



Sarah Baartman
DISTRICT MUNICIPALITY
Province of the Eastern Cape
progress through development

INVITATION TO BID

BID NO. 58/2025:

REQUEST FOR PROPOSAL FOR LONG TERM LEASE

OF PROPERTY IN GOVAN MBEKI - SBDM

Sarah Baartman District Municipality (SBDM) invites bids from suitably service providers or Individuals interested to Lease of Property in Govan Mbeki - SBDM.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BIDS BEING DEEMED TO BE NON-RESPONSIVE: Company registration (CK) documents and certified ID copies of directors / owners. Compulsory submission of fully completed and accurate MBD forms 4, 5, 6.1, 8 and 9. A municipal statement of account for a period of three (3) months or a signed lease valid agreement must be submitted. Should the afore-mentioned not be available, an affidavit declaring that a bidder does not owe municipality services for more than 30 days.

SBDM's Supply Chain Management Policy will apply. Evaluation criteria is 80/20 preference points system, where 80 points will be used for price and 10 points will be allocated for locality, and 10 points will be allocated for B-BBEE status level of contribution. Prospective bidders must be registered on the Central Supplier Database (CSD). Failure to comply shall render the bid null and void. Proposal include development of the property and the proposed usage.

The original document collected from the Municipality must be submitted or, if documents are printed from the websites, the original, printed document must be submitted. Bids must only be submitted on the bid documentation provided by the municipality. Late, incomplete, facsimiled or emailed bids will not be accepted for consideration. The only or lowest bid received shall not necessarily be accepted. SBDM reserves the right not to make an appointment, and value for money will be a key consideration.

Individual Requirements: Certified ID copies of the applicants, Financial Ability to execute the contract, Proposal include development of the property and the proposed usage. A municipal statement of account for a period of three (3) months or a signed lease agreement must be submitted. Should the afore-mentioned not be available, an affidavit declaring that a bidder does not owe municipality services for more than 30 days.

Bid documents with the necessary specifications will be available for free download on the e-tender portal (<https://etenders.treasury.gov.za>) or the municipal website (<https://sarahbaartman.co.za>). **Hard copies can be obtained from the Supply Chain Management Unit, (4th Floor, 32 Govan Mbeki Avenue, Gqeberha, Tel. (041) 508 7007 at a fee of R227.00 to cover printing costs.**

Bids in a sealed envelope clearly marked **"BID NO. 58/2025: LEASE OF PROPERTY IN GOVAN MBEKI - SBDM"** must be placed in the **Bid Box, 4th Floor, 32 Govan Mbeki Avenue, Gqeberha, before 12h00 noon on 02 October 2026.** Thereafter the bids will be opened in public in Committee Room No. 1, 6th Floor, 32 Govan Mbeki Avenue, Gqeberha.

Enquiries: All technical enquiries to be directed to Mr Manelisi Mbanga, (041) 508 7088, e-mail: mmbanga@sbdm.co.za and **SCM enquiries** to Ms. Khanyisile Notshulwana, (041) 508 7007, e-mail: knotshulwana@sbdm.co.za

NOTICE 91 OF 2025 DATED 01 SEPTEMBER 2026

MS. U. DANIELS: MUNICIPAL MANAGER

SARAH BAARTMAN DISTRICT MUNICIPALITY, P O BOX 318, GQEBERHA 6000.