



PRIVATE BAG X 06  
 HONEYDEW  
 2040  
 JOHANNESBURG

To whom it may concern

You are hereby invited to submit a quotation for the delivery of the following goods / services as listed / stated below:

**Scope of work for Appointment of a suitable service provider for replacement of “Anti-Static Floor Tiles” at Sentech Head Office.**

Item No	Description	Unit	Quantity	Rate	Amount
	<p><b>SCOPE OF WORK ----</b></p> <p>The scope of work entails”</p> <ul style="list-style-type: none"> <li>• Please note the square meterage is an estimate for quotation purposes only. Successful bidder will have to remeasure and quote.</li> <li>• Service providers are invited to submit quotations for the removal of existing Anti-Static floor tiles and replace with similar existing Anti-Static floor tiles.</li> <li>• Anti-static floor tiles are specially designed for use within sensitive environments, to prevent the build-up of static electricity and reduce its expulsion. Anti-static floor tiles prevent or reduce the accumulation of static charge that builds upon a routine basis in any area.</li> <li>• The room with which the work has to be executed is very sensitive and only qualified service providers with previous working experience in a similar environment will be considered.</li> <li>• Service providers are required to attach 3 reference letters on company letterhead, with contactable referees for risk assessment upon appointment.</li> </ul>		25		
	<b>ALTERATIONS</b>				

<b>Notes to service providers</b>	Carefully examine the area before any work can resume. Allow time for discussion of possible ideas on how work will be executed also compiling a work program.				
<b>1</b>	Carefully remove the existing Anti-Static floor covering, remove from the room and store at a designated area as identified by the project leader.				
<b>2</b>	Remove all old materials from site to an approved designated dumping side to be located by the contractor.				
<b>MAKING GOOD</b>					
<b>3</b>	Supply new Anti-Static floor tiles and properly fit on the existing frames and re-install in the area where they were originally taken out.				
<b>4</b>	Floor testing				
	Allow for testing the floor tiles after installation and provide certification and work guarantee.				
	<b>TOTAL</b>				

<b>FINAL SUMMERY</b>	
	<b>Total brought forward from page 1</b>
	<b>SUB-TOTAL</b>
	<b>VAT@15%</b>
	<b>TOTAL</b>