



UMzimkhulu Municipality

PROVINCE OF KWAZULU-NATAL

KZN435/22/23/014/INFR

INVITATION TO TENDER

UMzimkhulu Municipality hereby invites reputable and experienced service providers to respond on the projects below:

TENDER NAME	TENDER NUMBER	CIDB GRADING	BRIEFING DATE
HEADWALL MAINTENANCE AND REPAIRS OF UMZIMKHULU INTERNAL ROADS - ZONE 1.	ULM-INFR 021(23)	1 GB or 1 GB-PE only.	03 October 2022 at 11h30am.
HEADWALL MAINTENANCE AND REPAIRS OF UMZIMKHULU INTERNAL ROADS - ZONE 2.	ULM-INFR 022(23)	1 GB or 1 GB-PE only.	03 October 2022 at 11h30am.
HEADWALL MAINTENANCE AND REPAIRS OF UMZIMKHULU INTERNAL ROADS - ZONE 3.	ULM-INFR 023(23)	1 GB or 1 GB-PE only.	03 October 2022 at 11h30am.
HEADWALL MAINTENANCE AND REPAIRS OF UMZIMKHULU INTERNAL ROADS - ZONE 4.	ULM-INFR 024(23)	1 GB or 1 GB-PE only.	03 October 2022 at 11h30am.
HEADWALL MAINTENANCE AND REPAIRS OF UMZIMKHULU INTERNAL ROADS - ZONE 5.	ULM-INFR 025(23)	1 GB or 1 GB-PE only.	03 October 2022 at 11h30am.
HEADWALL MAINTENANCE AND REPAIRS OF UMZIMKHULU INTERNAL ROADS - ZONE 6	ULM-INFR 026(23)	1 GB or 1 GB-PE only.	03 October 2022 at 11h30am.

Tender documents will be available on the Municipal website (www.umzimkhululm.gov.za) and will also be available from the **Cashier at 169 Main Street, UMzimkhulu, 3297**, upon the non-refundable payment of **R100.00** per document or a bank guaranteed cheque made out to **UMzimkhulu Municipality during working hours between 09h30am and 16h00pm from 27 September 2022. Cut-off time for buying documents is 03 October 2022, 15 minutes before the briefing time.**

A compulsory briefing meeting is scheduled to take place at **UMzimkhulu Municipality Makhosini Building, 247 Mzimkhulu Mlonyana Street, UMzimkhulu, 3297.**

Invalid or non-submission of the following documents will render the tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted:

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE Certificate with SANAS logo and verified by agencies accredited by SANAS/Commissioned **SWORN** Affidavit
- MBD 4, 6.2, 8 and 9
- Municipal rates and services Certificate/statement/billing for the directors, owners, shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days
- Attach valid lease agreement if the company is leasing the office space
- Attach a valid lease agreement if the director is leasing accommodation
- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates
- Copy of a marriage Certificate if Municipal account in under your spouse
- Certificate of Authority to sign all documents in connection with this tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the tender document).

80/20 Preference Point System will be used on the following project and uMzimkhulu Local Municipal SCM policy.

Conditions of acceptance: Quotations must be valid for **90 days**.

Second Phase

Criteria for Functionality

Evaluation minimum threshold is **7 points/50%**

Key aspect of Criterion	Basis for points allocation	Max. Points	Verification Method
Experience of Foreman.	2 or more years' experience in (Civil Works) with minimum of NQF level 3 in Built environment.	6	1. Curriculum Vitae to be attached with traceable reference detailing working experience.
	1 years' experience in (Civil Works) with minimum of NQF level 3 in Built environment.	3	2. Certified Copy of Qualifications
Construction Method Statement (relevant to the tendered project- maximum 2 pages) The method statement must include the following sub-headings: Approach Method, Time Frames, Activities (in Construction sequence), Construction Administration, Quality Management, Health and Safety Plan.	Method statement met all the requirements. (Covered all sub-headings).	8	Project Methodology
	Acceptable method statement. Only provided limited information (Minimum of Four out of Six Sub-headings).	4	

The procedure for the evaluation of responsive tenders is Method 4 (Financial Offer, Quality and Preferences) and Quality will be evaluated prior to financial, and Preference as follows:

Functionality/quality: tender must achieve at least 50% (7/14) to qualify for the second stage. The **80/20** scoring will apply.

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 50% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

All other enquiries shall be directed to: Mr M. Gumede, on tel. (039) 259 5059, fax. (039) 259 0427, e-mail: gumedem@umzimkhululm.gov.za

SCM Compliance enquiries shall be directed to: Miss O. Basi, on tel. (039) 259 5034, fax. (039) 259 0427, e-mail: basio@umzimkhululm.gov.za

Tender documents in a sealed envelope clearly indicating the **TENDER NUMBER AND TENDER NAME**, must be deposited in the tender box of **UMzimkhulu Local Municipality, located at 169 Main Street, UMzimkhulu, 3297, Reception Area, not later than 14 October 2022 at 12h00**. Telegraphic, telex, telephone, electronic, facsimile and late tenders **WILL NOT** be accepted.

TENDERS MAY ONLY BE SUBMITTED ALONG WITH THE TENDER DOCUMENTATION PROVIDED BY THE MUNICIPALITY.

The UMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply.

K.V. NYAMELA: ACTING MUNICIPAL MANAGER