

**EVALUATION CRITERIA****Mandatory Requirements**

1. Attendance of Compulsory Briefing Session
2. CIDB 8SI Grade or higher
3. The Bidder is to provide proof that they are an Original Equipment Manufacturer (OEM). In the event that the bidder is not an OEM, the bidder must submit a letter (letterhead of the OEM) from an authorised OEM confirming the bidder's status as an authorised OEM distributor and outlining the terms and conditions of licensing agreement, for the parts and material to be procured under this contract or OEM Certificate.

**All above requirements are mandatory. Bidders who fail to submit all documents shall be immediately disqualified.**

The minimum qualifying score for technical evaluation is **70 points**.

<b>Evaluation Criteria</b>	<b>Weighting</b>	<b>Sub-Criteria Points</b>	<b>Maximum number of points</b>
<p><b><u>Company Previous Experience:</u></b></p> <p>Bidders must demonstrate their experience in delivering similar experience in the past 10 years, including the replacement of lifts and escalators.</p> <ul style="list-style-type: none"> <li>• Proof of experience attached in the form of client letterhead</li> <li>• Completion certificates with contacts details, project title and work description</li> <li>• Work done as the main Contractor or Sub-contractor is permitted.</li> </ul>	No evidence provided or Provided 1 to 2 similar projects submission	0	20
	Bidder has successfully completed 3 similar Project	5	
	Bidder has successfully completed 4 similar Projects	10	
	Bidder has successfully completed 5 similar Projects	15	
	Bidder has successfully completed 6 or more similar Projects	20	
<p><b>Management and CVs of Key Personnel:</b> The bidder must submit CVs, qualifications, and professional registration certificates demonstrating</p>	<b>Mechanical</b>		
	No Previous Experience submitted/irrelevant experience submitted	0	
	CV with minimum 8 years of experience in lift and escalators	5	
	Professional registration ECSA		

<p>practical experience of more than 8 years of all the key personnel. The submission should include the following key resources:</p> <p>1. <u>Mechanical Technologist/Engineer (Pr Tech or Pr Eng)</u> Minimum qualification National Diploma or Higher in Mechanical Engineering, CV, valid certificate of professional registration with ECSA &amp; SACPCMP. Lift and escalator design, installation, and maintenance experience</p> <p>2. <u>Lift Inspector</u> Minimum qualification NQF level 5 qualification, CV demonstrating experience with similar scope and registered with ECSA as a Registered Lift Inspector with practical experience in the installation, maintenance and testing of lifts &amp; escalators post professional registration. Accredited with SANAS.</p> <p>3. <u>Structural Technologist/Engineer (Pr Tech/Pr Eng)</u> Minimum qualification National Diploma or higher in structural engineering, CV, certificate of professional registration with ECSA and Professional Indemnity insurance, structural assessment, design and compliance experience related to lift and escalator design and installation.</p> <p>4. <u>Safety officer</u></p>	Professional registration SACPCMP		25	
	Qualification in Mechanical engineering			
	<b>Lift inspector</b>			
	No Previous Experience submitted/irrelevant experience submitted	0		
	CV with minimum 8 years of experience in lift and escalators	5		
	Professional registration ECSA			
	Accredited with SANAS			
	Qualifications in Mechanical engineering			
	<b>Structural engineer</b>			
	No Previous Experience submitted/irrelevant experience submitted	0		
	CV with minimum 8 years of experience in lift and escalators	5		
	Professional registration ECSA			
	Professional Indemnity insurance			
	Qualifications in Structural engineering			
	<b>Safety officer</b>			
	No Previous Experience submitted/irrelevant experience submitted	0		
	CV with minimum 8 years of experience in Health and safety	5		
	First Aid Level 2 or 3			
	Professional registration SACPCMP or SAIOSH			
	Qualification in Occupational Health and Safety			
<b>Lift mechanic</b>				
No Previous Experience submitted/irrelevant experience submitted	0			
CV with minimum 8 years of experience in lift and escalators	5			
Trade test certificate				
Appointment letter (signed by 16.2 appointee)				
Qualifications in mechanical engineering				

<p>Minimum qualification National Diploma or Higher in Occupational Health and Safety, CV and registered with SACPCMP or SAIOSH (South African Institute of Occupational Safety and Health) with practical experience in health and safety and have first aid level 2 or 3.</p> <p>5. <u>Lift mechanic</u> Minimum qualification NQF level 5 in Mechanical or Electrical Engineering, CV with trade test certificate as a Lift mechanic with practical experience in the installation, maintenance and testing of lifts &amp; escalators with appointment letter.</p>			
<p><b>Project plan</b> Project plan/schedule to indicate all activities that will be undertaken for the implementation stage of the project (in the form of a Gantt chart). The project is anticipated to be completed within 72 months and must include the following critical key elements:</p> <ol style="list-style-type: none"> <li>1. Timelines and schedules (with start and finish date)</li> <li>2. Work breakdown</li> <li>3. Milestones (highlighting important stages or phases)</li> <li>4. Task dependencies and sequence.</li> <li>5. Resource plan</li> </ol> <p>(NB: Project plan/schedule that is not submitted in the form of a Gantt chart will not be accepted.)</p>	<p>No submission or <b>Gantt chart at level 1</b></p> <hr/> <p>Project plan covers all 5 key elements in how the contractor will execute the activities that will be undertaken for the implementation stage of the project in line with the project scope and deliverables. <b>Gantt chart at level 2</b></p> <hr/> <p>Project plan covers all 5 key elements in how the contractor will execute the activities that will be undertaken for the implementation stage of the project in line with the project scope and deliverables. <b>Gantt chart at level 3</b></p> <hr/> <p>Project plan covers all 5 key elements in how the contractor will execute the activities that will be undertaken for the implementation stage of the project in line with the project scope and deliverables. <b>Gantt chart at level 4</b></p>	<p>0</p> <hr/> <p>5</p> <hr/> <p>10</p> <hr/> <p>15</p>	<p>15</p>

<p><b>Method Statement:</b> Bidder to provide a proposal demonstrating ability to deliver a service with completeness and quality in consideration of but not limited to the following:</p> <ol style="list-style-type: none"> <li>1. Sequence of work (i.e., Site assessment, Hoarding &amp; Signage, &amp; service isolation</li> <li>2. Resources allocation (i.e., RACI (Responsibilities, Accountable, Consulted, Informed) Matrix, Tools, Plant &amp; equipment</li> <li>3. Quality and Assurance (i.e., Quality Control Plan (QCP), Inspection and Test Plan (ITP), valid ISO certificate, Project closure &amp; Handover &amp; records)</li> <li>4. Transportation and delivery (i.e., Transport escalators &amp; Lift, offload &amp; Barricade)</li> <li>5. Project team organogram</li> </ol>	No submission	0	20
	Method statement covers all 5 key elements on how the contractor will execute the lift and escalator replacement.	5	
	<b>Not signed by the Project Technician</b>		
	Method statement covers all 5 key elements on how the contractor will execute the lift and escalator replacement.	10	
	<b>Signed by the Project Technician</b>		
Method statement covers all 5 key elements on how the contractor will execute the lift and escalator replacement.	15		
<b>Signed by the Project Technician and Project manager</b>			
Method statement covers all 5 key elements on how the contractor will execute the lift and escalator replacement.	20		
<b>Signed by the Project Technician, Project manager and Engineer</b>			
<p><b>Health and safety plan authorized by an official Health and Safety rep for a lift &amp; escalator replacement:</b></p> <p>Bidders are to provide the following key elements:</p> <ol style="list-style-type: none"> <li>1. <b>Health and safety plan and include the following documents:</b> <ul style="list-style-type: none"> <li>• Valid letter of good standing with insurance body.</li> <li>• Roles and responsibilities of legal appointees.</li> </ul> </li> </ol>	No submission of the Health and Safety Plan or submission does not refer to the lifts and escalators replacement.	0	20
	Health and Safety Plan covering all 9 key elements that demonstrate the contractor's commitment to Health and Safety and to ensure compliance with stated Employer's Works Information.	5	
	<b>The document is not signed by the Safety Specialist.</b>		
Health and Safety Plan covering all 9 key elements that demonstrate the contractor's commitment to Health and Safety and to ensure compliance with stated Employer's Works Information	10		
<b>The document is signed by the Safety Specialist</b>			

<ul style="list-style-type: none"> <li>• Safety Officer CV, role and responsibility.</li> <li>• Safety, Health &amp; Environmental Policies.</li> <li>• Overview of Tenderer's SHE system for project.</li> <li>• List of job categories for project and competencies required per category and plan to address and meet outstanding competencies.</li> <li>• SHE challenges envisaged for the project and how they will be addressed and overcome.</li> </ul> <p><b>2. Risk assessment:</b></p> <ul style="list-style-type: none"> <li>• Covers physical, electrical, mechanical, environmental, and ergonomic hazards associated with lift and escalator work.</li> </ul> <p><b>3. SHE incidents:</b></p> <ul style="list-style-type: none"> <li>• Six months synopsis of SHE incidents, description, type and action taken.</li> </ul> <p><b>4. Legal Compliance Requirements:</b></p> <ul style="list-style-type: none"> <li>• OHS appointments, method statements, Fall Protection Plan, emergency procedures, proof of training, and equipment certification.</li> </ul>	<p>Health and Safety Plan covering all 9 key elements that demonstrate the contractor's commitment to Health and Safety and to ensure compliance with stated Employer's Works Information</p> <p><b>The document is signed by the Safety Specialist, Project Manager or Company director</b></p>	<p>15</p>	
	<p>Health and Safety Plan covering all 9 key elements that demonstrate the contractor's commitment to Health and Safety and to ensure compliance with stated Employer's Works Information</p> <p><b>The document is signed by the Safety Specialist, Company director and Project Manager</b></p>	<p>20</p>	

<p><b>5. Safe Work Procedures:</b></p> <ul style="list-style-type: none"> <li>• Access to lift shafts, LOTO, working at heights, material handling, housekeeping.</li> </ul> <p><b>6. Emergency Preparedness:</b></p> <ul style="list-style-type: none"> <li>• Covers entrapment, fire, medical emergencies, electrical shock, falls, and required emergency equipment.</li> </ul> <p><b>7. Health Management Requirements:</b></p> <ul style="list-style-type: none"> <li>• Medical surveillance, fitness to work at heights and confined spaces, wellness monitoring, substance abuse policies.</li> </ul> <p><b>8. Environmental Management:</b></p> <ul style="list-style-type: none"> <li>• Waste management, spill kits, disposal of components.</li> </ul> <p><b>9. Competency Requirements:</b></p> <ul style="list-style-type: none"> <li>• Lift mechanics, supervisors, apprentices, safety reps, Fire fighter, First aider, accredited training.</li> </ul>			
<b>Total</b>			100