

TRANSNET PROPERTY

DESCRIPTION OF THE WORKS: FOR THE PROVISION OF OFFICE CLEANING, HYGIENE AND GARDENING SERVICES FOR TRANSNET SOC LIMITED TRADING AS TRANSNET PROPERTY IN WORCESTER, LAINGSBURG AND BEAUFORT WEST IN THE WESTERN REGION ASSETS ON "AS AND WHEN REQUIRED BASIS" IN ALL REGIONS FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

Gatekeepers (Mandatory)

1. Submit valid Letter of Good Standing (COID-A) from department of Employment and Labour or it's agencies.
3. Submit Signed SECTION [section to be specified on the RFP] National Minimum Wage Schedule.

All above requirements are mandatory. Bidders who fail to submit all the above documents shall be disqualified.

All certified copies must not be older than 6 months from the closing date of this tender.

TECHNICAL EVALUATION

Qualifying criteria	Sub-Criteria	Sub-Criteria Points Allocation	Maximum number of points
Organogram and CV's of key people: Experience of staff allocated to the project/availability of skills to manage and perform the contract (assigned personnel).	Cleaning Supervisor		15
	No CV attached/no experience	0	
	Provision of cleaning and/or hygiene services experience = 0 ≤, ≤ 1 year	3	
	Provision of cleaning and/or hygiene services experience > 1 ≤ 3 years	6	
	Provision of cleaning and/or hygiene services experience > 3, ≤ 4 years.	9	
	Provision of cleaning and/or hygiene services experience > 4, ≤ 5 years.	12	
	Provision of cleaning and hygiene services experience) >5 years.	15	
Risk Assessment: (Specific to the works) Key elements of a Risk Assessment (RA) 1. Tasks Identification, 2. Hazards, 3. Risk Identification, 4. Risk Rating, 5. Risk Control 6. Measures/Treatment & residual risk NOTE: Risk Assessment Elements 1, 2 and 3 above are mandatory. Risk Assessments without all three elements will be scored zero.	The Bidder failed to provide information or only submitted a Risk Assessment that does not cover at minimum key elements 1, and 2.	0	30
	The Bidder has provided a risk assessment, that includes mandatory elements 1, 2 and 3 with adequate detail and is relevant to the scope.	15	
	The Bidder has provided a risk assessment, includes mandatory elements 1, 2, 3 and must include element 4 with adequate detail and is relevant to the scope.	20	
	The Bidder has provided a risk assessment, including mandatory elements 1, 2, 3, 4 and must include element 5 with adequate detail and is relevant to the scope.	25	
	The Bidder has provided a risk assessment, including all Six (6) elements with adequate detail and is relevant to the scope.	30	

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Qualifying criteria	Sub-Criteria	Sub-Criteria Points Allocation	Maximum number of points
<u>Company Previous Experience:</u> (Proof of experience attached in the client letter head with contactable reference in the form of a Letter of Award accompanied by a reference letter per completed service)	No evidence provided	0	25
	Bidder has successfully provided 1 cleaning, and/or hygiene services.	5	
	Bidder has successfully provided 2 to 3 cleaning and/or hygiene services.	10	
	Bidder has successfully provided 4 cleaning, and/or hygiene services.	15	
	Bidder has successfully provided 5 cleaning and/or hygiene services.	20	
	Bidder has successfully provided ≥ 6 cleaning and/or hygiene Services.	25	
<u>Method Statement for Cleaning, Hygiene, and Gardening services:</u> Key elements: 1. Health and Safety management plan 2. Equipment and products to be utilized. 3. Human Resources to be utilized including organogram 4. Infectious pandemic responsiveness / preparedness that covers the proposed scope of work 5. Task descriptions and how such tasks will be performed on daily basis. 6. Proposed work schedule / work plan	The Bidder failed to provide information or submitted the Method Statement that does not cover at minimum key elements 1, and 2	0	30
	Method statement covers element 1, 2 and 3 of the key elements on how the contractor will execute the provision of cleaning, hygiene, and/or gardening services	15	
	Method statement covers element 1, 2, 3 and one of the three remaining key elements on how the contractor will execute the provision of cleaning, hygiene and/or gardening services	20	
	Method statement covers element 1, 2, 3, and two of the three remaining key elements on how the contractor will execute the provision of cleaning, hygiene and/or gardening services	25	
	Method statement covers all 6 of the key elements on how the contractor will execute the provision of cleaning, hygiene, and/or gardening services	30	
Maximum possible score			100

Minimum score for technical evaluation is 70/100