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## PRETORIA METAL PRESSINGS

a division of Denel (Pty.) Ltd

# PROCUREMENT REQUIREMENTS for SUPPLIERS of TOOLS and MACHINE PARTS

Should a Tenderer/Vendor not be able to meet the requirements of this document, it must be declared in writing to the Buying Manager at the time of tendering/receipt of an order.

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**PRETORIA METAL PRESSINGS** a division of **DENEL (Pty.) Ltd.**

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2008/09/23  
Date

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9/10/2008  
Date

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09.10.2008  
Date

**AMENDMENT HISTORY**

Issue	Details	Job no	Done by	Date
One	Specification compiled.	KB/180/08COM	H B <i>(Signature)</i>	03/09/2008

**MANUFACTURE**

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## 1. SCOPE

This document details the minimum requirements that Suppliers of Tools and Machine Parts must comply with to ensure traceability and product quality.

## 2. REQUIREMENTS

*All suppliers of tools and machine parts shall conform to the following minimum requirements.*

- 2.1 Conformance to all the requirements specified on the particular drawing.
- 2.2 Any deviation from the drawing shall be pointed out during the tender phase and if acceptable, a deviation will be granted.
- 2.3 All the items shall be marked with the applicable PMP order number.

*NOTE: Mark the item by engraving or etching in an area where the work surface of the item is not affected. Regard any surface with a requirement for a finish of N5 and better, or a tolerance better than 20 microns, as a work surface. In certain cases, the drawing shall indicate positions where the item must be marked.*

- 2.4 If the size of the item or the indicated marking area is of such a nature that it cannot be marked, the item must be tagged.
- 2.5 If large quantities of small items are supplied, the items may be packed in a small durable container and marked appropriately.
- 2.6 A Certificate of Conformance / Analysis (C.O.C.) shall accompany every item.  
The certificate must contain at least the following information:

- Supplier name
- PMP order number
- Item code number
- Drawing number and revision
- Type of material used
- Condition of material (if specified)
- Surface treatment (if specified)
- Statement that item conforms dimensionally to drawing

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- 2.7 Deviations observed by the Supplier during inspection shall be communicated to PMP in writing. If acceptable, a concession will be granted.

*NOTE: If an item is supplied subject to a Deviation or Concession, the C.O.C shall list all the relevant Deviations / Concessions with the applicable reference number.*

## 3. GENERAL

Any item supplied to PMP that does not conform to these requirements may lead to delays in acceptance and consequently in payment as well.