

	Evaluation criteria Koeberg Security contract	Document Identifier	TECH EVAL-KOEBERG	Rev	1
		Effective Date	May 2026		
		Review Date	April 2031		

The following technical evaluation criteria, adhering to the SMART principle, will be applied. These criteria are designed to assess the tenderer's capability, proposed methodology, and strategic approach to meeting Eskom Koeberg's security requirements.

▪ **MANDATORY REQUIREMENTS (Pass/Fail - No Scoring)**

Certified Copy – A copy of the original document which has been certified with the Commissioner of Oaths Stamp and Date stamp by a valid Commissioner of Oaths
Valid document - Description

▪ **Company Requirements**

Nr	Requirement	Verification Method	Pass Criteria	Yes/No
1	Valid PSIRA registration	Certified copy (stamped date must not be older than 90 days from the date of tender submission)	Valid PSIRA certificate by the time/date tender closes.	
2	Valid PSIRA good standing letter	Certified copy (must not be older than 90days from the date of submission)	Valid certified PSIRA Letter of Good Standing by the time tender closes.	
3	Public liability insurance	Policy document	Minimum R10 million coverage, valid for contract period.	
4	Private Sector Security Provident fund (PSSPF) compliance confirmation letter 13a	Certified copy (must not be older than 90days from the date of submission)	Valid letter issued by (PSSPF) indicating company's compliant status.	
5	Firearm licenses	Certified copy (must not be older than 90days from the date of submission)	Valid copies of firearm licenses of firearms owned by the company. Document verification with SAPS CFR.	
6	Letter from SAPS issued by the NKP office indicating company's application for registration to offer services at National Key Point.	Certified copy (must not be older than 90days from the date of submission)	Valid letter issued by SAPS (NKP) not older than 12 months from the date of issue.	

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Nr	Requirement	Verification Method	Pass Criteria	Yes/No
7	PSIRA registration	Certified copy (must not be older than 90days from the date of submission)	PSIRA list of members (Must have 20 and more employees registered)	
8	PSIRA registration (Directors)	Certified copy (must not be older than 90days from the date of submission)	Certified copy of Grade A certificate, valid by the time tender closes	
9	Firearm competency and appointment letter for a responsible person – suitable to manage the firearms etc. on behalf of the business	Certified copy (must not be older than 90days from the date of submission)	▪ Appointment letter of the Firearm Responsible person in a company letter head. ▪ Valid competency certificate Sassetta training for firearm handling and usage for business purpose.	
10	SAPS Clearance certificate or record of criminal background check by any AFI Switch (Automated Fingerprint Identification System Switch) service provider	Valid SAPS 365 certificate for all directors	Certificate indicating no offences (SAPS 69 or prove of application not acceptable)	

Note: Failure to meet ANY mandatory requirement will result in automatic disqualification.

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Note: All documents must be clear and readable as this will lead to disqualification.

Note: Certification of documents/certificates to be done within 3 months prior tender closing date.

- **Technical Evaluation Criteria with Required Returnable (Functional Desk Top Exercise Requirements)**
 - **Total Technical Score: 100**
- **Technical Functionality Desk Top criteria**
 - **Desk Top Exercise (50 Points)**
 - **Site visit (50 points)**
 -

NB: Minimum threshold for evaluation is 80% and above- failure to meet 80% shall lead to automatic disqualification.

Item	Criterion:	Measurement: -	Weight:	Required Returnable/Evidence:	Sub-score
1.1. Organizational Footprint.	Proof of References for similar security services rendered.	Reference letters from clients signed by the Head of Security of the companies for which the services were provided, on the company's letterhead. The letters should not be older than 24 months. Reference letters to confirm work done in Physical Guarding and Tactical Response services. • Provide 3 letters not older than 2 years • Provide 2 letters not older than 2 years • Provide 1 letter not older than 2 years Company provide proof that they have rendered services at a NKP site previously.	10 points	3 X Reference letters not older than 24 months 2 X Reference letters not older than 24 months 1 X Reference letters not older than 24 months 1 x Previous NKP registration letter	▪ 3 points ▪ 2 points ▪ 1 point ▪ 4 points
1.2 Organization's ability to recruit the manpower numbers required.	Recent detail Company's recruitment strategy with Company Letter Head (Logo)	Submission of detailed recruitment strategy on company letterhead (with logo). Evidence of a structured process for sourcing, screening, and deploying security personnel. Strategy must outline the following: ▪ Criminal background checks and the company conducting them. Screening process and	10 points	The recruitment strategy should include the following: ▪ Criminal background checks screening process (Name the company conducting the screening) ▪ Interviews conducted ▪ Evaluation of CV's	▪ 2 points ▪ 2 points ▪ 2 points ▪ 2 points ▪ 2 points



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		vetting steps prior to employment. - Interviews conducted and selection criteria. - Evaluate of CVs and verification of experience/qualifications. - Medical fitness checks and responsible service provider. - Records or certificates of firearm handling evaluation.		- Medical fitness checks - Records of evaluation of employees handling firearms	
1.3 Access Control Procedures & Implementation (Specific, Measurable, Achievable, Relevant):	Comprehensive plan for managing entry/exit points, including visitor management, personnel verification.	- Assessment of proposed access control procedures in relation to existing Eskom site systems. - Evaluation of process for identification and verification of all personnel, visitors, vehicles, and goods. - Demonstration of how plan will manage intoxicated employees/visitors and control the manual/online register process.	10 points	Access Control Procedures Manual: Detailing protocols for personnel, visitors, vehicles, and goods. Minimum required in the procedure: - Identification of visitors - Searching of vehicles - Managing employees / visitors who are intoxicated - Managing the access register (manual and on-line)	2 point 4 point 2 point 2 point
1.4 Patrol Services & Monitoring (Specific, Measurable, Achievable, Relevant):	Detailed methodology for regular site inspections and perimeter monitoring, including proposed patrol routes, frequency, and real-time reporting mechanisms.	- Review of proposed patrol methodology and frequency per risk level. - Assessment of tools and systems for monitoring, including integration with reporting mechanisms with real-time reporting requirements. - Demonstration of communication plan between patrol teams and control room.	8 points	- Patrol Plan per Risk Level: Outlining routes, frequency (daily, hourly, etc.), and methods (foot, vehicle). - Proposed Patrol Management System (PMS) Specification: Including real-time tracking and reporting features. - Sample Patrol Reports: Indicating data captured and escalation paths.	2 points 2 points 4 points
1.5 Personnel Training & Certification (Regulatory requirements, Specific, Measurable, Achievable, Relevant, Time-bound):	Detailed plan for ongoing personnel development and certification, ensuring "100% personnel certified", the contract duration.	- Review of training curriculum, frequency, and training methodology. - Evaluation of certification tracking and renewal process ensuring compliance with Eskom requirements (PSIRA, NKP, Firearm Control Act) with plan ensuring 100% certification maintained throughout the contract period.	12 points	- Comprehensive Training Program Outline: For all operational staff. - Certification Tracking Methodology: Explaining how 100% certification will be maintained.	6 points 6 points

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Total			50 points		

SITE EVALUATION-

Site visits will be conducted for the successfully **shortlisted bidders** to evaluate each proposed security solution, and all functional requirements listed BELOW.

Item	Criterion:	Measurement:	Score:
1.	Facility/Control Room – Company presence in Western Cape with Control room		(10)
1.1	Control room should be located in an immovable structure made of brick and cement walls	Inspect buildings and walls. - Brick Wall structure = 2 - None = 0	2 points
1.2	24/7 operational call center with fixed telephone line and e-mail	Control room functional test to be conducted on site. 24/7 operational Land line functionality = 2 - No proof = 0	2 points
1.3	Firearm safe (applicable to the scope that requires firearms)	Inspection to be done on site. - SABS approved/certified = 2 - Not SABS certified = 0	2 points
1.4	Lockable door to control room (access restriction)	Functional test to be conducted on site. - Electronic access control = 1 - Manual lockable = 1 - Not lockable = 0	1 point 1 point
1.5	Ablution facility with easy access for control room operators or employees	Inspect the facility onsite. Ablution facility available = 1	1 point



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Item	Criterion:	Measurement:	Score:
		No ablution = 0	
1.6	Power supply to the control room building (electrified)	Inspect the facility onsite. - Power to the control room functional = 1 - No power supply = 0	1 point
2.	Control Room Equipment/Systems		(6)
2.1	Computer(s)/ laptops that are operational and used for Security Services	Inspect the facility onsite. Desktops, fixtures, cabling, screens = 1	2 points
2.2	Communication capability with operational teams (PTT/base radio) in the control room linked to all operational sites and Panic button receiver established in the control room linked to all operational sites	- PTT/base functional test to be conducted on site - Panic button functional test to be conducted on site	2 points 2 points
3.	Registers/procedures		(10)
3.1	Occurrence book	Inspect registers on site. OB entries = 1 No OB, no point allocation	1 point
3.2	Panic button test register	Inspect registers on site. Confirm entries No register/entries, no point allocation	1 point
3.4	Incident register	Inspect registers on site. Confirm/ entries No register, no point allocation	1 point
3.5	Equipment registers	Inspect registers on site. Confirm/ entries No register, no points allocation	2 points
3.6	Duty roster displayed on the wall	Duty roster displayed on the wall. Confirm display No display, no point allocation	1 point

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Item	Criterion:	Measurement:	Score:
3.7	Emergency preparedness procedure displayed on the wall	Emergency preparedness procedure displayed on the wall. Confirm display No display, no point allocation	2 points
3.8	Emergency contact list displayed on the wall	Emergency contact list displayed on the wall. Confirm display No display, no point allocation	2 points
4.	Armory compliance (where applicable)		(Score (15))
4.1	Firearm safe that is SABS approved	SABS compliant. SAPS letter confirming safe is compliant DFO	4 points
4.2	Firearm Register A7 and A8	Ammunition and Firearm Control - Registers with company's firearm and ammunition listed. - No register = 0	2 points
4.3	Firearm Discharge register	Firearm Discharge register Register in place	2 points
4.4	Firearm inspection	Number of Firearms available Inspect on site (Depending on the site - 9mm Handgun/shotgun type of firearm available and in good condition)	5 points
4.5	Firearm safe work procedure	Peruse the approved procedure with inclusion of: - Handing over and receiving of firearm, storing of firearm and ammunition - No procedure = 0	2 points
5	Vehicle on site Evaluation (4 x 4 Bakkies)		(09)
5.1	Are the vehicles equipped with functioning communication capability?	Inspection to be done on site. - Communication capability tested and operational - No proof = 0	2 points
5.2	Do the vehicles meet all Eskom vehicle safety standards? (Standard to be issued with the tender)	Fire Extinguisher and first aid kit in vehicle, spare wheel. Check on site. - Proof of SABS Safety standard - No proof = 0	2 points
5.3	Are vehicles fitted/ equipped with Tracking	Request tracking reports on site	2 points

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Item	Criterion:	Measurement:	Score:
	system?	▪ Proof of tracking system installed ▪ No proof = 0	
5.4	Vehicles must be branded with the company's logo	Inspect vehicle on site. ▪ Vehicle branding ▪ No branding = 0	2 points
5.5	Spotlight to the vehicle must be mounted or handheld	Inspection to be done on site. ▪ Vehicle spotlights to be in working condition ▪ No proof = 0	1 point
TOTAL			50