

E E R S T E | F L A M B E A U

H U U R (P T Y) L T D

1 Anderson Road, Hammarsdale, KwaZulu Natal, 3700

BID: EER-01-2026

REQUEST FOR PROPOSAL (RFP)

MV UPGRADE (SWITCHGEAR AND CABLES)

CLOSING DATE FOR ACCEPTANCE OF RESPONSES

To be received no later than:

20 MARCH 2026

@ 17H00

ALL ENQUIRIES TO BE MADE IN WRITING AND ADDRESSED TO:

Rosemary Dube

Buyer

031 736 7600

or

Tenders@glodina.co.za

Bidders must acknowledge receipt of this RFP on the above contact details.

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1. TERMS AND CONDITIONS OF REQUEST FOR PROPOSAL (RFP)

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

- Bid responses should be compiled and submitted in generally acceptable / standard electronic file format/s (i.e., Microsoft suite of products or PDF) to enable access thereto by Eerste Flambeau Huur for purposes of evaluating responses received and must be e-mailed to ***Tenders@glodina.co.za***.
- Bid responses will be accepted until **17:00** on **20 MARCH 2026**. Any proposals received after this date and time will not be accepted.
- Incomplete submissions will not be accepted.
- All the documentation submitted in response to this RFP must be in English.
- All proposals must be signed by an official agent or representative of the company submitting the proposal.
- All costs must be itemised to include an explanation of all fees and costs and what services are included in the fees and costs.
- The bidder should check the numbers of the pages of its bid to satisfy itself that none are missing or duplicated. No liability will be accepted by Eerste in regard to anything arising from the fact that pages of a bid are missing or duplicated.
- Bidders are required to complete **Section 6** for their price quotations.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.
- **A compulsory clarification meeting with representatives of Eerste Flambeau Huur will take place at 01 Anderson Road, Hammarsdale, Durban, KwaZulu Natal on the 6 March 2026.**
- Eerste does not bind itself to accept the lowest tender or any tender and reserves the right to accept any part or the whole of any tender.
- No bids will be considered from the persons in the service of any organ state.

Eerste Flambeau Huur will not be held responsible for any of the following:

- Bid responses sent to the incorrect email address;
- Bid responses being inaccessible due to non-standard electronic file formats being utilised to submit responses by bidders;
- Any security breaches and unlawful interception of tender / bid responses by third parties outside Eerste's IT network domain;
- Bid responses received late due to any IT network related congestions and/or technical challenges; and
- Bid responses with file size limits greater than Eerste's e-mail receipt capacity of 50MB.
- Only responses received via the specified email address will be considered.
- Where a complete (Inclusive of all Schedules) bid response is not received by Eerste in its electronic email box (***Tenders@glodina.co.za***) by the closing date and time, such a bid response will be regarded as incomplete and late. Such late and / or incomplete bids will be disqualified. It is Eerste policy not to consider late bids for tender evaluation.

Amended bids may be sent to the electronic mail box (**Tenders@glodina.co.za**) marked "Amendment to bid" and should be received by Eerste Flambeau before the closing date and time of the bid

I, the undersigned (NAME) certify that:

- i) I have read and understood the conditions of this RFP; and
- ii) I have supplied the required information and the information submitted as part of this RFP is true and correct.

.....
Signature

.....
Date

Capacity:

2. SUMMARY AND BACKGROUND

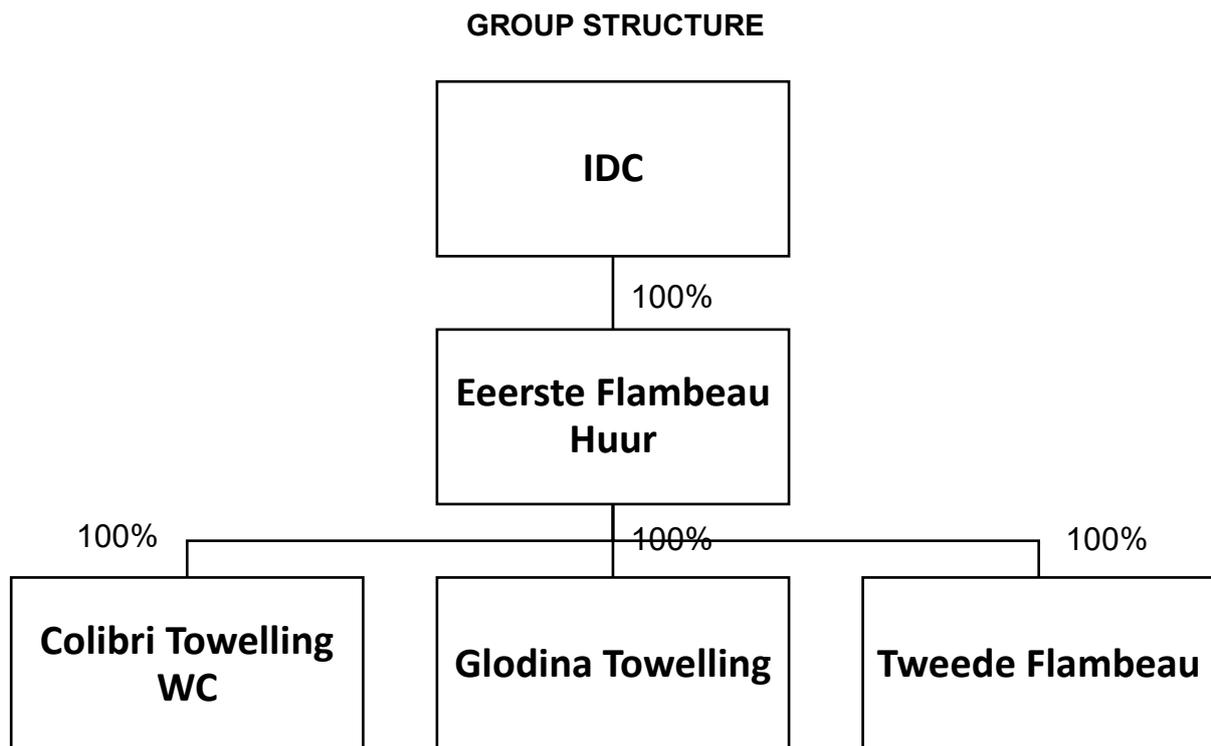
The Eerste Flambeau Huur (Pty) Ltd (“Eerste”) is a 100% subsidiary of the Industrial Development Corporation of South Africa (IDC). Eerste is an investment entity incorporated in South Africa with interest in the textile industry. The company does not trade, and all of its activities are undertaken through its principal subsidiaries. Eerste owns 100% interest in Colibri Towelling Western Cape (Pty) Ltd (“Colibri”), Glodina Towelling (Pty) Ltd (“Glodina”), the towelling manufacturers and Tweede Flambeau (Pty) Ltd (“Tweede”), the property company. The group was formed following the restructure in October 2019.

Colibri

Colibri is a woven terry towelling manufacturer based in Strand, Cape Town.

Glodina

Glodina is a woven and knitted terry towelling manufacturer based in Hammarsdale, Durban.



Eerste Flambeau Huur intends award the successful bidder a contract to fulfil the requirements of the scope as described below.

**Replacement of Existing 11 kV RMU Units with Schneider-Type Units at
Glodina Towelling (PTY) LTD. 1 Anderson Road, Hammarsdale, KwaZulu Natal**

1. SCOPE



Glodina SLD.pdf

This specification covers the replacement of **three (3) existing 11 kV Ring Main Units (RMUs)** on the existing 11 kV distribution ring with **new Schneider Electric type RMU assemblies**, including:

- Removal and safe disposal of the existing RMUs;
- Supply, delivery, installation, testing, and commissioning of new RMUs;
- Replacement, connection and termination of 11 kV XLPE cables;
- Compliance with all relevant **SANS, IEC, and utility** standards.
- Main incoming switch gear replacement, including over current and earth fault protection. Vamp 50
- Ring main consumer metering including voltage and current transformers.
- Refurbish battery charging unit.
- Compulsory for all applicants to do a site visit for measurements.
- Scope of work including quantities must be submitted together with tender application.

2. APPLICABLE STANDARDS

All materials and workmanship shall comply with the latest revisions of the following standards (or their equivalent international standards):

Reference	Description
SANS 62271-200	High-voltage switchgear and control gear – AC metal-enclosed switchgear and control gear for rated voltages above 1 kV and up to and including 52 kV
SANS 60265-1	High-voltage switches – Part 1: Switches for rated voltages above 1 kV and less than 52 kV
SANS 60870	Control and monitoring interfaces for telecontrol systems
SANS 60840	Power cables with extruded insulation and their accessories for rated voltages above 30 kV up to 150 kV
SANS 60502-2	Power cables with extruded insulation for rated voltages from 1 kV up to 30 kV
SANS 10198	The selection, handling and installation of electric cables

Reference	Description
SANS 10280	Earthing of low-voltage installations
SANS 10142-1	Wiring of premises – LV installations (for interface)
SANS 10292	Earthing of high-voltage (HV) installations
SANS 10142-2	Medium voltage (MV) fixed electrical installations
OHS Act, Electrical Machinery Regulations	Occupational Health and Safety requirements for HV equipment

3. EQUIPMENT REQUIREMENTS

3.1 Ring Main Units (RMUs)

The new RMUs shall be **Schneider Electric type**, or approved equivalent, and meet the following technical criteria:

Parameter	Requirement
Rated Voltage	11 kV (12 kV nominal)
Rated Frequency	50 Hz
Rated Normal Current	≥ 630 A
Rated Short-Circuit Making Capacity	≥ 50 kA peak
Rated Short-Time Withstand Current	≥ 21 kA for 3 s
Internal Arc Classification	IAC AFLR 20 kA for 1 s minimum
Degree of Protection	IP3X (internal), IP54 (external enclosure)
Operating Mechanism	Manual or motorized, spring-charged type
Insulation Medium	SF ₆ gas insulated, sealed for life
Switching Devices	Vacuum or SF ₆ circuit breaker type for transformer protection
Ring Switches	Load break type, fault-make capability
Cable Bushings	Suitable for 630 A, 11 kV screened separable connectors (Type C or Type A as applicable)
Indication	Mimic diagram, mechanical position indicators, and voltage presence indicators per SANS 62271-200
Protection	Integral protection relays for transformer feeders (IDMT, overcurrent, earth fault)
Communications	SCADA-ready, with auxiliary contacts and RTU interface as per SANS 60870

3.2 EQUIPMENT REQUIREMENTS

Technical Specification for protection relays

1. Scope

This specification covers the supply, delivery, testing, and commissioning of a medium-voltage (MV) ring main unit (RMU) system based on Schneider Electric RM6 (or equivalent) ring main units, to feed 3 transformers with the following protective features: Transformer feeder protection including over-current, earth-fault, and selectable time/current characteristics

Over-temperature monitoring of transformer windings

Buchholz gas-actuated protection on oil-filled transformers

Arc flash / arc detection protection integrated with protection relays

Earth fault protection including sensitive earth and restricted earth fault (REF) schemes

Integration with supervisory/SCADA interface

RMUs shall meet applicable IEC standards including IEC 62271 (switchgear), internal arc classification, and safety.

2. Products – Ring Main Units

2.1 Base RMU Units

MV Ring Main Units Schneider Electric RM6 series, gas-insulated up to 24 kV (or as specified), suitable for indoor/outdoor installation with IP54 minimum ingress protection. Modules shall be factory-assembled, modular, sealed SF₆ (or SF₆-free alternative where specified), for looped or radial MV distribution.

Rated continuous current: 200 A / 630 A as required; short-time withstand current and internal arc classification per IEC standards.

Provide three RMU units configured for:

- a. Two incoming/exiting ring feeders
- b. One transformer feeder per unit

Switchgear Functions

- a. Circuit breakers (CB) on transformer feeders with integrated protection relay interface
- b. Ring switch disconnects with earth switch
- c. Cable terminations in MV cable boxes
- d. Provision for motor operation and remote control (shunt trip, auxiliary contacts)
- e. Protection Relays in RMUs
- f. Protection relays (e.g., Easergy / VIP-Series or Sepam) mounted in RMU control compartment, providing:
 - g. Phase overcurrent (50/51)
 - h. Earth-fault (50N/51N, sensitive earth 50G/51G) and selectable settings for transformer size
 - i. Thermal overload (ANSI 49/thermal image if available)
 - j. Arc flash/arc protection (arc detection unit compatible with protection relay)

2.2 Transformer Protection Interfaces

a. Over-temperature Monitoring

b. Provide transformer winding temperature monitoring sensors (RTDs) with local gauge and auxiliary contacts.

c. Interface temperature alarms/trips to RMU relay logic for overload or over-temperature trip of transformer feeder breaker with adjustable set-points.

d. Buchholz Protection

e. For oil-filled transformers, provide Buchholz relay with:

2.3 **Alarm contacts**

- a. Trip contact for fast shutdown of transformer feeder breaker on gas accumulation or oil surge
- b. Wiring from Buchholz trip contact to dedicated input on RMU protective relay to trip CB on fault.
- c. Earth Protection

2.4 **Earth fault protection:**

- a. Primary earth fault (50N/51N) on RMU relay on transformer feeder.
- b. Optional sensitive earth fault element (50G/51G) for low-magnitude ground faults internal to transformer or zone-protected area.
- c. Restricted Earth Fault (REF) option:
- d. For transformer Winding protection, integrate external REF CTs and REF relay to detect and clear faults between phase and neutral within transformer zone.

2.5 **Arc Protection**

Provide arc detection units (Schneider / Easergy arc protection family) packaged with MV protection relay or dedicated sensors to detect arc flash events and send trip to RMU breaker trip coil.

Arc protection system shall meet applicable arc flash protection standards (e.g., rapid detection and clearing < specified milliseconds).

2.6 **Control & Communications**

Relays shall support remote signals for:

CB trip/close status

Alarms (overcurrent, earth fault, over-temperature, Buchholz)

Communications interface (Modbus, IEC 60870-5-103 / IEC 61850 optional)

Integration into local SCADA / remote terminal unit (RTU) system recommended (e.g., PowerLogic T300).

3. **Current Transformers & Voltage Transformers**

All RMU transformer feeders shall be fitted with CTs sized to match transformer primary ratings with appropriate accuracy class for protection.

Provide VT/auxiliary voltage sensing where needed for protection and metering.

4. **Testing and Commissioning**

Factory acceptance testing (FAT) of RMU protection settings with simulated fault currents.

Site testing including CT/VT polarity, relay setting validation, interlock/co-ordination checks, Buchholz trip circuit simulation.

Functional test of temperature, earth fault, arc detection, and remote communication.

5. **Standards and Compliance**

IEC 62271 for MV switchgear

Protection relay settings per IEC 60255

Internal arc classification per relevant IEC

Coordination study to ensure discrimination between primary protection devices and transformer protection.

6. **PROTECTION SETTINGS TABLE**

(Applicable to 11 kV or 22 kV RMU transformer feeders – Schneider Electric)

Transformer Data (Assumed – adjust as required)

Parameter	Transformer 1	Transformer 2	Transformer 3
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Rated Power 1 000 kVA 1 000 kVA 1 000 kVA
 Primary Voltage 11 kV 11 kV 11 kV
 Full Load Current (Primary) 52.5 A 52.5 A 52.5 A
 Vector Group Dyn11 Dyn11 Dyn11
 Cooling ONAN ONAN ONAN
 CT Ratio (example): 100/1 A or 100/5 A

7. Phase Overcurrent Protection (ANSI 50/51)

Function	Setting	Description
I> (51 – IDMT)	$1.2 \times I_n$ (≈ 63 A)	Overload protection
Curve Type	IEC Normal Inverse Coordination with upstream	
TMS	0.2 – 0.3	Adjust for discrimination
I>> (50 – High Set)	$6-8 \times I_n$ ($\approx 315-420$ A)	Short-circuit protection
Time Delay	0.05–0.1 s	Fast fault clearance

8. Earth Fault Protection (ANSI 50N / 51N)

Function	Setting	Description
Ie> (51N)	$0.2 \times I_n$ (≈ 10 A)	Standard earth fault
Curve Type	IEC Normal Inverse Selective grading	
TMS	0.2 – 0.4	Depends on upstream
Ie>> (50N)	$1.0 \times I_n$ (≈ 50 A)	High-set EF
Time Delay	0.05–0.1 s	Instantaneous

9. Sensitive Earth Fault (SEF – ANSI 50G / 51G)

(Highly recommended for oil-filled transformers)

Function	Setting	Description
Ise>	$0.05 \times I_n$ ($\approx 2-3$ A)	Detect low-level earth faults
Time Delay	0.5 – 1.0 s	Avoid nuisance tripping

10. Restricted Earth Fault (REF – if installed)

Function	Setting
Pickup Current	$0.15 - 0.25 \times I_n$
Time Delay	0 – 0.1 s
Zone	Transformer winding only
Trip Action	Instantaneous trip of RMU CB

11. Thermal Overload / Temperature Protection (ANSI 49)

Function	Setting
Alarm Temperature	110 °C
Trip Temperature	130 °C
Thermal Time Constant	As per transformer datasheet
Reset	Manual
Signal from RTD / temperature controller	wired into relay digital input.

12. Buchholz Relay Protection

Stage	Action
Alarm Contact	SCADA alarm only
Trip Contact	Immediate trip of RMU CB
Time Delay	0 s (instantaneous)

13. Arc Flash Protection

Parameter	Setting
Arc Detection	Optical sensor + relay logic
Trip Time	< 50 ms
Trip Target	Transformer feeder CB
Interlock	Enabled with breaker closed

Breaker Failure / Trip Logic (Optional)

Function	Setting
Breaker Failure Timer	200–300 ms
Backup Trip	Upstream RMU / incomer

14. Summary of Trip Matrix

Fault Type	Trip RMU	CBA	Alarm	SCADA
Phase Overcurrent	✓	✓	✓	✓
Earth Fault	✓	✓	✓	
Sensitive EF	✓	✓	✓	
REF	✓	✓	✓	
Over-temperature	✓	✓	✓	✓
Buchholz	✓	✓	✓	
Arc Flash	✓	✓	✓	

15. Notes

All settings are indicative and must be validated by:

Utility coordination requirements

Transformer manufacturer limits

Maximum fault level at RMU

Schneider Sepam S20/S40/S80 or Easergy P3 relays support all listed functions.

RM6 transformer feeders should use circuit-breaker modules, not switch-fuse units, for full protection integration.

4. CABLES AND CABLE TERMINATIONS

4.1 11 kV Cables

- **Type:** 11 kV, 3-core or 1-core, copper conductor, XLPE insulated, screened, armoured (SWA or equivalent), and PVC sheathed.
- **Standard:** Compliant with **SANS 60502-2** and **SANS 10198**.
- **Voltage Rating:** 12/20 (24) kV.
- **Conductor Size:** 95 mm² or as per system design.
- **Bending Radius:** As per manufacturer's recommendation, typically $\geq 15 \times OD$.
- **Installation:** Underground, in cable trench or ducting, with proper spacing and identification markers.

4.2 Cable Ends & Terminations

- **Type:** Cold-shrink or heat-shrink outdoor/indoor terminations compatible with Schneider RMU bushings (typically Type C separable connectors).
- **Standard:** Compliant with **SANS 60840** and **SANS 60502-4**.

- **Accessories:** Include stress control tubes, sealing mastic, lugs, earth continuity braids, and screen termination kits.
 - **Testing:** All terminations to be subjected to insulation resistance and high-potential tests in accordance with **SANS 10198-2**.
-

5. INSTALLATION REQUIREMENTS

- Decommission and isolate existing RMUs under approved **lock-out/tag-out** procedure.
 - Install new RMUs on existing or new concrete plinths, aligned and levelled.
 - Bond and earth all RMUs per **SANS 10292**, using 70 mm² copper earth tape minimum.
 - Terminate and label all 11 kV cables.
 - Conduct functional, insulation resistance, and pressure integrity tests before energization.
 - Ensure interlocks, mimic diagrams, and indicators are verified.
 - Provide as-built drawings and test reports upon completion.
 - Preparation is to be carried out during the week and tie ins on the weekend.
-

6. TESTING AND COMMISSIONING

All switchgear and cables shall be tested according to the applicable **SANS** and **utility commissioning standards**:

- Dielectric tests (insulation resistance, withstand tests)
 - Contact resistance measurement
 - Operation tests of all mechanisms and interlocks
 - Verification of protection relay settings
 - Gas pressure and leak integrity check
 - SCADA communication verification (if applicable)
 - Certificates of compliance required once work has been completed.
-

7. DOCUMENTATION & DELIVERABLES

The contractor shall submit:

- Manufacturer's test certificates
- RMU type test and routine test reports
- Cable test and termination reports
- Updated single-line diagram

- As-built layout drawings
- Operation and maintenance manuals
- Certificate of compliance for all work carried out.

8. HEALTH, SAFETY & ENVIRONMENT

All work shall comply with the **Occupational Health and Safety Act, Electrical Machinery Regulations**, and site-specific **Permit to Work (PTW)** procedures.

Used SF₆ gas and old equipment must be handled and disposed of in accordance with **ISO 14001** environmental management practices and SANS environmental regulations. Compliance with OHVRS is required.

9. GUARANTEE

All RMUs, cables, and terminations shall be guaranteed for **a minimum of 24 months** from date of commissioning against defects in material and workmanship.

3. PROPOSAL EVALUATION CRITERIA

The proposal will be evaluated on consideration of the following criteria:

Phase 1: Initial Screening Process

During this phase, bid responses will be reviewed for purposes of assessing compliance with RFP requirements including the general bid conditions, which requirements include the following:

Documents that must be submitted	Yes/No	Comments
Confirmation of valid Tax Status		Written confirmation that SARS may, on an ongoing basis during the tenure of the contract, disclose the bidder's tax compliance status. SARS Tax Compliance System Pin
A copy of Company Registration Certificates		Supplier a copy of Company Registration Certificates
BBBEE Certificate		B – BBBEE Certificate (South African Companies) or, for companies that have less than R10 million turnover, an affidavit is required. A copy of the template for this affidavit is available on the Department of Trade and Industry website https://www.thedti.gov.za/gazette/Affidavit_EME.pdf (Failure to submit an affidavit will result in non-compliant on the preference points system)
Registration on Central Supplier Database (CSD)		All agencies, including proposed partner/subcontractor agencies, must be registered as a service provider on National Treasury's Central Supplier Database (CSD). If you are not registered, proceed to complete the registration of your company before submitting your proposal. Visit https://secure.csd.gov.za/ to obtain your vendor number. Submit proof of registration.
COID		Letter of Good Standing

Annexure B – Declaration of interest (SBD 4)		Complete and sign the supplied pro forma document
Annexure C-Preferential Procurement (SBD 6.1)		Complete and sign the supplied pro forma document
Annexure D – Supply Chain Practice Questionnaire (SBD 8)		Complete and sign the supplied pro forma document

Failure to comply with any of the requirements assessed in Phase 1 (compliance), will lead to disqualification of bids.

Phase 2: Mandatory Functional Requirements

Functionality is worth 100 points. The minimum qualifying score for functionality is 80 points. All Bids that fail to achieve the minimum qualifying score less than 80 points on functionality shall not be considered for further evaluation on price and B-BBEE in phase 3. Those who score more than 80 points will be further evaluated in terms of price and preference points.

The functionality evaluation is broken down as follows:

No.	Criteria	Measure of criteria	Weight
1.	Capacity	Submit at least three letters of recent projects must not be older than 5 years for separate installations/clients with contact details. Less than 3 projects = nil points Between 3 to 5 projects= 5 points More than 5 projects = 30	30
2.	Experience	A minimum of 10 years' in HV installations. Less than 3 references =nil points 3 to 5 references = 10 5 references and above = 40	40
3	Operating	Risk Mitigation Plan and HIRA to be available Not available = 0 Available but not complete= 5 Available and complete=20	20

4	Resource	A dedicated 1 Team Leader and 1 assistant based at Glodina Hammarsdale. 12-meter trailer everyday = 20 1 Team & 1 Assistant = 10 0Team 0 Assistant = 0	10
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Failure to comply with the Mandatory Functional Requirements assessed in phase 2 will lead to disqualification of bids.

Phase 3: Preference Point System

All bids that achieve the qualifying score for Functionality (acceptable bids) will be evaluated further in terms of the preference point system, as follows:

CRITERIA	POINTS
Price	80
BB-BEE Level	20
TOTAL	100

B-BBEE Status Level of Contributor	Number of points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

4. DETAILS OF BIDDER

SUPPLIER INFORMATION				
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				
		TCS PIN:		OR CSD No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]		<input type="checkbox"/> Yes		B-BBEE STATUS LEVEL SWORN AFFIDAVIT
		<input type="checkbox"/> No		<input type="checkbox"/> Yes
				<input type="checkbox"/> No
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?				
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX		<input type="checkbox"/>	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)	
		<input type="checkbox"/>	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)	
		<input type="checkbox"/>	A REGISTERED AUDITOR	
			NAME:	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]				
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ANSWER PART B:3 BELOW]	
SIGNATURE OF BIDDER	DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)				

5. COST PROPOSAL

Please indicate your fixed monthly costs plus summary costs here:
 R.....(Excluding VAT)

NOTE: All prices must be VAT exclusive and must be quoted in South African Rand (ZAR). Rates quotes must be firm for the full duration of the contract.

Important:

All additional (other) costs associated the bidder's offer must be clearly specified and included in the total bid price.

Payments will be linked to specified deliverables after such deliverables have been approved by Eerste Flambeau Huur (PTY) LTD. Payments will be made within 30 days from the date of invoice.	Comply	Not Comply
Eerste Flambeau Huur (PTY) LTD reserves the right to consider the guidelines on consultancy rates as set out in the National Treasury Instruction 01 of 2013/2014: Cost Containment Measures which took effect from 01 January 2014, where relevant.	Comply	Not Comply
The bidder must indicate if their proposed rates are in line with the provisions of the referenced National Treasury Instruction: Cost Containment Measures.		
Substantiate / Comments		

Price Declaration Form

Dear Sir,

Having read through and examined the Request for Proposal (RFP) Document,the General Conditions, The Requirement and all other Annexures to the RFP Document, we offer to the provision of **MV UPGRADE TENDER** to the subsidiaries of Eerste Flambeau Huur (PTY) LTD, at a total amount of:

R..... (Excluding VAT)

In words

R.....(Excluding VAT)

We confirm that this price covers all activities associated with the service, as called for in the RFP document. We confirm that Eerste Flambeau Huur will incur no additional costs whatsoever, other

than in respect of VAT, over and above this amount in connection with the provision of this service. We undertake to hold this offer open for acceptance for a period of **90 days** from the date of submission of offers. We further undertake that upon final acceptance of our offer, we will commence with the provision of the required service when required to do so by Eerste Flambeau Huur. We understand that you are not bound to accept the lowest or any offer, and that we must bear all costs, which we have incurred in connection with preparing and submitting this bid. We hereby undertake for the period during which this bid remains open for acceptance, not to divulge to any persons, other than the persons to whom the bid is submitted, any information relating to the submission of this bid or the details therein except where such is necessary for the submission of this bid.

SIGNED _____ **DATE** _____

(Print name of signatory) _____
Designation _____

FOR AND ON BEHALF OF: COMPANY NAME _____
Tel No _____
Fax No _____
Cell No _____

I, THE UNDERSIGNED
(NAME).....

CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

7. BIDDER’S EXPERIENCE AND THE PROPOSED PROJECT TEAM

Request for Proposal No: _____

Name of Bidder: _____

Authorised signatory: _____

[Note to the Bidder: The bidder must complete the information set out below in response to the requirements stated in Phase 2 of this bid document. If the bidder requires more space than is provided below it must prepare a document in substantially the same format setting out all the information referred to below.]

The bidder must provide the following information:

Table (a) Details of the bidder's current and experience in MV UPGRADE TENDER (please refer to phase 2 no 2 of this RFP document):

Client' Name	Project description	Project Cost	Project period (Start and End Dates)	Description of service performed and extent of Bidder's responsibilities	Name, title and telephone contact of client

Annexure B – Declaration of Interest (SBD 4)

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative:

.....

2.2 Identity Number:

2.3 Position occupied in the Company (director, trustee, shareholder²):

2.4 Company Registration Number:

2.5 Tax Reference Number:

2.6 VAT Registration Number:

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

¹ "State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

.....

Name of state institution at which you or the person connected to the bidder is employed:

.....

Position occupied in the state institution:

.....

Any other particulars:

.....

.....

.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**

2.7.2.1 If yes, did you attach proof of such authority to the bid document? **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....

.....

.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

2.8.1 If so, furnish particulars:

.....

.....

2.9 Do you, or any person connected with the bidder, have **YES / NO**
 any relationship (family, friend, other) with a person
 employed by the state and who may be involved with
 the evaluation and or adjudication of this bid?

2.9.1 If so, furnish particulars.

2.10 Are you, or any person connected with the bidder, **YES/NO**
 aware of any relationship (family, friend, other) between
 any other bidder and any person employed by the state
 who may be involved with the evaluation and or adjudication
 of this bid?

2.10.1 If so, furnish particulars.

2.11 Do you or any of the directors / trustees / shareholders / members **YES/NO**
 of the company have any interest in any other related companies
 whether or not they are bidding for this contract?

2.11.1 If so, furnish particulars:

3. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Personal Number

4. DECLARATION

I, THE UNDERSIGNED
 (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 AND 3 ABOVE IS CORRECT. I ACCEPT THAT EERSTE FLAMBEAU HUUR (PTY) LTD MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
 Signature

.....
 Date

.....
 Position

.....
 Name of bidder

8. ANNEXURE C –

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017 (SBD 6.1)

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to **not exceed** R50 000 000 (all applicable taxes included) and therefore the 80/20. preference point system shall be applicable;

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

5.2

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor =(maximum of 10 or 20 points)
 (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- 7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4

8.5 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

8.6 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....
.....
.....

8.7 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.8 Total number of years the company/firm has been in business:.....

8.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>
--

<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p>
<p>DATE:</p> <p>ADDRESS</p> <p>.....</p> <p>.....</p>

9. Annexure D - Supply chain management practices questionnaire (SBD 8)

Request for
Proposal No:

Name of
Respondent:

Authorised
signatory:

[Note the Respondent must complete the information set out below. If the Respondent requires more space than is provided below it must prepare a document in substantially the same format setting out all the information referred to below.

The Respondent must complete the following questionnaire.

Respondent's past supply chain management practices:

Item	Question	Yes	No
3.1	Is the Respondent or any of its directors listed on the South African National Treasury's database as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the South African National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	If so, provide particulars:		
3.2	Is the Respondent or any of its directors listed on the Register for Bid Defaulters in terms of section 29 of the <i>Prevention and Combating of Corrupt Activities Act</i> No 12 of 2004? access this Register, enter the National Treasury's website, www.treasury.gov.za , click on the icon "Register for Bid Defaulters" or submit your written request for a hard copy of the Register to facsimile number +27123265445.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	If so, provide particulars:		
3.3	Was the Respondent or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Item	Question	Yes	No
	If so, provide particulars:		
3.4	Does the Respondent relate to any Glodina Towelling (PTY) LTD employee or part of Glodina Towelling (PTY) LTD current or past staff (employee) establishment?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	If so, provide particulars:		
3.5	Was any contract between the Respondent and any organ of state (within the Republic of South Africa or within any foreign territory) terminated during the past five years on account of failure to perform on or comply with the contract?		
	If so, provide particulars:		

I, _____ (print name) hereby certify that the information, facts and representations are correct and that I am duly authorized to sign on behalf of the company.

Name of Company:

Company Registration Number:

Company VAT Registration Number:

Signature

Date

10. Annexure E - Certificate of independent bid determination (SBD 9)

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by: Eerste Flambeau Huur (PTY) LTD
do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf

of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

11. Annexure F: Disclosure Statement

Disclosure Statement

In terms of the tender condition 13, which allows Eerste Flambeau Huur (PTY) LTD to conduct background checks on bidders and its shareholders and directors, Eerste Flambeau Huur (PTY) LTD hereby requires bidders to provide the following additional information:

- 7.1 Eerste Flambeau Huur (PTY) LTD considers the integrity of its appointed service providers to be of critical importance. Eerste Flambeau Huur (PTY) LTD reserves the right to disqualify from further consideration, any bidder whose integrity, based on past conduct (during the 5 years immediately preceding the bid submission date), it considers questionable.
- 7.2 To this end, Eerste Flambeau Huur (PTY) LTD requires each bidder to include in its bid, a disclosure statement which details the following (with sufficient information and supporting documentation for Eerste Flambeau Huur (PTY) LTD to make its own assessment as to the materiality or seriousness of allegations regarding the bidder's integrity or conduct):
 - 7.2.1 any criminal charges made against the bidder or any of its directors, shareholders or management officials regarding their professional conduct;
 - 7.2.2 any civil proceedings initiated against the bidder or any of its directors, shareholders or management officials regarding their professional conduct; and
 - 7.2.3 any other enquiry or similar proceedings initiated or threatened against the bidder or any of its directors, shareholders or management officials regarding their professional conduct.
- 7.3 Where the bidder is a consortium, the disclosure statement referred to in paragraph 7.2 above must be made separately in respect of each consortium partner
- 7.4 In the event that the bidder's circumstances change, after submission of its bid, in regard to any matter referred to in paragraph 7.2 above or in regard to any matter referred to in its disclosure statement, the bidder must submit a written notification to Eerste Flambeau Huur (PTY) LTD indicating the nature and extent of such changed circumstances.
- 7.5 Eerste Flambeau Huur (PTY) LTD reserves the right to seek such additional information from any bidder, in respect of the disclosure statement referred to in paragraph 7.2 above, as it may, in its sole discretion, determine, whether such information has been requested under this RFP or otherwise, and may require the bidder to make oral presentations for clarification purposes or to present supplementary information, in respect of the disclosure statement if so required by Eerste Flambeau Huur (PTY) LTD
- 7.6 Based on its own assessment of the contents of the bidder's disclosure statement and any publicly available information which is relevant to the contents of such disclosure statement, Eerste Flambeau Huur will decide whether the bidder's conduct or any allegations relating thereto pose a risk, reputational or otherwise, to Eerste Flambeau Huur (PTY) LTD; and if it reaches an adverse conclusion Eerste Flambeau Huur (PTY) LTD will in its sole discretion have the right to disqualify a bidder from further participation in the tender process. Disqualification on this ground may be done at any stage in the bid evaluation process prior to contract award.