

South African National Accreditation System
 Libertas Office Park
 Cnr Libertas and Highway Streets
 Equestria
 Pretoria
 0184

REQUEST FOR QUOTATION



PLEASE COMPLETE AND SUBMIT TOGETHER WITH REQUIRED DOCUMENTS AND QUOTATION

DATE OF ISSUE:	12 September 2022	REQUISITION NUMBER	REQ0004561
CLOSING DATE:	19 September 2022	CLOSING TIME:	11:00
QUOTE VALIDITY:	30 days from the date the RFQ closed	Submissions and enquires to be made to:	Ms Nkhesani Mathebula procurement@sanas.co.za 012 740 8536

1. PRODUCT /SERVICE DETAILS

Description of goods / services: Short course training-Supply chain management in Public service		Quantity required
1	Supply Chain Management in the Public Service Course / Training	2 Candidates
Expected date of delivery:		Training to take place in September/October 2022
Contract or once-off:		Once off
Technical / Mandatory requirements:		<p>Supply Chain Management in the Public Service Course</p> <p>Please quote on virtual facilitator-led online course.</p> <p>Date: TBC Venue: Virtual facilitator-led online No of delegates: 2</p> <p>The below is compulsory requirements when quoting:</p> <ol style="list-style-type: none"> 1. This course must be SETA accredited (see below unit standard) 2. At the end of the contact session learners complete a summative assessment in the form of a portfolio of evidence / Competency Certificate 3. Must be virtual facilitator-led online course 4. Delegates to be able to ask questions throughout the course 5. Training dates preferably in September/October 2022 <p>Unit Standard:</p> <p>Aligned to unit standard 119345 NQF Level 5 and has a total of 15 credits.</p> <p>Learning Outcomes:</p> <p>By the end of this course participants should be able to:</p> <ul style="list-style-type: none"> • Identify and describe the elements of a world class Supply Chain Management system. • Understand the evolution and importance of SCM systems in the Public Sector. • Explain and apply legislation relating to SCM, in particular the application of PPPFA. • Describe guidelines and principles that enable the operation of sound SCM. • Achieve customer-service standards cost effectively through SCM optimization. <p>Course outline:</p> <ul style="list-style-type: none"> • Public sector policies and procedures relating to procurement, including preferential ratings, BEE (Black Economic Empowerment) • Public Finance Management Act • Municipal Finance Management Act • Principles of supply chain management and supply chain optimization • The role of forecasting in supply chain management • Customer focused marketing

	<ul style="list-style-type: none"> • The principles of added value service • Supply chain relationships • Cross-functional integration • The principles and techniques of e-commerce • The basic principles of logistic management • Ethics and codes of conduct in public sector supply chain management <p>Proposed candidates: (2 pax)</p>
Other information:	

SECTION TO BE COMPLETED BY SUPPLIER

2. SUPPLIER DETAILS

Supplier name:	
CSD number:	
Contact person:	
Contact number:	
Email:	
VAT number (if applicable):	
Physical address:	

3. SCM COMPLIANCE REQUIREMENTS (please tick)

Central Supplier Database Report or Summary	
Completed and signed SBD 4	
Completed and signed SBD 6.1	
Completed and signed SBD 8	N/A
Completed and signed SBD 9	N/A
Certified valid B-BBEE Certificate	

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(Please note bidders will not be disqualified for not submitting a valid certified BBBEE certificate or a sworn affidavit but will lead to the service provider not being awarded preference (BEE) points where the preferential point system is applicable)

EVALUATION PROCESS

All bids will be evaluated as follows:

• **The First stage**, bids will be evaluated first for Administrative requirements. Only bids that meet Administrative and Compliance requirements will be considered for further evaluation.

• **The second stage**, bids will be evaluated in terms of price and 80/20 preference point system for quotations above R30 000 and below R50 000 000.

4. QUOTATION TERMS & CONDITIONS:

1. Quote validity refers to calendar days
2. SANAS reserves the right to award to multiple suppliers.

3. SANAS reserves the right to increase or decrease quantities at the prices quoted.
4. SANAS reserves the right to cancel this request.
5. All goods/services must be quoted in Rand value.
6. SANAS reserves the right to negotiate with bidders.
7. All fields must be filled in / completed for this document to be accepted.
8. Failure to submit the quotation by the date and time stipulated will result in disqualification.
9. Payment will be made 30 days after delivery of goods of services.
10. THIS QUOTE DOES NOT CONSTITUTE AN ORDER

5. ACKNOWLEDGEMENT AND SUBMISSION:

I hereby acknowledge and accept the terms and conditions of this request for quotation:

Name:.....

Signature:

Date: