



REQUEST FOR QUOTATION

**INVITATION TO SUBMIT FORMAL WRITTEN PRICE
QUOTATIONS FOR THE PROVISION OF SEWERAGE
REMOVAL SERVICES AT THE SEWERAGE SYSTEM, WCNP**

RFQ NUMBER: WCNP10/2025-26RRR

REQUEST FOR QUOTATION

You are hereby invited to submit a price quotation for:

INVITATION TO SUBMIT FORMAL WRITTEN PRICE QUOTATIONS FOR THE PROVISION OF SEWERAGE REMOVAL SERVICES AT THE SEWERAGE SYSTEM, WCNP

RFQ NUMBER:	WCNP10/2025-26RRR Please reference RFQ number on email subject line for bid submission.
ADVERTISEMENT DATE:	14 January 2026
CLOSING DATE:	28 January 2026
CLOSING TIME:	16:00pm
RFQ DOCUMENT DELIVERY ADDRESS:	westcoastscm@sanparks.org NB: All responses must be submitted on the above dedicated mailbox. No hand delivery submissions will be considered
TECHNICAL RELATED QUERIES	Eben Adams eben.adams@sanparks.org/072 1197 430
SCM RELATED QUERIES	Sibabalo Mbengashe sibabalo.mbengashe@sanparks.org

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

Bidders shall submit proposal responses in accordance with the prescribed manner of submissions as specified above. Bids received after the time stipulated shall not be considered.

Where applicable, the successful bidder will be required to fill in and sign a written Contract Form (SBD 7).

Bidders are not allowed to contact any other SANParks staff in the context of this RFQ other than the indicated officials under SBD 1 or as indicated above.

NB: No proposal shall be accepted by SANPARKS if submitted in any manner other than as prescribed above.

**PART A
INVITATION TO BID**

SBD1

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NATIONAL PARKS					
BID NUMBER:	WCNP10/2025-26RRR	CLOSING DATE:	28/01/2026	CLOSING TIME:	16:00PM
DESCRIPTION	INVITATION TO SUBMIT FORMAL WRITTEN PRICE QUOTATIONS FOR THE PROVISION OF SEWERAGE REMOVAL SERVICES AT THE SEWERAGE SYSTEM, WCNP				
BID RESPONSE DOCUMENTS MUST BE SENT TO THE DESIGNATED EMAIL ADDRESS					
westcoastscm@sanparks.org					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Sibabalo Mbengashe		CONTACT PERSON	Eben Adams	
TELEPHONE NUMBER	021 741 2320		TELEPHONE NUMBER	072 1197 430	
E-MAIL ADDRESS	sibabalo.mbengashe@sanparks.org		E-MAIL ADDRESS	eben.adams@sanparks.org	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

Date:

.....

THE BIDDING SELECTION PROCESS

Evaluation phases

The bid shall be evaluated in two (2) phases, the details of the evaluation phases are outlined below:

Phase I	Phase II
Mandatory evaluation criteria	Price and Specific Goals Evaluation
<ul style="list-style-type: none"> Compliance with mandatory requirements 	<ul style="list-style-type: none"> Bids evaluated in terms of the 80/20 or 90/10 preference system (Price and Specific Goals)

Phase 1: Mandatory evaluation criteria

Bidder(s) responses will be evaluated based on the documents submitted under mandatory and standard bid requirements. If more space is required to justify compliance, please ensure that the substantiation is clearly cross-referenced to the relevant requirement.

Failure to comply with mandatory requirements will lead to the bidder being disqualified, and not considered for further evaluation on Price and Specific Goals.

Description of requirement	To be returned by the bidder	Proof to be submitted	Bidders tick the box if submitted
<ul style="list-style-type: none"> Registered on CIDB grading 1SO or higher OR 1CE or Higher 	YES	Bidders to complete Compulsory Enterprise Questionnaire on page 23-24 Bidders to submit proof of CIDB document	
<ul style="list-style-type: none"> Submission of a Valid Compensation for Occupational Injuries Disease Act (COIDA) 	YES	Valid COIDA certificate	

<ul style="list-style-type: none"> • Proof of relevant licences for waste removal /handling (issued by local authority of Environmental Agency 	YES	Licence/Permit for Waste Removal/handling	
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Phase 2: Price and Specific Goals Evaluation

APPLICABLE POINT SYSTEM

- 80/20 or 90/10 preference point system will be applicable as the acquisition of goods and services is estimated to be less than the Rand value of R50 million.

Price Formula

Price will be evaluated using the 80/20 preference point system located as follows that will refer.

Criteria	Points
Price	80
Specific Goals	20
Total points for Price and Specific Goals	100

$$P_{s_{min}} = 80 \left(1 - \frac{P_t - P_{min}}{P} \right) \text{ or } 0$$

Where:

- Ps = Points scored for price of the bid under consideration
- Pt = Rand value of bid under consideration
- Pmin = Rand value of lowest acceptable bid

REASONS FOR DISQUALIFICATION

SANParks reserves the right to disqualify any bidders who do not comply with one or more of the following bid requirements and may take place without prior notice to the bidder:

- Bidder whose tax matters are not in order (Instruction Note 09 of 2017/2018 Tax Compliance Status will apply).
- Submitted incomplete information and documentation according to the requirements of this RFB document.

- Submitted more than one tender/proposal either individually or as a partner in a joint venture (JV) or consortium.
- Proposal submitted by a JV or consortium where the JV/consortium agreement does not explicitly state that the parties of the JV or consortium shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms.
- Submitted information that is fraudulent, factually untrue or inaccurate information.
- Received information not available to other potential bidders through fraudulent means.
- Failed to comply with technical requirements as stipulated in the RFB document.
- Misrepresented or altered material information in whatever way or manner.
- Promised, offered or made gifts, benefits to any SANParks employee.
- Canvassed, lobbied in order to gain unfair advantage.
- Committed fraudulent acts; and acted dishonestly and/or in bad faith etc.
- Any tenderer that is restricted by National Treasury
- Any tenderer on the Tender Defaulters list.
- A tenderer that sub-contracts 100% Scope of Work.

1. PURPOSE

The purpose of this RFQ is to Invitation to Submit Formal Written Price Quotation for Provision of Sewerage Removal Services at the Sewerage System in West Coast National Park.

2. BACKGROUND

South African National Parks (SANParks) is a public entity functioning under National Environmental Management: Protected Areas Act 57 of 2003 (Act 57 of 2003); with the mandate to conserve; protect; control; and manage national parks and other defined protected areas and their biological diversity (Biodiversity). As a public entity, SANParks is also governed by the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and it is listed as Schedule 3 Part A: 25 public entities.

SANParks' operations are totally guided by its vision statement and mission statement. As a public entity, the organisation is committed to act in pursuance of transformation of South Africa's society in support of entrenching South Africa's democracy. In this regard, the organisation has adopted a transformation mission to guide its efforts accordingly.

3.SCOPE OF WORK

SANParks needs to appoint a company to Provision of Sewerage Removal Services at the Sewerage System as and when required for the period of 12 Months.

Specification:

Removal of 80 x 10 000 litres loads of sewerage

Location/Areas:

- Abrahamskraal
- Jo-Anne's A + B
- Preekstoel
- Tsaarsbank
- Uitkyk
- Plankies bay
- Langebaan Gate
- R27 Gate

4. PRICING SCHEDULE

INVITATION TO SUBMIT FORMAL WRITTEN PRICE QUOTATIONS FOR THE PROVISION OF SEWERAGE REMOVAL SERVICES AT THE SEWERAGE SYSTEM, WCNP				
Item No	Item Description	Quantity	Unit Price	Price Excl. VAT
1.	<p>Removal of 80 x 10 000 litres loads sewerage from West Coast National Park in the West Coast NP</p> <p><u>The following areas:</u></p> <p>Abrahamskraal</p> <p>Jo-Anne's A + B</p> <p>Preekstoel</p> <p>Tsaarsbank</p> <p>Uitkyk</p> <p>Plankies bay</p> <p>Langebaan Gate</p> <p>R27 Gate</p> <p>Cost must include removal, weekends, public holidays and dumping at registered site.</p>	80 loads		
TOTAL				
VAT				
GRAND TOTAL				

All prices offered must include all expenses, disbursements and costs (e.g. transport, accommodation etc.) that may be required for the execution of the obligations in terms of the Contract, and shall cover the cost of all general risks, liabilities and obligations set forth or implied in the Contract as well as overhead charges and profit (in the event that the bidder is successful). All prices tendered will be final and binding.”

5. RESPONSIBILITY OF SANPARKS

- Give indication of unsatisfactory performance to the attention of the company's management for improvement and expect feedback on how such unsatisfactory performance or bad behaviour will be prevented for future occurrences.
- Effecting payment within 30 days from date of receipt of original tax invoices.
- Hold inspections, technical meetings to review the weekly progress and provide feedback.
- SANParks reserves the right to inspect any activity by the contractor on the work site at any time and issue directives to the contractor for corrective work needed.
- SANParks reserves the right to stop any site works if there are eminent safety concerns, poor workmanship and failure of the contractor to meet weekly targets.

6. CONTRACT MANAGEMENT

Successful service provider will be expected to enter into a contract agreement with SANParks. Where applicable the price should include Supply, Delivery and any other costs relating to this bid. Furthermore, such prices should be presented in South African Rand (ZAR).

7. CONTRACT COMMENCEMENT DATES

The contract will commence after adjudication and appointment.

8. CONTRACT UTILIZATION

- The park reserves the right not to award the tender if there is no responsive service provider.
- Once the contract has been established, only the contracted service provider will be utilised by placing orders against the approved prices based on the Rand-Value of the consignment.

09. CONTRACT PERIOD

Westcoast National Park intends to contract a service provider on as and when basis for a period not exceeding 12 months.

Deliveries are then compared with it in order to ensure that the quality does not deteriorate. However, if it does not correspond exactly with the specification, the consignment will be rejected and the contractor requested to remove and replace it immediately

10. CO-OPERATION WITH OTHER SERVICE PROVIDERS

The contractor will co-operate with park officials, the Technical Officer, and Section Ranger

11. WORK TIMES (DURING NORMAL WORKING HOURS)

The appointed contractor must work within the operating hours.

12. FORMAT OF COMMUNICATION

The following shall be used as means of communication;

- Telephone communication (Technical Services).
- Text messages (if necessary).
- Electronic mails (if necessary).

13. MANAGEMENT MEETINGS

The appointed service provider shall be expected to attend planned technical meetings to report on progress on the work being executed.

14. PROPERTY PROVIDED FOR THE CONTRACTOR'S USE

The contractor shall have his/her own tools, equipment, plant, parts, PPE and etc. Under no circumstances will the park provide property for use of a service provider.

15. SAFETY

The appointed contractor shall have a safety file in place on site at all times. Contractor should comply with safety standard as stipulated in the OHS Act No. 85 of 1993.

16. TRANSPORT

- The appointed service provider must be able to transport materials to and from sites.
- The appointed service provider must have their own plant and equipment to carry out the works
- Under no circumstances will park's vehicles be utilized for the above-mentioned.

17. CODE OF CONDUCT

- The service provider's personnel must always comply with Westcoast National Park Code of Conduct when on site.
- The Service Provider and his employees agree not to give any gifts, gift vouchers or any advantages to Westcoast National Park employees either directly or indirectly unless market related prices are paid for it. This includes "kick-backs" and "spotter fees".
- The Service Provider further agrees not to grant any loans, money or otherwise, to Westcoast National Park employees, and vice versa. Contravention of this clause may result in the immediate cancellation of the contract.

18. STATUTORY REQUIREMENTS

The requirements of the Occupational Health and Safety Act, Act 85 of 1993, (OHS Act) and all subsequent amendments and regulations shall be observed and adhered to except where exemption has been obtained from the Chief Factories Inspector. This to include all COVID-19 Regulations as they are amended and promulgated.

If any text or drawings in the standard are in conflict with the OHS Act and no exemption has been obtained, the OHS Act requirements shall take precedence over the standard

19. RESPONSIBILITY OF THE BIDDER

- Must comply with OHS and must provide a safety plan before commencing with the works.
- The site must be barricaded with protection shields to prevent damages to existing services and property glass, windows, cars, etc.
- Safety Signage must be displayed on site
- The contractor must keep the site as clean as possible example to make use of a drip tray

- All damages to Sanparks existing service lines, property and clients property will be repaired at the contractors expense
- Dumping of waste is not allowed within a National Park
- Quality control checklist of work completed upon each inspection done by the authorized SANParks official.
- Service provider will not be compensated for work done that has not complied/adhered to the quality control standards as set up by SANParks.
- Work site to be demarcated at all times by using danger tape and or relevant danger indicating signage.
- Contractor to abide with the conditions of the Environmental rules and regulations as stipulated by SANParks.
- Work on site should commence in normal work hours from 08h00 to 16h30.
- Permission should be sought if the contractor is to work beyond the normal hours
- No work outside the scope should be performed without prior written approval from the authorized SANParks official.

20. PRICING SCHEDULE

As per Bill of quantities the price quoted is South African Rands in terms of General Conditions of contract clause 16.4 and shall be included in the SBD2. Price quoted is fully inclusive of all costs including disbursements and other overheads, delivery to the specified SANParks Business Unit geographical address and includes value- added tax, income tax, unemployment insurance fund contributions.

21. PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA)

SANParks adheres to the Protection of Personal Information Act, 4 of 2013 (POPIA) requirements regarding personal information which came into effect 1 July 2021.

As SANParks, we are committed to protecting your privacy and ensuring that personal information collected is used properly, lawfully and transparently.

22. MINIMUM REQUIREMENTS COMPLIANCE RESPONSIVENESS CRITERIA (Compliance to legislative and treasury requirements)

In this phase all responses received will be verified for compliance and completeness of the submitted proposal per the below set of mandatory requirements.

- Submission of fully completed SBD1 (Invitation to Bid),
- Submission of fully completed SBD 4 (Declaration of Interest),
- Submission of fully completed SBD 6.1 (Preference Claim Certificate), accompanied by supporting documents
- Submission of Valid BBBEE certificate / Sworn Affidavit.

23. FINANCIAL PAYMENT

Payment will be made in accordance to the PFMA (within 30 days of receipt of valid invoice).

24. FINAL AWARD

Bidder who complies with the specifications and scores highest total points on PRICE and B-BBEE claimed points shall be awarded the contract. SANParks reserves the right to:

- Award the contract in full or partially
- Award to more than one bidder, and/or
- Not to award
- Re-advertise should the minimum of three written quotations not be received
- Not to award to the bidder scoring the highest points
- Not to award to bidders who have previously failed to deliver/ provided poor work.

BIDDER'S DISCLOSURE**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of bidder

SBD 6.1:

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included);

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The 80/20 preference point system will be applicable in this tender. The lowest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be

interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ \mathbf{Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \end{array}$$

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Local suppliers adjacent to SANParks operations within a radius of 150kms from Westcoast National Parks Proof to be submitted: Municipal bill/ utility below not older than 3 months/ valid lease agreement	10 points	
Enterprises with B-BBEE Procurement Recognition Level 1(one) – 4 (four). Proof to be submitted: Valid BBBEE Certificate/Sworn Affidavit	10 points	
TOTAL POINTS	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

25. Compulsory Enterprise Questionnaire

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

Section

Name of sole proprietor, partner, director, manager, principal shareholder or stakeholder	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

1: Name of enterprise:

Section 2: VAT registration number, if any:

Section 3: CIDB registration number, if any:

Section 4: CSD Number:

Section 5: Particulars of sole proprietors and partners in partnerships

Name*	Identity number*	Personal income tax number*

** Complete only if sole proprietor or partnership and attach separate page if more than 3 partners*

Section 6: Particulars of companies and close corporations

Company registration number:
Close corporation number:
Tax reference number:
Section 7: SBD 1 issued by National Treasury must be completed for each tender and be attached as a tender requirement.
Section 8: SBD4 issued by National Treasury must be completed for each tender and be attached as a tender requirement.
Section 9: SBD6 issued by National Treasury must be completed for each tender and be attached as a tender requirement.
<p>The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:</p> <p>i) Authorises the Employer to obtain a tax clearance certificate from the South African Revenue Services that it is in order.</p> <p>ii) Confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;</p> <p>iii) Confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;</p> <p>iv) Confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and</p> <p>iv) Confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.</p>

Name	Position	Signed

Enterprise name	Date