

BID NO DLRRD (CRD- 07) 2025/26: APPOINTMENT OF A SERVICE PROVIDER TO RENDER CLEANING AND HYGIENE SERVICES FOR THE DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT- FREE STATE DEEDS REGISTRY FOR A PERIOD OF 36 MONTHS.



**land reform &
rural development**

Department:
Land Reform and Rural Development
REPUBLIC OF SOUTH AFRICA



OFFICE OF THE CHIEF REGISTRAR OF DEEDS

Directorate: Supply Chain and Facilities Management Services

Private Bag X918, PRETORIA, 0001; TEL (012) 337 9339 WEB: www.dalrrd.gov.za

ADDENDUM:

BID NO DLRRD (CRD- 07) 2025/26: APPOINTMENT OF A SERVICE PROVIDER TO RENDER CLEANING AND HYGIENE SERVICES FOR THE DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT- FREE STATE DEEDS REGISTRY FOR A PERIOD OF 36 MONTHS.

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Private Bag X918, PRETORIA, 0001; TEL: (012) 337 9337 FAX: (012) 338 7277 WEB: www.dalrrd.gov.za

YOU ARE HEREBY INVITED TO BID TO THE DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT

BID NO: DLRRD (CRD-07) 2025/26 CLOSING TIME: 11:00 CLOSING DATE: 10 NOVEMBER 2025

BIDS RECEIVED AFTER THE CLOSING TIME AND DATE ARE LATE AND WILL AS A RULE NOT BE ACCEPTED FOR CONSIDERATION.

1. Kindly furnish us with a bid for services shown on the attached forms.
2. Attached please find:
 - 2.1 Authority to Sign the Standard Bidding Documents (SBDs) on behalf of an Entity Page 3 - 4
 - 2.2 Invitation to Bid - SBD 1 Page 5 - 6
 - 2.3 Pricing Schedule (Services) – SBD 3.3 Page 7 - 10
 - 2.4 Declaration of Interest – SBD 4 Page 11 - 13
 - 2.5 Preference Points Claim Form – SBD 6.1 Page 14 - 20
 - 2.6 Supplier Maintenance (Bank Details) Form Page 21 - 22
 - 2.7 Bill of quantities Page 23 - 25
 - 2.8 Terms of Reference (TOR) Page 26 - 51
 - 2.9 General Conditions of Contract (GCC) Page 52 - 66
3. If you are a sole agent or sole supplier you should indicate your market price after discount to your other clients or if that is not possible your percentage net profit before tax, in order to decide whether the price quoted is fair and reasonable.
4. The attached forms must be completed in detail and returned with your bid. Failure to comply may disqualify your proposal. Bid document must be submitted in a sealed envelope stipulating the following information: Name and Address of the bidder, Bid number and closing date of bid.

Bid proposals must be deposited into the Into the Tender/ Bid Box situated at Department of Land Reform and Rural Development: Free State Deeds Registry, C/o Aliwal Street and Nelson Mandela, Bloemfontein 9300 by not later than the closing date and time indicated above. Bid proposals which are not inside the Tender/ Bid Box on the closing date and time will not be considered.

Yours faithfully

**SIGNED
MR H BALOYI**

(A) DEPUTY DIRECTOR: DEMAND AND ACQUISITION MANAGEMENT

DATE: 31 OCTOBER 2025

BID NO DLRRD (CRD- 07) 2025/26: APPOINTMENT OF A SERVICE PROVIDER TO RENDER CLEANING AND HYGIENE SERVICES FOR THE DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT- FREE STATE DEEDS REGISTRY FOR A PERIOD OF 36 MONTHS.

ACCEPTANCE AND INCORPORATION OF ADDENDUM

I/We accept that this Addendum forms part of the Tender Document.

I/We confirm that I/we -

- (a) have noted the contents of this Addendum
- (b) have fully considered this Addendum
- (c) have incorporated the amendments contained in this Addendum in my/our Tender for Tender **No. DLRRD (CRD - 07) 2025/26:**

SIGNED ON BEHALF OF THE TENDERER :

NAME OF SIGNATORY (BLOCK LETTERS) :

NAME OF TENDERER (BLOCK LETTERS) :

TENDERER'S ADDRESS :

.....

TENDERER'S TEL NO :

TENDERER'S FAX NO :

SIGNATURES OF WITNESSES : 1.

2.

NAMES OF WITNESSES (BLOCK LETTERS) : 1.

2.

DATE :

