



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

**Kimberley:DCS:Tswelopele Prison:Facilities Management
contract:Building related,electrical and mechanical services.**

TENDER NO. : KIM10/2022
REFERENCE NO. : 19/2/4/2/2/2327/486

CONSISTING OF THREE VOLUMES

VOLUME 1 – TENDERING PROCEDURES (THIS DOCUMENT)
VOLUME 2 – RETURNABLE DOCUMENTS
VOLUME 3 – THE CONTRACT

Client

Department of Public Works & Infrastructure
Old Magistrate Court Building, 21-23 Market Street,
KIMBERLEY, 8300

Quantity Surveyors

SRSQS Quantity Surveyors (Pty) Ltd
11 Kleurselmot Sreet, Sunset Manor
Pescodia
KIMBERLEY, 8309

Electrical & Mechanical Engineers

Mekan Engineering Services
13 Constantia Street, Rolydene
KIMBERLEY, 8300

NAME OF BIDDER:

November 2022

**VOLUME 1:
TENDERING PROCEDURES**

T1.1 Tender Notice and Invitation to Tender

PA-04 (EC): NOTICE AND INVITATION TO TENDER

THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE INVITES TENDERS FOR:

Project title:	Kimberley DCS: New Generation Correctional: Tswelopele Prison: Facilities Management Contract: Building related, Electrical and Mechanical Services		
Tender no:	KIM10/2022	Reference no:	19/2/4/2/2/2327/486
Advertising date:	18 November 2022	Closing date:	09 December 2022
Closing time:	11H00	Validity period:	84 Calendar days

1. REQUIRED CIDB GRADING

It is estimated that tenderers should have a CIDB contractor grading designation of **7 ME** or **7 ME*** or higher.

** Delete "or select tender value range select class of construction works" where only one class of construction works is applicable*

It is estimated that potentially emerging enterprises should have a CIDB contractor grading designation of **7 ME PE** or **7 ME PE*** or higher.

** Delete "or select tender value range select class of construction works PE" where only one class of construction works is applicable*

2. RESPONSIVENESS CRITERIA

2.1 Substantive responsiveness criteria

Only tenderers who are responsive to the following substantive responsiveness criteria are eligible to submit tenders. Failure to comply with the criteria stated hereunder shall result in the tender offer being disqualified from further consideration:

1	☒	Only those tenderers who satisfy the eligibility criteria stated in the Tender Data may submit tenders.
2	☒	Tender offer must be properly received on the tender closing date and time specified on the invitation, fully completed either electronically (if issued in electronic format), or by writing legibly in non-erasable ink. (All as per Standard Conditions of Tender).
3	☒	Use of correction fluid is prohibited.
4	☒	Submission of (DPW-07 EC): Form of Offer and Acceptance.
5	☒	Submission of (PA-16): Preference points claim form in terms of the Preferential Procurement Regulations 2017.
6	☒	Submission of (PA – 36 and Annexure/s C): Declaration Certificate for Local Production and Content for designated sectors.
7	☒	Submission of DPW-09 (EC): Particulars of Tenderer's Projects.
8	☒	Submission of DPW-16 (EC): Site Inspection Meeting Certificate
9	☐	Submission of record of attending compulsory virtual bid clarification / site inspection meeting.
10	☒	Submission of DPW-21 (EC): Record of Addenda to tender documents
11	☒	The tenderer shall submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts) together with his tender.

Any reference to words "Bid" or "Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

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12	☐	The tenderer shall submit his fully priced and completed sectional summary- and final summary pages with the tender.
13	☒	Submission of Proof of 30% Subcontracting participation and related documents in terms of the Preferential Procurement Regulations 2017
14	☒	Enter into a subcontracting agreement with one of the service providers who are listed on the Central Supplier Database List NR 4660 for compliance with minimum 30% mandatory subcontracting to SMMEs
15	☐	
16	☐	
17	☐	
18	☐	

2.2 Administrative responsiveness criteria

The Employer reserves the right to request further information regarding the undermentioned criteria. Failing to submit further clarification and/or documentation within seven (7) calendar days from request or as specifically indicated, will disqualify the tender offer from further consideration.

1	☒	Any correction to be initialled by the person authorised to sign the tender documentation as per PA 15.1 or PA 15.2 resolution of board/s of directors / or PA15.3 Special Resolution of Consortia or JV's .
2	☒	Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.
3	☒	Submission of (PA-11): Bidder's disclosure.
4	☒	Submission of (PA 40): Declaration of Designated Groups for Preferential Procurement.
5	☒	Submission of proof of Registration on National Treasury's Central Supplier Database (CSD).
6	☒	Submission of DPW-15 (EC): Schedule of proposed sub-contractors
7	☐	The tenderer shall submit his fully priced Bills of Quantities (complete document inclusive of all parts) within 14 days from request.
8	☒	Upon request, submission of fingerprints obtainable from local SAPS including any other additional documentation and information required for vetting purposes.
9	☐	Upon request, submission of a fully completed security clearance application form with supporting documentation and information as required. The security clearance form will be provided by the Employer for projects requiring a security clearance.
10	☒	Registration with SAQCC-gas as an authorised gas practitioner in refrigeration
11	☒	Provide copies of wiremans licence as proof of registration with Department of Employment and Labour (DOEL).

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".



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12	☐	
13	☐	
14	☐	
15	☐	

3. PREQUALIFICATION CRITERIA

Preferential procurement prequalification criteria is *applicable*.

The Tenderer must comply with the following Prequalification criteria for Preferential Procurement as listed below:

☒	A tenderer having stipulated minimum B-BBEE status level of contributor: ☒ Level 1 or ☒ Level 2 or ☒ Level 3
☐	☐ An EME or ☐ A QSE or ☐ An EME or QSE
☒	A tenderer subcontracting a minimum of 30% to: ☒ An EME or QSE which is at least 51% owned by black people ☐ An EME or QSE which is at least 51% owned by black people who are youth ☐ An EME or QSE which is at least 51% owned by black people who are women ☐ An EME or QSE which is at least 51% owned by black people with disabilities ☐ An EME or QSE which is at least 51% owned by black people living in rural or underdeveloped areas or townships ☐ A co-operative which is at least 51% owned by black people ☐ An EME or QSE which is at least 51% owned by black people who are Military veterans ☐ An EME or QSE

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

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Functionality is applicable.

Note: All bids involving the acquisition of engineering and construction works from cidb Grade 4 and above are subjected to functionality.

Note: Functionality will be applied as a prequalification criterion. Such criteria are used to establish minimum requirements where after bids will be evaluated solely on the basis of price and preference.

Minimum functionality score to qualify for further evaluation:	50
Functionality criteria:	Weighting factor:
CRITERION No1: COMPLETED PROJECTS ON GENERAL BUILDING WORK. Provide signed reference letters or practical completion certificate for general building works completed in the last 10 years 1.1 5 and above completed general building works projects = 5 points 1.2 4 completed general building works project = 4 points 1.3 3 completed general building works project = 3 points 1.4 2 completed general building works project = 2 points 1.5 1 completed general building works project = 1 points 1.6 Less than 1 project completed or no information provided = 0	10
CRITERION No 2: COMPLETED PROJECTS ON MECHANICAL ENGINEERING WORK. Provide signed reference letters or practical completion certificate for mechanical engineering works such as kitchen equipment and air conditioners, completed in the last 10 years General mechanical engineering works such as kitchen equipment and air conditioners, completed in the last 10 years 2.1 5 and above completed general mechanical engineering works projects = 5 points 2.2 4 completed general mechanical engineering works project = 4 points 2.3 3 completed general mechanical engineering works project = 3 points 2.4 2 completed general mechanical engineering works project = 2 points 2.5 1 completed general mechanical engineering g works project = 1 points 2.6 Less than 1 project mechanical engineering or no information provided = 0	15
CRITERION No 3: COMPLETED ELECTRICAL ENGINEERING WORK ON MULTI-DISCIPLINARY PROJECTS Provide signed reference letters or practical completion certificate for electrical engineering work in a multi-disciplinary project completed in the last 10 years 3.1 5 and above completed electrical engineering works in Multi-Disciplinary Projects = 5 points 3.2 4 completed electrical engineering works in Multi-Disciplinary Projects = 4 points 3.3 3 completed electrical engineering works in Multi-Disciplinary Projects = 3 points 3.4 2 completed electrical engineering works in Multi-Disciplinary Projects = 2 points 3.5 1 completed electrical engineering works in Multi-Disciplinary Projects = 1 points 3.6 Less than 1 project completed electrical engineering works in Multi-Disciplinary Projects or no information provided = 0	10

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

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CRITERION No 4: STAFFING RESOURCES 1: QUALIFIED ARTISAN AND NUMBER OF YEARS EXPERIENCE AS A PLUMBER, CAPENTRY, PAINTER AND BRICK LAYER. Security clearance will be conducted on the bidder's employees who will participate in the implementation of the project. Provide certified copies of certificates of competency and CV. 4.1 3x Plumber, 3x Carpenter, 3x Bricklayer & 3x Painter each with 5 years or more experience = 5 points 4.2 3x Plumber, 3x Carpenter, 3x Bricklayer & 3x Painter each with 4 years experience = 4 points 4.3 3x Plumber, 3x Carpenter, 3x Bricklayer & 3x Painter each with 3 years experience = 3 points 4.4 3x Plumber, 3x Carpenter, 3x Bricklayer & 3x Painter each with 2 years experience = 2 points 4.5 3x Plumber, 3x Carpenter, 3x Bricklayer & 3x Painter each with 1 years experience = 1 point 4.6 3x Plumber, 3x Carpenter, 3x Bricklayer & 3x Painter each with less than 1 year experince or no information provided = 0	10
CRITERION No 5: STAFFING RESOURCES: NUMBER OF QUALIFIED ARTISAN WHO HAS WIREMANS LICENCE AS SINGLE PHASE TESTER OR INSTALLATION ELECTRICIAN (THREE PHASE TESTER). Security clearance will be conducted on the bidder's employees who will participate in the implementation of the project. 5.1. 2 x qualified electrician with wiremans licence as single phase tester and 2 x installation electrician (Three Phase Tester) = 5 points. 5.2. 1 x qualified electrician with wiremans licence (single phase tester) and 2 x installation electrician (Three Phase Tester) = 4 points. 5.3. 2 x qualified installation electrician with wiremans licence (Three Phase Tester) = 3 points. Provide copy of wiremans licence card as a proof from Department of Employment and Labour (DOEL).	10
CRITERION No 6. Number of refrigeration/Mechanical technicians/artisans. Security clearance will be conducted on the bidder's employees who will participate in the implementation of the project. 6.1 5 or more technicians/artisans - 5 points 6.2 4 technicians/artisans - 4 points 6.3 3 technicians/artisans - 3 points 6.4 2 technicians/artisans - 2 points 6.5 1 technician/artisan - 1 point 6.6 No information provided - 0 points Provide proof of tertiary qualifications (National Diploma / trade tests or above)	15

CRITERION No. 7: CONTRACT MANAGER / PROJECT MANAGER Appropriate experience of suitably qualified human resource in respect of technical staff assigned to this tender. Security clearance will be conducted on the bidder's employees who will participate in the implementation of the project. ALLOCATION OF SCORES 7.1 Submit proof of registration as a contract manager or project manager with the relevant professional council within the construction industry with a minimum of 5 year post professional registration = 5 7.2 Submit proof of registration as a contract manager or project manager with the relevant professional council within the construction industry with a minimum of four years post professional registration = 4 7.3 Submit proof of registration as a contract manager or project manager with the relevant professional council within the construction industry with a minimum of four years post professional registration = 3 7.4 Submit proof of registration as a contract manager or a project manager with the relevant professional council within the construction industry with a minimum of two years post professional registration = 2 7.5 Submit proof of registration as a contract manager or project manager with the relevant professional council within the construction industry with a minimum of one year post professional registration = 1 7.6 No information attached = 0	20
CRITERION No 8: FINANCIAL CREDIBILITY Provide bank rating from banking Institution to justify credit risk Sub Criteria 8.1 Credit rating of A = 5 8.2 Credit rating of B = 4 8.3 Credit rating of C = 3 8.4 Credit rating of D = 2 8.5 Credit rating of E,F,G and H = 0 No rating provided = 0	10
Total	100 Points

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4. BID EVALUATION METHOD

This bid will be evaluated according to the preferential procurement model in the PPPFA: (Tick applicable preference point scoring system)

☒ 80/20 Preference points scoring system	☐ 90/10 Preference points scoring system	☐ Either 80/20 or 90/10 Preference points scoring system
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In case where below/above R 50 000 000 is selected, the lowest acceptable tender will be used to determine the applicable preference point system.

5. ELIGIBILITY IN RESPECT OF RISK TO THE EMPLOYER:

Standard risk management assessment criteria in respect of tenders received for routine projects in the engineering and construction works environments:

Tender offers will be evaluated by an Evaluation Committee based on the technical and commercial risk criteria listed hereunder. Each criterion carries the same weight / importance and will be evaluated individually based on reports presented to the Bid Evaluation Committee by the Professional Team appointed on the project. A tender offer will be declared non-responsive and removed from any further evaluation if any one criterion is found to present an unacceptable risk to the Employer.

In order for the evaluation reports to be prepared by the Professional Team, the Tenderer is obliged to provide comprehensive information on form DPW-09 (EC). Failure to complete the said form will cause the tender to be declared non-responsive and removed from any further consideration. The Employer reserves the right to request additional information over and above that which is provided by the Tenderer on said form. The information must be provided by the Tenderer within the stipulated time as determined by the Bid Evaluation Committee, failing which the tender offer will *mutatis mutandis* be declared non-responsive.

5.1 Technical risks:

Criterion 1: Experience on comparable projects during the past 10 years.

The tendering Service Provider's experience on comparable projects during the past 10 years. The number of current and previous comparable projects performed by the Tenderer as per the evaluation report prepared by the Consultant Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC). Failing to provide contactable references will result in the tender offer will be *mutatis mutandis* declared non-responsive.

Aspects to be regarded as "comparable" includes (but may be extended according to circumstances): size of projects (measured against monetary value or other project quantifying parameters), nature of projects (building, engineering, high/low rise, etc.), locality/area of execution (site-specific influences, knowledge of local conditions, etc.), complexity of project, projects for similar client department irrespective of end purpose of buildings/facilities created or in progress of being created and time scales of projects (normal, fast track, etc.) and stage of its/their development.

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Criterion 2: Contractual commitment and quality of performance on comparable projects during the past 10 years.

Adherence to contractual commitments and quality of performance of comparable current and previous projects performed by the Tenderer during the past 10 years as per the evaluation report prepared by the Consultant Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC). Failing to provide contactable references will result in the tender offer be *mutatis mutandis* declared non-responsive.

Aspects to be considered include, but are not limited to the following:

1. The level of progress on current projects in relation to the project programme or, if such is not available/applicable, to the contractual construction period in general;
2. The degree to which previous projects have been completed within the contractual completion periods and/or extensions thereto, and the extend of penalties imposed;
3. Project performance: time management & programming of works, timeous ordering of materials and appointment of subcontractors;
4. Financial management: payment to suppliers and cash flow problems;
5. Quality of workmanship: extent of reworks and timeous attention to remedial works;
6. Personnel resources: suitably qualified and experienced, turnover in site staff and labour force, specifically site manager and foreman;
7. Personnel management: extent of labour disputes and ability to resolving labour disputes amicably;
8. Sub-contractors: extent of turnover in subcontractors, general liaison and payment problems experienced;
9. Contract administration: contractual aspects such as complying to laws and regulations, insurances, security, submission of required documentation timeously, reaction to written contract instructions, appointments of subcontractors, etc. as can generally be expected in standard/normal conditions of contract.
10. Health & Safety: adherence to regulations and compliance, and number of transgressions & serious incidents.
11. Plant & equipment: sufficient resources on site and in time.
12. Delays: extent of causing delays, submission of claims timeously, and abuse of or exaggerated delay claims.
13. Final account: extent to which the contractor assisted in finalising the final account.

Criterion 3: Suitably qualified and appropriately experienced human resources

Allocation of suitably qualified and appropriately experienced human resources, both in respect of principals and/or other staff (contract manager, site agent, site foreman including other professional, technical and/or administrative) of the tendering Service Provider to the project, as proof that the tendering Service Provider will be able to react/respond appropriately to the Services required herein. The Company Organogram with CV's and certified ID's of all principals and employed workforce as well as proof of Professional Registration will be verified. Current and future workload of the tenderer in relation to capacity and capability will also be considered. The tenderer should demonstrate that he or she possesses the necessary professional and technical qualifications and -competence in relation to the scope of work and work to be undertaken.

Criterion 4: Attendance of compulsory bid clarification meeting, if applicable

If applicable, submission of confirmation of DPW-16.1 (PSB) attendance of compulsory bid clarification meeting or proof of attending the compulsory virtual meeting by a suitably qualified and experienced representative of the tenderer in terms of PA-04 (EC): Notice and Invitation to Tender.

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5.2 Commercial risks:

The financial viability assessment evaluates the risk over the life of the construction period, as to whether the tenderer will be able to deliver the goods and services which are specified in the contract and / or be able to fulfil guarantees or warranties provided for in the contract in order to complete the project successfully for the amount tendered.

Aspects to be considered include but are not limited to, the respective rates tendered, bank rating, financial capability and capacity whether the tenderer has or has access to sufficient financial resources to deliver the goods or services described in the tender documentation (including fulfilling any guarantees or warranty claims), whether the tenderer is not subject to any current or impending legal action (either formal proceedings or notification of legal action) which could impact on the financial standing of the tenderer or the delivery of the goods or services, financial report from auditors as proof of current liquidity, and company or any parent company or investor guarantee/s and financial statements.

6. CONTRACT PARTICIPATION GOAL TARGETS AND CIDB B.U.I.L.D. PROGRAMME

The contractor shall achieve in the performance of the contract the following Contract Participation Goals (CPGs) as described in PG-01.2 (EC): Scope of Work and PG-02.2 (EC): Pricing Assumptions and in accordance with the feasibility study, which forms part of the specifications in the CPG Section of the Specification of this contract.

(a)	Minimum 30% Mandatory Subcontracting to SMMEs in accordance with the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017 as published in the Government Gazette Notice No. 40553 of 20 January 2017 – Condition of Tender.	Applicable
(b)	Minimum Targeted Local Manufacturers of Material Contract Participation Goal, in accordance with the cidb Standard for Contract Participation Goals for Targeting Enterprises and Labour through Construction Works Contracts as published in the Government Gazette Notice No. 41237 of 10 November 2017, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract.	Not applicable
(c)	Minimum Targeted Local Building Material Suppliers Contract Participation Goal in accordance with the cidb Standard for Contract Participation Goals for Targeting Enterprises and Labour through Construction Works Contracts as published in the Government Gazette Notice No. 41237 of 10 November 2017, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract.	Not applicable
(d)	Minimum Targeted Local Labour Skills Development Contract Participation Goal in accordance with the cidb Standard for Contract Participation Goals for Targeting Enterprises and Labour through Construction Works Contracts as published in the Government Gazette Notice No. 41237 of 10 November 2017, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract.	Not applicable
(e)	cidb BUILD Programme: Minimum Targeted Enterprise Development Contract Participation Goal in accordance with the cidb Standard for Indirect Targeting for Enterprise Development through Construction Works Contracts, No 36190 Government Gazette, 25 February 2013, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract.	Not applicable
(f)	cidb BUILD Programme: Minimum Targeted Contract Skills Development Goal in accordance with the cidb Standard for Developing Skills through Infrastructure Contracts as published in the Government Gazette Notice No. 43495 of 3 July 2020, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract.	Not applicable

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(g)	DPWI National Youth Service training and development programme (NYS) – Condition of Contract.	Applicable
(h)	Labour Intensive Works – Condition of Contract.	Not applicable
(i)		Select
(j)		Select

7. COLLECTION OF TENDER DOCUMENTS

- ☒ Bid documents are available for free download on e-Tender portal www.etenders.gov.za
- ☒ Alternatively; Bid documents may be collected during working hours at the following address **National Department of Public Works, Old Magistrate Building, 21 - 23 Market Square, Kimberley, (corner of Phakamile Mabinja Road and Market Street), 8301**. A non-refundable bid deposit of **R 700.00** is payable (cash only) on collection of the bid documents.

8. SITE INSPECTION MEETING

A pre-tender site inspection meeting will **be** held in respect of this tender.
Attendance of said pre- tender site inspection meeting is **compulsory**

The particulars for said pre- tender site inspection meeting or virtual bid clarification / site inspection meeting. are:

Venue:	Kimberley DCS: Tswelopele Prison		
Virtual meeting link:	"N/A"		
Date:	02 December 2022	Starting time:	10H00

9. ENQUIRIES

Enquiries related to tender documents may be addressed to:

DPWI Project Manager:	Sandiso Cosa	Telephone no:	053 838 5356
Cellular phone no:	0795169085	Fax no:	
E-mail:	sandiso.cosa@dpw.gov.za		

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10. DEPOSIT / RETURN OF TENDER DOCUMENTS

Telegraphic, telephonic, telex, facsimile, electronic and / or late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

All tenders must be completed in non-erasable ink and submitted on the official forms – (forms not to be re-typed).

Tender documents may be posted to: The Director-General Department of Public Works and Infrastructure Private Bag X 5002 Kimberley 8301 Attention: Procurement section: Room N33	OR	Deposited in the tender box at: National Department of Public Works and Infrastructure Old Magistrate Building 21 - 23 Market Square Kimberley, Room N33
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11. COMPILED BY:

Sandiso Cosa		16 November 2022
Name of Project Manager	Signature	Date

T 1.2 Tender Data

DPW-03 (EC): TENDER DATA

Project title:	<i>Kimberley DCS: New Generation Correctional: Tswelopele Prison: Facilities Management Contract: Building Related, Electrical and Mechanical Services</i>
Reference no:	19/2/4/2/2/2327/486

Tender / Quotation no:	KIM10/2022	Closing date:	09 December 2022
Closing time:	11H00	Validity period:	12 Weeks (84 Calendar days)

Clause number:	
	The conditions of tender are the Standard Conditions of Tender as contained in Annex C of the CIDB Standard for Uniformity in Construction Procurement as per Government Notice No. 423 published in Government Gazette No. 42622 of 8 August 2019 and as amended from time to time. (see www.cidb.org.za). The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender. Each item of data given below is cross-referenced to the clause marked "C" in the above mentioned Standard Conditions of Tender.
C.1.1	The employer is the Government of the Republic of South Africa in its Department of Public Works and Infrastructure.
C.1.2	For this contract the three volume approach is adopted. This procurement document has been formatted and compiled under the headings as contained in the CIDB's "Standard for Uniformity in Construction Procurement." The three volume procurement document issued by the employer comprises the following: Volume 1: Tendering procedures T1.1 - Notice and invitation to tender (PA-04 EC) T1.2 - Tender data (DPW-03 EC) Volume 2: Returnable documents T2.1 - List of returnable documents (PA-09 EC) C1.1 - Form of offer and acceptance (DPW-07 EC) C1.2 – Contract Data T2.2 - Returnable schedules Volume 3: Contract Part C1: Agreement and contract data C1.2 - Contract data (Part 1: Data provided by employer) (DPW-04 EC or DPW-05 EC) C1.3 - Form of guarantee (DPW-10.1 EC / DPW-10.3EC or DPW-10.2 EC/DPW-10.4 EC) Part C2: Pricing data C2.1 - Pricing Assumptions (PG-02.2 EC or PG-02.1EC) C2.2 - Bills of Quantities / Lump sum document (if not a returnable document) Part C3: Scope of work C3 - Scope of work (PG-01.2 EC or PG-01.1EC) Part C4: Site information C4 - Site information (PG-03.2 EC or PG03.1EC)

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C.1.4	The Employer's agent is: <table border="1"> <tr> <td>Name:</td><td>S.Cosa</td></tr> <tr> <td>Capacity:</td><td>Departmental Project Manager</td></tr> <tr> <td>Address:</td><td>21-23 Market Square, Kimberley, 8300</td></tr> <tr> <td>Tel:</td><td>053 - 838 5356</td></tr> <tr> <td>Fax:</td><td>079 516 9085</td></tr> <tr> <td>E-mail:</td><td>Sandiso.Cosa@dpw.gov.za</td></tr> </table>	Name:	S.Cosa	Capacity:	Departmental Project Manager	Address:	21-23 Market Square, Kimberley, 8300	Tel:	053 - 838 5356	Fax:	079 516 9085	E-mail:	Sandiso.Cosa@dpw.gov.za
Name:	S.Cosa												
Capacity:	Departmental Project Manager												
Address:	21-23 Market Square, Kimberley, 8300												
Tel:	053 - 838 5356												
Fax:	079 516 9085												
E-mail:	Sandiso.Cosa@dpw.gov.za												
C.2.1 C.3.11	A. ELIGIBILITY IN RESPECT OF CIDB REGISTRATION: The following tenderers who are registered with the CIDB, or are *capable of being so registered prior to the evaluation of submissions, are eligible to have their tenders evaluated (* tenderers who are capable of being so registered, or who have applied for registration but have not yet received confirmation of such registration, must provide, <u>with this tender</u>, acceptable documentary proof thereof): a) contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations, for a 7 ME or 7 ME** class of construction work; and b) contractors registered as potentially emerging enterprises with the CIDB who are registered in one contractor grading designation lower than that required in terms of a) above: Not applicable Joint ventures are eligible to submit tenders provided that: 1. every member of the joint venture is registered with the CIDB; 2. the lead partner has a contractor grading designation in the 7 ME or 7 ME** class of construction work; and 3. the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations for a 7 ME or 7 ME** class of construction work ** Delete "or select tender value range select class of construction works" where only one class of construction works is applicable A contract will be entered into with a tenderer who has in his employ management and supervisory staff satisfying the requirements of the scope of work for labour intensive competencies for supervisory and management staff: Applicable												



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B. ELIGIBILITY IN TERMS OF PRE-QUALIFICATION CRITERIA FOR PREFERENTIAL PROCURMENT:	
☒	A tenderer having stipulated minimum B-BBEE status level of contributor: ☒ Level 1 or ☒ Level 2 or ☒ Level 3
☐	☐ An EME or ☐ A QSE or ☐ An EME or QSE

C. INDICATE THE FUNCTIONALITY WEIGHTING APPLICABLE TO THIS BID:	
Note: All bids involving the acquisition of engineering and construction works from cidb Grade 4 and above are subjected to functionality. Note: Functionality will only be applied as a prequalification criterion. Such criteria are used to establish minimum requirements where after bids will be evaluated solely on the basis of price and preference.	
Functionality Criteria	Weighting Factor
Completed Projects on General Building Work	10
Completed Projects on Mechanical Engineering Work	15
Completed Projects Electrical Engineering Work on Multi-Disciplinary Projects	10
Staffing Resources Experience	55
Financial Credibility	10
Total	100 Points
(Weightings will be multiplied by the scores allocated during the evaluation process to arrive at the total functionality points)	
Minimum functionality score to qualify for further evaluation:	50

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D. ELIGIBILITY IN RESPECT OF RISK TO EMPLOYER:

Standard risk management assessment criteria in respect of tenders received for routine projects in the engineering and construction works environments:

Tender offers will be evaluated by an Evaluation Committee based on the technical and commercial risk criteria listed hereunder. Each criterion carries the same weight / importance and will be evaluated individually based on reports presented to the Bid Evaluation Committee by the Professional Team appointed on the project. A tender offer will be declared non-responsive and removed from any further evaluation if any one criterion is found to present an unacceptable risk to the Employer.

In order for the evaluation reports to be prepared by the Professional Team, the Tenderer is obliged to provide comprehensive information on form DPW-09 (EC). Failure to complete the said form will cause the tender to be declared non-responsive and removed from any further consideration. The Employer reserves the right to request additional information over and above that which is provided by the Tenderer on said form. The information must be provided by the Tenderer within the stipulated time as determined by the Bid Evaluation Committee, failing which the tender offer will *mutatis mutandis* be declared non-responsive.

D.1 Technical risks:

Criterion 1: Experience on comparable projects during the past 10 years.

The tendering Service Provider's experience on comparable projects during the past 10 years. The number of current and previous comparable projects performed by the Tenderer as per the evaluation report prepared by the Consultant Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC). Failing to provide contactable references will result in the tender offer will be *mutatis mutandis* declared non-responsive.

Aspects to be regarded as "comparable" includes (but may be extended according to circumstances): size of projects (measured against monetary value or other project quantifying parameters), nature of projects (building, engineering, high/low rise, etc.), locality/area of execution (site-specific influences, knowledge of local conditions, etc.), complexity of project, projects for similar client department irrespective of end purpose of buildings/facilities created or in progress of being created and time scales of projects (normal, fast track, etc.) and stage of its/their development.

Criterion 2: Contractual commitment and quality of performance on comparable projects during the past 10 years.

Adherence to contractual commitments and quality of performance of comparable current and previous projects performed by the Tenderer on comparable projects during the past 10 years as per the evaluation report prepared by the Consultant Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC). Failing to provide contactable references will result in the tender offer be *mutatis mutandis* declared non-responsive.

Aspects to be considered include, but are not limited to the following:

1. The level of progress on current projects in relation to the project programme or, if such is not available/applicable, to the contractual construction period in general;
2. The degree to which previous projects have been completed within the contractual completion periods and/or extensions thereto, and the extend of penalties imposed;



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	3. Project performance: time management & programming of works, timeous ordering of materials and appointment of subcontractors; 4. Financial management: payment to suppliers and cash flow problems; 5. Quality of workmanship: extent of reworks and timeous attention to remedial works; 6. Personnel resources: suitably qualified and experienced, turnover in site staff and labour force, specifically site manager and foreman; 7. Personnel management: extent of labour disputes and ability to resolving labour disputes amicably; 8. Sub-contractors: extent of turnover in subcontractors, general liaison and payment problems experienced; 9. Contract administration: contractual aspects such as complying to laws and regulations, insurances, security, submission of required documentation timeously, reaction to written contract instructions, appointments of subcontractors, etc. as can generally be expected in standard/normal conditions of contract. 10. Health & Safety: adherence to regulations and compliance, and number of transgressions & serious incidents. 11. Plant & equipment: sufficient resources on site and in time. 12. Delays: extent of causing delays, submission of claims timeously, and abuse of or exaggerated delay claims. 13. Final account: extent to which the contractor assisted in finalising the final account. Criterion 3: Suitably qualified and appropriately experienced human resources Allocation of suitably qualified and appropriately experienced human resources, both in respect of principals and/or other staff (contract manager, site agent, site foreman including other professional, technical and/or administrative) of the tendering Service Provider to the project, as proof that the tendering Service Provider will be able to react/respond appropriately to the Services required herein. The Company Organogram with CV's and certified ID's of all principals and employed workforce as well as proof of Professional Registration will be verified. Current and future workload of the tenderer in relation to capacity and capability will also be considered. The tenderer should demonstrate that he or she possesses the necessary professional and technical qualifications and -competence in relation to the scope of work and work to be undertaken. Criterion 4: Attendance of compulsory bid clarification meeting, if applicable If applicable, submission of confirmation of DPW-16.1 (PSB) attendance of compulsory bid clarification meeting or proof of attending the compulsory virtual meeting by a suitably qualified and experienced representative of the tenderer in terms of PA-04 (EC): Notice and Invitation to Tender. D.2 Commercial risks: The financial viability assessment evaluates the risk over the life of the construction period, as to whether the tenderer will be able to deliver the goods and services which are specified in the contract and / or be able to fulfil guarantees or warranties provided for in the contract in order to complete the project successfully for the amount tendered. Aspects to be considered include but are not limited to, the respective rates tendered, bank rating, financial capability and capacity whether the tenderer has or has access to sufficient financial resources to deliver the goods or services described in the tender documentation (including fulfilling any guarantees or warranty claims), whether the tenderer is not subject to any current or impending legal action (either formal proceedings or notification of legal action) which could impact on the financial standing of the tenderer or the delivery of the goods or services, financial report from auditors as proof of current liquidity, and company or any parent company or investor guarantee/s and financial statements.
C.2.7	For particulars regarding a pre-tender site inspection meeting, see Notice and Invitation to Tender T1.1



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C.2.12	If a tenderer wishes to submit an alternative tender offer, the only criteria permitted for such alternative tender offer is that it demonstrably satisfies the Employer's standards and requirements. A tenderer may submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted. Provided that the tenderer's main tender offer is according to specification and would under normal circumstances be recommended for acceptance, his alternative tender offer may also be considered for the purpose of the award of the contract. Calculations, drawings and all other pertinent technical information and characteristics as well as modified or proposed Pricing Data must be submitted with the alternative tender offer to enable the Employer to evaluate the efficacy of the alternative and its principal elements, to take a view on the degree to which the alternative complies with the Employer's standards and requirements and to evaluate the acceptability of the pricing proposals. Calculations must be set out in a clear and logical sequence and must clearly reflect all design assumptions. Pricing Data must reflect all assumptions in the development of the pricing proposal. Acceptance of an alternative tender offer will mean acceptance in principle of the offer. It will be an obligation of the contract for the tenderer, in the event that the alternative is accepted, to accept full responsibility and liability that the alternative offer complies in all respects with the Employer's standards and requirements. The modified Pricing Data must include an amount equal to 5% of the amount tendered for the alternative offer to cover the Employer's costs of confirming the acceptability of the detailed design before it is constructed. Alternative tender offer permitted: Yes ☐ No ☒
C.2.13.2	The list of Returnable Documents identifies which of the documents a tenderer must complete when submitting a tender offer. The tenderer must submit his tender offer by completing the Returnable Documents, signing the "Offer" section in the "Form of Offer and Acceptance" and delivering the Returnable Documents back to the Department.
C.2.13.5	The Employer's address for delivery of tender offers and identification details to be shown on each tender offer package are as per Notice and Invitation to Tender T1.1.
C.2.13.6 C.3.5	A two-envelope procedure will not be followed.
C.2.15	The closing time for submission of tender offers is as per Notice and Invitation to Tender T1.1.
C.2.16	The tender offer validity period is as per Notice and Invitation to Tender T1.1.
C2.16.3	Omit the wording of the last sentence for those projects which are subject to CPAP
C.2.18	The tenderer will be required to submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts): ☒ Together with his tender; or ☐ The tenderer shall submit his fully priced and completed sectional summary- and final summary pages with the tender and thereafter submit the fully completed Bills of Quantities within fourteen (14) calendar days of the date requested to do so prior to the award of the contract.
C.2.19	Access shall be provided for inspections, tests and analysis as may be required by the Employer.
C.3.4.1 C.3.4.2	The location for opening of the tender offers, immediately after the closing time thereof shall be at: Old Magistrate Building, 21-23 Market Square, Kimberley (Corner of Phakamile Mabija, 8300.
C.3.8	The words "responsive tender" and "acceptable tender" shall be construed to have the same meaning.

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C.3.9.3	Omit the wording and replace with the following: "Notify the tenderer of all errors, omissions and/or rate imbalances that are identified in the tender offer and request the tenderer to, within a stipulated time, accept the total of prices as corrected in accordance with C.3.9.4."
C.3.9.4	Omit the wording of the first sentence and replace with the following: "In cases where tender offers contain errors, omissions and/or rate imbalances, these are to be corrected as follows:"
C.3.9.4	Add sub paragraph c) to C.3.9.4, as follows: "c) If the tenderer does not accept the corrected tender offer, or cannot reach consensus with the Employer on a corrected tender offer, the tender is to be classified as not acceptable/non responsive and removed from further contention."
C.3.11.1	The procedure for the evaluation of responsive tenders is Method 2: Financial Offer and Preference.
C.3.13	Add the following to sub paragraph a), as follows: The tenderer or any of its directors is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) as a person prohibited from doing business with the public sector;
C.3.17	Provide to the successful tenderer one copy of the signed contract document.