

HANTAM LOCAL MUNICIPALITY



INVITATION FOR TENDERS

TENDER NUMBER: NC065/T04/2023
DESCRIPTION: Energy Efficient Interventions in Nieuwoudtville, Brandvlei and Loeriesfontein.
CLOSING DATE: 11 August 2023
CLOSING TIME: 12H00

Bids will be opened in public at the Hantam Municipal Office, 20 Dr Nelson Mandela Drive, Calvinia, 8190.

CIDB: Tenderers must be registered with the CIDB in an **EP** class of construction works and have a grading designation equal to or higher than that determined in accordance with the sum tendered or a value determined in accordance with regulation 25(7A) of the Construction Industry Development Regulations, 2004. It is estimated that tenderers will need a grading designation of **4EP or higher**.

Contractors registered as potentially emerging enterprises with the CIDB who are registered in one contractor grading designation lower than that required in terms of the requirement above and who satisfy all other Eligibility Criteria in terms of this Tender, may submit tender offers.

INFORMATION:

Obtain documentation:

Hantam Municipality
20 Dr Nelson Mandela Drive
Calvinia
8190

Neil Lyners and Associates
Ground Floor, South Gate Building
South Gate Entrance
Carl Cronje Drive
Tyger Waterfront
7530

Enquiries regarding tender documentation:

Mr. Shaun Wilschut
Tel: (027) 341 8500
E-mail: wilschutsm@hantam.gov.za

Technical Enquiries:

Mr. Theo Potgieter
Tel: (021) 914 0300
E-mail: theo@lyners.co.za

Office hours for collection:

Tender Documents will be available from Wednesday, 26 July 2023 as well as at the compulsory site inspection to be held on 01 August 2023 at 11h00. Prospective tenderers need to inform Mr. Theo Potgieter/ Mr. Shaun Wilschut should they require a printed document at the compulsory site inspection.

After that date documents will be available from 07h30 to 16h30 on Monday to Thursday and Friday from 7:30 to 13:00, Hantam Municipal Offices, 20 Dr Nelson Mandela Drive, Calvinia, 8190.

A non-refundable fee of **R 627.90** is payable to Hantam Municipality for collection of documents. Proof of payment must be stapled to Returnable Schedule 25 of the tender document to be eligible to tender.

A compulsory clarification meeting will be held on **Tuesday, 01 August 2023** at **11:00** in the Loeriesfontein Municipal Office, 13 Long Street, Loeriesfontein, 8185 after which the sites will be visited.

Bidders that fail to attend the compulsory clarification meeting will be disqualified. A representative may only represent one tenderer at this meeting. Bids may only be submitted on the bid documentation provided by the municipality and must remain valid for **120 days** after bid closing.

Late tenders will not be accepted and the Municipality will not be compelled to accept the lowest or any tender. The Municipality reserves the right to omit any part of the tender, or to scale down on the scope of work for the contract amount to fit into the available budget. Tenders by telephone, facsimile and e-mail will not be accepted.

All bids received shall be evaluated in terms of the Hantam Municipality's Supply Chain Management Policy and Preferential Procurement Regulations. It is estimated that the 80/20 preference points system will be applicable. Tenders will be evaluated in terms of price and preference.

The Hantam Municipality endorses and supports the Government's Black Economic Empowerment Programme and is committed to rectify the inequalities of the past. For bidders to qualify for the advantages of the B-BBEE Act, they must thoroughly complete the attached Annexure MBD 6.1. There will be no benefits if the schedule is not thoroughly completed. Preference points **MUST** also be claimed in paragraph 6.1. Bidders are required to submit original and valid B-BBEE Status Level Verification Certificates or certified copies thereof together with their bids, to substantiate their B-BBEE rating claims. Bidders are also required to submit Proof of Locality in order to claim points for locality.

TENDERS TO BE DEPOSITED IN: The tender box of Hantam Municipality, 20 Dr Nelson Mandela Drive, Calvinia, 8190. The tender box is open from Mondays until Thursday from 07:30 until 16:30 and Fridays from 7:30 to 13:00. This excludes weekends and public holidays. The tender box is not accessible when the office is closed. It is located inside the Municipal office.

THE FOLLOWING CONDITIONS WILL APPLY INCLUDING THE CONDITIONS OF TENDER OR TENDER PROCEDURES CONTAINED IN THE TENDER DOCUMENT:

1. Prices quoted must be inclusive of VAT.
2. A firm project completion period must be indicated.
3. The tender document must be completed in black Ink by means of a ball point pen. Pencil entries will render the tender offer non-compliant. Computerized/ typed tenders will be disqualified.
4. The Tender document must be completed on the original tender document. Copies of the tender document or parts thereof will render the document non- responsive.
5. **Bidders are required to provide a realistic construction period, considering long leading items.**
6. This tender will be evaluated in terms of the Preferential Procurement Regulations, 2022 that was promulgated by the Minister of Finance on 04 November 2022 in Government Gazette No 47452 and the supplementary regulations adopted by Hantam Municipality.
7. **PROCUREMENT PREFERENCE POINT SYSTEM:** 80/20. Where 80 points will be awarded for price and 10 points according to the BBBEE classification scorecard. The remaining 10 points will be scored on locality.
8. Please take note of the responsiveness criteria as stipulated in the tender document.
9. No B-BBEE points will be allocated if an original / original certified copy of the B-BBEE certificate

is not attached to the bid document. An originally certified Sworn Affidavit may be submitted as an alternative. No points will be allocated if a copy of a certified Sworn Affidavit is submitted with the tender.

10. Letter from SARS including **PIN** to validate TAX clearance and VAT registration should be submitted with the tender offer, the Hantam Municipality will confirm the TAX Compliance after tenders are submitted.
11. A valid CSD registration certificate is compulsory and should be included in the bid offer.
12. Certified copy of the latest Municipal Account on the address of the business and that of the directors, as per CK1 must accompany the bid document (NB. Bidders may not be in arrears for more than three months with municipal rates and service charges);
13. No tender will be considered to persons in the service of the state.
14. Proof of registration with the Compensation Commissioner, Letter of good standing.
15. A signed Joint Venture agreement must be submitted with the tender submission. Additional Joint Venture documents must be submitted.
16. The municipality reserves the right to withdraw any invitation to tender and/ or re- advertise or to reject any formal tender. The Municipality does not bind itself to accept the lowest tender or award a contract to the bidder scoring the highest number of points. Potential bidders should note that all projects in terms of this tender may not materialize.

Ms. S. Tatas- Titus
ACTING MUNICIPAL MANAGER