

TECHNICAL EVALUATION CRITERIA FOR NETWORK STUDY AT PORT OF PORT ELIZABETH

TECHNICAL EVALUATION SHEET

Contractor Name: _____ Evaluator Name: _____

Nr	Category	Total Weight	Weight	Requirements	Type of Proof / Detail to be submitted	Model Answer	Score	Weighted Average Score	Weighted Total Score
	Scope of Work: Evaluation Criteria					0 = Company can not meet, high risk. 20 = Partially meets requirements. 40 = Partially meets requirements. 60 = Meets critical requirements. 80 = The Contractor exceeds requirements, has adequately mitigated risks in requirements beyond those listed. 100 = The Contractor has innovative and outstanding solutions to requirements.			
1	Previous Experience and Track Record	40				Model Answer	NAME		
1.1	Experience of organisation		40	Provide a number of Projects of Similar Scope of work, including sufficient proof of the experience. Provide a track record of the Organisation with respect to Network study.	Signed Reference Letters primarily indicating the project or contract duration. OR Completion Certificates with the corresponding Letter of Award or Purchase Order.	0 = No Response, or No submission. 20 = Reference letter or 1 Completion Certificate. 40 = Reference letters or 2 Completion Certificates. 60 = Reference letters or 3 Completion Certificates. 80 = Reference letters or 4 Completion Certificates. 100 = Reference letters or 5 Completion Certificate.	0	-	
2	Equipment and Tools	40				Model Answer	Score	Weighted Average Score	
2.1	Project Methodology		20	Bidder must provide detailed plan on how to execute the network study per substation adhering to SANS and OHS Act.	Method statement	0 = No submission. 20 = The approach is poor and does not address the specific project objectives. Methodology submitted covers 1 aspect. 40 = The approach is generic and does not address the specific project objectives. The methodology submitted covers 2 aspects. 60 = The approach is specifically tailored to address the specific project objectives methodology will include the following: Safety, health and environment elements specifics of the job method statement and safe working procedure submitted covers all 3 aspects. 80 = The approach is specifically tailored to address all the project objectives and the methodology covers over the above work procedure. 100 = The approach is specifically tailored to address over the above project objectives and methodology covers over the above work procedure.	0	-	
2.2	List of tools and a plan on using the tools to record the data.		20	Bidder to provide a list of load loggers, power meters and the software that they will use.	List of tools excel spreadsheet	0 = No submission. 20 = Service provider submitted a list of 5 load loggers and power meters and the software that they will use and incorporated how they will meet the three-months recordings. 40 = Service provider submitted a list of 10 load loggers and power meters and the software that they will use and incorporated how they will meet the three-months recordings. 60 = Service provider submitted a list of 15 loggers and power meters and the software that they will use and incorporated how they will meet the three-months recordings. 80 = Service provider submitted a list of 20 load loggers and power meters and the software that they will use and incorporated how they will meet the three-months recordings. 100 = Service provider submitted a list of 25 load loggers and power meters and the software that they will use and incorporated how they will meet the three-months recordings.	0	-	
3	Key Personnel	20				Model Answer	Score	Weighted Average Score	
3.1	Staff		20	Bidder must provide a list of all staff to work and state experience level, accreditations and certification with regards to network study.	Proof of experience, certifications and qualifications	0 = No submission. 20 = The Engineer is registered with ECSA as a Professional Engineer in the field of Electrical Engineering and has less than 1 year post-registration experience and has submitted proof of registration. 40 = The Engineer is registered with ECSA as a Professional Engineer in the field of Electrical Engineering and has 1 or more years but less than 2 years post-registration experience and has submitted proof of registration. 60 = The Engineer is registered with ECSA as a Professional Engineer in the field of Electrical Engineering and has 2 or more years but less than 3 years post-registration experience and has submitted proof of registration. 80 = The Engineer is registered with ECSA as a Professional Engineer in the field of Electrical Engineering and has 3 or more years but less than 4 years post-registration experience and has submitted proof of registration.	0	-	
Minimum Threshold: 60%		100.00	100.00						

0%	0
20%	20
40%	40
60%	60
80%	80
100%	100

Compulsory Personnel (Failure to submit any of the evidence as requested below will result in disqualification)

Professional Engineer Submit a valid Registration Certificate with ECSA