

## ADVERTISEMENT

CITY OF uMHLATHUZE

**8/2/1/UMH958-21/22: PROVISION AND MANAGEMENT OF A PRIVATE AND CONFIDENTIAL INDEPENDENT ETHICS, FRAUD, BRIBERY, CORRUPTION AND FINANCIAL MISCONDUCT REPORTING MECHANISM (TELEPHONIC HOTLINE AND EMAIL) AND SUPPORTING ACTIVITIES FOR A THREE (3) YEAR PERIOD**

Tenderers are hereby invited from suitably qualified suppliers for the following:

Bid Number	Bid Descriptions	No-Refundable Tender Fee	Preferential point system	Opening Date for Bid Document Collection	Compulsory Briefing Session Date, Time and Venue	Bid Closing Date and time
8/2/1/UMH 958-20/22	Provision and Management of a Private and Confidential Ethics, Fraud, Bribery, Corruption and Financial Misconduct Reporting Mechanism (Telephonic Hotline and Email) and Supporting Activities For A Three (3) Year Period	R622.00	Price=80 Equity=20	11/04/2022	N/A	13/05/2022 12h00

**Note: Mandatory requirements for tenders:**

- *Regulation 44 of the Supply Chain Management Regulations states that the Municipality may not make any award to a person who is in the service of the state (government), and if that person is not a natural person, of which any Director, Manager, Principal, Shareholder or Stakeholder is a person in the service of the state; or who is an advisor or consultant contracted with the municipality or municipal entity.*
- *All bids are subject to the terms and conditions contained herein and in the bid documentation as stipulated by various legislations governing public procurement including City of uMhlathuze's policies*
- *uMhlathuze Municipality does not bind itself to accept the lowest or any tender, and reserves the right to accept any tender in whole or in part.*
- *To maintain high level of independence, any company where its parent/holding/sister or subsidiary or any other related company is currently providing Internal or External Audit Services or any other services except whistle blowing services to the uMhlathuze Municipality is not eligible to tender, however may be required to provide quality/project assurance as part of the current audit scope.*

**Submission of bids**

- *Sealed bids, clearly endorsed: "TENDER NO.: 8/2/1/UMH958-21/22" must be placed in the Bid box at the customer service desk, uMhlathuze Municipality, North Service Centre, Supply Chain Management Unit, Stores and Procurement, End of Betastraat, Alton, Richards Bay Richards Bay before 12h00 on (00/00/2022).*
- *The Tenderers details and return address must be indicated on the back of the sealed envelope in which the Tender is deposited, this is required for the purposes of returning tenders in cases where it may be required.*
- *Only tender documents purchased from the municipality will be considered.*

Tender Documents will be available from the Civic Centre, Customer Service Desk, 5 Mark Strasse, Richards Bay. [ShabalalaNT@umhlathuze.gov.za](mailto:ShabalalaNT@umhlathuze.gov.za), [Wendy.Wilke@umhlathuze.gov.za](mailto:Wendy.Wilke@umhlathuze.gov.za), [Lungi.Mbatha@umhlathuze.gov.za](mailto:Lungi.Mbatha@umhlathuze.gov.za) and [Faith.Mkhwanazi@umhlathuze.gov.za](mailto:Faith.Mkhwanazi@umhlathuze.gov.za) as from 00/00/2022 at 12h00, up until 00/00/2022. Please note that in order to obtain a Tender Document payment of the non-refundable deposit can be made at: Rates Hall-Civic, Richards Bay or payment may also be made directly into Council's bank account: ABSA Richards Bay Account number 2150000095.

Reference: "Tender No: ..... Name of Company: ....."

No documents will be handed out unless the tenderer or his representative produces a receipt for the deposit. Only Bank guaranteed cheques, EFT or cash will be accepted as payment method and cheques will be made in favour of uMhlathuze Municipality. It should be noted that the Rates Hall closes at 15:00 on weekdays for receipt of payments.

Should use be made of a Courier Company to collect tender documents on behalf of your company, proof of payment and arrangement for the collection of the tender documents must be emailed to [ShabalalaNT@umhlathuze.gov.za](mailto:ShabalalaNT@umhlathuze.gov.za), [Wendy.Wilke@umhlathuze.gov.za](mailto:Wendy.Wilke@umhlathuze.gov.za), [Lungi.Mbatha@umhlathuze.gov.za](mailto:Lungi.Mbatha@umhlathuze.gov.za) and [Faith.Mkhwanazi@umhlathuze.gov.za](mailto:Faith.Mkhwanazi@umhlathuze.gov.za)

Council will not accept responsibility for the late delivery of Tenders by courier services or any other means that are not placed in the tender box on or before the date and time of closing of the tender.

Technical enquiries can be directed to Shaylene Adonis, email [adoniss@umhlathuze.gov.za](mailto:adoniss@umhlathuze.gov.za) and Nongcebo Zulu, email [ZuluNL@umhlathuze.gov.za](mailto:ZuluNL@umhlathuze.gov.za).

It is the requirement of this tender that the successful bidder must implement a successful Corporate Social Investment (CSI).

This request for Tenders is subject to the terms and conditions Council's Preferential Procurement Policy. And Preferential Procurement Policy Framework Act,2000. Copies of the Policy may be obtained from Council's Supply Chain Management Unit

Tenderers who have not been contacted within 120 days after the closing date of this tender must accept that their tender was unsuccessful.

**Civic Offices  
Private Bag X1004  
RICHARDS BAY  
3900**



**MR NG ZULU  
ACTING MUNICIPAL MANAGER**