what date the first price adjustment would be applicable (as per item number on RFP 06 Price Schedule)

2.2.2 Frequency of price adjustments after fixed price period

GPG suggests quarterly adjustments, after the initial fixed price period. Longer periods than three (3) months (quarterly) between adjustments will be considered even more favourably.

(as per item number on RFP 06 Price Schedule)



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3. METHOD 2: ADJUSTMENTS BASED ON DOCUMENTARY PROOF

Price adjustments shall also be considered based on independent trust worthy documentary proof of cost, price variances or payments (forward cover cost).

GPG would however prefer claims based on published indices (as per the method in par 2 above), as a result of the fact that the confidentiality regarding source and price of goods can be maintained with a formula. Providing substantiating or supporting documentation (as per this method in par 3) often reveals information that may be considered confidential by the bidder.

Please again note that

- formula-based adjustments (as per the method in par 2) and
- proven cost increases (as per this method in par 3) cannot both be entertained at the same time for the same cost element.

3.1. Amount(s) subject to change based on documentary proof –

Please specify for each item individually.

Item N ^o	
Amount	

(as per item number on RFP 06 Price Schedule)

3.2.1. Fixed price period

GPG suggests an initial fixed period of at least six (6) months from the effective date of any agreement, which may be awarded as a result of this RFP. Specify from what date the first price adjustment would be applicable.

(as per item number on RFP 06 Price Schedule)

3.2.2 Frequency of price adjustments after fixed price period

GPG suggests quarterly adjustments, after the initial fixed price period. Longer periods than three (3) months (quarterly) between adjustments will be considered even more favourably.

(as per item number on RFP 06 Price Schedule)

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4 PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS


4.1. Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		

4.2 Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE

Name(s) & Signature(s) of Bidder(s)	
CAPACITY	
DATE:	

 GAUTENG PROVINCE PROVINCIAL TREASURY REPUBLIC OF SOUTH AFRICA	<h1>Provincial Supply Chain Management</h1>	
	<h2>PREFERENCE POINTS CLAIM FORM</h2>	Page: 1 of 6

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to exceed/not exceed R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:


- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	
B-BBEE STATUS LEVEL OF CONTRIBUTOR	
Total points for Price and B-BBEE must not exceed	100


1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

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	<h2>PREFERENCE POINTS CLAIM FORM</h2>	<p>Page: 2 of 6</p>

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

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3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration


P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

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5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = (maximum of 10 or 20 points)
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- (i) what percentage of the contract will be subcontracted?
- (ii) the name of the sub-contractor?
- (iii) the B-BBEE status level of the sub-contractor?
- (iv) whether the sub-contractor is an EME or QSE?

YES		NO	
-----	--	----	--

(v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of

Preferential Procurement Regulations 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

If feasible to subcontract for a contract above R30 million, an organ of state must apply subcontracting to advance designated groups. (As per Preferential Procurement Regulations 2017)


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8 DECLARATION WITH REGARD TO COMPANY/FIRM

 8.1 Name of company/firm

 8.2 VAT registration number

 8.3 Company registration number

8.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium

- One person business/sole propriety

- Close corporation

- Company

- (Pty) Limited

☐
☐
☐
☐

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

8.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer

- Supplier

- Professional service provider


- Other service providers, e.g. transporter, etc.

☐
☐
☐
☐

 8.7 Total number of years the company/firm has been in business?

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

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- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES

<p>Name(s) & Signature(s) of Bidder(s)</p>
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DATE:

ADDRESS:

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1	
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2	
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