



RFQ No: 04/2026-2027

Date:15 April 2026

Request for Quotation: Independent Technical Review of Financial Statements

Dear Sir/Madam,

1. Alexkor requests your price quotation proposal for the item(s) specified in this request for quotation (RFQ).
2. Your quotation proposal should be received on or before **22 April 2026 at 12H00** to the email below.
Email address: tenders@alexkor.co.za
3. Quotation(s) proposal should be sent by email to the address given above.
- 3.1. It is the exclusive responsibility of the bidders to ensure that the email containing the quotation reaches the above address before the time and date indicated in paragraph 2. Proposals/quotations received after the above-mentioned closing time or deadline will be rejected.
4. Quotations should remain valid for a period of 60 days after the deadline date specified for submission.
5. Quotations shall give a comprehensive description of the proposed service and or items supplied.
6. **The rates quoted should be fixed for the duration of the agreed period and should not be subject to adjustment on any account.**
7. The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive to the stated RFQ requirements.
- 7.1 Notwithstanding the above, Alexkor reserves the right to accept or reject any quotation(s) and to cancel the bidding process or reject all quotation at any time prior to the award of the contract.

Directors: Ms. D Peta (Chairperson), Adj. Prof. T Fowler, Mr. B Ngxisho, Mr. F Raseote, Ms. H Swartbooi, Dr. N P Swartz, Dr. J Tshipa

Company Secretary: L Peacock

Reg No 1992/006368/30 Incorporated by Act No 116 of 1992

4 Orange Road, Alexander Bay / Private bag X5, Alexander Bay 8290.

T: Alexander Bay +27 27 831 8399 / Johannesburg +27 11 253 9567

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- 7.1 Notwithstanding the above, Alexkor reserves the right to accept or reject any quotation(s) and to cancel the bidding process or reject all quotation at any time prior to the award of the contract.
8. The normal payment terms of Alexkor is 30 days upon satisfactory delivery of goods or services and acceptance thereof by Alexkor.
9. The successful provider will be the one scoring the highest points.
10. No quotations will be considered from persons in the service of the state.
11. Bidders will be evaluated using the following criteria:

EVALUATION STAGES WILL BE FOLLOWED:

1. SUBMISSION OF MANDATORY DOCUMENTS (SEE BELOW)
2. THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2022 WILL BE APPLIED AND THE 80/20 PREFERENCE POINTS SYSTEM WILL BE APPLICABLE

POINTS FOR PRICE: 80 POINTS

SPECIFIC GOALS: 20 POINTS

TOTAL POINTS: 100 POINTS

The specific goals allocated points in terms of this tender	Source document required as evidence	Number of points allocated (20)
Black owned (51% or more black ownership – 6 points , Less than 51% -3 points)	BBBEE certificate/ Sworn Affidavit	6
Black women(51% or more women ownership - 4 points , Less than 51% - 2 points)	BBBEE certificate/ Sworn Affidavit	4
Black youth (51% or more youth ownership – 3 points, less than 51% - 1.5 points)	BBBEE certificate/ Sworn Affidavit	3
People with disability(20% or more	Doctor's Letter	2

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disabled people ownership)		
Locality: Namaqua Area - 5 points	Proof of business address/CSD report	5
Northern Cape – 3 points		
Other Provinces – 2 points		
TOTAL		20

12. Failure on the part of a tenderer to submit proof or documentation required in terms of this RFQ to claim points for specific goals with the request for quotation, will be interpreted to mean that preference points for specific goals are not claimed.
13. We look forward to receiving your quotation and thank you for your interest in supplying/servicing Alexkor.

All prices must be VAT INCLUSIVE and quotation must include all costs.

Background

The entity prepares its Annual Financial Statements (AFS) internally. To strengthen governance, accuracy, and compliance, the entity seeks to appoint an independent external service provider to perform a comprehensive technical review of the AFS prior to finalisation and submission.

Objective

To obtain an independent professional review of the AFS to ensure:

- Compliance with International Financial Reporting Standards (IFRS);
- Compliance with PFMA requirements and applicable Treasury Regulations;
- Accuracy, completeness, and appropriate disclosure of financial information; and
- Identification of any material misstatements, omissions, or compliance risks.

Scope of Services

The appointed service provider will be required to:

- Perform a detailed technical review of the drafted AFS;
- Assess compliance with IFRS (including recognition, measurement, and disclosure requirements);
- Assess compliance with PFMA, Treasury Regulations, and any other applicable legislation;
- Review alignment between financial statements, supporting schedules, and underlying records;

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- Identify gaps, errors, inconsistencies, and areas of non-compliance;
- Provide recommendations for corrections and improvements;
- Engage with management to clarify technical matters and proposed adjustments;
- Perform a final review of the updated AFS, if required.

Deliverables

- Detailed review report highlighting findings, risks, and recommendations;
- Marked-up AFS (track changes or equivalent) indicating proposed amendments;
- Summary of key IFRS and PFMA compliance matters;
- Final sign-off memorandum confirming review completion.

Pricing Model

- Service providers must submit a fixed fee for the full scope of work as defined in this RFQ;
- The fixed fee must include all activities required to complete the AFS review, including engagement with management and review iterations;
- Service providers must also disclose hourly rates for additional work (e.g. Partner, Manager, Senior levels);
- Additional work will only be undertaken where:
 - The scope materially changes; and
 - Prior written approval is obtained from the entity;
- No time-based billing will be accepted for the core scope of work;
- Service providers must clearly disclose all assumptions and exclusions;
- Proposals that do not comply with this pricing structure may be disqualified.

7. Duration

The engagement will run for the duration of the AFS preparation and review process, aligned to the entity's reporting timelines.

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Checklist for Required Documentations:

Mandatory Administrative Required Documents for submission:

Document description	Attached Yes/No
1. Quotation (Detailed cost breakdown) NB: On Supplier Letter Head	
2. Valid Tax Clearance Certificate/ SARS Pin	
3. Declaration Of Interest Form (SBD 4)	
4. Valid BBBEE Certificate or Sworn Affidavit	
5. Latest copy of CSD registration from National Treasury not older than 1 months	
6. Proven experience in preparation and/or review of AFS in accordance with IFRS	
7. Strong knowledge of PFMA and public sector reporting requirements	
8. Experience working with entities subject to audit by the Auditor-General of South Africa (AGSA);	
9. Reference letters of similar projects conducted.	
10. Relevant professional qualifications (e.g. CA(SA) or equivalent).	

NB: Bidders will be disqualified should the above documents not be submitted with the RFQ

END.....

Yours Faithfully



.....
Chief Financial Officer

Senatle Mokoena

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BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Signature Date
..... Position Name of bidder